



KIMBERLEY DEVELOPMENT COMMISSION

NOTES FOR NOMINEES TO THE BOARD

There are six broad types of Western Australian Government Boards and Committees:

- Trading
- Governing
- Policy / Review / Specialist
- Regulatory / Registration / Appeal
- Trustees
- Advisory

The Kimberley Development Commission Board is a Governing Board. That is, it is there to guide and direct the organization. It sets performance goals, ensures corporate compliance and management accountability, endorses strategic plans and approves operating budgets. The Board's role is to ensure that the organization has the resources necessary to achieve goals, monitor progress and report on outcomes. The Board does not manage the Commission. This is the role of Management and any request for staff involvement in Board or Board Sub-Committee affairs must be directed through the Chief Executive.

Board Meetings

Currently, Board meetings are held bi-monthly with meeting locations being determined by the Board. Each meeting is held in a different town across the region.

Members may be required to commit up to two (2) days to a Board meeting to allow time for travel, tours and meetings.

Members Skills and Attributes

For effective broad performance, individual members and the Board as a group, need to have a broad range of skills and personal attributes.

Some of the personal attributes, which are valued in Board members, include; flexibility, creativity, loyalty, integrity, enthusiasm, initiative, cooperation, customer awareness and community profile.

This is a list of skills and attributes that make for effective Board Performance:

- **Accountability**
Understanding accountability requirements and upholding ethical standards.
- **Strategic Thinking**
Contributing to strategic planning and goal setting. Fostering a customer focus ethos.
- **Monitoring**
Analysing, assessing and reviewing corporate performance.
- **Policy development**
Establishing and reviewing policy objectives, corporate standards and resource priorities.
- **Decision-making**
Adopting ethical decision-making processes.
- **Networking**
Accessing networks and promoting the Board.
- **Advising**
Providing information and advice, making suggestions and recommendations.
- **Teamwork**
Working cooperatively with members and employees to achieve agreed goals.

No one Member needs to exhibit all these skills and attributes.

Nomination forms are to be completed in full and forwarded together with the nominees current Curriculum Vitae to:

Hon Brendon Grylls MLA
Minister for Regional Development
c/- The Kimberley Development Commission
PO Box 620
KUNUNURRA WA 6743

Nominations may also be forwarded by e-mail via liz.kirkby@kdc.wa.gov.au

Nominations close: 4pm Monday 29 March 2010.

Should you require further information please contact Liz Kirkby on (08) 91681044 or e-mail liz.kirkby@kdc.wa.gov.au