



MISSION AND VALUES OF COUNCIL

"A Sustainable Community that is inclusive, attractive, healthy and pleasant to live in, that uses our land so as to preserve our history and environment, respects the rights and equality of our citizens and manages our future growth wisely."

MINUTES

FOR THE SPECIAL MEETING OF COUNCIL

To be held at 4.00pm

16 JUNE 2010

OUR MISSION

"To provide a quality range of affordable and sustainable services to our community with a strong commitment to customer focus so that our citizens and visitors enjoy a quality lifestyle."

CORE VALUES OF THE SHIRE

The core values that underpin the achievement of the mission will be based on a strong customer service focus and a positive attitude:

Communication

Respect

Integrity

Transparency

Courtesy

SHIRE OF BROOME
SPECIAL MEETING OF COUNCIL
16 JUNE 2010

INDEX – MINUTES

1.	OFFICIAL OPENING	5
2.	ATTENDANCE AND APOLOGIES	5
3.	DECLARATIONS OF FINANCIAL INTEREST	5
4.	PUBLIC QUESTION TIME.....	5
5.	CONFIRMATION OF MINUTES	5
6.	ANNOUNCEMENTS BY PRESIDENT WITHOUT DISCUSSION	6
7.	PETITIONS	6
8.	MATTERS FOR WHICH MEETING MAY BE CLOSED	6
9.	REPORTS OF OFFICERS	7
9.2	CORPPORATE AND COMMUNITY SERVICES	8
	9.2.1 APPOINTMENT OF DIRECTOR CORPORATE AND COMMUNITY SERVICES.....	9
10.	MEETING CLOSURE	13

NOTICE OF MEETING

Dear Council Member,

Pursuant to Section 5.4 of the Local Government Act 1995, I advise that the Shire President has called a Special Meeting of Council to be held on Wednesday 16 June 2010 at 4.00pm in the Council Chambers, for the purpose of considering:

- Appointment of Director Corporate and Community Services.

Regards



K R DONOHOE
Chief Executive Officer

15 June 2010

1. OFFICIAL OPENING

The Chairperson declared the meeting open at 4.00pm.

2. ATTENDANCE AND APOLOGIES

Attendance:	Cr G T Campbell	Chairperson
	Cr C Mitchell	Deputy Shire President
	Cr D Male	
	Cr R Lander	
	Cr J Bloom	
	Cr R de Wit	
	Cr P D Matsumoto	

Leave of Absence:

<i>Moved: Cr D Male</i>	<i>Seconded: Cr R de Wit</i>
<i>That Leave of Absence be granted to Cr E Yu for the Special Meeting of Council 16 June 2010.</i>	
<i>CARRIED UNANIMOUSLY</i>	

Apologies:	Jo Durbridge Darryl Butcher Cr E R M Foy	Media & Promotions Officer Director Development Services
Officers:	Kenn Donohoe Neville Lavey Les Mainwaring Erin van Dommele	Chief Executive Officer Director Engineering Services A/ Director Corporate & Community Services A/ Council Secretary
Public Gallery:	Nil	

3. DECLARATIONS OF FINANCIAL INTEREST

Nil

4. PUBLIC QUESTION TIME

Nil

5. CONFIRMATION OF MINUTES

N/A

Chairperson.....Date.....

6. ANNOUNCEMENTS BY PRESIDENT WITHOUT DISCUSSION

Nil

7. PETITIONS

Nil

8. MATTERS FOR WHICH MEETING MAY BE CLOSED

Under section 5.23.2 (b) of the Local Government Act 1995 Council may resolve to move the meeting behind closed doors.

9.

REPORTS

OF

OFFICERS

9.2

CORPPORATE AND COMMUNITY

SERVICES



OUTCOME

To facilitate the social wellbeing and development of the community.

9.2.1 APPOINTMENT OF DIRECTOR CORPORATE AND COMMUNITY SERVICES

LOCATION/ ADDRESS: Shire of Broome
APPLICANT: N/A
FILE: PRA-10/16
AUTHOR: Chief Executive Officer
CONTRIBUTOR/S: President – Cr Graeme Campbell
RESPONSIBLE OFFICER: Chief Executive Officer
DISCLOSURE OF ANY INTEREST: Nil
DATE OF REPORT: 15 June 2010

SUMMARY: Pursuant to section 5.37 of the Local Government Act the Chief Executive Officer is to inform Council of each proposal to employ or dismiss a senior employee.

This report seeks to inform Council of the Chief Executive Officer’s offer to employ a new Director of Corporate and Community Services.

