



Monthly Financial Activity Report

For the period ending

30 November 2009

SHIRE OF BROOME

Monthly Financial Activity Report

For the period ending

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DISCLAIMER

This is a special purpose report prepared for the use of staff and Councilors, although results are un-audited until 30th June.

SHIRE OF BROOME

STATEMENT OF FINANCIAL ACTIVITY - OPERATING

For the period ending

30 November 2009

	Actual to YTD Budget Variance	Actual YTD	Budget YTD	Actual % of Forecast Budget	Forecast Budget	Annual Budget
OPERATING REVENUE & EXPENSES	%	\$	\$	%	\$	\$
Revenue						
Governance	1%	45,013	44,361	94%	47,700	5,200
General Purpose Funding						
Rates	0%	12,900,317	12,948,000	100%	12,948,000	12,948,000
Other General Purpose Funding	9%	939,368	770,443	50%	1,879,130	1,879,130
Law Order & Public Safety	9%	29,905	41,994	23%	132,614	132,614
Health	6%	39,854	48,407	29%	137,000	125,000
Education & Welfare	8%	46,200	60,083	26%	175,000	170,000
Housing	9%	239,615	309,520	32%	748,838	748,838
Community Amenities	9%	2,494,854	2,813,808	73%	3,403,800	3,403,800
Recreation And Culture	5%	366,697	329,331	46%	790,394	790,394
Transport	9%	413,446	347,562	57%	719,094	719,094
Economic Services	2%	319,973	307,208	43%	737,300	737,300
Other Property And Services	9%	918,776	758,050	51%	1,790,670	1,795,670
Total Revenue	0%	18,754,018	18,778,768	80%	23,509,540	23,455,040
Expenses						
Governance	4%	618,801	683,956	38%	1,641,495	1,616,395
General Purpose Funding	3%	26,136	28,482	28%	91,878	91,878
Law Order & Public Safety	0%	518,389	514,111	42%	1,233,867	1,233,867
Health	8%	257,396	217,718	49%	522,524	497,024
Education & Welfare	1%	349,750	337,759	43%	810,622	796,622
Housing	6%	268,520	312,999	36%	751,198	751,198
Community Amenities	5%	1,962,760	2,235,160	37%	5,364,384	5,362,884
Recreation And Culture	1%	2,516,428	2,567,674	41%	6,162,418	6,172,418
Transport	9%	2,071,394	1,729,672	57%	3,603,483	3,603,483
Economic Services	9%	520,006	426,583	51%	1,023,798	1,023,798
Other Property And Services	7%	695,830	776,871	62%	1,120,487	1,130,487
Total Expenses	0%	9,805,412	9,830,986	44%	22,326,154	22,280,054
NET OPERATING SURPLUS/(DEFICIT)		8,948,607	8,947,782		1,183,386	1,174,986

NB: % of year elapsed 42%

SHIRE OF BROOME

STATEMENT OF FINANCIAL ACTIVITY - NON OPERATING

For the period ending 30 November 2009

	Actual to YTD Budget Variance	Actual YTD	Budget YTD	Actual % of Forecast Budget	Forecast Budget	Annual Budget
	%	\$	\$	%	\$	\$
ASSET PROCUREMENT						
Grants and Contributions for Assets						
Governance		-	-	0%	-	-
General Purpose Funding				0%		
Rates		-	-	0%	-	-
Other General Purpose Funding		-	-	0%	-	-
Law Order & Public Safety	20%	-	1,278	0%	6,500	6,500
Health		-	-	0%	-	-
Education & Welfare	-	-	-	0%	-	-
Housing	-	-	-	0%	-	-
Community Amenities	-	15,200	-	0%	-	-
Recreation And Culture	18%	116,250	1,170,068	2%	5,949,500	5,832,000
Transport	9%	352,526	518,463	20%	1,787,802	1,762,302
Economic Services	-	-	-	0%	-	-
Other Property And Services	-	-	-	0%	-	-
Total Grants and Contributions for Assets	16%	<u>483,976</u>	<u>1,689,809</u>	6%	<u>7,743,802</u>	<u>7,600,802</u>
Investments in Assets						
Land and Buildings - New	17%	108,084	1,554,160	1%	8,325,859	8,355,859
Land and Buildings - Upgrade	20%	-	55,657	0%	283,000	303,000
Land and Buildings - Renewal	17%	10,410	155,307	1%	832,000	832,000
Infrastructure Assets - New	8%	522,362	757,398	18%	2,840,244	2,718,244
Infrastructure Assets - Upgrade	5%	464,266	556,248	23%	1,986,600	1,984,600
Infrastructure Assets - Renewal	3%	392,191	418,600	41%	966,000	940,500
Mobile Plant and Equipment - New	18%	-	103,173	0%	584,000	584,000
Mobile Plant and Equipment - Upgrade	18%	-	36,747	0%	208,000	165,000
Mobile Plant and Equipment - Renewal	18%	-	180,377	0%	1,021,000	724,000
Fixed Plant and Equipment - New	9%	15,110	26,867	12%	130,000	100,000
Fixed Plant and Equipment - Upgrade	19%	-	9,707	0%	52,000	65,000
Fixed Plant and Equipment - Renewal	18%	-	29,150	0%	165,000	149,000
Furniture and Equipment - New	9%	108,741	89,600	52%	210,000	210,000
Total Investments in Assets	13%	<u>1,621,163</u>	<u>3,972,990</u>	9%	<u>17,603,703</u>	<u>17,131,203</u>
Proceeds From Sale of Assets						
Less Proceeds on the sale of Assets	13%	<u>(17,443)</u>	<u>(67,663)</u>	5%	<u>(383,000)</u>	<u>(297,000)</u>
Proceeds From Sale of Assets	13%	<u>(17,443)</u>	<u>(67,663)</u>	5%	<u>(383,000)</u>	<u>(297,000)</u>
NET ASSET PROCUREMENT REVENUE/(EXPENSE)		<u><u>(1,119,745)</u></u>	<u><u>(2,215,518)</u></u>		<u><u>(9,476,901)</u></u>	<u><u>(9,233,401)</u></u>

