

Shire of Broome Annual Report



For the financial year
2008/2009

Did you know...

- Around 200 young people attend the fortnightly Drop-In Disco.
- HYPE provided transport home, or to a safe place, for more than 100 young people.
- During the annual pre-cyclone season clean up, 589 cubic metres of potential projectiles were collected and taken to the waste management facility. This included 132 fridges, 105 air-conditioners, 40 washing machines and 8 stoves.
- Over 67,000 people attended various programs and activities at the Broome Recreation and Aquatic Centre, including approximately 10,000 people using the new sports fields.
- Rangers issued 329 infringements during the year. The most frequent infringements recorded were people who were camped in areas other than a licensed caravan park or camping ground (231) and parking a vehicle on a street causing undue obstruction (27).
- Some 3000 native seedlings were given away by the Parks and Gardens department at the North West Expo.



What is the annual report

The Annual Report provides an overview of the Shire's operations and compliance with policy and legislation as required by the Local Government Act 1995 and associated Regulations. The performance of the Council is assessed against the Vision, Objectives and Strategies as set out in the Plan for the Future 2007-2012.

The Plan for the Future provides the strategic focus for elected members and the organisation and affirms its commitments to the community including major projects and every day activities.

Our Vision

A Sustainable Community that is inclusive, attractive, healthy and pleasant to live in, that uses our land so as to preserve our history and environment, respects the rights and quality of our citizens and manages our future growth wisely.

Our Mission

To provide a range of affordable and sustainable services to our community with a strong focus so that our citizens and visitors enjoy a quality lifestyle.

Our Values

Communication

Actively consult, engage and communicate with the community, internal/external customers and stakeholders.

Respect

Always recognise and respect the individual and unique requirements of all people, cultures and groups.

Integrity

Be honest, equitable and ethical in all business dealings and the way in which we work with residents, staff and all stakeholders.

Transparency

Ensure there is a high level of openness and accountability in all activities.

Courtesy

Provide courteous service and helpful solutions to customer enquiries and needs.

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Message from the Shire President

On 27 November 1883, Broome was officially gazetted as a town site. The Shire of Broome staged an event to celebrate its 125th Anniversary in 2009.

Looking through historical documents in the lead up to the event, I discovered that while Broome Councillors faced a different set of issues to today's elected members, one thing remained the same - meeting the needs and expectations of our community while planning for the future is always a financial challenge.

While the impact of the global financial crisis didn't have as much impact on Broome as some other communities, Council diligently adhered to a budget driven strategy during 2008/2009.

While we minimised the rate increase compared to the previous year it still remained in line with the Shire's long term financial plan and Council acted with considerable constraint given the community demand for services and new projects..

Community consultation was encouraged on developing a shared cultural vision for Town Beach and community input was sought on the Draft Cable Beach 20 Year Foreshore Development Plan. A review of the town planning scheme was also addressed in 2008/2009.

Highlights of the year included the opening of the Father McMahon and Joseph "Nipper" Roe Sports Fields at the Broome Recreation and Aquatic Centre.

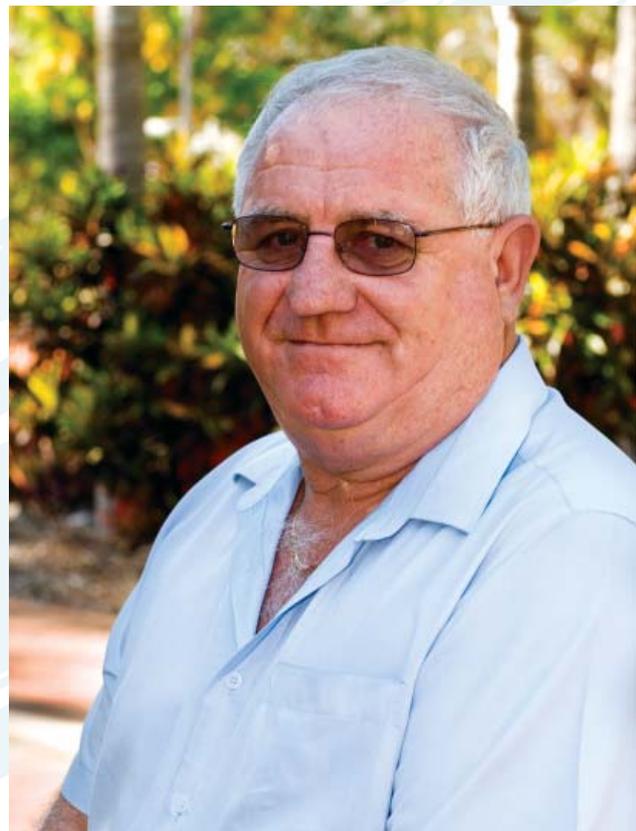
The Helping Young People Engage (HYPE) program celebrated five years of operation and some \$81,000 of Shire sponsorship was provided to community groups to stage a number of events and programs to benefit the town.

At a national level, Cable Beach was awarded with a commendation for environmental innovation. Cable Beach was also named the overall state winner of the WA Cleanest Beach Award as well as taking out the Community Action Award at a State level.

My fellow Councillors have faced many challenges and dealt with many controversial issues over the past financial year. The time and energy Councillors invest in reading agendas, researching information, attending workshops and talking with residents cannot be underestimated, and I thank them for their strong commitment to the community they serve.

Broome is at a crossroads and the decisions Council makes now will have an impact on the future of the town and its people. We look backward at what we have achieved and look forward to the challenges that lie ahead.

Graeme Campbell, Shire President



Message from the Chief Executive Officer

This year has been challenging and demanding but also highly productive for the Shire of Broome. While staff turnover has settled and retention of staff has improved, skill shortages and recruitment continue to be a challenge for the Shire.

Forecasting Broome's future while maintaining and improving infrastructure has put serious strain on resources and staff, leading to internal reviews of policies and procedures over the past twelve months to achieve productivity gains.

Positive feedback from auditors reports on our internal compliance regimes means we are on the right track with our process improvement and we will continue to ensure that all legislative requirements are met.

The financial year of 2008/2009 saw the Shire continue to tackle issues of community concern including the oil and gas development. We remain committed to researching, liaising and lobbying Government to strongly consider the social, environmental and economic impacts these projects will deliver to our region should a decision of the State Government and resource sector proceed with a large scale oil and gas development.

Costs to local government to provide services and facilities has continued to increase, reflecting escalating construction and building costs which has also impacted on Broome's residents. While there may have been a perception of a downturn in building approvals as a result of the global financial crisis this has in effect seen many smaller construction types and renovations proceed and the workload has not reduced within the development services area of the Shire.

Given the current and potential future demand for affordable housing in Broome, this year saw the Shire work closely with Landcorp in preparation for Broome North, an initiative to assist in the housing shortage. This process including the community engagement and work of staff with the State's development authority, will see between 4500 and 5000 lots of residential land developed in the medium term. Council has consistently pursued the affordability of land with LandCorp as a prime concern to ensure that families will have a greater opportunity to afford the Broome lifestyle.

By consistently lobbying government agencies we were successful in receiving additional bushfire appliances and resources. These resources were utilised to protect properties during the fire in October 2009.

We continued to maintain and upgrade infrastructure with roundabouts and roads receiving attention during this year.

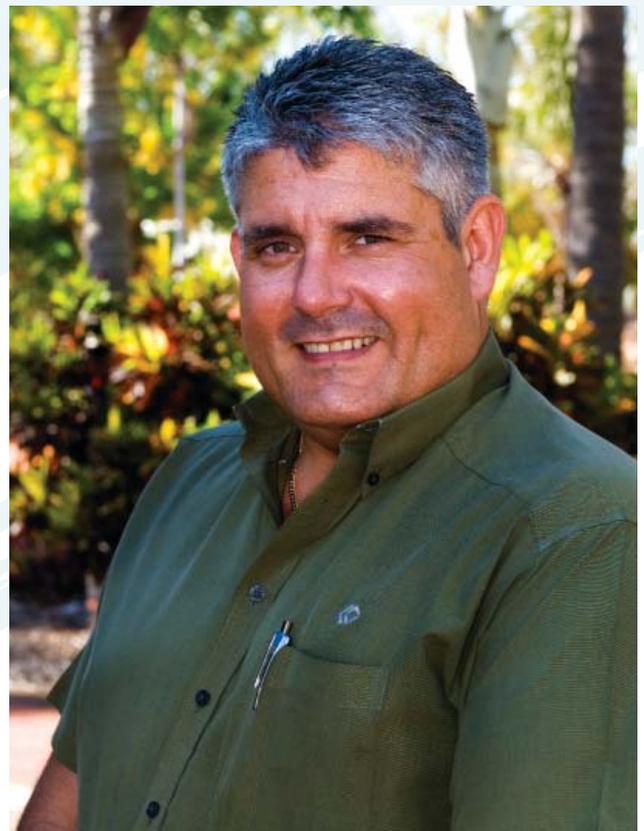
The Shire acquired a "green machine" to assist in rubbish clean up. While we still have some way to go, this combined with the introduction of the Litter Prevention Program, is a step in the right direction in cleaning up our town. Litter continues to be a prime issue for the Shire and significant resources are allocated to maintaining the town. Staff frustration is high as the town

facilities are cleaned daily and rubbish collected, only to repeat the cycle within days.

The year in review also saw the 125th Anniversary of the Shire of Broome as a gazetted town culminating in a civic function at Bedford Park in November 2008. The celebration was well attended by the community and demonstrated the multicultural heart of Broome that makes this town such a great place to live.

I take this opportunity to thank Shire staff and the Councillors for remaining committed to the community and focussed on the future. My personal thanks for the support given from outgoing Councillors over the past year and a half and welcome to new Councillors. Given the pressures we were under, we have achieved an enormous amount this year in laying the ground work for projects that will come to fruition in the years ahead.

Kenn Donohoe, Chief Executive Officer



About Council

Our Elected Members - Council meeting attendance

The Council of the Shire of Broome is made up of nine elected members. Council elections are held in October every second year and Councillors are appointed for a four year term. The Shire of Broome is divided into two Wards: Broome Ward (seven Councillors) and Dampier Ward (two Councillors).

The role of Councillors is to represent the community, provide leadership and guidance, facilitate communication between community and Council, make decisions on matters before Council, determine Council policy, govern finances and provide forward planning and evaluation of progress.

Cr Eaton resigned on 15 May 2009 and her seat will remain vacant until the election is held on 17 October 2009.

Councillor	Term Expires	Ward
Cr Graeme Campbell, Shire President	2011	Broome
Cr Chris Mitchell JP, Deputy Shire President	2011	
Cr Michael Albert	2009	
Cr Shelley Eaton (resigned 15/5/09)	2011	
Cr Chris Maher	2009	
Cr Nik Wevers	2009	
Cr Robert Lander	2011	
Cr Peter Matsumoto	2009	Dampier
Cr Elsta Foy	2011	

Council meeting attendance

Councillor	No. Of Meetings To Attend (OCM's/SCM's)	Attended	Non-Attendance	APOLOGY/ LOA
Cr G T Campbell	23	22	0	1
Cr C R Mitchell	23	22	0	1
Cr C M Maher	23	20	0	3
Cr R J Lander	23	21	0	2
Cr S E Eaton (resigned 15/5/09)	23	12	4	7
Cr M L B Albert	23	18	0	5
Cr V L Wevers	23	21	0	2
Cr P D Matsumoto	23	18	0	5
Cr E R M Foy	23	15	0	8

About Council

Broome Ward - Dampier Ward

Broome Ward



Cr Graeme Campbell
Shire President



Cr Chris Mitchell JP
Deputy Shire President



Cr Michael Albert



Cr Shelley Eaton
(resigned 15/5/09)



Cr Robert Lander



Cr Chris Maher



Cr Nik Wevers

Dampier Ward



Cr Elsta Foy

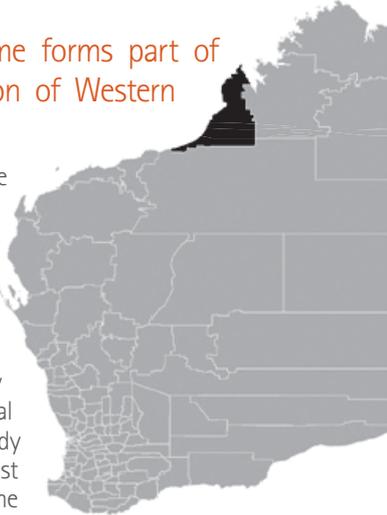


Cr Peter Matsumoto

Broome Profile

The Shire of Broome forms part of the Kimberley region of Western Australia.

Broome is a favourite holiday destination for visitors from all over Australia and the world. Located at the southern gateway to the Kimberley, Broome has an extraordinary beauty and unique cultural history. White sandy beaches contrast against bright blue skies and the harsh red of the earth.



The Shire's cultural diversity is immediately apparent with influences from local Indigenous and Asian cultures including Japanese, Malaysian, Thai and Chinese to name a few.

The Shire of Broome comprises 56,000 square kilometres of desert, coastline and bushland. With a population of approximately 15,000, this equates to a density of 3 square kilometres for every person. Compare that with the population density of the Perth Metropolitan area at 282 people per square kilometre and the contrast is apparent. Little wonder the Kimberley remains one of the last frontiers of untouched wilderness.

Visiting Broome

Tourists from all over the world flock to Broome to experience the total relaxation associated with such remoteness and isolation.

Remnants of Broome's exotic pearling past are everywhere. The town's multicultural community ensures a wonderful array of gourmet tastes, colourful characters and cultural influences. Chinatown is home to some of the world's finest pearl showrooms along with a variety of retail outlets, most of which are open seven days a week. Broome also houses a number of excellent galleries featuring work from renowned international and local artists and offers a unique selection of Aboriginal art.

