

SELECTION CRITERIA FOR DONATION OF COMPUTERS TO COMMUNITY GROUPS IN THE SHIRE OF BROOME



The Shire of Broome is a strong proponent of the reduce-reuse-recycle philosophy. Acting on that philosophy, it will donate surplus computers to organisations that can benefit from the donation.

The intent of this program is to maximise the use of surplus computer equipment that can no longer be utilised by the Shire. In so doing, the Shire hopes to assist some of the many worthwhile organisations in the Shire of Broome who can benefit from this surplus. Equipment is to be donated where greatest benefit to the community can be achieved.

Desktop computer equipment that no longer meets Shire's minimum operating standards is available for donation. A typical unit will consist of a CPU, mouse, keyboard, and power cords. The computer may or may not have a monitor, CD-ROM, modem, sound or network card. The amount of RAM and HD size will vary by unit. All units will have Windows 98 or Windows 2000 installed. Due to licensing considerations software will not be donated.

Recipients are responsible for any and all support and maintenance of donated equipment.

Criteria for donations

- Recipient organisations should operate in the Shire of Broome.
- The group requesting must be a 'not for profit' organisation.
- If it is a requirement for operation of your program, you must be approved, accredited, or licensed.

The following groups and programs are considered as community services:

- Management committees
- Volunteer organisations
- Non-profit groups and clubs (e.g. museums, resource centres and neighbourhood centres)
- Community focussed groups or organisations established within the Shire, especially for the advancement of avenues of public education, cultural activity or recreation pursuits of the citizens of the Shire
- Non-profit groups providing adult literacy, job training, self help, family and youth services, services for the aged and/or disabled, and public counselling and support services
- Any other organisation that can demonstrate a benefit to the community (e.g. research activities, health promotion, heritage activities).

The Shire of Broome will not consider donations of computers for:

- Activities taking place outside the Shire of Broome
- Individuals and individual fundraisers
- Political or religious organisations
- Organisations or initiatives which benefit only one or a few people
- For-profit organisations.

If demand for equipment exceeds the number of available PCs, a waiting list of successful applicants will be compiled and the equipment will be distributed as it becomes available.

How to apply

The attached application form must be completed and returned by the 12th of October 2007.

Further information can be obtained from James Watt on phone 9192 3404 or email itmgr@broome.wa.gov.au.

Assessment of requests

Whilst requests are assessed on individual merit, the Shire of Broome reserves the right to select projects:

- In consideration of other projects currently in the donations portfolio
- With reference to other donations received by the community organisation
- With reference to consistency with Shire donations

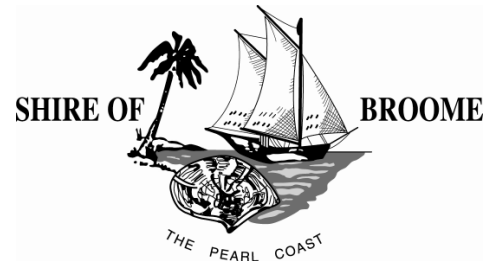
Please note that the Shire of Broome receives a significant volume of requests and is therefore unable to accommodate all, no matter how much we might wish to do so.

The Shire of Broome regrets that it is unable to process requests by telephone. Completed proposals should be sent to:

The CEO
Shire of Broome
PO Box 44
Broome WA 6725

Applications for donation close on the 12th October 2007

APPLICATION FOR DONATION OF COMPUTERS FOR COMMUNITY GROUPS



Address application to: The CEO
Shire of Broome
PO Box 44
Broome WA 6725

(Attach details if space insufficient)

Name of Organisation	
Address of Organisation	
Contact Name and Phone No.	
What is the status of your organisation? (Select one from the list of groups and programs which are considered as community services under "Criteria for donations")	
Please provide confirmation that your organisation is charitable or not-for-profit. (Please attach certificate, etc)	
Will the activity take place within the Shire of Broome?	
Please provide a brief history of the organisation, including the number of members	Please attach details
How is your organisation funded?	
How does the organisation benefit the community? Include details of sections of the community that will benefit and the specific needs that are addressed.	
How will you use the computer(s)?	
How many computers do you require?	

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