SHIRE OF BROOME

STATEMENT OF FINANCIAL ACTIVITY - NON OPERATING

For the period ending 30 November 2009

	Actual to YTD Budget Variance	Actual YTD	Budget YTD	Actual % of Forecast Budget	Forecast Budget	Annual Budget
	%	\$	\$	%	\$	\$
FINANCING ACTIVITIES						
Self Supporting Loans						
Payment Received for S/S Loans	12%	7,892	11,730	25%	31,141	31,141
Proceeds from New Self Supporting Loans	-	-	-	0%	-	-
Repayment of Self Supporting Loans	12%	7,892	11,730	25%	31,141	31,141
Self Supporting Loan Funds Forwarded	-	-	-	0%	-	-
Net Self Supporting Loan Revenue/(Expenses)	-	-	-		-	-
Council Loans						
Proceeds from New Council Loans	15%	65,000	403,507	3%	2,284,000	2,284,000
Unspent loan funds from/(to) loan bank	-	-	-	0%	-	-
Repayment of Council Loans	9%	319,061	390,023	39%	812,547	812,547
Net Council Loan Revenue/(Expenses)	18%	(254,061)	13,484		1,471,453	1,471,453
Reserve Transfers						
Transfers from Reserves (Restricted Assets)	19%	(1,743)	971,251	0%	5,203,130	4,953,130
Transfers to Reserves (Restricted Assets)	17%	76,705	864,466	2%	4,631,068	4,631,068
Net Reserve Transfer Revenue/(Expenses)	32%	(78,448)	106,785		572,062	322,062
Restricted Cash Transfers						
Transfers from Restricted Cash	19%	-	376,200	0%	2,015,359	2,048,859
Transfers to Restricted Cash	-	-	-	0%	-	-
Net Restricted Cash Transfer Rev/(Exp)	19%	-	376,200		2,015,359	2,048,859
NET FINANCE REVENUE/(EXPENSE)		(332,510)	496,469		4,058,874	3,842,374
NET NON OPERATING REVENUE/(EXPENSE)		(1,452,255)	(1,719,048)		(5,418,027)	(5,391,027)

SHIRE OF BROOME
STATEMENT OF FINANCIAL ACTIVITY - CASH SUMMARY

For the period ending 30 November 2009

	Actual YTD	Budget YTD	Forecast Budget	Annual Budget
	\$	\$	\$	\$
NET OPERATING SURPLUS/(DEFICIT)	8,948,607	8,947,782	1,183,386	1,174,986
NET NON OPERATING REVENUE/(EXPENSE)	(1,452,255)	(1,719,048)	(5,418,027)	(5,391,027)
NET OVERALL REVENUE/(EXPENSE)	7,496,352	7,228,734	(4,234,641)	(4,216,041)

Adjustments to Determine the Cash Position

- Depreciation	1,934,201	3,437,202	3,437,202	3,437,202
- Net Accrued (Income)/Expenditure	6,591	24,834	24,834	24,834
- Current Position/Rounding Adjustments	66			
- (Profit)/Loss on sale of assets	-	(9,893)	(56,000)	(56,000)
- Surplus/(Deficit) brought forward	896,272	896,272	896,272	810,005
- Wages Over/(Under) allocated	-		-	-
- Overheads Over/(Under) allocated	-		0	0
- Plant Costs Over/(Under) allocated	-		-	-
- Activity Based Costing Over/(Under) Alloc	-		-	-
- Alloc Expenses Over/(Under) Alloc	-		-	-
- Additional Restricted Cash Now budgeted to be spent/(retained)	-		-	-
CASH SURPLUS/(DEFICIT)	10,333,483	11,577,149	67,668	0

Materiality Notes:

- The Forecast Budget represents 0.36 % Surplus of the budgeted operating expenses excluding depreciation. Should the Forecast Budget predict a Deficit more than 2% (\$376,857) of the budgeted operating expenses excluding depreciation an action plan to remedy the situation will be prepared in accordance with Finance Policy 2.1.1.
- The "Actual to YTD Budget Variance %" is calculated by dividing the difference between the Actual YTD and Budget YTD by the Forecast budget. Should the "Actual to YTD Budget Variance %" be more than 10% then commentary on the variance will be prepared in accordance with Finance Policy 2.1.1.