Broome has many attractions including the 130 million year old dinosaur footprints at Gantheaume Point, the lively Courthouse Markets on Saturday mornings, the natural phenomenon of the Staircase to the Moon, guided tours into the history of Broome's pearling history, Willie Creek Pearl Farm, the Broome Bird Observatory and the internationally renowned Cable Beach.

With its tropical climate, multicultural community and many natural attractions, Broome is the gateway to the Kimberley.

Living in Broome

To live in Broome is the envy of many. Once known mainly as a pearling port, Broome has grown to become a top tourist destination and base for resource based industry.

Many excellent restaurants, education facilities, specialist shops and an abundance of outdoor activities can be found in Broome. Travellers who holiday in the Shire sometimes opt for a sea change and settle here permanently.

Working in Broome

The cattle and pearling industries were the main economic drivers in the past, attracting European, Japanese, Chinese and Islander settlers to the region. More recently, Broome has become a high profile tourist destination, readily accessible by air.

Broome's other major industries include fishing, aquaculture, agriculture, horticulture, mining and exploration. Expansion of these sectors will generate economic growth for the region offering greater employment opportunities.

Working for the Shire of Broome

Local Government offers diverse employment opportunities and employs staff across a wide range of disciplines at a professional and para-professional level. The Shire employs:

- Town Planners
- Civil Engineers
- Administration and Secretarial Staff
- Managers
- Building Surveyors
- Rangers
- Waste Management Officers
- Environmental Health Officers
- Gardeners and Horticulturalists
- IT Officers
- Community Development Officers

The Shire provides a range of unique services to our community. For example, the Shire of Broome is the only Council in the State to employ a fulltime Beach Inspector.

For more information about employment at the Shire of Broome, log on to www.broome.wa.gov.au contact Human Resources on (08) 9191 3456 or email shire@broome.wa.gov.au.

About the Shire of Broome

Our Organisation – Development Services – Engineering Services –
Community Services – Corporate Services

The Chief Executive Officer, Kenn Donohoe, is the Shire's most senior officer providing guidance and direction to staff to ensure that Council's policies and decisions are implemented.

The Chief Executive Officer works in close partnership with the Shire President to promote the Shire and to link with the community, tiers of government and business sectors.

The overall management of the Shire rests with the Chief Executive Officer who oversees the day to day operations whilst ensuring that Council direction is followed, governance is sound and community outcomes achieved.

The Shire adopts a management structure of four directorates. Together the senior management team directs and coordinates the operations of the Shire.

Teams of dedicated staff, with specialist skills and experience, carry out each directorate's responsibilities, duties, programs and initiatives of Council.

Community Services

The Community Services directorate is comprised of specialist staff in the areas of rangers and community development, including libraries, sport & recreation, youth, culture and the arts. The directorate is also responsible for beach services and sponsorship & donations. The director of Community Services is Denisa Konecny.

Corporate Services

Corporate Services provides technical and support services to the organisation and elected members. The directorate coordinates Shire administration, finance, human resource, information technology, records management, property management and leasing, cemetery management, rates, media and promotion, customer service and asset management. The Director of Corporate Services is Ingrid Bishop.

Development Services

Development Services undertakes building, planning and health services across the Shire. These departments oversee building maintenance, building applications, waste management and litter collection, food safe inspections, strategic and statutory planning, swimming pools and fencing, infectious disease prevention, water sampling and noise assessments, just to name a few. The Director of Development Services is Darryl Butcher.

Engineering Services

The Engineering team is responsible for most of Council's technical services in the form of the construction and maintenance of the physical infrastructure, excluding Council buildings. The directorate includes four departments: survey, design and administration, works and parks and gardens who are responsible for roads, footpaths, drainage, car parking, street lighting, street furniture, depot and nursery, wastewater effluent reuse system, recreation reserves, parks and ovals, road verges, reticulation systems and bores and cemeteries. The Director of Engineering Services is Neville Lavey.



Council's Long Term Planning and Forecasting Requirements

There are several major strategic documents required by legislation that are produced by the Shire and adopted by Council. While each individual document has a specific purpose, together they give direction to Council and guide the future of the Shire of Broome.

Plan for the Future

The Plan for the Future is a requirement of the Local Government Act (1995). The plan sets out the vision, mission and values the organisation intends to operate by when delivering services to the community and aligns its major projects and activities to those philosophies.

The Act requires a local government set out the major capital projects it intends to deliver in the foreseeable future. The plan is reviewed at least every two years and any activities undertaken within a financial year are to be reported within the Annual Report.

Annual Report

Produced yearly, the Annual Report provides an overview of the activities of the Shire for the previous financial year. The Annual Report also includes financial statements.

Financial Statements

Financial statements outline the income and expenditure associated with the Shire's activities for the previous financial year. Once audited, the Financial Statements are published within the Annual Report.

Annual Budget

Projects identified within the Plan for the Future form the basis for the development of the Shire budget. The annual budget sets out the forecasted income and expenditure for the upcoming financial year, identifies income sources and outlines proposed projects and activities.



2008/2009 Year in Review

Our People, Our Place, Our Prosperity



THIS PLACE WAS TRAVELED OVER 2000 YEARS BY THE PACIFIC ISLANDERS IN CONNECTION TO THE 15TH ANNIVERSARY OF THE 100th YEAR OF INDEPENDENCE

THE 15TH ANNIVERSARY OF INDEPENDENCE WAS CELEBRATED BY THE PACIFIC ISLANDERS AT A SPECIAL 100th YEAR OF INDEPENDENCE CELEBRATION AT THE 15TH ANNIVERSARY OF THE 100th YEAR OF INDEPENDENCE. A COLLECTION OF DUTCH AND GUYANAISE ARTISTS AND DESIGNERS WERE COMMISSIONED TO DESIGN AND PRODUCE A COLLECTION OF ARTWORKS TO BE DISPLAYED AT THE 15TH ANNIVERSARY OF INDEPENDENCE. THE ARTWORKS WERE COMMISSIONED TO BE DISPLAYED AT THE 15TH ANNIVERSARY OF INDEPENDENCE. THE ARTWORKS WERE COMMISSIONED TO BE DISPLAYED AT THE 15TH ANNIVERSARY OF INDEPENDENCE.

THIS PLACE IS DEDICATED TO THOSE WHO ARE TRAVELING AND TO THE COURAGE OF THOSE WHO STAYED IN FOR THE 100th YEAR OF INDEPENDENCE.

Our People

Community Development

"The Shire of Broome has a culturally diverse and dynamic community that is sensitive to the unique features of the land, its cultural heritage and the relationships between people. Reconciliation and an engaged, accessible community are aspirations."

Many people and organisations contribute significantly to social, cultural, environmental, sporting and service activities and infrastructure that enhance the quality of life of residents and visitors.

The Shire over the next few years will focus on supporting and working in partnership with the community and other agencies to provide relevant, quality services and infrastructure to meet the aspirations and needs of the community.

Success will be measured by how well the Shire engages with the community, and how well the Shire contributes to well-being and safety.

Community Development

Community Development Strategy

The Shire's Community Development Strategy has expanded with the addition of the Social Plan this year.

The Social Plan aims to build long term community capacity. This can be achieved by assisting the community to explore opportunities for sustainable volunteer programs; writing successful funding submissions and establishing a peak community organisation to represent the community services sector across the region. The Town Beach Cultural Plan, another component of the Community Development Strategy, has been completed.

Through extensive community consultation the Cultural Plan identified the values people held for Town Beach and the cultural importance of this small pocket of coastal country, thus reflecting common aspirations of the community. Overall the Town Beach Cultural Plan delivers the same message as Council's strategic direction, that is:

1. Protect and enhance the natural and built environment
2. Maintain the special attributes/character of the district which makes it an attractive place to live, and;
3. Retain and encourage neighbourhood communities that provide a sense of place for its residents.

The next stages of the Community Development Strategy include a Sport and Recreation Plan and a Public Art Plan, within a broader community plan.

In addition, opportunities to establish partnerships with other agencies to examine community needs into the future, based on projected population growth, are also being explored.

Disability Access and Inclusion Plan

The Shire of Broome's Access and Inclusion Advisory Committee continued to implement a plan that identifies access barriers for people with disabilities and proposes solutions to ensure equal access to local government services and facilities.

Highlights for the 2008/09 year include the Shire continuing to provide the Beach Trekker, a purpose built wheelchair that allows access to our beautiful beaches and the ongoing successful You're Welcome Program.

The You're Welcome WA Access Initiative was developed by the Disability Services Commission in partnership with the Western Australia Local Government Association.

The Broome access information database is available at www.broome.wa.gov.au/comm/ywea.htm

Another innovation has been the introduction of a footpath report form. Circulated throughout Broome, the form allows people to report hazardous and damaged paths or areas difficult to access.

In addition, disability access and inclusion information is being included in staff induction packages and on the intranet. Similar information has also been included in the Shire's event package, which is distributed to all community groups and businesses holding events on Shire managed land or premises.

The Access and Inclusion Plan is available at www.broome.wa.gov.au/comm./pdf/daip.pdf

HYPE (Helping Young People Engage)

The HYPE program aims to assist at risk children and young people within the township of Broome.

The HYPE Program has received funding for an additional three years to December 2010, ensuring the Shire is able to retain its HYPE Coordinator. The program is funded by the National Community Crime Prevention Program through the Attorney General's Department.

A community forum was held with representatives from agencies and local residents in December, to discuss new initiatives and the future direction of the program. Participants indicated that the program is effective in its current format.

HYPE celebrated its fifth birthday with 50 local children at Tolentino Park in December 2008.

HYPE also participates in:

- Christmas Skate Bash youth event
- Bungalow Bar underage school leavers
- Supported Broome Recreation and Aquatic Centre over wet season with influx of young people using facility (reported decrease in antisocial activities when HYPE present)
- North West Expo Careers Day, Community Services career tent
- Make A Move Youth Week Event (April), surveyed school students (face to face) for input into event
- Operational support for Police and Citizens Youth Club (PCYC)
- Operational support for youth events and programs such as fortnightly discos and music workshops
- Conducting resident surveys
- Developing marketing material and promotional campaigns regarding youth at risk.



HYPE aims to assist young people within the township of Broome.

Shinju Matsuri Shire of Broome Acquisitive Art Prize

The 2008 Shire of Broome Shinju Matsuri Acquisitive Art Prize showcases the Kimberley's extraordinary artistic talent. Hiromi Ashlin took out the Shire of Broome Art Prize for 2008 winning \$7000 and earning a place within the Shire's Shinju Matsuri Art Prize Collection.

Hiromi's piece titled Tako to Sora (meaning Height and Sky) is on display at the Shire of Broome administration office.

The Shire of Broome Shinju Matsuri Acquisitive Art Prize is awarded annually to encourage the development of Kimberley art and artists and to add to the Shire's art collection. The Shire has built its art collection from the Acquisitive Art Prize Awards over the past 33 years. The range of mediums used over the past three decades has been as diverse as the artists themselves and contains sculptures, paintings and drawings.

Artworks are on display throughout the Shire Administration Offices and Council Chambers. To view the artworks contact the Shire on (08) 9191 3456.



Hiromi Ashlin and her winning artwork 'Tako to Sora'.

Our People

Sport & Recreation

Sport & Recreation

Active Reserves Review

With a growing population and a unique climate conducive to playing sport outdoors, particularly during the 'dry', there is need for a sufficient number of sporting facilities to satisfy community needs.

Two new sporting fields at the Broome Recreation and Aquatic Centre were opened this year, providing additional facilities for an ever-increasing need of sport enthusiasts.

Community interest in the new fields began slowly, however they attracted up to 10,000 participants throughout the year.

In September 2008 the Shire and the WA Football Commission jointly funded a review of the Shire's active reserves. The review determined how the reserves are currently managed and what is needed in the future. This will inform the Shire's Sport and Recreation Plan.

Naming of New Sports Fields

To enable clear identification of each of the two new sports fields, Shire officers sought Council approval for the fields to be named after prominent Broome sporting identities.

The name "McMahon" was chosen to recognise the significant contribution that Father McMahon played in the community.

A naming competition was held to name the second field. With contributions by both the Shire and Broome Cycles, a mountain

bike was awarded to the competition winner, and the name "Joseph 'Nipper' Roe Sports Field" was adopted by Council. The entrant noted Mr Roe, who coached and captained many sports teams in Broome since the 1950s as an "outstanding athlete" and "role model for young sports people in Broome for many years".

At the end of May 2009, the Shire held a naming ceremony at the Broome Recreation and Aquatic Centre to officially recognise the naming of the floodlit field as the "Father McMahon Sports Field" and the nearby field as the "Joseph 'Nipper' Roe Sports Field".

Present at the naming of the fields were families and friends of the two men, representatives from the Yawuru people, members of the community and Shire staff and Councillors.

Dockers Come to Town

In November 2008, the Shire conducted sports administration seminars for all sports, including the AFL community.

Auskick and football coaching clinics were held locally and the Shire provided assistance to the Fremantle Football Club's Community Camp based in Broome in February 2009.

Fremantle was the first sporting group to train or play under flood lights at the Father McMahon Sports Field adjacent to the Broome Recreation and Aquatic Centre.

The Broome Touch Association held its grand final game in December 2008 at Father McMahon Sports Field.

The Fremantle Football Club showed locals their skills on Father McMahon Sports Field which was floodlit for the first time.



Sport & Recreation – Broome Aquatic and Recreation Centre Activities

Local Clubs

Prior to the start of the 2009 season, the Shire and the West Kimberley Football League (WKFL) and member clubs, announced the inclusion of Derby to the WKFL, expanding the league to eight teams. Friday night football under lights was held for the first time this year at the Father McMahon Sports Field.

