



**MEETING OF THE
BROOME CEMETERY ADVISORY COMMITTEE
HELD AT THE SHIRE OF BROOME
AT 4.00PM, MONDAY 2 APRIL 2007**

1. OFFICIAL OPENING

The Chairperson, Councillor Chris Mitchell declared the meeting open at 4.03pm.

2. ATTENDANCE AND APOLOGIES

Attendance	Cr C Mitchell Sister Philomena Ms N Darcy Mr R Crook Mr S Wood Ms C Edwards Ms E YU	Chairperson St John of God Broome Historical Society Representative Community Representative Catholic Diocese of Broome Community Representative Chinese Community Representative
Apoloiges	Ms M Higgins Ms L Quince	Community Representative Community Representative
Observers	Mr P Cornish	Broome Funerals
Officers	Mr A Ralph Mr K Williams Ms C Palmer	Director Engineering Services Manager Operations Manager Administration Services

Amended
BCAC
meeting
held 18
June 2007

3. ATTENDANCE AND APOLOGIES

That the minutes of the Meetings of the Broome Cemetery Advisory Committee Meeting held 5 February 2007 be accepted as a true and accurate record of that meeting:

Moved: Mr R Crooke

Seconded: Ms N Darcy

4. CORRESPONDENCE

- 4.1 Correspondence In
 - 4.1.1 Honouring Indigenous Wargraves Incorporated Newsletter 2007. See attached copy.
 - 4.1.2 Heritage Council – Management Agreement, request for comments
- 4.2 Correspondence Out
 - 4.1.1. DLGRD – 28 February 2007 – Review of Cemeteries Act 1986.

5. ITEMS FOR DISCUSSION

5.1 Update On Inputting of Data

No further work has been progressed.

The Department of Births, Deaths and Marriages in Perth is seeking burial information on:

Jennifer Hunter
Died 19 April 2002, at the Broome Hospital
Aged 52 (approx)
Lived in Frewer Avenue
Mother – Philomena
Fathers Surname "Dinka"
Children – Ignatius, Pepita, Tabita, Linzy

Contact has been made with Milati Hunter (eldest daughter) and Jennifer's grave site has been located.

5.2 Special Meeting Held 26 February 2007 – Review of Cemeteries Act 1986

Response provided to the Department of Local Government and Regional Development advising of no objections to the proposed amendments.

5.3 Honouring Indigenous War Graves

Mr Snaars from Honouring Indigenous Wargraves had telephoned the Shire in February to advise of a proposed memorial to honour "Z Force", who were a special services armed forces team.

Also advised they would be erecting a headstone for Adrian D'Antoine at the end of the June, in Broome and the Committee would be invited to the service.

Another headstone in Broome had been identified, "Hunter" but due to the recent internment of his wife in the same grave they would need to wait 12 months until the grave settled before any memorials can be placed on it.

It was requested that the RSL be advised of the memorial service when it is finalised.

The Committee would like to offer assistance to HIW, should they require assistance in locating indigenous war-graves in Broome.

5.4 Gravel on tracks

Access roads from D'Antoine Road have had crab creek gravel place on them to stabilise them during inclement weather.

Some kerbing works to the carpark area have also been completed.

Issues had been raised that there were vehicles and motorbikes being driven through the cemetery unnecessarily, often with disregard for gravesites.

6.2 Records from other Cemeteries within the Shire of Broome

Shane expressed his concern at the lack of records held by the Shire for burials at community cemeteries such as those at Beagle Bay and Bidyadanga. It was requested that the Shire:

- write to the communities seeking copies of burial records and
- clarify its responsibility in terms of keeping records for these cemeteries.

6.3 Incident at Cemetery

For the information of the Committee, there was recently an incident where, through the Funeral Director, a grave was allocated. The family, on digging the grave decided to move the gravesite and dug the grave in a different spot.

Staff and the Funeral Director, tried to resolve the issue, however the family were adamant they were not moving the gravesite, which had already been dug.

Despite the grave being dug in an internal, minor proposed roadway, staff have resolved issues associated with the layout, however this highlights the community lack of understanding of the management plan associated with the site.

6.4 Lighting at the Japanese Cemetery

Awaiting quotes to change over the solar lights at the Japanese Cemetery to power. Power has been installed.

Vandalism at the site has abated.

6.5 Chinese Cemetery Works

For the information of the community, the Chinese Community will be installing a new Entry Statement and Shelter at their section of the Cemetery, with works proposed to be commenced in the near future.

The work has been approved by the Shire of Broome and the Heritage Council.

Suggestion that the Committee liaise with Shire Parks and Gardens staff to ensure no conflict of works.

6.6 Budget 2007/2008

Please see attached the draft Cemetery budget submission for the 2007/2008 budget process. Any comments on the proposed draft budget or new items for consideration should be forwarded to Corrine as soon as possible.

7. BURIAL INFORMATION

Burials undertaken at the Broome Cemetery from 30 January – 28 March 2007 = 2

8. NEXT MEETING

The next meeting of the Broome Cemetery Advisory Committee will be held Monday 11 June 2007 – Please note original meeting date of 4 June 2007 is a Public Holiday.

9. MEETING CLOSURE

There being no further business to be discussed, the Chairperson declared the meeting closed at 4.55pm.