SHIRE OF BROOME

STATEMENT OF NET CURRENT ASSETS

30 November 2009

	Actual \$ To Date	Change In \$ November	Actual \$ 31 Oct 2009	Actual At 30 Jun 2009
CURRENT ASSETS				
Cash Assets				
Cash on hand	3,800	-	3,800	3,700
Cash at Bank - Unrestricted	8,248,963	(183,784)	8,432,747	2,732,792
Cash Reserves - Restricted	8,859,725	42,123	8,817,602	8,783,020
Cash - Other Restricted	2,390,342	-	2,390,342	2,390,342
Total Cash Assets	19,502,830	(141,661)	19,644,491	13,909,854
Receivables				
Sundry Debtors	518,609	4,071	514,537	634,923
Rates and Rubbish Debtors	2,968,697	(778,299)	3,746,996	118,122
Total Receivables	3,487,306	(774,228)	4,261,533	753,045
Other Assets				
Sundry Provisions and Accruals	106,825	-	106,825	110,405
Inventories	32,944	(24,770)	57,714	31,949
Self Supporting Loan Principle Receivable	23,249	-	23,249	31,140
Total Other Assets	163,017	(24,770)	187,787	173,494
Adjustments for Excluded Assets				
Reserves & Other Restricted Cash	(11,250,067)	(42,123)	(11,207,944)	(11,173,362)
Self Supporting Loans Principal Receivable	(23,249)	-	(23,249)	(31,140)
Total Excluded Assets	(11,273,315)	(42,123)	(11,231,192)	(11,204,502)
TOTAL CURRENT ASSETS	11,879,838	(982,782)	12,862,620	3,631,891
CURRENT LIABILITIES				
Cash Liabilities				
Overdraft (Excluding Restricted Cash)	-	-	-	-
Loan Principal Payable	516,041	(49,648)	565,689	842,994
Total Cash Liabilities	516,041	(49,648)	565,689	842,994
Trade and Other Payables				
Sundry Creditors	468,713	70,464	398,248	1,599,638
Other Payables	742,781	(169,547)	912,327	563,047
Total Creditor and Payables	1,211,494	(99,082)	1,310,576	2,162,685
Employee Provisions and Accruals				
Leave Provisions	1,369,073	-	1,369,073	1,369,073
Accruals	7,728	6,102	1,626	236,779
Total Provisions	1,376,800	6,102	1,370,698	1,605,851
Excluded Liabilities				
Loan Principal Payable	(516,041)	49,648	(565,689)	(842,994)
Employee Liabilities Cash Backed in Reserves	(1,041,939)	(4,954)	(1,036,985)	(1,032,918)
Total Excluded Liabilities	(1,557,979)	(4,954)	(1,602,674)	(1,875,911)
TOTAL CURRENT LIABILITIES	1,546,355	(97,934)	1,644,289	2,735,618
NET CURRENT ASSETS/(LIABILITIES)	10,333,483	(884,847)	11,218,330	896,272

SHIRE OF BROOME

Monthly Statement of Financial Activity For The Period Ending 30 November 2009

NOTES TO THIS MONTH'S REPORT

OVERVIEW

A number of budget forecast changes were made this month, including forecasts for the restructuring of security expenditure in a number of areas, Community Services consultancy expenditure and Governance reimbursement revenue.

With typical operating expenditure and income, plus significant movements in rates and rubbish debtors as rates were paid, the Current Position has decreased by \$885K from \$11,218K to reflect a \$10,333K surplus net current position at 30 November 2009.

The major expenditure items this month include payments of \$173K to Main Roads WA for the Cape Leveque project, \$156K to LGIS Workcare for the second instalment of workers compensation insurance, and \$128K to Horizon Power for the installation of a new transformer at Town Beach.

The major revenue items this month include receipt of payments of \$636K from WA State Government for payment of the second quarter grant, \$68.7K from FESA for the final grant for the Cyclone Shelter at BRAC and \$65K from the WA Treasury Corp for loan funds received for the self-supporting loan to the Bowls Club.

The net monthly forecast changes up to the period ending 30 November of \$53.7K surplus, have resulted in an estimated 2009-2010 closing position of a \$67.7K surplus.

GOVERNANCE

Services in Governance include Councillor payments, Councillor support services and general civic and community services.

Additional income has been received in the form of unbudgeted reimbursement income and a budget amendment will be required in the future.

OPERATING ACTIVITIES

Other Governance

The following changes to budget forecasts were required:

- \$8.2K increase in operating revenue for donations and reimbursements with no GST being the receipt of a reimbursement regarding a legal recovery of costs.
- \$34.3K increase in operating revenue for reimbursements with GST being reimbursements received to date including \$4.3K received regarding Kimberley Zone Strategic Plan meetings, \$7.3K received regarding the LGMA Northern Branch Conference, and \$22.7K received from the Shire of Derby West Kimberley being a contribution towards the Kimberley Zone Executive Officer. Applications have closed for the position and future developments will determine if there are further expenditure and revenue relating to this activity. Further expenditure is expected this year in regards to the Kimberley Zone Strategic Plan meeting.
- \$7.3K increase in operating expenditure for conferences, travel and accommodation being corresponding expenditure for the LGMA Northern Branch Conference for which reimbursements have been received.

Budget forecast changes previously reported to Council:

Other Governance

- *\$17.8K increase in budgeted operating expenditure for the Community Oil and Gas forum being the appointment of a coordinator of the forum. (OCM 02/09/09)*

NON-OPERATING ACTIVITIES

Non-operating budget forecast changes were not required this month.

The total budget forecast changes to date including those previously reported to council produce a net forecast indicating that the Governance programme is expected to cost \$17.4K less than originally budgeted.

GENERAL PURPOSE INCOME

Services in General Purpose Income include collection of rates, property related income and expenses and grants and grant related expenses.

OPERATING ACTIVITIES

There were no operating budget forecast changes required this month.

LAW ORDER AND PUBLIC SAFETY

Services provided in Law Order and Public Safety include; emergency management, ranger operations, fire prevention, animal control, law enforcement, beach lifeguard, Volunteer Bush Brigade and the Volunteer State Emergency Service support.

OPERATING ACTIVITIES

Operating budget forecast changes were not required this month.

NON-OPERATING ACTIVITIES

Non-operating budget forecast changes were not required this month.

HEALTH

Services provided in Health include infant health services, health inspections, pest control and control and indigenous community health.

OPERATING ACTIVITIES

No changes to operating budget forecasts were required this month.

NON-OPERATING ACTIVITIES

No changes to non-operating budget forecasts were required this month.

Budget forecast changes previously reported to Council:

- *\$7.5 K increase in non-operating revenue for the transfer of funds from restricted cash being the remaining unspent grant to complete the Regional Waste Management Plan as per resolution to item 9.3.16 Ordinary Council Meeting 29/10/2009. (OCM 26/11/09).*
- *\$25.5K increase in operating expenditure for funding to complete the Regional Waste Management Plan as per resolution to item 9.3.16 Ordinary Council Meeting 29/10/2009. (OCM 26/11/09).*
- *\$12K increase in operating revenue for contributions received from other Shires to complete the Regional Waste Management Plan as per resolution to item 9.3.16 Ordinary Council Meeting 29/10/2009. (OCM 26/11/09).*

The total budget forecast changes to date including those previously reported to council produce a net forecast indicating that the Health programme is expected to cost \$6K more than originally budgeted, unless a \$6K funding application to the Minister for Environment for the development of the Regional Waste Management Plan is successful.