Sport Wins Regional and Local Community Infrastructure (RLCIP)

Various sport and recreation projects received a piece of the pie this year, with funding from the Commonwealth Government RLCIP funding:

- Fencing of Haynes Oval
- Improved security at Haynes Oval
- Re-fencing the Broome Recreation and Aquatic Centre pool
- Additional shade and amenities and the Skate Park, and
- Contribution towards a synthetic bowling green at the Broome Bowling Club

Further Sports Wins with the Royalties for Regions Country Local Government Fund (R4R-CLGE)

In addition local projects that have been funded by the State Government R4R-CLGF include:

- Broome Recreation and Aquatic Centre Fields Fencing Project
- Broome Recreation and Aquatic Centre Sports Amenities Building (Department of Sport and Recreation and the Shire of Broome also contributing funding)
- Water Playground Engineering Works.

Reserve Booking System Review

A review undertaken of the booking and allocation system for reserves and ovals resulted in improved customer service and facility management and a more equitable fee structure.

Local Government and Sporting Associations Get Together

The Department of Sport and Recreation's Northern Regions Recreation Conference (usually held in Perth) was held at Broome's Cable Beach Club Resort this year instead of its usual Perth venue.

The annual conference is an opportunity for local government and sporting associations to maintain and develop a partnership and relationship that will provide sporting opportunities for the community. Ideas are exchanged and issues are discussed at these forums.

At a more local level, the Shire's Sport and Recreation Club Development Officer attends monthly meetings of the Broome Sports Association (BSA). The BSA provides an opportunity for sporting groups to meet and discuss matters of interest and for the Shire to consult on sport related matters.

Physical Activity Plan

In 2008, the Shire received \$25,000 from the WA Premier's Physical Activity Task Force. These funds are to be used for the development of a Physical Activity Plan which will be incorporated into a larger sport and recreation plan – an active recreation plan.

A Physical Activity Plan identifies:

- Existing resources that support people to be active;
- Community needs and barriers to participation;
- Strategies and actions that will increase participation in physical activity;
- Measurable goals and a time frame for action; and
- Priorities for action and lead agencies/groups.

Supporting the community to be physically active requires a whole of community response. A plan extends across all departments of local government and beyond to State Government, private and community organisations.

The Active Recreation Plan will be completed by June 2010.

Broome Aquatic and Recreation Centre Activities

The leisure industry is highly legislated and the following organisations have assisted with advice, partnerships and grant funding to ensure that services and infrastructure remain affordable and equitable - Leisure Industry of Western Australia (LIWA), Royal Life Saving Society (RLSS) Department of Sport and Recreation (DSR) and the Department for Health.

Youth Week

The Broome Youth Support Group in conjunction with the Shire of Broome, HYPE and Broome Recreation and Aquatic Centre management hosted a pool party at the centre to celebrate Youth Week. The event was well received and attracted over 225 young local people.

Skate Park

With the invaluable support of Helping Young People Engage (HYPE), the centre continues to offer young people an attraction that provides opportunities to develop a sense of ownership and a safe meeting place. The Skate Park allows kids to express their creativity in a safe and enjoyable atmosphere.



Our People

Broome Aquatic and Recreation Centre Activities

Classes

Aqua senior class participation increased despite the loss of a one off Department of Sport and Recreation grant to reduce class entry fees for seniors. The Shire have since subsidised the cost of these classes which continue to grow and offer affordable instruction for participating seniors.

Introductory Circuit Aerobics classes commenced towards the end of the financial year. These classes have been well received by the community and demonstrate a growing community demand for personal and group fitness.

In The Pool

Broome's Aquatic Centre successfully ran an in-house program during terms one, two and four and 10 day intense holiday swim programs during school holidays in October, January and April.

Seven Bronze Medallion courses were conducted with approximately 60 successful participants.

During the month of March, five local schools held their annual swim carnivals at the Centre. More than 2000 primary and secondary school students competed against one another for a place in their inter school team.

Other Activities

Lap swimming, squad training and swim club, birthday parties, Weight Watchers, martial arts, badminton, squash, tennis, football, hockey, soccer, basketball, netball, flipper ball, crèche, children's holiday activities, Learn to Swim Program and aqua aerobics are all on offer.

School Holiday Program

School holiday programs for ages 6-12 year olds were held in all school holidays. Working parents needing child care during school holidays took advantage of the 200 available placements. Enrolment figures for the combined programs showed a 90% placement rate.

Kimberley Cup

Approx 2000 students visited the Centre over a four day period to compete in a multi-sport competition. Secondary schools from all over the Kimberley attended. The 2009 event organisers stated that it was the most successful year, attracting more participants than previous years.

Broome Recreation and Aquatic Centre attendance statistics for 2008/09

Visit Type No. Of Visits

Adult	14018
Child	10318
Pensioner	1868
Family	407
Child Under 5	2183
Spectator	225
Aquatic Members	2296
10 Visit Passes	771
Badminton	302
Basketball	668
Birthday Parties	72
Bronze Medallion	45
Crèche	898
Group Fitness (Casual Fitness)	3095
Group Fitness Members	506
Hire Marathon (1 hr)	24
Marathon - Casual	378
Multi Purpose - Hours	3363
Netball	847
School Holiday Program	1604
School Students	11764
Active Reserves	10000
Squash	1031
Learn to Swim	487
Tennis	427
Total for 2008/09	67,597

Beach Services

Cable Beach was recognised with a commendation certificate for its environmental innovation at the 2009 Australia Clean Beach Awards.

Cable Beach was entered into the national awards after being named the overall state winner of the WA Cleanest Beach Award as well as taking out the Community Action Award at a State level.

A purpose built, life saving trailer was introduced to Cable Beach. The trailer is designed to hold all the necessary life saving equipment as well as providing optimum protection for life saving personnel from the sun and wind.



Cable Beach was awarded WA Cleanest Beach Award and the WA Community Action Award.

Library

The library collection has over 20,000 titles, jigsaws, puppets, cassettes, CDs and DVDs and special collections.

The Library also hosts Children's Storytime, First and Second Birthday Clubs, holiday programs, regular 'Meet the Author' evenings, and an array of other activities, events, programs and facilities.



Locals got the opportunity to meet Miriam Miller author of 'Shattered Lives the human face of the asbestos tragedy'.

Children's Book Week

Elise Hurst, a children's book illustrator visited the library this year. Elise together with local children, created characters and kept everyone entertained with her imagination.

Holiday Activities

If you wander through the Library you'll see an amazing Broome underwater mural gracing the wall of the children's section.

Broome children created a five panel piece of art with the guidance of local artist Denise Walker. The mural can be viewed in the children's section of the library.

Community Work

Over 250 Lets Read packs were distributed through Broome for children to read when waiting in community centres, doctors' offices and the Regional Prison.

Outreach programs provide assistance to new parents through developing early literacy, providing parenting guidance, access to health professionals and an opportunity to network with others and share stories.

Halloween Fun

Late in October library staff told spooky stories to children dressed in costume. An old favourite game was played with a twist with children participating in 'What's the Time Mr Werewolf'

Teddy Bears Picnic

Teddy Bears everywhere were out in numbers at the annual Teddy Bears Picnic coordinated by the Broome Lioness Club at the Courthouse Markets. Library staff read stories to children throughout the event.

There's More...

Other events that took place at our Library this year included:

- National Simultaneous Storytime
- Participation in West Australians Young Readers Book Award
- Author evenings/events for Broome, involving both WA and interstate authors
- Displays of local artwork
- Displays of local children's art competitions (Mango Festival Art Prize)
- Travelling exhibits from the National Gallery and Living Histories display from the Department for Communities
- Work experience/placement for CRS candidate
- Postal service to remote communities
- Booklet produced by Georgie Barnes Connecting Kids Program

Our People

Shire Events - Environmental Health



Freeman of the Shire, Kim Male and Shire President Graeme Campbell prepare to bury the time capsule at the 125th Anniversary celebration.

Shire Events

Happy Birthday Shire of Broome

To celebrate the 125th Anniversary of the Gazettal of Broome as a town site, the Shire held a community function, buried time capsules at Bedford Park, launched Hugh Edwards' book "A New Broome" and presented local school children with a commemorative medallion.

Senior's Luncheon

The Shire of Broome Seniors' Luncheon was held at the Broome RSL. Seniors were treated to a free luncheon while enjoying performances by Broome Primary School Choir and the Sandfly Circus.

Flying Thongs?

As well as performing an Australian Citizenship Ceremony at the Australia Day Breakfast at Pioneer Park, the Shire tested the skills of its community by organising an inaugural thong throwing competition.

RoadWise

The Broome RoadWise Committee provides a forum where local road safety issues can be discussed by a network of people who work together to develop and deliver community based road safety campaigns. This year, a Blessing of the Roads Ceremony coordinated by the Shire and RoadWise was held in the lead up to the Easter weekend to remind motorists to slow down and take breaks to avoid fatigue when travelling long distances.

Environmental Health

Three new staff joined the Health Department this year and have been promoting and providing education on food safety, mosquito management, litter control and recycling.

The department also promoted the Shire's environmental health services as a career option to Broome Senior High School students at their careers information session.

Clean Up

Following a request from residents, Shire Health staff coordinated a community clean up program with various government agencies at Nillir Irbanjin (One Mile). This included removal of 19 car bodies, rubbish removal and education, weed control and grounds slashing.

Waste & Recycling

The Shire's Health Department conducts programs focused on the basic "three Rs" of waste management – Reduce, Reuse and Recycle which include:

- Through a grant from the National Packaging Covenant Designed, Health staff designed community education resources and programs about recycling.
- Staff coordinate recycling programs for steel, car bodies, waste oil, batteries, aluminium, paper, plastic, construction waste, fertiliser containers and mobile phones.



Bishop Saunders blesses Broome's roads for the upcoming Easter weekend.

- Volunteers are encouraged to pick up litter and place it into the orange bags.
- Infrastructure improvements at the Waste Management Facility include the completion of a new on-site office, new fencing along the southern boundary, netting for the capture of wind blown litter, directional signage, fencing for the car impound yard.
- Staff ensures that waste is stored and disposed of in accordance with Department of Environment, Health Act and Occupational Health and Safety Guidelines and requirements.



Environmental Health Officers provided career information to Broome Senior High School students.

Ensuring a Safe Community

The Health Department offers numerous programs that help to keep our community safe and healthy. Here's some for 2008/09:-

- Disease prevention programs
- Food premises and outdoor dining, accommodation and public building inspections.
- Infectious disease control and education.
- Assess public health risk associated with water consumption and use, including swimming pools.
- Management of environmental nuisances and chemical safety.
- Monitor noise levels.
- Participate in local planning response to local emergencies.

Broome Cemeteries

Broome cemeteries are heritage assets and can tell us a lot about where we've come from and what's made us the type of community we are today.

For a large part of this year the Shire recruited additional staff to improve the administration and management of the cemeteries.

Through community consultation the Shire can now offer affordable and accessible cemetery information services, including:

- Photographic images of headstones linked to electronic burial register entries.
- Historical information on people who have made a contribution to Broome's development e.g. TB Ellies, Percy Fong-Sam, Robin Miller Dicks.
- A grave site locating service.
- Support to Department of Veteran's Affairs in regard to Honouring Indigenous War Graves.
- A suitable environment for respectful recognition of a person's life.

The Federal Government Regional and Country Local Government Infrastructure Program (RCLIP) grant provided funding to engage a consultant to commence a Ground Penetrating Radar Survey which will identify unmarked grave sites within the Cemetery. This project will commence in 09/10.

For more information about cemeteries contact the Shire on 9191 3456.



Ceremony marking the installation of a headstone Honouring Indigenous War Graves.

Our Place

Our Environment

"The Shire of Broome has an abundance of unique natural features, coastal attractions, significant streetscapes, historic precincts and a mix of old and new urban developments. The Shire is also experiencing significant growth in terms of population and enterprise.

The Shire's vision is for Broome to be a place where the natural environment, on which life depends, is maintained, whilst at the same time the built environment contributes to the economy and a quality lifestyle for all.

The Shire will work in partnership with the community and other agencies to ensure responsible and accountable management of both the natural and built environments.

Success will be measured by how well the Shire contributes to management of the natural and built environments for future generations."

Our Environment

Parks and Gardens

With water preservation high on everyone's agenda, the Parks and Gardens team use water sensitive landscape design principles where possible.

Several new projects this year have been based around using less water and more native species which thrive better in local conditions.

The new Reconciliation Park, due for completion in Sept 2009 and jointly funded by Main Roads Western Australia (MRWA) and roundabout and median strip landscaping demonstrates this principle.

The new Guy Street median strip design ingeniously takes on the form of the Shire's corporate logo. Again, natives and water preservation techniques have been used to reduce water consumption and maintenance.

Five large boab trees were rescued and transplanted to various places around town. The Shire also installed a new walkway bridge, lawn and trees at Town Beach.

Protecting our Natural Environment

Significant in-roads has been made into the protection of breeding turtles on Cable Beach this year, with Council adopting a range of strategies to limit the impact on the nesting turtle population, including:

- Installation of a swing gate, bollards and signage to the entrance of Cable Beach
- Restricted vehicular access during the turtle nesting season
- Develop a Foreshore Management Plan

The effectiveness of these strategies will be monitored over the next turtle breeding season.



Walkway bridge at Town Beach

Building

There were 333 building licence applications dealt with this financial year, a reduction of 125 compared to last year's total. Single dwelling applications comprised almost one third of all applications.

	07/08	08/09	% change
Single dwellings	136	93	-32%
Group dwellings	10	3	-70%
Additions	29	16	-45%
Outbuildings	110	64	-42%
Commercial	39	42	+8%
Industrial	12	3	-75%
Pools	103	90	-13%
Tourist	6	2	-67%
Fences	1	8	+700%
Public Nature	3	1	-67%
Demolition	6	11	+83%
Total	445	330	-26%

Building Approval Statistics
07/08 and 08/09 comparison

Major Commercial Developments

- 18 unit grouped dwelling development in Bernard Way
- Continued development of the Boulevard Shopping Centre
- 264 Port Drive Office/Commercial Development
- Cable Beach Club new day spa and kitchen and bar extensions
- Continued development of Broome Regional College
- Sandfire Roadhouse re-development
- Extensions/refurbishment of Post Office
- Lombadina Convention Centre
- Continued Januburu subdivision and development
- Showroom development corner of Port and Cable Beach Roads
- Continued development of the Oaks (Tropicana) Resort
- Continued development of Pinctada Resort

Planning

The broader international and national economic slow down continued to have an impact on commercial and residential development in Broome with both applications and subdivision referrals lodged continuing to decrease in number.

