

EVENT IN A PUBLIC PLACE APPLICATION SHIRE OF BROOME

ISSUED UNDER LOCAL GOVERNMENT PROPERTY AND PUBLIC PLACES LOCAL LAW 2003

Disclaimer:

PLEASE NOTE: An event is not approved until the Shire of Broome is satisfied that event organisers have met all the conditions of the application and the Shire acknowledgement has been granted in writing.

This application is for an Event in a Public Place Event Permit, and will not be issued for events and functions that:

- Involve more than 100 guests
- Require a Liquor License
- Involve built infrastructure
- Require exclusive access to an area
- Require lighting, audio equipment, electrical installations or fireworks

Events of the above nature must apply for a Shire of Broome EVENT PERMIT.

This application form should be submitted to:
The Event and Sponsorship Coordinator
Shire of Broome
PO Box 44
BROOME WA 6725
Email - shire@broome.wa.gov.au
Fax: (08) 9191 3455

(Your application should be received **AT LEAST 15 DAYS PRIOR** to your event)

Date of application:

EVENT DETAILS

Name of event:

Venue (Venue name, specific location or streets required)

Date of Event:

Starting Time:
(Including Set-up)

Finishing Time:
(Including Pack Down)

Expected number of participants:

Type of Event:

Birthday

BBQ

Wedding

Other (Please specify)

Is your event:

Private Function

Commercial Activity

Company or Business Event



27 Weld Street, PO Box 44
Broome WA 6725
P: 9191 3456
www.broome.wa.gov.au

people • place • prosperity

Description of Activity

Are you using a Wood Fire? NO YES

Contact Information

Contact Person:

Phone (BH) Address:

Mobile:

Fax:

Email:

Drivers Licence Number: Vehicle Registration:

YOUR COMPANY (Commercial and Business Events Only)

Organisation:

ABN:

Charity / Non-Profit Organisation YES NO

Please attach a copy of your company / organisation Public Liability Insurance Certificate of Currency for \$10 Million.

SIGNED:

DATE: / /

PRINT NAME:



<i>Office Use Only</i> FILE: REP003 ACTION OFFICER MERBS	
ACTION: NOTED	RESPONDED
RECORD NO:	
FURTHER REFERRAL ACTION OFFICER ACTION REQUIRED	Already Received by EMAIL / FAX
NOTE OR RESPOND	