EDUCATION AND WELFARE

Services provided in Education and Welfare includes provision of child and aged care facilities, community services and the HYPE program.

OPERATING ACTIVITIES

The following changes to budget forecasts were required:

Community Services

- *\$6K increase in operating expenditure for consultants expenditure being project and administration assistance provided from a former employee.*
- *\$6K decrease in operating expenditure for salaries and related expenditure being project and administration assistance provided from a former employee.*

NON-OPERATING ACTIVITIES

There are no non-operating budget forecast changes this year.

Budget forecast changes previously reported to Council:

Community Services

- *\$9K for final payment of the Town Beach Cultural Plan consultant expenses, this was originally budgeted for completion in 08/09. (OCM 29/10/09)*

Helping Young People Engage (HYPE)

- *\$5K for HYPE advertising expenses as carried by OCM 1/10/09 Item 9.2.1. (OCM 29/10/09)*
- *\$5K grant to pay for HYPE advertising expenses as carried by OCM 1/10/09 Item 9.2.1. (OCM 29/10/09)*

The total budget forecast changes to date including those previously reported to council produce a net forecast indicating that the Education and Welfare programme is expected to cost \$9K more than originally budgeted.

HOUSING

The service provided in Housing is the provision of Staff Housing.

OPERATING ACTIVITIES

There are no operating budget forecast changes this month.

NON-OPERATING ACTIVITIES

There are no non-operating forecast changes this year.

COMMUNITY AMENITIES

Services provided in Community Amenities include rubbish collection and recycling, refuse site operations, litter control, sewerage, storm water drainage, town planning, regional development, protection of the environment, cemeteries and public toilets.

Additional income in the form of contributions for drainage headworks have been received. A budget forecast amendment will be required.

OPERATING ACTIVITIES

The following changes to budget forecasts were required:

Other Community Amenities

- \$4K decrease in operating expenditure for Cable Beach Toilet Building Maintenance being changes required to original budgets for security as a result of realigning budget to actual deployment.
- \$4K decrease in operating expenditure for Town Beach Toilet Building Maintenance being changes required to original budgets for security as a result of realigning budget to actual deployment.
- \$4K decrease in operating expenditure for Male Oval/Chinatown Toilet Building Maintenance being changes required to original budgets for security as a result of realigning budget to actual deployment.
- \$7.5K increase in operating expenditure for Haynes Oval Toilet Building expenditure being changes required to original budgets for security as a result of realigning budget to actual deployment.
- \$6K increase in operating expenditure for All Cemetery Security expenditure being changes required to original budgets for security as a result of realigning budget to actual deployment.

NON-OPERATING ACTIVITIES

No changes to non-operating budget forecasts were required this month.

Budget forecast changes previously reported to Council:

Other Community Amenities

- *\$30K expenditure for the Installation of a CCTV system at Broome Cemetery as carried by absolute majority at the OCM on 2/9/09 Item 12.1. (OCM 29/10/09)*

- *\$30K less expenditure on the Royalties For Regions funded Public Shade Structure as funding has been reallocated to Haynes Oval Basketball and Netball fencing as carried at the OCM on 2/9/09 Item 9.3.2. (OCM 29/10/09)*
- *\$30K less restricted cash income from the Royalties For Regions funding for the Public Shade Structure as this has been reallocated to Haynes Oval Basketball and Netball fencing as carried at the OCM on 2/9/09 Item 9.3.2. (OCM 29/10/09)*

The total budget forecast changes to date including those previously reported to council produce a net forecast indicating that the Community Amenities programme is expected to cost \$31.5K more than originally budgeted.

RECREATION AND CULTURE

Services provided in Recreation and Culture include the provision public halls, library services, arts and cultural facilities and support services, coordination of recreation facilities, parks and gardens, Broome Recreation and Aquatic Centre and other recreation facilities.

Grants and Contributions for assets income is lower than expected for this time year as the Arts Centre construction grant is yet to be received.

OPERATING ACTIVITIES

The following changes to budget forecasts were required:

Public Halls & Civic Centres

- *\$5K decrease in operating expenditure for Civic Centre Building maintenance being changes required to original budgets for security as a result of realigning budget to actual deployment.*

BRAC General

- *\$5K decrease in operating expenditure for BRAC Building maintenance being changes required to original budgets for security as a result of realigning budget to actual deployment.*

NON-OPERATING ACTIVITIES

No changes to non-operating budget forecasts were required this month.

Budget forecast changes previously reported to Council:

Public Halls & Civic Centres

- *\$16K increase in budgeted non-operating expenditure for the upgrade of the fire protection pump system at Lotteries House. (OCM 02/09/09)*
- *\$20K decrease in budgeted non-operating expenditure for internal painting works at Lotteries House as the tenant already carried out the works at their cost. (OCM 02/09/09)*
- *\$4K decrease in budgeted non-operating revenue for funds transferred from the Building Reserve Fund being the difference between the additional \$16K for the Lotteries House fire pump system and reduction of \$20K for Lotteries House internal paint works not required. (OCM 02/09/09)*