	07/08	08/09	% change
Planning applications	214	189	-12%
Subdivision referrals	232 lots	101 lots	-56%

Planning Application Statistics
07/08 and 08/09 comparison

Of the 189 applications, 70% (133) were determined within the year, of which 113 (85%) were undertaken by officers exercising their delegation of authority and 20 (15%) by Council.

The most number of planning applications were received for residential development (63). There were also 14 applications for signs, five applications for tourist developments and five applications for commercial development. The ongoing activity in the offshore oil and gas sector was evident with a total of 20 industrial development applications being received.

Outside of the township of Broome 14 applications were received for development within the Interim Development Order No 4 area. These were for development as the installation of improved communication or service facilities in outstations to improvements to established eco based tourist facilities.

While the number of Scheme Amendments initiated reduced to three, compared to 18 in 2007/08, 15 scheme amendments already in progress were gazetted during this period.

This period also saw a renewed focus on compliance both responding to complaints about unauthorised development and following through to ensure development complied with the approved conditions.

Strategic planning work during the year included the endorsement of the Millington Road Development Plan and the Local Housing Strategy 2009. Work continued with the preparation of the Airport Development Plan and Tourist Planning Strategy. A review of the Local Planning Policies also commenced this year.

2008-2009 also saw the start of a systems and process improvement program aimed at streamlining processes and increased efficiencies.

Our Place

Infrastructure Management



Broome's Town Beach is maintained by the Shire's Parks and Gardens Department.

Infrastructure Management

Infrastructure assets include buildings and other structures, bus stops, gazebos, playground equipment, roads, footpaths, drainage, lighting and parks and reserves within the Shire. The Shire ensures these assets are maintained and serviced through regular works programs.

Programmed Maintenance of Road and Drainage Infrastructure

Programmed maintenance includes street lighting, drainage cleanouts, grading of rural roads, patching of urban and other sealed roads, reseals to sealed roads, footpaths and car parks.

Parks and Recreation

The Parks and Gardens department maintains 37 parks and reserves and 53 roundabouts and median strips throughout Broome.

All Shire playgrounds are checked on a weekly basis as well as audited by an accredited playground safety inspector annually ensuring the infrastructure remains in a safe condition.

Verges

The Shire's new verge maintenance policy is driving progressive improvement to Broome's streetscapes. The Parks and Gardens Department maintains all native bush corridors and all endemic trees on all verges.

Bus Stop facilities

New seating has been installed to rural school bus stop shelters and a new bus stop and refurbished shelter was installed on Lullfitz Drive.



Lullfitz Drive bus stop.

Drainage

Modelling and detailed design of the drainage upgrade on Frederick Street was undertaken this year. A damaged grated pit lid in Guy Street was replaced and a previously open concrete-lined drain was covered on Conti Foreshore as part of a redevelopment project.

Keeping Broome Clean

Some 59 public rubbish bins are emptied daily by the Community Facilities Team with an additional 56 bins emptied on scheduled days of the week. The team regularly collects litter at hot-spots such as Male Oval and oversees collection of the "orange" litter bags.

The Shire acquired a new mini street sweeper, known as the 'Green Machine' to assist in keeping streets and parks clean.

Public toilets at Cable Beach, Town Beach, Male Oval and Gantheaume Point are also cleaned daily for the comfort of users.



The new compact sweeper is designed to clean up leaves, broken glass, litter and dirt primarily on footpaths and car parks.

drumMuster

The Shire has participated once again in the drumMuster program. This national program involves the collection and recycling of empty, cleaned, non-returnable farm chemical containers which cannot be recycled using usual recycling methods.

MobileMuster

MobileMuster is the official recycling program of the mobile phone industry and its overall aim is to prevent mobile phones ending up in landfill. The Shire of Broome collected 14kg of old mobile phones this financial year.

Broome Recreation and Aquatic Centre

Improvements made during the 2008-09 financial year included:

- enhanced cyclone and security measures \$30,000
- kiosk/service area refurbishment \$35,000
- poolside paver repairs \$12,000
- tennis and basketball courts lighting and wiring improvements \$16,000

Waste Management Facility

Improvements have been made to the operational management of the Waste Management Facility.

Following a fire at the Waste Management Facility in August 2008, a need for fire fighting equipment onsite was highlighted. The Shire purchased a Walters Mark IV fire-fighting truck and a gravel truck with demountable water tank, sprays and a cannon.

A major refurbishment of the Cat 816 Compactor was completed and green waste mulching commenced.

Pre-Cyclone Clean Up

With the cyclone season approaching, the Shire undertook its annual pre-cyclone clean up during November.

During the clean up 589 cubic metres of potential projectiles were collected and taken to the waste management facility. This included 132 fridges, 105 air-conditioners, 40 washing machines and 8 stoves.



Waste Management Facility E-Waste

Our Place

Capital Works

Capital Works

Council adopts a program of capital works for the coming five years which identifies major capital programs, including:

- Boating Facilities
- Bus Facilities
- Car Parks
- Drainage
- Footpaths
- Heavy Equipment Replacement
- Parks and Gardens Development
- Cemeteries
- Road Construction (Urban and Rural)
- Street Lighting

This year's projects included:

Roads

- Resheeting, forming and drainage works on Broome Cape Leveque Road
- Construction and sealing of 900m of Broome Cape Leveque Road

- Construction and sealing of 960m of new road works on McGuigan Road
- Blackspot works at Guy St/Hunter St, Hamersley/Napier Street
- New roundabout at Sanctuary Road and Cable Beach Road East intersections
- Major preparatory works for Hamersley Street dual carriageway project between Napier and Short Streets
- Refurbishment of roundabout surfaces at intersections of Reid Road, Dakas Street and Sibosado Street, and Reid Road, Dobson Drive and Bernard Way.
- Asphalt surfacing and landscaping at Short Street roundabout
- Seating installed to rural school bus stop shelters
- New bus stop and refurbished shelter on Lullfitz Drive

Footpaths

- Dual use pathway constructed on Port Drive from Reid Road to Clementson Street
- Various pathways constructed in new subdivisions as houses develop



The new roundabout at Sanctuary Road and Cable Beach Road has helped relieve traffic congestion and created dedicated crossing points to improve pedestrian safety in the area.

Boating Facilities

- Design of on-shore facilities upgrade at the Entrance Point Boat Ramp

Carparking

- Upgrade carpark at Magabala Books
- Construct new car parking facilities at Weld Street adjacent to Broome Primary School

Buildings and Facilities

- Installation of new fire water tank and partial upgrade of air-conditioning at Lotteries House
- Renew power supply by upgrading sub-mains cable to both Kimberley Regional Office buildings
- Replace 3 light towers at the Broome Bowling Club
- Create additional office space and re-fit Shire Administration Offices
- External painting of Town Beach Café
- New undercover eating area paved at local child care facility

Cyclone and Emergency Welfare Centre

The plan to transform the Broome Recreation and Aquatic Centre stadium into an emergency centre was completed this year.

The Shire purchased carpet tiles, cyclone proofed the stadium roller doors and shutters, installed an emergency generator for power and constructed a store room to house the carpet tiles and basic washing and drying facilities.

In the event of a cyclone, those needing refuge will find a secure place in the centre.



Upgraded roller shutter doors have been installed at the Broome Recreation and Aquatic Centre along with other works to provide a secure emergency centre.

Infrastructure Funding

Federal Government funding provided through the Regional Local Community Infrastructure Program (RLCIP) has enabled the Shire to undertake many new projects.

Security has been improved at the Haynes Oval Pavilion through this funding opportunity. The occurrence of graffiti and other vandalism has already reduced considerably.

RLCIP funding will also be directed to replacing fencing around the aquatics facility at the Broome Recreation and Aquatic Centre later in 2009. It is expected that the new fencing will be effective against illegal entry into the aquatics area.

The Shire secured Community Sport and Recreation Facilities Fund (CSRFF) grant funding in March 2009, of \$682,000 from the WA Department of Sport and Recreation for the construction of an amenities building near the new sporting fields at the Broome Recreation and Aquatic Centre.

This is a one third contribution to the expected costs of this building which will include change rooms, toilets, kiosk, meeting rooms, storage and an administration office. The project is expected to be completed in 2011.

Other funded projects include:

- Depot Office and Toilet Upgrade
- Depot Septic Upgrade
- Town Beach Reserve Power and Lighting Upgrade
- Design of Entrance Point Boating Facilities Upgrade
- Depot Fence Upgrade
- Upgrade of the overhead Hamersley Road banner structure
- Street lighting upgrade at the Boulevard Shopping Centre
- Skate Park Shade Upgrade
- Reconciliation Park
- Cemetery Ground Penetrating Radar Survey



The Shire will be able to identify unmarked graves with a radar imaging system funded through the Regional and Local Community Infrastructure Program

Our Prosperity

Rural Rating Policy – Governance

"Over the past 10 years the Shire of Broome has grown significantly in terms of its population and economy. This growth has been predominantly in tourism and government services which in turn has promoted the development of many small business enterprises. It is predicted that the economy of Broome will continue to grow in these areas as well as in the area of providing services to the resources (gas, minerals) industries.

The Shire will work with the community and other agencies to encourage appropriate investment and business development to ensure a diverse economic base from which all members of the community may benefit.

The Shire will ensure that its own organisational growth and development is such that the Shire can deliver efficient and effective services and infrastructure that underpin the prosperity of the community.

Success will be measured by how well the Shire contributes to sustainable economic growth and by how efficiently and effectively it delivers municipal services and infrastructure that meet community needs."

Rural Rating Policy

A Rural Rating Policy Review was commenced this year. The Review will provide a more equitable method for rating rural properties. The key to optimising the equities of the rating system, for all ratepayers, is to ensure the appropriate method of valuation is used for the usage of the land.

The revised policy was advertised in December 2008 and has undergone an extensive public advertising and submission period. It is envisaged that the policy will be adopted by Council early in the 2009/10 financial year.

Tourism

Significant financial support is offered to the tourism sector for destination marketing and other tourism initiatives to promote local economic development.

The Shire provided funding of \$175,000 to Australia's North West (a peak destination marketing organisation) to support tourism marketing initiative.

The Broome Visitors Centre also received financial assistance of \$165,000 from the Shire, to support servicing tourists.



The Broome Visitor Centre received \$165,000 from the Shire, to support tourism.

Town Planning Scheme Review

Town Planning Scheme No. 4 (TPS4) is the statutory framework that sets out the long-term planning directions and objectives to guide the future development of Broome.

The Scheme is in the process of being reviewed.

Performing Arts Centre

Following a tender process project architects were appointed by Council for the Performing Arts Centre Design and Construction. At the end of the financial year, the Shire of Broome was nearing the end of stage one of the tender process which included an engineering assessment of the Broome Civic Centre to establish if it is suitable for refurbishment.

Broome Airport Development

The Airport Development Plan was published for comment in March this year. The development plan identifies zones, existing land uses general policy and proposed or potential uses. The plan incorporates the airport, the airstrip and land owned by the Broome International Airport Group.

Governance

All local authorities are required to comply with the various legislative requirements that govern its activities. Within 2008-09, the following compliance obligations were completed by the Shire and Council of Broome;

Eight Year Periodic Ward and Representation Review

A local authority must review its ward boundaries and the number of Councillors it has every eight years.

The Shire's review commenced in July 2008 including Council's request to investigate the notion of gazetting the 'Shire of Broome' to the 'Town of Broome'.

Submissions received from the public during the three month public comment period (between September and December 2008) were assessed and Council considered a number of options.

After assessing all the options, on 20 November 2008 Council made its final determination that the existing ward and representation structure should be maintained with no change.

Public Interest Disclosure

In accordance with the requirements of the Public Interest Disclosure Act 2003, the Shire of Broome has established procedures to facilitate the making of disclosures under the Act.

These procedures set out the processes in place in respect to protected disclosures generally, to protect people from reprisal for making protected disclosures, and to provide guidance on investigations.

The Shire comprehensively reviewed its document on Rights and Obligations Under the Public Interest Disclosures Act and ensured the document is available on the Shire's website.

In the 2008-09 financial year, no disclosures relating to improper conduct were made to the Shire and therefore no disclosures were referred to the ombudsman.

Freedom of Information Act 1992

The Shire of Broome is subject to the provisions of the Freedom of Information Act 1992, which gives individuals and organisations a general right of access to information held by the Shire.

The Act also provides the right of appeal in relation to decisions made by the Shire to refuse access to information applied for under the Act.

The Shire received numerous requests for information in 2008-09 but many of these enquiries were satisfied by other means, such as Minutes of Council meetings. There were two valid FOI applications for access to information and both were responded to in accordance with the legislation.

The Shire also reviewed its Information Statement document as required under the Act and ensured the document is available on the Shire's website.

Code of Conduct and Complaints Management

The Shire of Broome Code of Conduct prescribes the standard of conduct and behaviour expected of the Council members and all employees. The Shire of Broome also has a Complaints Management policy that all staff are required to follow. The aim is to ensure any requests or complaints received are handled without bias and that queries are responded to in a timely manner.

In the period 1 July 2008 to 30 June 2009 the Shire recorded 10 complaints, primarily to do with services and amenities, each of which was acted upon by the relevant department.

Record Keeping Plan

The Shire of Broome is committed to accurate and compliant record keeping practices and compliance with legislative requirements and best practice standards, including the State Records Act 2000. In accordance with this Act, the Shire of Broome submitted its 'Record Keeping Plan' to the State Records Commission in 2007 and received approval for a period of three years, with a review and update of the plan due to be conducted and submitted in 2010.