BACKGROUND

Previous Considerations

Nil

With the recent resignation of the Director of Corporate Services for family reasons and structural review of reporting relationships in Community Development the Chief Executive Officer has advertised for a Director of Corporate and Community Services through LOGO Appointments.

LOGO Appointments are an independent employment agency that specialise in local government recruitment.

COMMENT

During the advertising period 46 packages were sourced from LOGO Appointments from people interested in the position.

At the conclusion of the advertised period 17 applications were received. LOGO Appointments subsequently categorised those in accordance with the selection criteria and the top four were interviewed in Perth.

The interview panel consisted of Ms Helen Passmore from LOGO Appointments, Cr Graeme Campbell and Mr Kenn Donohoe Chief Executive Officer.

The preferred applicant was flown to Broome with his partner and both were interviewed in relation to living in a remote region and the climatic affects of both the Wet and Dry Season and provided examples of the development pressure on Broome at this time.

Reference checks were undertaken by LOGO Appointments with no adverse reflection on the performance of the applicant who has significant experience in the local government sector.

Chairperson.....Date.....

The applicant has been offered the position subject to the provisions of 5.37 of the Local Government Act and has agreed to the salary position as advertised by the Shire of Broome.

CONSULTATION

N/A

STATUTORY ENVIRONMENT

5.37. Senior employees

- (1) *A local government may designate employees or persons belonging to a class of employee to be senior employees.*
- (2) *The CEO is to inform the council of each proposal to employ or dismiss a senior employee, other than a senior employee referred to in section 5.39(1a), and the council may accept or reject the CEO's recommendation but if the council rejects a recommendation, it is to inform the CEO of the reasons for its doing so.*
- (3) *Unless subsection (4A) applies, if the position of a senior employee of a local government becomes vacant, it is to be advertised by the local government in the manner prescribed, and the advertisement is to contain such information with respect to the position as is prescribed.*
- (4A) *Subsection (3) does not require a position to be advertised if it is proposed that the position be filled by a person in a prescribed class.*
- (4) *For the avoidance of doubt, subsection (3) does not impose a requirement to advertise a position where a contract referred to in section 5.39 is renewed.*

[Section 5.37 amended by No. 49 of 2004 s. 45 and 46(4); No. 17 of 2009 s. 22.]

POLICY IMPLICATIONS

Director's positions are seen as Senior Officer positions from a Council perspective and are subject to the abovementioned statutory provisions.

FINANCIAL IMPLICATIONS

Senior Officer Salary as advertised.

STRATEGIC IMPLICATIONS

People

Effectively engage with our community by encouraging participation and providing information.

Actively contribute to well-being and safety and support community initiative.

Actively consult and work with the Traditional Owners and Aboriginal people of Broome.

Chairperson.....Date.....

Place

Build partnerships with the community and other agencies to recognise, protect and enhance the natural environment and cultural heritage.

Engage with the community and other agencies to provide land use planning that protects and enhances the natural and built environment to support a quality lifestyle and the local economy.

Ensure the Shire’s infrastructure and assets are strategically planned and managed.

Prosperity

Build the Shire’s organisational capacity to service the needs of a growing community.

Support business and economic development.

Partner with other agencies to ensure affordable and equitable services and infrastructure.

VOTING REQUIREMENTS

Simple Majority

<i>Moved: Cr C Mitchell</i>	<i>Seconded: Cr R Lander</i>
<i>In accordance with Section 5.23(2)(b) of the Local Government Act 1995, that the meeting be moved behind closed doors at 4.02pm.</i>	
<i>CARRIED UNANIMOUSLY</i>	

<i>Moved: Cr R Lander</i>	<i>Seconded: Cr C Mitchell</i>
<i>That Standing Orders be suspended under Clause 18.1 of the Shire of Broome Standing Orders Local Law 2003, at 4.02pm to allow discussion of confidential item.</i>	
<i>CARRIED UNANIMOUSLY</i>	
<i>Moved: Cr C Mitchell</i>	<i>Seconded: Cr P D Matsumoto</i>
<i>That Standing Orders be reinstated at 4.12 pm.</i>	
<i>CARRIED UNANIMOUSLY</i>	

Moved: Cr Mitchell

Seconded: Cr R Lander

That the meeting be again open to the public at 4.15pm.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION
(REPORT RECOMMENDATION)

Moved: Cr R Lander

Seconded: Cr C Mitchell

That the recommended applicant as attached to this report be confirmed as the Director of Corporate and Community Services.

CARRIED UNANIMOUSLY

Attachment: 32 pages (Confidential to Councillors and Directors only)

10. MEETING CLOSURE

There being no further business the Chairperson declared the meeting closed at 4.16pm.

Chairperson.....Date.....