Parks and Ovals

- *\$28K decrease in budgeted non-operating expenditure for the Reconciliation Park being adjustment for grant funds from the Regional and Local Community Infrastructure Program (RLCIP) already spent in the 2008/2009 financial year. (OCM 02/09/09)*
- *\$28K decrease in budgeted non-operating revenue for funds transferred from restricted cash being RLCIP grant funds already spent in the 2008/2009 financial year. (OCM 02/09/09)*
- *\$30K non operating expenditure for the Haynes Oval basketball/netball fencing upgrade instead of on the Public Shade Structure as carried at the OCM on 2/9/09 Item 9.3.2. (OCM 29/10/09)*
- *\$30K reallocated non operating Royalties For Regions grant income for the Haynes Oval basketball/netball fencing upgrade originally allocated to the Public Shade Structure project as carried at the OCM on 2/9/09 Item 9.3.2. (OCM 29/10/09)*
- *\$83K decrease in non-operating expenditure for Town Beach Water Playground Contract Works to realign funding to reflect project activities and expenditure. (OCM 26/11/09).*
- *\$83K increase in non-operating expenditure for Town Beach Water Playground Associated Works by Parks and Gardens to realign funding to reflect project activities and expenditure. (OCM 26/11/09).*

Other Recreation & Sport

- *\$15K non operating expenditure for the completion of onshore boat ramp upgrade works commenced in 08/09. (OCM 29/10/09)*
- *\$107K non operating expenditure for the design of a dual finger Jetty at Entrance Point as carried by absolute majority at the OCM 4/8/09 Item 9.5.1. (OCM 29/10/09)*
- *\$47.5K additional non operating grant income for onshore boat ramp upgrade works commenced and substantially completed in 08/09. (OCM 29/10/09)*
- *\$70K additional non operating grant income for the design of a dual finger Jetty at Entrance Point as carried by absolute majority at the OCM on 2/9/09 Item 9.5.1. (OCM 29/10/09)*

The total budget forecast changes to date including those previously reported to council produce a net forecast indicating that Recreation & Culture program is expected to cost \$5.5K less than was originally budgeted for.

TRANSPORT

Services provided in Transport include the construction and maintenance of storm water drainage, bus shelters, roads, footpaths, car parks and street lighting and the management of parking.

Operating income is greater than expected at this time of the year as an increased annual Main Roads grant was received in full. A budget forecast change will be required.

Operating expenditure is greater than expected at this time of the year as there has been additional asset depreciation as the result of the 30 June asset revaluation and significant expenditure on road maintenance.

Non Operating grants and contributions for assets income is lower than expected for this time year as most of the transport asset construction grants are yet to be received.

OPERATING ACTIVITIES

No changes to operating budget forecasts were required this month.

NON-OPERATING ACTIVITIES

No changes to non-operating budget forecasts were required this month.

Budget forecast changes previously reported to Council:

Street Lighting Construction

- *\$13K decrease in budgeted non-operating expenditure for the Frederick Street/Boulevard roundabout/Lyons Street pedestrian crossing being adjustment for grant funds from the Regional and Local Community Infrastructure Program (RLCIP) already spent in the 2008/2009 financial year. (OCM 02/09/09)*
- *\$13K decrease in budgeted non-operating revenue for funds transferred from restricted cash being RLCIP grant funds already spent in the 2008/2009 financial year. (OCM 02/09/09)*

Road Construction

- *\$95.5K additional non operating expenditure on Cape Leveque Road sheet, reform and drainage renewal construction as carried by absolute majority at the OCM 1/10/09 Item 9.5.2. (OCM 29/10/09)*
- *\$70K less non operating expenditure on Bidyadanga Rd re-forms and gravel renewal construction as carried by absolute majority at the OCM 1/10/09 Item 9.5.2. (OCM 29/10/09)*
- *\$25.5K additional non operating income for aboriginal roads as carried by absolute majority at the OCM 1/10/09 Item 9.5.2. (OCM 29/10/09)*

The total budget forecast changes to date including those previously reported to council produce a net forecast indicating that Transport is expected to cost as was originally budgeted for.

ECONOMIC SERVICES

Services provided in Economic Services include tourism and building control.

OPERATING ACTIVITIES

There were no operating budget forecasts changes required this month.

NON-OPERATING ACTIVITIES

No changes to non-operating budget forecasts were required this month.

OTHER PROPERTY AND SERVICES

Council activities in Other Services include private works, engineering services overheads, plant overheads, corporate governance, information technology management and leased property management.

OPERATING ACTIVITIES

The following changes to budget forecasts were required:

Corporate Governance & Support

- \$5K decrease in operating expenditure for Shire Office Building maintenance being changes required to original budgets for security as a result of realigning budget to actual deployment.

Office Properties Leased

- \$5K decrease in operating expenditure for Kimberley Regional Office Building maintenance being changes required to original budgets for security as a result of realigning budget to actual deployment.

Budget forecast changes previously reported to Council:

Office Properties Leased

- *\$5K decrease in budgeted operating revenue for Homeswest KRO rent received being reduction in commercial rent received from the Homeswest tenancy as a result of a market review. (OCM 02/09/09)*

NON-OPERATING ACTIVITIES

No changes to non-operating budget forecasts were required this month.

Budget forecast changes previously reported to Council:

Engineering Office

- *\$254K additional non operating income from Plant Reserve for purchase of mobile plant items that remained unpurchased from 08/09 as carried by absolute majority at the OCM 2/9/09 Item 9.5.1. (OCM 02/09/09)*

Parks & Gardens Operations

- *\$26K additional non operating income from the sale of renewed and upgraded mobile plant from Parks and Gardens that remained unsold from 08/09 as carried by absolute majority at the OCM 2/9/09 Item 9.5.1. (OCM 02/09/09)*
- *\$37K additional non operating expenditure on mobile plant renewal for Parks and Gardens that remained unpurchased from 08/09 as carried by absolute majority at the OCM 2/9/09 Item 9.5.1. (OCM 02/09/09)*
- *\$43K additional non operating expenditure on mobile plant upgrade for Parks and Gardens that remained unpurchased from 08/09 as carried by absolute majority at the OCM 2/9/09 Item 9.5.1. (OCM 02/09/09)*

Works Operations

- *\$60K additional non operating income from the sale of renewed mobile plant from Works that remained unsold from 08/09 as carried by absolute majority at the OCM 2/9/09 Item 9.5.1. (OCM 02/09/09)*
- *\$260K additional non operating expenditure on mobile plant renewal for Works that remained unpurchased from 08/09 as carried by absolute majority at the OCM 2/9/09 Item 9.5.1. (OCM 02/09/09)*

The total budget forecast changes to date including those previously reported to council produce a net forecast indicating that Other Property & Services is expected to cost \$5K less than originally budgeted.