The plan outlines a number of initiatives to be implemented to bring the Shire of Broome's record keeping process in-line with best practice and

include not only upgrading the current technology and processes, but also improvements to records induction and training for staff.

The Shire offers record keeping systems training focusing on utilising the Shire's electronic records system to manage records. This report has been published in accordance with the requirements of the State Records Act, 2000.

Policy Review

The Shire undertook an internal audit of the review status of all its policies and commenced a comprehensive review of the majority of policies.

A number of policies were rescinded and a number amended to reflect the various changes which have occurred over preceding years. The review of policies will continue over the next 18 months to ensure that all policies are considered.

Shire publications are available at: www.broome.wa.gov.au/pub/publications.htm



The Shire is committed to accurate and compliant record keeping practices.

Our Prosperity

Organisational Development

Organisational Development

As the Shire of Broome anticipates exponential growth over the next few years, professional development for staff is a key area of focus. To assist planning in this area the Shire conducted a rigorous staff survey.

Survey recommendations suggested the following which have been adopted by management include:

- Review human resource systems including performance management.
- Review the staff induction process, training needs and resource allocation
- Review policies and procedures.

Employment at the Shire

In 2008-09 the Shire implemented a key component of the Human Resources Strategic Plan which included providing housing assistance, relocation assistance, salary sacrifice options, training and education support.

In 2008-09 the Shire had a staff total of 248 covering temporary, part-time and casual positions across all four directorates. Staff retention has been an issue for the Shire in the past however with a focus on continuous improvement and policy, the retention rate for staff has dropped from 32% in 2007-08 to 26% 2008-09.

Work Experience

The Shire of Broome has been an active participant in work experience programs with eight students being placed within the Shire at the Broome Recreation and Aquatic Centre, Rangers Services and Administration/Human Resources.

Broome Senior High School Careers Advice Seminar

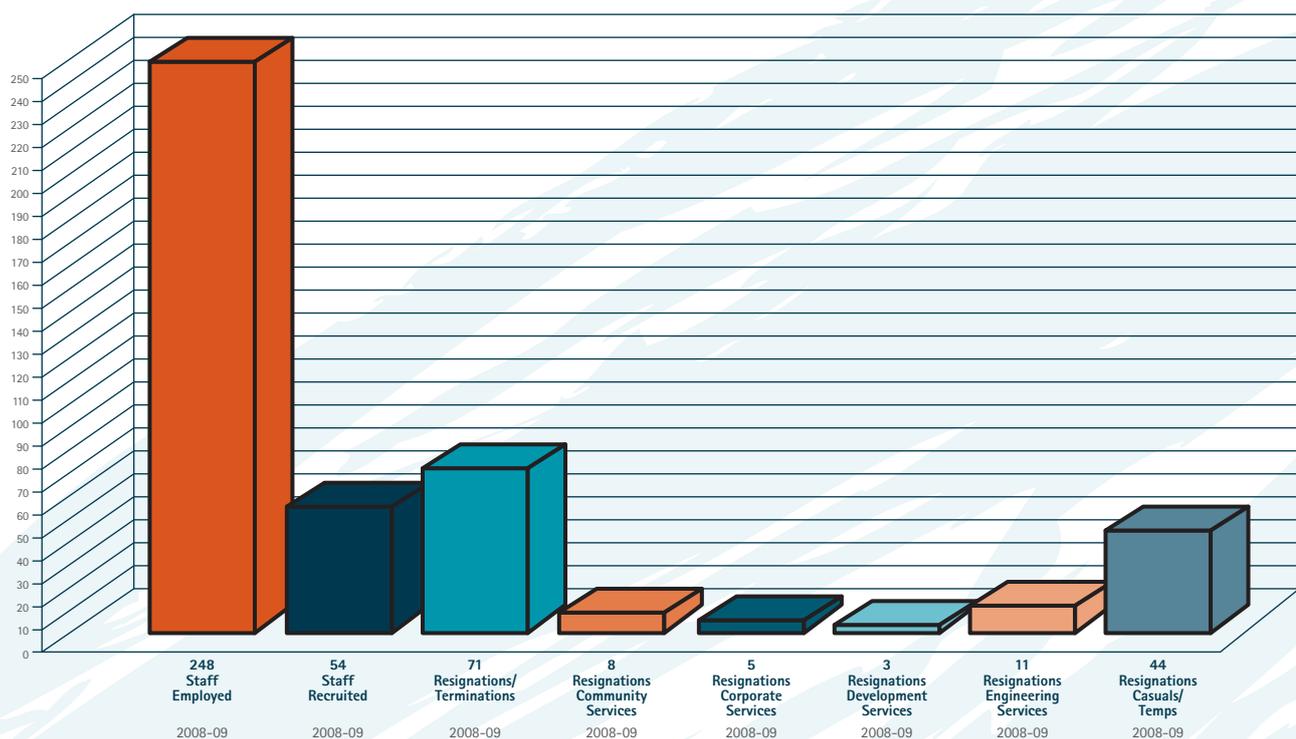
The Shire participated in the careers seminar held at Broome Senior High School. With staff representatives from health, administration, recreation and emergency services together with beach life guards and ranger services, the students were able to gain a good understanding of career opportunities in local government.

Occupational Health and Safety

The Occupational Health and Safety Committee (OSH) were strongly focused on meeting the Safety Audit requirements due for completion in December 2009.

The Safety Committee recruited several new representatives who attended a week's training in OSH compliance and representative obligations.

A review of the safety processes is under way and will result in a sound safety management system.



2008/2009 Financial Statements



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Statement by the Chief Executive Officer

**SHIRE OF BROOME
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2009**

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

STATEMENT BY CHIEF EXECUTIVE OFFICER

The attached financial report of the Shire of Broome being the annual financial report and other information for the financial year ended 30th June 2009 are in my opinion properly drawn up to present fairly the financial position of the Shire of Broome at 30th June 2009 and the results of the operations for the financial year then ended in accordance with the Australian Accounting Standards and comply with the provisions of the Local Government Act 1995 and the regulations under that Act.

Signed on the Sixteenth day of October 2009.



K R DONOHOE
Chief Executive Officer

Income Statement

For The Year Ended 30 June 2009

	NOTE	2009 \$	2009 Budget \$	2008 \$
REVENUES FROM ORDINARY ACTIVITIES				
Rates	23	11,884,369	11,613,000	10,315,888
Operating Grants, Subsidies and Contributions	29	5,321,818	4,100,133	4,204,317
Fees and Charges	28	5,902,620	5,803,580	5,934,837
Interest Earnings	2(a)	681,980	677,441	629,196
Other Revenue		64,755	39,653	24,648
		<u>23,855,542</u>	<u>22,233,807</u>	<u>21,108,886</u>
EXPENSES FROM ORDINARY ACTIVITIES				
Employee Costs		(9,984,853)	(9,881,817)	(8,935,620)
Materials and Contracts		(4,676,806)	(5,220,987)	(4,475,868)
Utility Charges		(940,054)	(952,100)	(909,575)
Depreciation on Non-Current Assets	2(a)	(3,344,916)	(3,191,264)	(3,181,706)
Interest Expenses	2(a)	(388,836)	(416,586)	(406,948)
Insurance Expenses		(325,466)	(310,300)	(282,758)
Other Expenditure		(1,052,440)	(899,582)	(815,667)
		<u>(20,713,371)</u>	<u>(20,872,636)</u>	<u>(19,008,142)</u>
		3,142,171	1,361,171	2,100,744
Non-Operating Grants, Subsidies and Contributions	29	4,081,119	10,736,780	2,066,452
Fair value adjustments to financial assets at fair value through profit or (loss)		(21,670)	0	0
Profit on Asset Disposals	21	5,304	192,000	435,347
Loss on Asset Disposal	21	(13,012)	(2,000)	(44,705)
		<u>4,051,741</u>	<u>10,926,780</u>	<u>2,457,094</u>
NET RESULT		<u>7,193,912</u>	<u>12,287,951</u>	<u>4,557,838</u>

This statement is to be read in conjunction with the accompanying notes.

Income Statement By Program

For The Year Ended 30 June 2009

	NOTE	2009 \$	2009 Budget \$	2008 \$
REVENUES FROM ORDINARY ACTIVITIES				
Governance		2,068,334	5,000	76,959
General Purpose Funding		15,106,512	14,192,800	12,739,427
Law, Order, Public Safety		197,082	236,145	122,412
Health		93,001	79,000	45,475
Education and Welfare		329,937	223,914	273,319
Housing		562,843	434,570	389,238
Community Amenities		3,075,977	6,692,935	3,015,966
Recreation and Culture		895,054	6,179,282	1,494,148
Transport		2,820,581	2,311,636	2,122,373
Economic Services		723,303	920,100	918,006
Other Property and Services		2,069,341	1,887,205	2,413,362
	2 (a)	<u>27,941,965</u>	<u>33,162,587</u>	<u>23,610,685</u>
EXPENSES FROM ORDINARY ACTIVITIES EXCLUDING BORROWING COSTS EXPENSE				
Governance		(1,613,140)	(1,775,886)	(1,370,922)
General Purpose Funding		(196,943)	(205,387)	(72,706)
Law, Order, Public Safety		(1,124,036)	(1,066,939)	(992,829)
Health		(430,718)	(469,528)	(470,947)
Education and Welfare		(854,061)	(726,501)	(651,359)
Housing		(579,677)	(440,570)	(459,955)
Community Amenities		(4,242,059)	(4,581,056)	(3,860,130)
Recreation & Culture		(5,598,898)	(5,415,406)	(4,907,986)
Transport		(3,488,005)	(3,420,960)	(3,350,731)
Economic Services		(989,248)	(1,074,575)	(890,041)
Other Property and Services		(1,242,432)	(1,281,242)	(1,618,293)
	2 (a)	<u>(20,359,217)</u>	<u>(20,458,050)</u>	<u>(18,645,899)</u>
BORROWING COSTS EXPENSE				
Law, Order, Public Safety		(6,110)	(6,110)	(6,900)
Community Amenities		(23,954)	(23,955)	(27,059)
Recreation & Culture		(151,248)	(176,900)	(140,071)
Economic Services		(69,305)	(69,305)	(79,679)
Other Property and Services		(138,219)	(140,316)	(153,239)
	2 (a)	<u>(388,836)</u>	<u>(416,586)</u>	<u>(406,948)</u>
NET RESULT		<u>7,193,912</u>	<u>12,287,951</u>	<u>4,557,838</u>

This statement is to be read in conjunction with the accompanying notes.

Balance Sheet

As At 30 June 2009

	NOTE	2009 \$	2008 \$
CURRENT ASSETS			
Cash and Cash Equivalents	3	7,354,837	1,022,890
Investments	4	6,555,017	7,152,916
Trade and Other Receivables	5	756,469	1,323,347
Inventories	6	31,949	35,694
TOTAL CURRENT ASSETS		<u>14,698,272</u>	<u>9,534,847</u>
NON-CURRENT ASSETS			
Other Receivables	5	95,384	125,291
Property, Plant and Equipment	7	30,787,683	30,812,955
Infrastructure	8	100,151,235	68,333,443
TOTAL NON-CURRENT ASSETS		<u>131,034,302</u>	<u>99,271,689</u>
TOTAL ASSETS		<u>145,732,574</u>	<u>108,806,536</u>
CURRENT LIABILITIES			
Trade and Other Payables	9	2,261,344	2,005,937
Long Term Borrowings	10	842,994	780,965
Provisions	11	1,369,072	1,248,985
TOTAL CURRENT LIABILITIES		<u>4,473,410</u>	<u>4,035,887</u>
NON-CURRENT LIABILITIES			
Long Term Borrowings	10	5,044,372	5,284,067
Provisions	11	261,466	148,714
TOTAL NON-CURRENT LIABILITIES		<u>5,305,838</u>	<u>5,432,781</u>
TOTAL LIABILITIES		<u>9,779,248</u>	<u>9,468,668</u>
NET ASSETS		<u>135,953,326</u>	<u>99,337,868</u>
EQUITY			
Retained Surplus		92,968,913	88,012,560
Reserves - Cash/Investment Backed	12	8,783,020	6,545,461
Reserves - Asset Revaluation	13	34,201,393	4,779,847
TOTAL EQUITY		<u>135,953,326</u>	<u>99,337,868</u>

This statement is to be read in conjunction with the accompanying notes.

Statement of Changes in Equity

For The Year Ended 30 June 2009

	NOTE	2009 \$	2008 \$
RETAINED SURPLUS			
Balance as at 1 July 2008		88,012,560	83,535,722
Net Result		7,193,912	4,557,838
Transfer from/(to) Reserves		(2,237,559)	(81,000)
Balance as at 30 June 2009		<u>92,968,913</u>	<u>88,012,560</u>
RESERVES - CASH/INVESTMENT BACKED			
Balance as at 1 July 2008		6,545,461	6,464,461
Amount Transferred (to)/from Retained Surplus		2,237,559	81,000
Balance as at 30 June 2009	12	<u>8,783,020</u>	<u>6,545,461</u>
RESERVES - ASSET REVALUATION			
Balance as at 1 July 2008		4,779,847	4,779,847
Revaluation Increment		29,421,546	0
Revaluation Decrement		0	0
Balance as at 30 June 2009	13	<u>34,201,393</u>	<u>4,779,847</u>
TOTAL EQUITY		<u>135,953,326</u>	<u>99,337,868</u>

This statement is to be read in conjunction with the accompanying notes.

