

Shire of Broome Environmental Health Services  
Food Service 2010 Cost Breakdown

| Item                                | Description  | Details   | Source                                 | Total Cost/Year  | Notes   |
|-------------------------------------|--|---|--|--|---|
| Routine risk assessment inspections | Inspection of food premises.   | High: 10<br>Medium: 180<br>Low: 51<br>Very Low: 1<br>Mobile food: 20<br><br>Ave 45 mins/insp for high and medium premises.<br>Ave 30 mins for low and mobile food vans.<br>\$83.45/hour | Env Health Services Food Service 2010. | $10 \times \$83.45 \times 75\% \times 4 = \$2503.50$<br>$180 \times \$83.45 \times 75\% \times 2 = \$22531.50$<br>$51 \times \$83.45 \times 50\% \times 1 = \$2127.97$<br>$20 \times \$83.45 \times 50\% \times 2 = \$1669.00$<br>Total = <b>\$28,891.97</b> |   |
|                                     | Admin costs associated with inspections.   | No. insp x 6 mins per inspection at \$83.45.  | Env Health Services Food Service 2010. | $491 \text{ insp's} \times 6 \text{ mins} = 49.1 \text{ hrs} \times \$83.45 =$<br><b>\$4097.40</b>   | No improvement orders issued during 2010.                                   |
|                                     | Follow up non-compliance inspections/risk management work in response to non-compliances from routine inspections.                 | No. improvement orders x 2 hrs x \$83.45.   | Env Health Services Food Service 2010. | 0  |   |
|                                     | Prohibition Notices issued, including follow up inspection work.   | Not included in registration fee as premises specific cost.   | Env Health Services Food Service 2010. | Nil  | Either absorb as infrequent use or use other fee for additional inspection. |
|                                     | Infringement Notices issued, including follow up inspection work.  | Not included in registration fee as premises specific cost.   | Env Health Services Food Service 2010. | Nil  | Cost recovered by virtue of infringement notice revenue (\$150 - \$1000)    |
| Travel                              | Given significant distances travel to access some premises, an average travel cost per premises has been calculated. Consideration | Town premises – 15mins ew. (no. premises x inspection frequency)<br>80 Mile Beach 4hrs ew.<br>Port Smith 1.5hrs ew.<br>Barn Hill 1hr ew.  | Env Health Services Food Service 2010. | $269.5 \text{ hrs} \times \$83.45 =$<br><b>\$22,489.77</b>   |   |

Attach 1 1/4

|   |  |  |  |  |   |  |
|---|--|--|--|--|---|--|
|   | for number of premises and number of inspections each year.  | Eco Beach 1hr ew.<br>Sandfire 3hrs ew.<br>Roebuck Roadhouse 0.5hr ew<br>Croc Park 0.25hr ew<br>Peninsular ave 1 full day/yr - 7.6hrs |  |  |   |  |
| <b>Food Recalls</b>                                     | Recalls issued by the DoH for checking with food premises.   | 39 x 1 hr each x \$83.45.  | Based on data from DoH for 2010.       | <b>\$3254.55</b>   |   |  |
| <b>Food Safety Education/Risk Prevention</b>            | Letters, information sheets, I'm Alert on-line training, presentations and seminars.   | I'm Alert \$1100; plus estimated no. hrs/yr x \$83.45 for education.   | Env Health Services Food Service 2010. | ~ 80hrs x \$83.45 = \$6676<br>I'm Alert = \$1100<br><b>Total = \$7776</b>                      | B&B Info Sheet.<br>Guide for Construction of Food Prem and Stalls.<br>Promotion of I'm Alert.               |  |
| <b>Food Seizures</b>                                    | Food seized for destruction as unfit for consumption in accordance with legislation.   | 3 for year x 2 hours work x \$83.45.   | Env Health Services Food Service 2010. | <b>\$500.70</b>  |   |  |
| <b>Food Sampling</b>                                    | Routine sampling analytical costs  | \$2905.64 per year paid to LHAAC.  | Env Health Services Food Service 2010. | <b>\$2905.64</b>   |   |  |
|   | Food sampling collection costs – including local manufacturers and state wide sampling programs.                                     | No. samples for LHAAC x 30mins per sample x \$83.45. Plus average \$50 freight per sample.   | Env Health Services Food Service 2010. | 5 x 30mins = 2.5hrs<br>2.5 x \$83.45 = \$208.62<br>5 x \$50 = \$250<br><b>Total = \$458.62</b> | Egg based sauce survey.<br>Routine local manufacturer's samples.<br>Supermarket pricing and quality survey. |  |
|   | Food sampling collection costs admin (notification of results and follow up letters)   | No. samples x 6mins per sample x \$83.45.  | Env Health Services Food Service 2010. | 5 x 6 mins = 30<br><b>Total = \$41.72</b>  |   |  |
| <b>Food Complaint Investigation</b>                     | Complaints directly from consumers eg hygiene or contaminated food, often requires analysis or investigation/inspection of premises. | No. complaints x 2 hours x \$83.45.  | Env Health Services Food Service 2010. | 8 x 2 x \$83.45 =<br><b>\$1335.20</b>  |   |  |
| <b>Annual Registration of Premises – Administration</b> | Administrative costs of annual registration including follow up for  | No. registered/notified premises x 10 mins each x \$83.45.   | Env Health Services Food Service 2010. | 262 x 10mins = 43.6hrs<br>43.6hrs x \$83.45 =<br><b>\$3638.42</b>                              |   |  |