ADJUSTMENTS TO DETERMINE THE CASH POSITION

Budget Allocations

This year no forecast changes for Wages, Overhead and Plant Costs have been made.

CURRENT POSITION

Cash

Cash assets are now \$19,502K; this is a decrease of \$142K since the end of last month due to normal income and expenses and movements in unrestricted and restricted cash. The major expenditure items this month include payments of \$173K to Main Roads WA for the Cape Leveque project, \$156K to LGIS Workcare for the second instalment of workers compensation insurance, and \$128K to Horizon Power for the installation of a new transformer at Town Beach.

The major revenue items this month include receipt of payments of \$636K from WA State Government for payment of the second quarter grant, \$68.7K from FESA for the final grant for the Cyclone Shelter at BRAC and \$65K from the WA Treasury Corp for loan funds received for the self-supporting loan to the Bowls Club.

Receivables

Sundry debtors including GST refundable have increased by \$4K, to stand at \$ 518K, as a result of normal operations.

The balance of rates and rubbish debtors stands at \$2,969K; this is a \$778K decrease over the month as rates were paid with an instalment due date scheduled in November. Of these approximately \$437K are overdue debts that are not on an instalment or payment plan in this current year and previous years and have been followed up with final demands.

Other Assets

These stand at \$163K. This is a \$25K decrease since last month as the result of normal operations and related to a decrease in inventories.

Cash Liabilities

These stand at \$516K, which is a current loan liability. This has decreased since last month by \$49K as a loan payment was made.

The current loan liability represents the principle repayments on loans yet to be paid this financial year.

Creditors and Payables

Sundry Creditors are \$469K, an increase of \$70K from last month as the result of a normal cheque run.

Other Payables comprising Tax Payable, FESA Levy Collected, Accrued Loan Interest, Prepayments Received and accruals stand at \$743K, a decrease of \$170K from last month mostly as the result of normal operations and the payment of a liability to Main Roads was made to settle an outstanding item.

Employee Provisions and Accruals

In the normal course of events, these figures are adjusted in June and July each year by end of year accounting adjustments, these are now complete for the year ended 30 June 2009, and by funds to be forwarded in the payroll suspense account.

Leave Provisions are unchanged from last month at \$1,369K.

Accruals now stand at \$7.7K which has increased by \$6.1K since last month.

Investments

In accordance with investment policy 2.1.2 the nature and location of investments are disclosed as at:

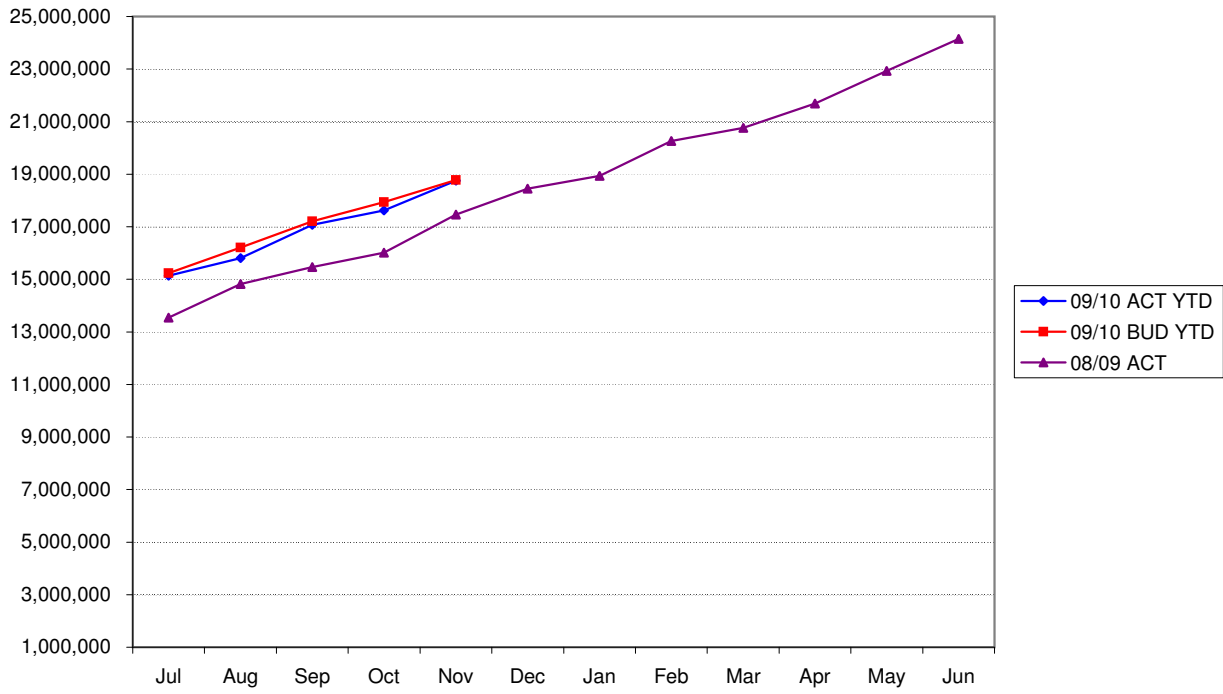
30 November 2009 – At the time of compiling the agenda item, interest rates and balances for the end of November were not yet available. Below are figures as at 31 October 2009.