Cash Flow Statement

For The Year Ended 30 June 2009

	NOTE	2009 \$	2009 Budget \$	2008 \$
Cash Flows From Operating Activities				
Receipts				
Rates		11,867,386	11,598,000	10,303,649
Operating Grants, Subsidies and Contributions		5,321,818	4,100,133	4,204,317
Fees and Charges		6,486,943	6,053,580	6,144,913
Interest Earnings		681,980	677,441	629,196
Goods and Services Tax		1,138,765	650,622	1,340,680
Other Revenue		64,755	39,653	24,648
		<u>25,561,647</u>	<u>23,119,429</u>	<u>22,647,403</u>
Payments				
Employee Costs		(9,828,743)	(9,618,549)	(9,080,552)
Materials and Contracts		(4,343,212)	(5,324,255)	(4,595,554)
Utility Charges		(940,054)	(952,100)	(909,575)
Insurance Expenses		(325,466)	(310,300)	(282,758)
Interest expenses		(388,836)	(396,257)	(418,395)
Goods and Services Tax		(1,136,478)	(734,219)	(1,225,002)
Other Expenditure		(1,052,440)	(899,582)	(815,668)
		<u>(18,015,229)</u>	<u>(18,235,262)</u>	<u>(17,327,504)</u>
Net Cash Provided By (Used In) Operating Activities	14(b)	<u>7,546,418</u>	<u>4,884,167</u>	<u>5,319,899</u>
Cash Flows from Investing Activities				
Payments for Purchase of Property, Plant & Equipment		(1,916,200)	(8,477,252)	(3,966,910)
Payments for Construction of Infrastructure		(3,893,549)	(7,567,032)	(3,562,543)
Payments for Purchase of Investments		(3,020,834)		(9,088,747)
Non-Operating Grants, Subsidies and Contributions used for the Development of Assets		4,081,119	10,736,780	2,066,452
Proceeds from Sale of Plant & Equipment		86,151	277,000	734,802
Proceeds from Sale of Investments		3,597,063	0	8,978,803
		<u>3,597,063</u>	<u>0</u>	<u>8,978,803</u>
Net Cash Provided By (Used In) Investing Activities		<u>(1,066,250)</u>	<u>(5,030,504)</u>	<u>(4,838,143)</u>
Cash Flows from Financing Activities				
Repayment of Debentures		(780,966)	(780,966)	(662,469)
Proceeds from Self Supporting Loans		29,445	29,445	29,446
Proceeds from New Debentures		603,300	1,615,000	410,000
		<u>603,300</u>	<u>1,615,000</u>	<u>410,000</u>
Net Cash Provided By (Used In) Financing Activities		<u>(148,221)</u>	<u>863,479</u>	<u>(223,023)</u>
Net Increase (Decrease) in Cash Held		6,331,947	717,142	258,733
Cash at Beginning of Year		1,022,890	7,622,243	764,157
Cash and Cash Equivalents at the End of the Year	14(a)	<u>7,354,837</u>	<u>8,339,385</u>	<u>1,022,890</u>

This statement is to be read in conjunction with the accompanying notes.

Rate Setting Statement

For The Year Ended 30 June 2009

	NOTE	2009 \$	2009 Budget \$
REVENUES			
Governance		2,068,334	5,000
General Purpose Funding		3,222,143	2,579,800
Law, Order, Public Safety		197,082	236,145
Health		93,001	79,000
Education and Welfare		329,937	223,914
Housing		562,843	434,570
Community Amenities		3,075,977	6,692,935
Recreation and Culture		895,054	6,179,282
Transport		2,820,581	2,311,636
Economic Services		723,303	920,100
Other Property and Services		2,069,341	1,887,205
		<u>16,057,596</u>	<u>21,549,587</u>
EXPENSES			
Governance		-1,613,140	-1,775,886
General Purpose Funding		-196,943	-205,387
Law, Order, Public Safety		-1,130,146	-1,073,049
Health		-430,718	-469,528
Education and Welfare		-854,061	-726,501
Housing		-579,677	-440,570
Community Amenities		-4,266,012	-4,605,011
Recreation & Culture		-5,750,146	-5,592,306
Transport		-3,488,005	-3,420,960
Economic Services		-1,058,553	-1,143,880
Other Property and Services		-1,380,651	-1,421,558
		<u>-20,748,052</u>	<u>-20,874,636</u>
Adjustments for Cash Budget Requirements:			
Non-Cash Expenditure and Revenue			
(Profit)/Loss on Asset Disposals		7,708	-190,000
Net Accrued (Income)/Expenditure & Future Provisions		215,311	20,329
Depreciation on Assets		3,344,916	3,191,264
Capital Expenditure and Revenue			
Purchase Land and Buildings		-526,408	-6,544,252
Purchase Infrastructure Assets - Drainage		-36,022	-3,940,000
Purchase Infrastructure Assets - Roads, Carparks, Footpaths & Bridges		-3,008,522	-2,405,032
Purchase Infrastructure Assets - Recreation Areas		-755,935	-1,028,000
Purchase Infrastructure Assets - Other		-93,070	-194,000
Purchase Plant and Equipment		-1,278,785	-1,697,000
Purchase Furniture and Equipment		-111,007	-236,000
Proceeds from Disposal of Assets		86,151	277,000
Repayment of Debentures		-780,966	-780,966
Proceeds from New Debentures		603,300	1,615,000
Self-Supporting Loan Principal Income		29,445	29,445
Transfers to Reserves (Restricted Assets)		-3,123,889	-919,789
Transfers from Reserves (Restricted Assets)		886,330	514,050
ADD Estimated Surplus/(Deficit) July 1 B/Fwd	Refer Note a. below	634,144	0
LESS Estimated Surplus/(Deficit) June 30 C/Fwd	Refer Note b. below	3,286,614	0
Amount Required to be Raised from Rates	23	<u><u>11,884,369</u></u>	<u><u>11,613,000</u></u>

Notes:

- The Surplus/(Deficit) July 1 B/Fwd includes \$265,083 of unrestricted funds, the balance represents Unspent Grants and Loans, refer note 3 and 4.
 - The Surplus/(Deficit) June 30 C/Fwd includes \$896,272 of unrestricted funds, the balance represents Unspent Grants and Loans, refer note 3 and 4.
- This statement is to be read in conjunction with the accompanying notes.

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

(a) Basis of Preparation

The financial report is a general purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

The report has also been prepared on the accrual basis under the convention of historical cost accounting as modified by the accounting treatment relating to the revaluation of financial assets and liabilities at fair value through profit and loss and certain classes of non-current assets.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances. The results of this experience and other factors combine to form the basis of making judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements, but a separate statement of those monies appears at Note 20 to this financial report.

(c) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables in the Balance Sheet are stated inclusive of applicable GST.

(d) Cash and Cash Equivalents

Cash and cash equivalents in the balance sheet comprise cash at bank and in hand and short-term deposits with an original maturity of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities on the balance sheet.

(e) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the Income Statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intention to release for sale.

(g) Fixed Assets

Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed includes the cost of all materials, direct labour and variable and fixed overheads.

Property, plant and equipment are to be capitalised if the cost or valuation exceeds the values in the table below:

(i) Buildings – New , Upgrade or Renewal	Nil
(ii) Infrastructure – New , Upgrade or Renewal	Nil
(iii) Plant and Equipment – New , Upgrade or Renewal	5,000
(iv) Furniture and Equipment– New , Upgrade or Renewal	5,000
(vii) Tools	3,000
(viii) Land (To be capitalised)	Nil

Items which cost, or are valued, less than these thresholds are expensed in the year of acquisition.

Revaluation

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on a basis to reflect the already consumed or expired future economic benefits.

Those assets carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be revalued with sufficient regularity to ensure the carrying amount does not differ significantly from that determined using fair value at reporting date.

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Land under Roads

In Western Australia, all land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB1051 - Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.

(h) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are separately and systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Item	Estimated Useful Life	Annual Dep'n Rate
(i) High Use Vehicles on a 1 year replacement program	1 year	25.00%
(ii) Ride on mowers	3 years	20.00%
(iii) Cars and light vehicles on a 2 to 3 year replacement program	3 years	15.00%
(iv) Small trucks, 2 to 5 Tonne	5 years	15.00%
(v) Medium trucks 6 to 12 Tonne and light plant	8 years	12.50%
(vi) Heavy trucks greater than 12 Tonne and medium plant	10 years	10.00%
(vii) Heavy plant, graders, scrapers and the like	12 years	8.33%
(viii) Other portable plant, regular use	5 years	20.00%
(ix) Other plant, low use and/or long life	16 years	6.25%
(x) Computer equipment	4 years	25.00%
(xi) Furniture and equipment	10 years	10.00%
(xii) Tools (Not normally recognised as an asset)	2 years	50.00%
(xiii) Air conditioning and other building plant	15 years	6.67%
(xiv) Buildings	40 years	2.50%
(xiv) Fixed Infrastructure;		
Formation & earth works for roads, reserves & waste management	100 years	1.00%
Bridges	80 years	1.25%
Drainage facilities	60 years	1.67%
Footpaths	50 years	2.00%
Paving, seals & services to car parks, roads, reserves & waste	33 years	3.03%
Major fixed plant and bus shelters	20 years	5.00%

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) Investments and Other Financial Assets

Classification

Council classifies its investments in the following categories: financial assets at fair value through profit or loss, loans and receivables, held-to-maturity investments and available-for-sale financial assets. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and, in the case of assets classified as held-to-maturity, re-evaluates this designation at each reporting date.

(i) Financial assets at fair value through profit and loss

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current assets.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for those with maturities greater than 12 months after the balance sheet date which are classified as non-current assets. Loans and receivables are included in trade and other receivables in the balance sheet.

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that the Council's management has the positive intention and ability to hold to maturity. If Council were to sell other than an insignificant amount of held-to-maturity financial assets, the whole category would be tainted and reclassified as available-for-sale. Held-to-maturity financial assets are included in non-current assets, except for those with maturities less than 12 months from the reporting date, which are classified as current assets.

(iv) Available-for-sale financial assets

Available-for-sale financial assets, comprising principally marketable equity securities, are non-derivatives that are either designated in this category or not classified in any of the other categories. They are included in non-current assets unless management intends to dispose of the investment within 12 months of the balance sheet date. Investments are designated as available-for-sale if they do not have fixed maturities and fixed or determinable payments and management intends to hold them for the medium to long term.

Recognition and derecognition

Regular purchases and sales of financial assets are recognised on trade-date – the date on which Council commits to purchase or sell the asset. Investments are initially recognised at fair value plus transaction costs for all financial assets not carried at fair value through profit or loss. Financial assets carried at fair value through profit or loss are initially recognised at fair value and transaction costs are expensed in the income statement. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and Council has transferred substantially all the risks and rewards of ownership.

When securities classified as available-for-sale are sold, the accumulated fair value adjustments recognised in equity are included in the income statement as gains and losses from investment securities.

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) Investments and Other Financial Assets (Continued)

Subsequent measurement

Loans and receivables and held-to-maturity investments are carried at amortised cost using the effective interest method.

Available-for-sale financial assets and financial assets at fair value through profit and loss are subsequently carried at fair value. Gains or losses arising from changes in the fair value of the financial assets at fair value through profit or loss category are presented in the income statement within other income or other expenses in the period in which they arise. Dividend income from financial assets at fair value through profit and loss is recognised in the income statement as part of revenue from continuing operations when Council's right to receive payments is established. Changes in the fair value of other monetary and non-monetary securities classified as available-for-sale are recognised in equity.

Impairment

Council assesses at each balance date whether there is objective evidence that a financial asset or group of financial assets is impaired. In the case of equity securities classified as available-for-sale, a significant or prolonged decline in the fair value of a security below its cost is considered as an indicator that the securities are impaired. If any such evidence exists for available-for-sale financial assets, the cumulative loss- measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in profit or loss – is removed from equity and recognised in the income statement. Impairment losses recognised in the income statement on equity instruments classified as available-for-sale are not reversed through the income statement.

(j) Estimation of Fair Value

The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is based on quoted market prices at the balance sheet date.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques. Council uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. These include the use of recent arm's length transactions, reference to other instruments that are substantially the same, discounted cash flow analysis, and option pricing models making maximum use of market inputs and relying as little as possible on entity-specific inputs.

Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the Council for similar financial instruments.

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 'Impairment of Assets' and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Leases

Leases of fixed assets, where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the company, are classified as finance leases. Finance leases are capitalised recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual value. Leased assets are amortised over their estimated useful lives. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Lease payments under operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

(q) Joint Venture

The municipality has no joint ventures.

(r) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

Where contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed in Note 2(c). That note also discloses the amount of contributions recognised as revenues in a previous reporting period which were obtained in respect of the local government's operation for the current reporting period.

(s) Superannuation

The Shire of Broome contributes to the Local Government Superannuation Scheme and other defined contribution schemes.

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent a cash refund or a reduction in the future payments is available.

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(t) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

(u) Rounding Off Figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar.

(v) Comparative Figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

(w) Budget Comparative Figures

Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(x) New Accounting Standards and Interpretations

Australian Accounting Standards and Interpretations that have recently been issued or amended but are not yet effective have not been adopted by the Council for the annual reporting period ending 30 June 2009

Council's assessment of these new standards and interpretations is set out below:

Title and Topic	Issued	Applicable (*)	Impact
(i) AASB 8 Operating Segments and AASB 2007-3 Amendments to Australian Accounting Standards arising from AASB 8	February 2007	1 January 2009	Nil – The Standard is not applicable to not-for-profit entities.
(ii) Revised AASB 123 Borrowing Costs (includes AASB 2009-1) and AASB 2007-6 Amendments to Australian Accounting Standards arising from AASB 123 [AASB 1, AASB 101, AASB 107, AASB 111, AASB 116 & AASB 138 and Interpretations 1 & 12]	June 2007 and April 2009	1 January 2009	Nil – There have been two revisions to the Standard. The first removed the option to expense all borrowing costs and required the capitalisation of all borrowing costs directly attributable to the acquisition, construction or production of a qualifying asset. The second (AASB2009-1) reinstated the choice to either expense or capitalise in the case of not-for-profit entities. There will be no impact on the financial report of the Council as it already capitalises borrowing costs relating to qualifying assets and will continue to do so.
(iii) Revised AASB 101 Presentation of Financial Statements and AASB 2007-8 Amendments to Australian Accounting Standards arising from AASB 101 and AASB 2007-10 Further Amendments to Australian Accounting Standards arising from AASB 101	September 2007 and December 2007	1 January 2009	Nil – The revised Standard requires the presentation of a Statement of comprehensive income and makes changes to the Statement of changes in equity, but will not affect any of the amounts recognised in the financial statements. If Council has made a prior period adjustment or has reclassified items in the financial statements, it is likely it will need to disclose a third balance sheet (Statement of Financial Position), being as at the beginning of the comparative period.