|  |  |   |  |  |  |  |
|--|--|---|--|--|--|--|
|  | non payment.   | All premises are required to notify to LG if not already registered. Assessment of submission required by EHO to determine risk management required and addition to inspection system where required. | No. of premises notified. No. of premises registered. Average of 30 mins per application for processing x \$83.45. | Env Health Services Food Service 2010. | 262 x 30mins = 131hrs<br>131hrs x \$83.45 =<br><b>\$10,931.95</b>                                |  |
| <b>Approval of New Food Premises</b>                           | All new and temporary food premises are subject to an approval and inspection process prior to trading.    | This cost is recovered through a separate fee charged directly to the applicant in accordance with LG Act 1995.   | Nil  | Nil                                    | Considered appropriate to charge the applicant as opposed to absorbing across the whole program. |  |
| <b>Prosecutions</b>  | Court prosecutions – including admin, preparation, legal fees and representation in court.                 | No food prosecutions completed during 2010. Some cost recovery through fines and costs awarded therefore considered neutral.  | Nil  | Nil                                    |  |  |
| <b>Department Racing Gaming Liquor Section 39 Certificates</b> | DRGL require LG to certify premises comply with the Food Act prior to liquor licences being issued.        | This cost is recovered through a separate fee charged directly to the applicant in accordance with LG Act 1995.   | Nil  | Nil                                    |  |  |
| <b>Orders and Requisitions</b>                                 | Assessment of food premises bought and sold  | This cost is recovered through a separate fee charged directly to the applicant in accordance with LG Act 1995.   | Nil  | Nil                                    |  |  |
| <b>Equipment</b>   | AFSA food premises inspection pads; improvement and infringement notice pads; calibration of thermometers. | 3 yr supply pads - \$270 for 10 x 3 = \$2700/3 = \$900<br>Annual calibration of thermometer \$100 * 3 = \$300   | Nil  | Nil                                    |  |  |
|  |  |   | <b>TOTAL</b>   | <b>\$64,972.17</b>                     |  |  |

Environmental Health Officer Cost/Hour

\$60.45 Average hourly cost of Health Officers based on full employee costs divided by productive hours. (\$391,168 / 6470 hours)  
 \$16.45 Proportion of Corporate Overhead based on Health Officers productive hours (\$106,295 / 6470 hours)  
 \$ 6.55 Hourly cost of Health vehicle if available 38 hours per week, 52 weeks per year (\$12945/1976 hours)  
 \$83.45 Total of these items

Number and Type of Food Premises

|               |            |
|---------------|------------|
| High Risk     | 10         |
| Medium Risk   | 200        |
| Low Risk      | 51         |
| Very Low Risk | 1          |
| <b>Total</b>  | <b>262</b> |

Abbreviations

- DoH Western Australian Department of Health
- LHAAC Local Health Authorities Analytical Committee
- LG Local Government
- AFSA Australian Foods Safety Assessment (developed by the Environmental Health Australia)
- ew Each way (in relation to travel to remote premises)

FOOD ACT 2008  
2010/11 SCHEDULE OF FEES

NOTIFICATION FEE (inc GST)

|  |                   |
|--|-------------------|
| High, Medium, low and very low risk premises                           | \$50.00           |
| <del>Exempted Food Premises, not-for-profit and Community groups</del> | <del>No fee</del> |

REGISTERED PREMISES ASSESSMENT FEE

Annual risk assessment/inspection fees (inclusive of GST)

|  |            |
|--|------------|
| High risk (4 assmt/yr)                     | \$530      |
| Medium risk (2 assmt/yr)                   | \$265      |
| Low risk (1 assmt/yr)                      | \$132.50   |
| Very low risk                              | No Fee     |
| 2 <sup>nd</sup> & subsequent re-assessment | \$83.45/hr |
| Transfer fee                               | \$62.60    |

APPLICATION FEE

Construct or establish a food premises (S110(3)) which includes notification fee

|             |       |
|-------------|-------|
| High risk   | \$275 |
| Medium risk | \$275 |
| Low risk    | \$170 |

NOTE:- As per the Food Act, any fees and charges set by regulation take precedence over Council Fees and Charges

SUPPLEMENTAL FEES BASED OF FEE FOR SERVICE (AS PER LOCAL GOVERNMENT ACT 1995 PART 6 DIVISION 5 SUBDIVISION 2)

Fee for Service on Demand (inc Section 39 certificate, freezer breakdown, inspection on request)

|                                       |         |
|---------------------------------------|---------|
| 1 <sup>st</sup> Hour or part thereof  | \$83.45 |
| Every hour thereafter or part thereof | \$83.45 |

Note:- Fee for service applies to all Environmental Health service delivery and is not limited to food matters only.