

# Application to Fit-Out Food Act 2008

Applicants name:		Date:
Applicants mailing address:		
Suburb:		Postcode:
Business name:		
Business address:		
Suburb:		Postcode
Phone number:		Fax
Mobile/AH		Email:
Applicant signature:	Premises owners:	
<b><i>This application must be accompanied with the applicable fee and two copies of plans.</i></b>		

## FIT-OUT APPLICATION

All information included on this application form is to be clearly **indicated on** the submitted **plans**. ie. Materials used  
Please refer to Shire of Broome document "Design and Construction Criteria" for recommendations on fit-out design

Subject to the *Food Act 2008* s22, the license holder of a food business is to ensure compliance with the Food Standards Code in respect of the construction and fitout of a food premises.

<b>WALLS</b>		OFFICE USE	
FSS 3.2.3 Division 3 Clause 11 SFA pg 155	Indicated on plan	Plan assessment	Final assessment
<b>FLOORS</b>		OFFICE USE	
FSS 3.2.3 Division 3 Clause 10 SFA pg 151	Indicated on plan	Plan assessment	Final assessment
FLOOR COVING			
<b>CEILING</b>		OFFICE USE	
FSS 3.2.3 Division 3 Clause 11 SFA pg 155	Indicated on plan	Plan assessment	Final assessment
<b>WATER SUPPLY</b>		OFFICE USE	
FSS 3.2.3 Division 2 Clause 4 SFA pg 138	Indicated on plan	Plan assessment	Final assessment
Source of water i.e town water, bore.			

<b>SEWERAGE AND WASTE WATER</b>			
FSS 3.2.3 Division 2 Clause 5 SFA pg 143	Indicated on plan	OFFICE USE	
Connection approved town water or septic		Plan assessment	Final assessment
<b>GARBAGE AND WASTE STORAGE</b>			
FSS 3.2.2 Division 2 Clause 6 SFA pg 144	Indicated on plan	OFFICE USE	
Type of Bins and Location of Storage i.e Bulk / Wheelie Bin		Plan assessment	Final assessment
<b>Lighting</b>			
FSS 3.2.3 Division 2 Clause 8 SFA pg 150	Indicated on plan	OFFICE USE	
		Plan assessment	Final assessment
<b>FIXTURES FITTINGS AND EQUIPMENT</b>			
FSS 3.2.2 Division 4 Clause 12 SFA pg 159	Indicated on plan	OFFICE USE	
Equipment type. Vermin proof cupboards etc....		Plan assessment	Final assessment
<b>VENTILATION</b>			
FSS 3.2.3 Division 2 Clause 7 SFA pg 147	Indicated on plan	OFFICE USE	
		Plan assessment	Final assessment
<b>WASHING FACILITIES (Preparation/Cleaning)</b>			
FSS 3.2.3 Division 4 Clause 15 SFA pg 175	Indicated on plan	OFFICE USE	
Details of sinks		Plan assessment	Final assessment
<b>TOILET FACILITIES</b>			
FSS 3.2.3 Division 4 Clause 16 SFA pg 176	Indicated on plan	OFFICE USE	
Number and Location		Plan assessment	Final assessment
<b>TEMPERATURE MEASURING DEVICE</b>			
FSS 3.2.2 Division 6 Clause 22 SFA pg 109	Indicated on plan	OFFICE USE	
		Plan assessment	Final assessment

<b>STORAGE FACILITIES</b>			
FSS 3.2.3 Division 5 Clause 15 SFA	Indicated on plan	OFFICE USE	
<b>Type and Usage</b>		Plan assessment	Final assessment
<b>HAND WASHING FACILITIES</b>			
FSS 3.2.3 Division 4 Clause 14 SFA pg 168	Indicated on plan	OFFICE USE	
<b>Type and Number</b>		Plan assessment	Final assessment
<b>FOOD STORAGE</b>			
FSS 3.2.2 Division 3 Clause 6 & 8 SFA pg 54/56	Indicated on plan	OFFICE USE	
<b>Details/ Specifications</b>		Plan assessment	Final assessment

If you have any further questions please contact Environmental Health Services on (02) 9191 3456 between the hours of 8:00am – 4:30pm Monday to Friday.