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(x) New Accounting Standards and Interpretations (Continued)	Title and Topic	Issued	Applicable (*)	Impact	
(iv)	AASB 2008-5 Amendments to Australian Accounting Standards arising from the Annual Improvements Project	July 2008	1 January 2009	Nil – The revisions are part of the AASBs annual improvement project to help ensure consistency with presentation, recognition and measurement criteria of IFRSs.	
	AASB 2008-6 Further Amendments to Australian Accounting Standards arising from the Annual Improvements Project	July 2008	1 July 2009	The revisions embodied in these standards relate largely to terminology or editorial comments and will have a minimal effect on the accounting practices of the Council. It is not anticipated the more significant changes will have any effect on the financial report as the topics are not relevant to the operations of the Council.	
(v)	AASB 2008-11 Amendments to Australian Accounting Standard – Business Considerations Among Not-for-Profit Entities	November 2008	1 July 2009	Nil – Whilst this standard has the effect of applying AASB 3 Business Combinations to the Not-for-Profit sector, specific provisions are provided in respect of local government. These specific provisions are very similar to the previous requirements of AAS 27.	
(vi)	AASB 2008-1 Amendments to Australian Accounting Standard – Share-Based Payments: Vesting Conditions and Cancellations	February 2008	1 January 2009	Nil – None of these amendments will have any effect on the financial report as none of the topics are relevant to the operations of the Council.	
	AASB 2008-2 Amendments to Australian Accounting Standards Puttable Financial Instruments and Obligations Arising on Liquidation	March 2008	1 January 2009		

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(x) New Accounting Standards and Interpretations (Continued)

(vi) Title and Topic	Issued	Applicable (*)	Impact
(Continued) AASB 2008-3 Amendments to Australian Accounting Standards arising from AASB 3 and AASB 127	March 2008	1 January 2009	Nil – None of these amendments will have any effect on the financial report as none of the topics are relevant to the operations of the Council.
AASB 2007-7 Amendments to Australian Accounting Standards – Cost of an Investment in a Subsidiary, Jointly Controlled Entity or Associate	July 2008	1 January 2009	
AASB 2008-8 Amendments to Australian Accounting Standards – Eligible Hedged Items	August 2008	1 July 2009	
AASB 2008-9 Amendments to AASB 1049 for Consistency with AASB 101	September 2008	1 January 2009	
AASB 2008-13 Amendments to Australian Accounting Standards arising from AASB Interpretation 17 – Distributions of Non-Cash Assets to Owners	December 2008	1 July 2009	
Interpretation 1 – Changes in Existing, Decommissioning, Restoration and Similar Liabilities	June 2007	1 January 2009	

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(x) New Accounting Standards and Interpretations (Continued)

(vi) (Continued)	Title and Topic	Issued	Applicable (*)	Impact
	Interpretation 12 – Service Concession Arrangements	June 2007	1 January 2009	Nil – None of these amendments will have any effect on the financial report as none of the topics are relevant to the operations of the Council.
	Interpretation 15 – Agreements for the Construction of Real Estate	August 2008	1 January 2009	
	Interpretation 16 – Hedges of a Net Investment in a Foreign Operation	August 2008	1 October 2008	
	Interpretation 17 – Distributions of Non-Cash Assets to Owners	December 2008	1 July 2009	
	Interpretation 18 – Transfers of Assets from Customers	March 2009	Ending 1 July 2009	

(*) - Applicable to reporting periods commencing on or after the given date.

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

2. REVENUES AND EXPENSES

2009
\$

2008
\$

(a) Result from Ordinary Activities

The Result from Ordinary Activities includes:

(i) Charging as an Expense:

Auditors Remuneration

- Audit	28,725	26,386
- Other Services	0	6,052

Depreciation

Buildings	752,992	698,555
Furniture and Equipment	172,214	152,026
Plant and Equipment	930,087	880,804
Roads, Footpaths & Transport Infrastructure	1,059,865	1,033,864
Parks and Reserves	250,963	242,467
Drainage	132,021	128,044
Other Infrastructure	46,774	45,946
	<u>3,344,916</u>	<u>3,181,706</u>

Interest Expenses

Finance Lease Charges	0	0
Debentures (<i>refer Note 22(a)</i>)	388,836	406,948
	<u>388,836</u>	<u>406,948</u>

Rental Charges

- Operating Leases	576,304	496,566
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(ii) Crediting as Revenue:

2009
\$

2009
Budget
\$

2008
\$

Interest Earnings

Investments			
- Reserve Funds	305,735	327,000	347,779
- Other Funds	278,473	262,500	186,545
- Self Supporting Loans	7,941	7,941	8,981
Other Interest Revenue (<i>refer note 27</i>)	89,831	80,000	85,891
	<u>681,980</u>	<u>677,441</u>	<u>629,196</u>

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

2. REVENUES AND EXPENSES (Continued)

(b) Statement of Objective

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

SHIRE MISSION STATEMENT

"To provide a range of affordable and sustainable services to our community with a strong focus so that our citizens and visitors enjoy a quality lifestyle."

Council operations as disclosed in this budget encompass the following service orientated activities/programs:

GOVERNANCE

Administration and operation of facilities and services to members of council; other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various by-laws, fire prevention, emergency services and animal control.

HEALTH

Food quality, eating house inspection, pest control and child health clinics.

EDUCATION AND WELFARE

Facilities for senior citizens aged care, infant, day care centres, pre-school; assistance to play group and other community services and development activities.

HOUSING

Provision of staff housing.

COMMUNITY AMENITIES

Rubbish collection services, tip operation, administration of the town planning scheme, maintenance of cemeteries, storm water drainage maintenance, sanitation maintenance and environmental protection.

RECREATION AND CULTURE

Operation/maintenance of halls, Broome Recreation and Aquatic Centre (BRAC), various parks and reserves, beaches, library, museum and other cultural activities.

TRANSPORT

Construction and maintenance of streets, roads, bridges, footpaths and street lighting.

ECONOMIC SERVICES

The regulation and provision of tourism facilities, area promotion and building control.

OTHER PROPERTY & SERVICES

Private works and provision of unclassified civic building facilities. General Administration support for Council's operations, allocated to other functions. Engineering, works and parks and gardens management, allocated to construction and maintenance jobs. Plant and depot operation and maintenance, allocated to construction and maintenance jobs.

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

2. REVENUES AND EXPENSES (Continued)

(c) Conditions Over Contributions	2009 \$	2008 \$
Grants recognised as revenues in a previous reporting period which were not expended at the close of the previous reporting period (ie opening balances).		
Kimberley Family Day Care Operational Grant, KIT and Child Care Benefit Funding	19,487	25,933
ISS Program and Flexible Support Funding	56,616	13,906
State Emergency Service FESA Operational and Grant Funding	18,601	2,893
Community Facilities Leased - RLCIP Bowling Club Infracs Upgrade Grant and Aboriginal EHO operational Grant	0	22,554
Recreation Services - Club Development Officer and Physical Activities Plan Grants	43,000	46,000
Recreational Grants for; Jetty to Jetty, Triple J, the Arts Centre and Library	0	21,023
Clean Up Aboriginal Communities Operational Grant	26,436	26,436
Road Related Construction/Maintenance Grants including Royalties For Regions (R4R) Road Grants - Boulevard/Fredrick St Street Lighting	10,000	110,000
Tourism Grants - Visitors Center & Railway Line Project	50,000	50,000
Advance Sundry Grants	321	4,021
BRAC Emergency Shelter Grant	144,600	79,500
	369,061	402,266

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

(c) Conditions Over Contributions (Continued)	2009 \$	2008 \$
Add:		
New grants which were recognised as revenues during the reporting period and which had not yet been fully expended in the manner specified by the contributor.		
Kimberley Family Day Care Operational Grant, KIT and Child Care Benefit Funding	0	19,487
ISS Program and Flexible Support Funding	491	56,616
HYPE Operational Grants	31,550	0
Care of Families & Children Grants - Broome Iterants Strategy	50,000	0
State Emergency Service FESA Operational and Grant Funding	13,906	18,601
Health Grants - Zero Waste & National Packaging Covenant	21,500	0
Community Facilities Leased - RLCIP Bowling Club Infrass Upgrade Grant and Aboriginal EHO operational Grant	72,000	0
Community Facilities - Community Programs Grant	13,835	0
Other Community Amenities Grants - RLCIP Broome Cemetery Radar Survey and R4R Public Shade New Building Const grants.	84,000	0
Recreation Services - Club Development Officer and Physical Activities Plan Grants	25,000	43,000
Other Recreation & Sport Grants - RLCIP Skatepark New Infra	22,000	0
Parks and Ovals Grants - RLCIP Reconciliation Park Upgrade & Haynes Oval Reserve New Infra Grants, R4R Town Beach Area Lighting & Waterpark Town Beach grant and Lions Club BBQ grant.	570,538	0
BRAC Aquatic Grants - RLCIP Reconciliation Park Upgrade & Haynes Oval Reserve New Infra	100,000	0
BRAC Ovals Grants - RLCIP Reconciliation Park Upgrade & Haynes Oval Reserve New Infra, R4R BRAC Fences New Const & Pavillion Build New Const grants.	845,859	0
Recreational Grants for; Jetty to Jetty, Triple J, the Arts Centre and Library	49,200	0
Road Related Construction/Maintenance Grants including Royalties For Regions (R4R) Road Grants - Boulevard/Fredrick St Street Lighting	7,137	10,000
Tourism Grants - Visitors Center & Railway Line Project	20,000	50,000
BRAC Emergency Shelter Grant	0	68,750
Depot Operations Grants - R4R Depot improvements	285,000	0

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

(c) Conditions Over Contributions (Continued)	2009 \$	2008 \$
Less:		
Grants which were recognised as revenues in a previous reporting period and which were expended in the current reporting period in the manner specified by the contributor.		
Kimberley Family Day Care Operational Grant, KIT and Child Care Benefit Funding	(5,452)	(25,933)
ISS Program and Flexible Support Funding	(26,411)	(13,906)
State Emergency Service FESA Operational and Grant Funding	(9,764)	(2,893)
Community Facilities Leased - RLCIP Bowling Club Infracs Upgrade Grant and Aboriginal EHO operational Grant	0	(22,554)
Recreation Services - Club Development Officer and Physical Activities Plan Grants	(43,000)	(46,000)
Recreational Grants for; Jetty to Jetty, Triple J, the Arts Centre and Library	0	(21,023)
Road Related Construction/Maintenance Grants including Royalties For Regions (R4R) Road Grants - Boulevard/Fredrick St Street Lighting	(10,000)	(110,000)
Tourism Grants - Visitors Center & Railway Line Project	0	(50,000)
Advance Sundry Grants	(321)	(3,700)
BRAC Emergency Shelter Grant	(144,600)	(3,650)
Closing balances of unexpended grants	<u>2,341,529</u>	<u>369,061</u>

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

(c) Conditions Over Contributions (Continued)	2009	2008
	\$	\$
Comprises:		
Kimberley Family Day Care Operational Grant, KIT and Child Care Benefit Funding	14,035	19,487
ISS Program and Flexible Support Funding	30,696	56,616
HYPE Operational Grants	31,550	0
Care of Families & Children Grants - Broome Iterants Strategy	50,000	0
State Emergency Service FESA Operational and Grant Funding	22,743	18,601
Health Grants - Zero Waste & National Packaging Covenant	21,500	0
Community Facilities Leased - RLCIP Bowling Club Infrs Upgrade Grant and Aboriginal EHO operational Grant	72,000	0
Community Facilities - Community Programs Grant	13,835	0
Other Community Amenities Grants - RLCIP Broome Cemetery Radar Survey and R4R Public Shade New Building Const grants.	84,000	0
Recreation Services - Club Development Officer and Physical Activities Plan Grants	25,000	43,000
Other Recreation & Sport Grants - RLCIP Skatepark New Infra	22,000	0
Parks and Ovals Grants - RLCIP Reconciliation Park Upgrade & Haynes Oval Reserve New Infra Grants, R4R Town Beach Area Lighting & Waterpark Town Beach grant and Lions Club BBQ grant.	570,538	0
BRAC Aquatic Grants - RLCIP Reconciliation Park Upgrade & Haynes Oval Reserve New Infra	100,000	0
BRAC Ovals Grants - RLCIP Reconciliation Park Upgrade & Haynes Oval Reserve New Infra, R4R BRAC Fences New Const & Pavillion Build New Const grants.	845,859	0
Recreational Grants for; Jetty to Jetty, Triple J, the Arts Centre and Library	49,200	0
Clean Up Aboriginal Communities Operational Grant	26,436	26,436
Road Related Construction/Maintenance Grants including Royalties For Regions (R4R) Road Grants - Boulevard/Fredrick St Street Lighting	7,137	10,000
Tourism Grants - Visitors Center & Railway Line Project, R4R Promotional Banner System	70,000	50,000
Advance Sundry Grants	0	321
BRAC Emergency Shelter Grant	0	144,600
Depot Operations Grants - R4R Depot improvements	285,000	0
	<u>2,341,529</u>	<u>369,061</u>

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

	2009 \$	2008 \$
3. CASH AND CASH EQUIVALENTS		
Unrestricted	2,555,029	653,829
Restricted	4,799,808	369,061
	<u>7,354,837</u>	<u>1,022,890</u>

The following restrictions have been imposed by regulations or other externally imposed requirements:

