

Annual Matched Funding Application

Year: 2019/20



APPLICANT DETAILS		
Association/Organisation Name		
Incorporation Status	Incorporated	Non- Incorporated
If not Incorporated, Auspice Details		
Project Name		
Contact Person for Initiative		
Position Held		
Postal Address		
Contact Number		
Contact Email		
Australian Business Number (ABN)		
GST Registered	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does your organisation operate on a not for profit basis?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Total Amount Requested from the Shire of Broome (ex GST)	\$	
Total Amount Contributed by Applicant or Other Funders (ex GST)		
Total Volunteer Hours Contributed by Applicant		

PROJECT DETAILS

Project Name

Project Summary

(max 400 words)

Tell us about your project. What is the concept? Describe your approach. Who are they key contributors?

Project Outcomes

(max 200 words)

What will the project achieve? Why should this project be supported?

Project Start Date

Project End Date

Type of Project

Which description best describes your project

- Social and Cultural Development
 - Economic Development
 - Sport and Recreation
 - Natural Environment
 - Reconciliation
 - Other (please specify below)
-

Target Audience

- Children (12 years and under)
- Young people/youth (12-18 years)
- Women
- Men
- Older People (55+ years)
- Aboriginal and Torres Strait Islander people
- People from culturally and linguistically diverse (CALD) backgrounds
- People with a disability
- Low-income families
- All of the above
- Other (please specify below)

How will the Shire of Broome's sponsorship be acknowledged?

- Radio Announcement
- TV Advertising
- Newspaper Advertising
- Brochures / Flyers / Posters acknowledgement
- Other – please specify
- Logo Branding
- Media Release
- Newsletter
- Banner / Signage
- Event Invitation
- Certificate
- Website
- Speech

GRANT EXPENDITURE DETAILS

Please complete the table below. Any item over \$2000 for which funding is requested from the Shire of Broome MUST be accompanied by a corresponding written quote.

Item	Total Cost (ex GST)	Contribution requested from the Shire of Broome (ex GST)	Other Contributions	
			Contributor	Amount (ex GST)
TOTAL:				

OTHER DETAILS		
Supporting Documentation <i>Please list all supporting documentation attached to your application (quotes, copy of incorporation status, letters of support, evidence of consultation etc)</i>	1	
	2	
	3	
	4	
	5	
	6	
	7	
	8	
	9	
	10	
Application Checklist <i>Please list all supporting documentation attached to your application (quotes, copy of incorporation status, letters of support, evidence of consultation etc)</i>	<input type="checkbox"/> Completed all sections of the application, including a detailed budget <input type="checkbox"/> Included a copy of Certificate of Incorporation (if part of an auspice agreement with another organisation, please include a letter of confirmation to administer the funding and a copy of their Certificate of Incorporation) <input type="checkbox"/> Included a financial statement for the most recently completed financial year (an audited financial statement may be requested) <input type="checkbox"/> Included evidence of public liability insurance (Certificate of Currency) <input type="checkbox"/> Provided quotes for any purchase over \$2,000 <input type="checkbox"/> Included letters of support from community groups and / or other organisations <input type="checkbox"/> Retained a copy of this application for your records	

Please return your completed application form using one of the following options:

- Email to shire@broome.wa.gov.au
- Post to Chief Executive Officer, Shire of Broome, PO Box 44, Broome WA 6725
- Hand deliver to Shire of Broome Administration Office, 27 Weld Street, Broome

For enquiries or to discuss your application please contact Shire of Broome Youth and Community Development Officer on (08) 9191 3456. APPLICATIONS CLOSE 4:00pm Monday 6th April 2020