	INSTITUTION	INVESTMENT TYPE PRODUCT	BALANCE \$	CURRENT INTEREST RATE
MUNICIPAL				
	Commonwealth Bank	Premium Business Account	\$ 131,103	0.65%
	Commonwealth Bank	Business Online Cash Account	\$ 761,777	3.25%
	Western Australia Treasury Corporation	Overnight Cash Deposit Facility	\$ 3,417,852	3.25%
	Westpac	BT Institutional Managed Cash	\$ 4,844,818	3.24%
	ANZ	High Yield Cash Account	\$ 2,008,799	3.30%
	TOTAL		\$11,139,558	
RESERVE				
	Westpac	BT Institutional Managed Cash	\$6,933,963	3.24%
	ANZ	High Yield Cash Account	\$1,925,761	3.30%
	TOTAL		\$8,859,724	
	TOTAL INVESTED FUNDS		\$19,999,282	

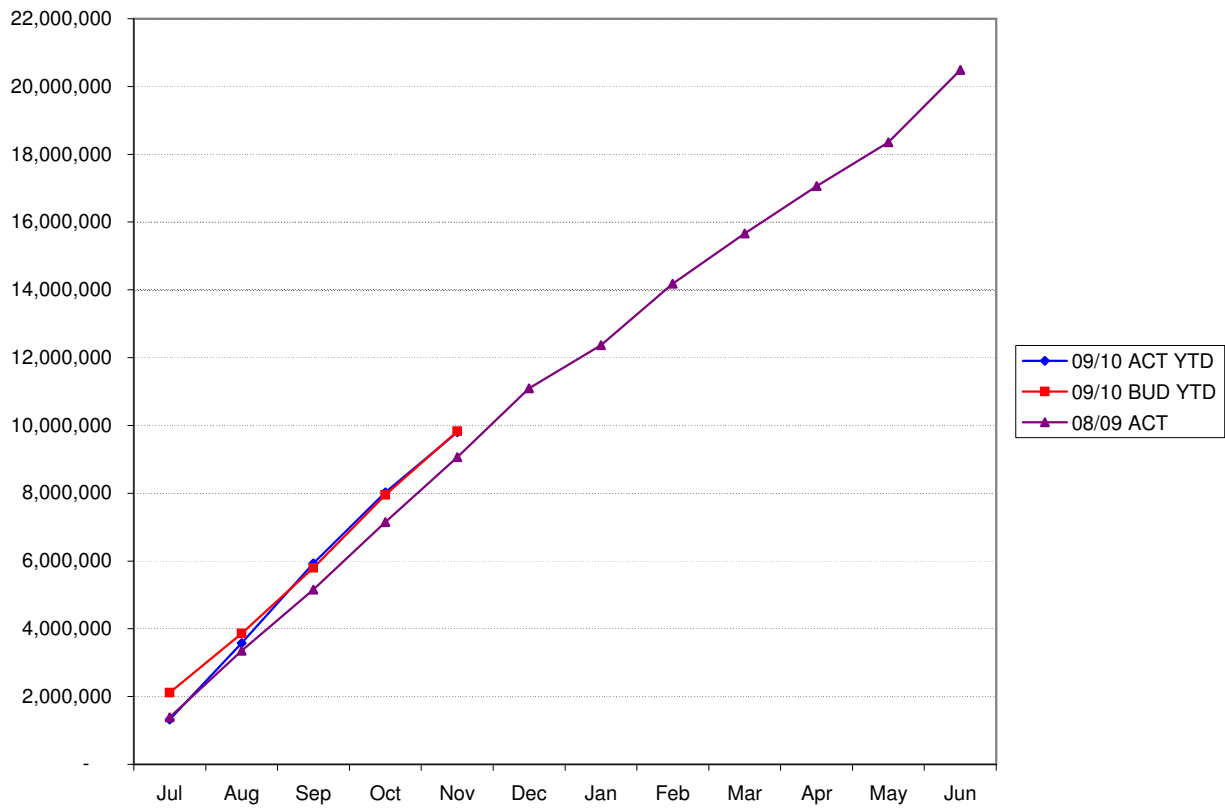
SHIRE OF BROOME
SUMMARY OF REVISED BUDGETS

<u>SUMMARY OF FORECASTS TO DATE</u>		
DESCRIPTION	REASON	
NET FORECASTS		\$
Increase/(Decrease) in Revenue		500,000
Increase/(Decrease) in Expenses		518,600
NET TOTAL OF FORECASTS		(18,600)
BALANCE CARRIED FORWARD		
Balance carried forward from 2008/2009 (Budget)		810,005
Balance carried forward from 2008/2009 (Actual)		896,272
NET ADJUSTMENTS TO BALANCE CARRIED FORWARD		86,268
OTHER ADJUSTMENTS		
Current Position Adjustments	Towards the end of the financial year staff estimate change in these liabilities if required.	0
Reallocation of wages included in Forecasts	Staff revise budgets where the labour component is changed. This does not change the overall labour cost, only time on a particular job. Labour becomes over or under allocated in the budget, hence this adjustment.	0
Reallocation of overheads included in Forecasts	As above	0
Reallocation of plant costs allocated, included in Forecasts	As above	0
Increase in Depreciation	Changes to depreciation are also included in some revised budgets but have no cash impact on Councils operations	0
Changes to accrued expenditure & profit/loss.	Changes to these items are included in some revised budgets but have no cash impact on Councils operations.	0
Adjustments to restricted cash as the result of Forecasts.	If restricted cash is now going to be spent in the current year it is no longer restricted for that year's funding.	0
NET OTHER ADJUSTMENTS		0
PREDICTED BUDGET SURPLUS/(DEFICIT)		67,668

