

SHIRE OF BROOME
UNCONFIRMED MINUTES
ACCESS AND INCLUSION ADVISORY COMMITTEE



MEETING HELD AT
THE SHIRE OF BROOME
AT 10.00AM, WEDNESDAY 29 JUNE 2011

NB: If you require any special access or communication tools to facilitate your involvement in this committee please contact the Project and Administration Officer on 91913411 at least 24hrs prior to the scheduled meeting.

1 OFFICIAL OPENING

The Chairperson declared the meeting open at ... 10.05am

2 ATTENDANCE AND APOLOGIES

	Cr Eunice Yu	Councillor Shire of Broome (Chairperson)
	Russell Smith	Disability Services Commission (Deputy Chairperson)
	Cr Peter Matsumoto	Shire of Broome Councillor
	Anne Harris-Walker	Cable Beach Primary School
Officers:	Sarah Campbell	Project and Administration Officer
	Ghislaine Sweet	Manager Community Development
Apologies:	Sally Eves	Kimberley Palliative Care Service WA Country Health
	Andy Guidera	Bali Hai Resort
	Sally Reynolds	Program Development Officer (BRAC)
	Kim Delios	Community Member
	Caterina Ponzio	Community Member
	Kim McCreanor	Executive Officer, KIFSA
	Miriam Kolker	Kimberley Aged and Community Services
	Cheryl Linaker	Community Member
	Penny Westthorp	Occupational Therapist, WA Country Health
	Steve Cook	Kimberley Personnel
	Phil Flint	Life Without Barriers, Kimberley
	Sharron Murray	Coordinator Life Without Barriers
	Dorothy McKee	Principal, Broome Primary School

3 CONFIRMATION OF PREVIOUS MINUTES

That the minutes of the Meeting of the Access and Inclusion Advisory Committee Meeting held April 6 2011 be accepted as a true and accurate record of that meeting:

Moved: Russell Smith Seconded: Sarah Campbell

4 UPDATE ON ONGOING PROJECTS

4.1 FOOTPATH AUDIT CROSSINGS AND PARKING

(SARAH)

- 4.1.1 Flyer and audit report modified and available for reporting on safety and repairs to Shire Property.
- 4.1.2 Shire's Parking Inspector Mark O'Conner has confirmed that it is within his jurisdiction to monitor and fine people who don't have an ACROD permit when parking in ACROD parking bays that are on private property. Where specific bays are identified as an issue individuals and businesses can report locations to Mark for monitoring and action. Mark's phone number is 0407993517.
- 4.1.3 Broome Primary School ACROD Parking and kerbing changes, actions recommended to Shire of Broome Budget Allocation 2011/12. These actions have been submitted as a budget item for collaboration by Council. Final budget decisions are expected in August 2011. **Update to be provided at next meeting.**

4.3 PLATYPUS AQUATIC WHEELCHAIR & BEACH TREKKER

(SARAH & RUSSELL)

- 4.3.1 FAHCSIA Grant application for "Town Beach Storage Room" for Platypus Aquatic Wheelchair was not approved. Feedback from FAHCSIA included that the project application was ranked highly in the top 3rd percentage of applications. However nationally over 60million dollars worth of projects were submitted, 20million of which were in the top 3rd percentage of highly recommended projects, however only 5 million dollars of funding could be allocated to projects overall for the Accessible Communities Grants. **Request ideas for alternative funding from Committee. Cr Matsumoto asked if in the first instance the total project amount of \$10966.20 could be submitted to Council for consideration with the upcoming budget review. Staff to provide overview of project to Cr Matsumoto by Friday 1 July.**
- 4.3.2 New Beach Wheelchair – DSC have purchased a new Beach Wheelchair to assist in meeting the needs of other people to access the beach. This new chair priced at over \$5000 will have larger wheels that traverse the sand with ease. It is not ideal for the water due to its buoyancy. Thank-you to Caterina Ponzio and Sally Eves for their input into the researching the best options. The new wheelchair will arrive in the coming weeks and will be stored at the Surf club with the current beach trekker.
- 4.3.3 Updates to loan arrangements **Shire website is in the process of being updated with loan details and Shire's Beach Inspector and Lifeguards will continue to support people with the access and booking of these chairs.**

4.4 COMPANION CARD POLICY AND OPERATIONAL PROCEDURE (BRAC)

(SARAH)

- 4.4.1 Companion Card Operational Procedure and Staff Training (BRAC) – Council adopted the Companion Card Affiliation in March and requested a policy be developed to support the implementation of the Companion card scheme. Following comparisons with other Councils in WA, the recommendation from staff was that the Shire's Disability Access and Inclusion Plan/Policy include reference to the Companion Card affiliation as the overall objectives of this policy support the companion card program; and that a Business Operating Procedure (BOP) be written to be a reference point for staff. The draft BOP is attached for feedback from the A & I committee and a point of clarification asked to the committee to confirm that; the individual with a disability pays the pensioner, student, adult or child entry fee depending on their situation and their carer is admitted for Free. Include in BOP that person with a Disability can also provide a letter from the Disability Services Commission confirming that they are on the commissions register and require the support of a carer, to also be entitled to the free Carer entry.

Feedback due by Friday 8th July 2011

- 4.4.2 Companion Card Promotion – Upon finalisation of the BOP the Shire will be running staff training with BRAC and other relevant departments and displaying promotional material at the venue and promoting to the Community through local media and shire website.

4.5 KIFSA SUPPORT WORKER REGISTRY

(KIM M)

Kim M was a late apology for this meeting but she asked me to advise the committee that KIFSA has commenced the register of Support Workers, we have asked all of our existing brokered respite workers to sign onto it if they are interested. Slow response at this stage, but the process has begun.

5 ITEMS FOR DISCUSSION

- 5.1 Shire of Broome Disability Access and Inclusion Plan 2007-2012 (DAIP) update of Part 3 action plan for 2011 (Draft Attached) and DAIP progress report due 31 July 2011 – Shire has reporting requirements twice per year on the DAIP. The 2007-2012 plan is due for review in 2012 however each year the Internal Action Plan is updated. Feedback sought from committee prior to obtaining feedback from internal departments and finalising. **Feedback from committee due by Friday 8th July.**

(SARAH)

6 OTHER BUSINESS

- 6.1 Support for NDIS on Shire Website & Morning tea – KIFSA & Life without barriers planning a morning tea. Shire has NDIS on website home page. **(SARAH)**
- 6.2 Department of Transport Meeting – Update next meeting due to being absent **(CATERINA)**
- 6.3 Riding for the Disabled Committee – Update next meeting due to being absent **(CATERINA /KIM D)**
- 6.4 Broome Disability Forum “Getting Together to make a difference” – DSC, Life without Barriers and KIFSA are running a 2 day training forum with key note speaker John Armstrong providing workshops on various engaging themes. Formal agenda to follow. **Please promote to all networks including personal and professional contacts.**
- 6.5 “You’re Welcome” website – Sarah met with Pip Daly-Smith from DSC regarding the reporting requirements for DAIP and updating the Broome information for the You’re Welcome website. Organisations listed on this site will be contacted to update their information in the coming months. If any committee members are aware of updates or additional information to be updated on this website please email Scampbell@broome.wa.gov.au with the information.
- 6.6 Cr Matsumoto asked for Marlina at Disability Advocacy Services to be invited to the next meeting.

7 NEXT MEETING

The next Meeting of the Access and Inclusion Advisory Committee is scheduled for Wednesday 10 August 2011 at 10am.

8 MEETING CLOSURE

There being no further business to be discussed, the Chairperson declared the meeting closed at 10.55am