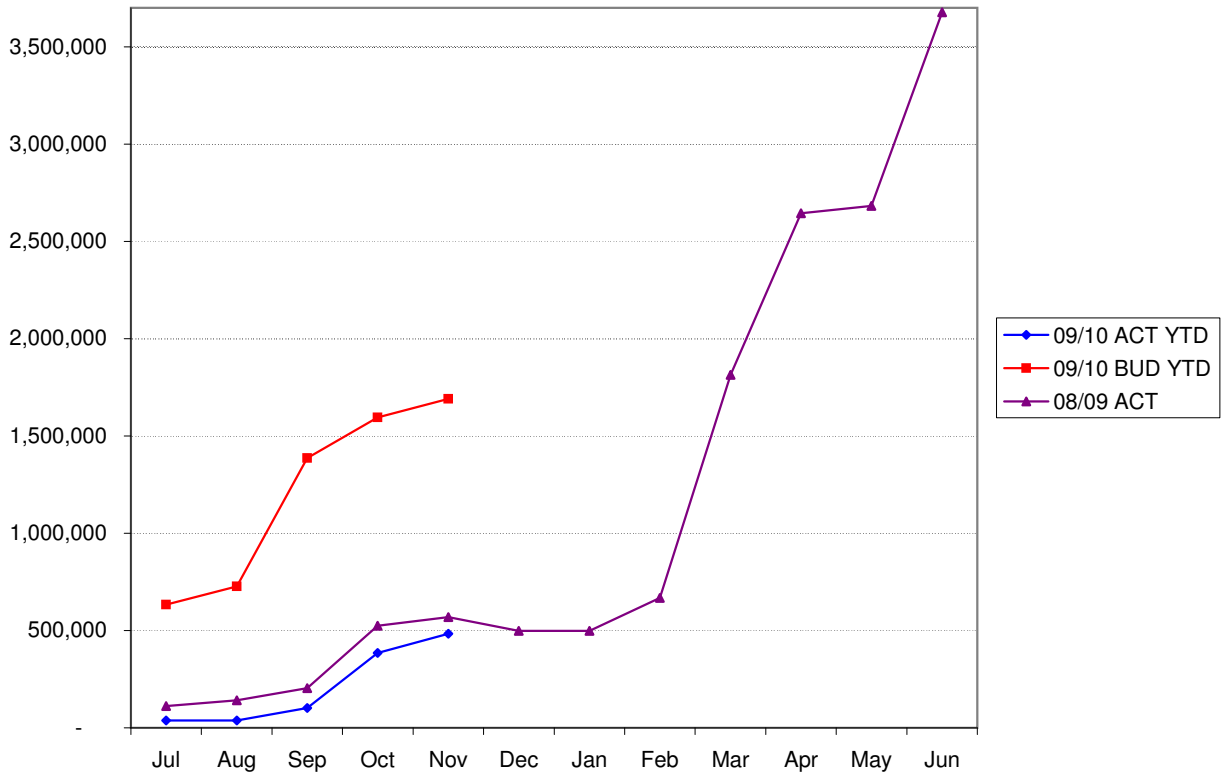
2009/2010 Operating Revenue



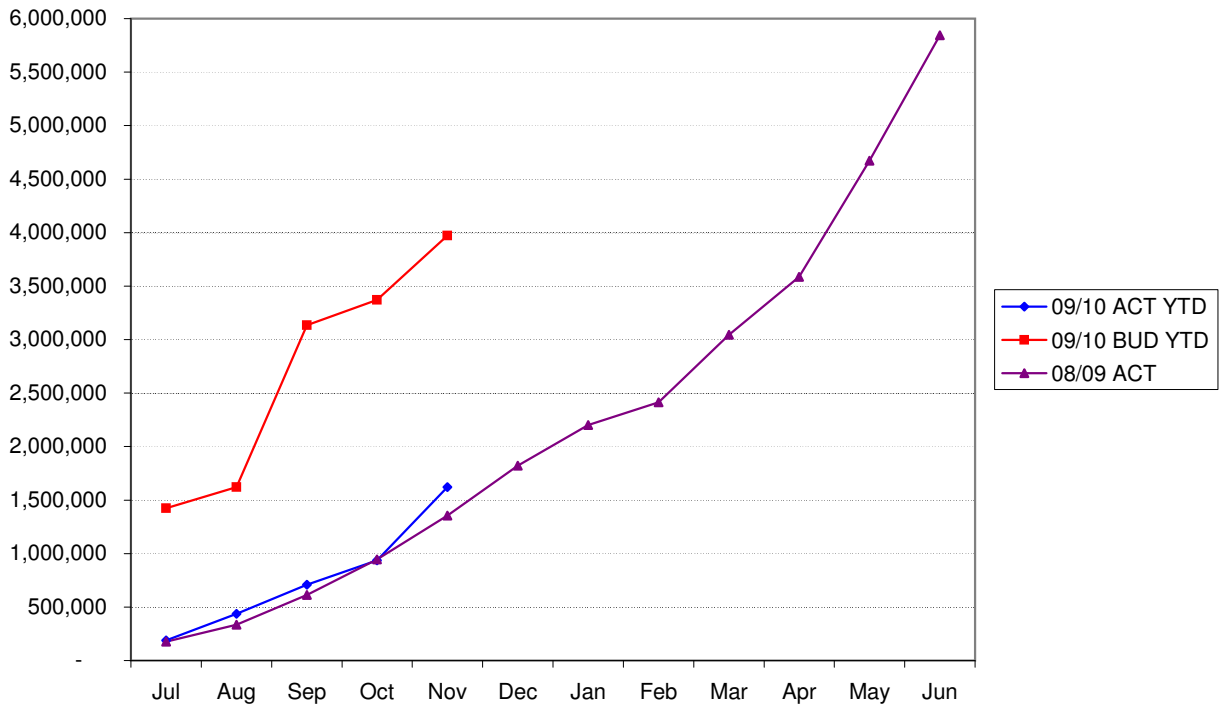
2009/2010 Operating Expense



2009/2010 Capital Revenue



2009/2010 Capital Expense



Monthly Current Position Comparison 2008/09 - 2009/10