Leave Reserve	283,363	0
BRAC Reserve	32,126	0
Public Open Space Reserve	247,003	0
Drainage Reserve	260,276	0
Plant Reserve	331,031	0
Building Reserve	352,037	0
Car Park Reserve	61,193	0
Footpath Reserve	242,585	0
Road Reserve	80,008	0
Refuse Site Reserve	373,303	0
Equipment & Insurance Reserve	146,541	0
Unspent Grants	2,341,529	369,061
Unspent Loans	48,813	0
	<u>4,799,808</u>	<u>369,061</u>

4. INVESTMENTS

Unrestricted	181,463	607,455
Restricted	6,373,554	6,545,461
	<u>6,555,017</u>	<u>7,152,916</u>

Financial assets at fair value through profit or loss

At beginning of the year	7,152,916	7,042,972
Revaluation to Income Statement	(21,670)	0
Additions	3,020,834	9,088,747
Disposals	3,597,063	8,978,803
At end of the year	<u>6,555,017</u>	<u>7,152,916</u>

The following restrictions have been imposed by regulations or other externally imposed requirements:

Leave Reserve	749,555	899,680
BRAC Reserve	84,981	187,149
Public Open Space Reserve	653,376	377,515
Drainage Reserve	688,484	701,116
Plant Reserve	875,648	808,305
Building Reserve	931,217	1,124,484
Car Park Reserve	161,868	252,418
Footpath Reserve	641,689	714,555
Road Reserve	211,639	167,010
Refuse Site Reserve	987,465	964,905
Equipment & Insurance Reserve	387,632	348,324
	<u>6,373,554</u>	<u>6,545,461</u>

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

	2009 \$	2008 \$
5. TRADE AND OTHER RECEIVABLES		
Current		
Rates Outstanding	104,307	89,399
Sundry Debtors	450,025	986,549
GST Receivable	39,670	96,523
Loans - Clubs/Institutions	52,062	50,367
Bonds and Deposits held by others	50,218	35,437
Other current receivables	60,187	65,072
	<u>756,469</u>	<u>1,323,347</u>
Non-Current		
Rates Outstanding - Pensioners	5,642	4,409
Loans - Clubs/Institutions	89,742	120,882
	<u>95,384</u>	<u>125,291</u>
6. INVENTORIES		
Current		
Fuel, Cement and BRAC Stock	31,949	35,694
	<u>31,949</u>	<u>35,694</u>
7. PROPERTY, PLANT AND EQUIPMENT		
Land and Buildings - Cost	28,925,249	28,398,841
Less Accumulated Depreciation	<u>(5,552,162)</u>	<u>(4,843,201)</u>
	23,373,087	23,555,640
Furniture and Equipment - Cost	2,278,647	2,169,059
Less Accumulated Depreciation	<u>(1,675,473)</u>	<u>(1,505,043)</u>
	603,174	664,016
Plant and Equipment - Cost	11,580,801	10,525,582
Less Accumulated Depreciation	<u>(4,769,379)</u>	<u>(3,932,283)</u>
	6,811,422	6,593,299
	<u>30,787,683</u>	<u>30,812,955</u>

All plant and equipment asset classes are now being carried at cost. Whilst they are not subject to a policy of regular revaluation, they are subject to an annual assessment as to whether there is any indication an asset may have been impaired in accordance with AASB136 "Impairment of Assets".

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

7. PROPERTY, PLANT AND EQUIPMENT (Continued)

Movements in Carrying Amounts

The following represents the movement in the carrying amounts of each class of property, plant and equipment between the beginning and the end of the current financial year.

	Land & Buildings \$	Furniture & Equipment \$	Plant & Equipment \$	Total \$
Balance as at 1 July 2008	23,555,640	664,016	6,593,299	30,812,955
Additions	526,408	111,007	1,278,785	1,916,200
(Disposals)	0	0	(93,859)	(93,859)
Depreciation (Expense)	(708,961)	(171,849)	(966,803)	(1,847,613)
Other Movements	0	0	0	0
Balance as at 30 June 2009	<u>23,373,087</u>	<u>603,174</u>	<u>6,811,422</u>	<u>30,787,683</u>

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

	2009 \$	2008 \$
8. INFRASTRUCTURE		
Roads - Management Valuation 2009	99,542,916	0
Roads - At cost	0	54,192,229
Less Accumulated Depreciation	<u>(22,269,052)</u>	<u>(8,039,955)</u>
	77,273,864	46,152,274
Carparks, Footpaths & Bridges - At cost	8,247,645	7,808,785
Less Accumulated Depreciation	<u>(1,702,579)</u>	<u>(1,512,333)</u>
	6,545,066	6,296,452
Recreation Areas - At cost	9,780,871	9,024,936
Less Accumulated Depreciation	<u>(1,851,633)</u>	<u>(1,592,990)</u>
	7,929,238	7,431,946
Drainage - Cost	7,993,524	7,957,502
Less Accumulated Depreciation	<u>(1,352,148)</u>	<u>(1,220,127)</u>
	6,641,376	6,737,375
Other Infrastructure - At cost	2,131,715	2,038,645
Less Accumulated Depreciation	<u>(370,024)</u>	<u>(323,249)</u>
	1,761,691	1,715,396
	<u>100,151,235</u>	<u>68,333,443</u>

Council have adopted a policy of re-valuing roads annually to ensure the carrying amount of each road asset is fairly stated at reporting date.

This policy accords with the requirements of AASB 116.

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

8. INFRASTRUCTURE (Continued)

Movements in Carrying Amounts

The following represents the movement in the carrying amounts of each class of infrastructure between the beginning and the end of the current financial year.

	Roads Infrastructure \$	Carparks, Footpaths & Bridges \$	Recreation Infrastructure \$	Drainage Infrastructure \$	Other Infrastructure \$	Total \$
Balance as at 1 July 2008	46,152,274	6,296,452	7,431,946	6,737,375	1,715,396	68,333,443
Additions	2,569,662	438,860	755,935	36,022	93,070	3,893,549
(Disposals)	0	0	0	0	0	0
Revaluation - Increments	29,421,546	0	0	0	0	29,421,546
- (Decrements)	0	0	0	0	0	0
Depreciation (Expense)	(869,618)	(190,246)	(258,643)	(132,021)	(46,775)	(1,497,303)
Other Movements	0	0	0	0	0	0
Balance as at 30 June 2009	<u>77,273,864</u>	<u>6,545,066</u>	<u>7,929,238</u>	<u>6,641,376</u>	<u>1,761,691</u>	<u>100,151,235</u>

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

	2009 \$	2008 \$
9. TRADE AND OTHER PAYABLES		
Current		
Sundry Creditors	1,532,915	1,337,956
ATO Amounts Payable	96,429	19,579
Prepaid Rent, Grants and Services	143,245	133,692
Excess Rates	19,770	30,818
Accrued Expenses	168,324	98,495
Accrued Wages	236,779	313,508
Accrued Interest on Debentures (Loans)	63,882	71,889
	<u>2,261,344</u>	<u>2,005,937</u>
10. LONG-TERM BORROWINGS		
Current		
Secured by Floating Charge Debentures	842,994	780,965
	<u>842,994</u>	<u>780,965</u>
Non-Current		
Secured by Floating Charge Debentures	5,044,372	5,284,067
	<u>5,044,372</u>	<u>5,284,067</u>
Additional detail on borrowings is provided in Note 22.		
11. PROVISIONS		
Current		
Provision for Annual Leave	933,729	771,286
Provision for Long Service Leave	435,343	477,699
	<u>1,369,072</u>	<u>1,248,985</u>
Non-Current		
Provision for Long Service Leave	261,466	148,714
	<u>261,466</u>	<u>148,714</u>

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

	2009 \$	2009 Budget \$	2008 \$
12. RESERVES - CASH/INVESTMENT BACKED			
(a) Leave Reserve			
Opening Balance	899,680	894,553	726,882
Amount Set Aside / Transfer to Reserve	197,238	217,000	172,798
Amount Used / Transfer from Reserve	64,000	0	0
	<u>1,032,918</u>	<u>1,111,553</u>	<u>899,680</u>
(b) Building Reserve			
Opening Balance	1,124,484	941,669	890,476
Amount Set Aside / Transfer to Reserve	357,442	62,000	468,908
Amount Used / Transfer from Reserve	198,672	162,000	234,900
	<u>1,283,254</u>	<u>841,669</u>	<u>1,124,484</u>
(c) Public Open Space Reserve			
Opening Balance	377,515	248,856	501,248
Amount Set Aside / Transfer to Reserve	633,864	0	199,563
Amount Used / Transfer from Reserve	111,000	0	323,296
	<u>900,379</u>	<u>248,856</u>	<u>377,515</u>
(d) Drainage Reserve			
Opening Balance	701,116	867,146	712,522
Amount Set Aside / Transfer to Reserve	252,644	25,000	201,594
Amount Used / Transfer from Reserve	5,000	5,000	213,000
	<u>948,760</u>	<u>887,146</u>	<u>701,116</u>
(e) Plant Reserve			
Opening Balance	808,305	478,640	1,095,405
Amount Set Aside / Transfer to Reserve	495,374	389,090	389,400
Amount Used / Transfer from Reserve	97,000	0	676,500
	<u>1,206,679</u>	<u>867,730</u>	<u>808,305</u>
(f) BRAC (Leisure Centre) Reserve			
Opening Balance	187,149	33,000	707,461
Amount Set Aside / Transfer to Reserve	49,958	2,000	96,688
Amount Used / Transfer from Reserve	120,000	35,000	617,000
	<u>117,107</u>	<u>0</u>	<u>187,149</u>
(g) Road Reserve			
Opening Balance	167,010	21,000	183,828
Amount Set Aside / Transfer to Reserve	144,695	2,000	211,382
Amount Used / Transfer from Reserve	20,058	23,000	228,200
	<u>291,647</u>	<u>0</u>	<u>167,010</u>
(h) Footpath Reserve			
Opening Balance	714,555	724,580	561,578
Amount Set Aside / Transfer to Reserve	308,719	51,000	267,077
Amount Used / Transfer from Reserve	139,000	30,000	114,100
	<u>884,274</u>	<u>745,580</u>	<u>714,555</u>

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

	2009 \$	2009 Budget \$	2008 \$
12. RESERVES - CASH/INVESTMENT BACKED (continued)			
(i) Car Park Reserve			
Opening Balance	252,418	247,996	202,900
Amount Set Aside / Transfer to Reserve	10,693	13,000	49,518
Amount Used / Transfer from Reserve	40,050	40,050	0
	<u>223,061</u>	<u>220,946</u>	<u>252,418</u>
(j) IT and Equipment Reserve			
Opening Balance	348,324	288,402	324,362
Amount Set Aside / Transfer to Reserve	257,399	58,000	23,962
Amount Used / Transfer from Reserve	71,550	0	0
	<u>534,173</u>	<u>346,402</u>	<u>348,324</u>
(k) Refuse Site Reserve			
Opening Balance	964,905	951,141	557,799
Amount Set Aside / Transfer to Reserve	415,863	100,699	407,106
Amount Used / Transfer from Reserve	20,000	219,000	0
	<u>1,360,768</u>	<u>832,840</u>	<u>964,905</u>
TOTAL CASH BACKED RESERVES	<u><u>8,783,020</u></u>	<u><u>6,102,722</u></u>	<u><u>6,545,461</u></u>

All of the cash backed reserve accounts are supported by money held in financial institutions or in separate investments and match the amounts shown as restricted cash and restricted investments in Notes 3 and 4 to this report.

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve -	To be used to fund annual and long service leave requirements.
Equipment Reserve -	To be used to pay for office equipment and IT hardware to manage the peak funding requirements to replace obsolete equipment.
Refuse Site Reserve -	To be used for the current and future costs of maintaining the refuse site in accordance with operational needs and environmental guidelines.
Building Reserve -	To be used for renewal, upgrade, replacement or new building construction.
Public Open Space (P.O.S.) Reserve -	To be used for renewal, upgrade, replacement or new public open space facilities.
Drainage Reserve -	To be used for the construction of drainage headworks.
Plant Reserve -	To be used for the purchase of major plant.
BRAC (Leisure Centre) Reserve -	To be used for the construction of a Recreation infrastructure and facilities.
Road Reserve -	To be used for renewal, upgrade, replacement or new streets and roads.
Footpath Reserve -	To be used for renewal, upgrade, replacement or new footpaths.
Carpark Reserve -	To be used for renewal, upgrade, replacement or new carparks.

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

13. RESERVES - ASSET REVALUATION

Asset revaluation reserves have arisen on revaluation of the following classes of assets:

	2009 \$	2008 \$
(a) Land and Buildings		
Balance as at 1 July 2008	4,779,847	4,779,847
Revaluation Increment	0	0
Revaluation Decrement	0	0
Balance as at 30 June 2009	<u>4,779,847</u>	<u>4,779,847</u>
(b) Infrastructure Including Roads		
Balance as at 1 July 2008	0	0
Revaluation Increment	29,421,546	0
Revaluation Decrement	0	0
Balance as at 30 June 2009	<u>29,421,546</u>	<u>0</u>
TOTAL ASSET REVALUATION RESERVES	<u>34,201,393</u>	<u>4,779,847</u>

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

14. NOTES TO THE CASH FLOW STATEMENT

(a) Reconciliation of Cash

For the purposes of the cash flow statement, cash includes cash on hand and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the balance sheet as follows:

	2009 \$	2009 Budget \$	2008 \$
Cash and Cash Equivalents	<u>7,354,837</u>	<u>8,339,385</u>	<u>1,022,890</u>
(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result			
Net Result	7,193,912	12,287,951	4,557,838
Depreciation	3,344,916	3,191,264	3,181,706
Writedown in fair value of Investments			
Impairment (Loss)/Reversal			
(Profit)/Loss on Sale of Asset	29,378	(190,000)	(390,642)
(Increase)/Decrease in Receivables-Rates & Rubbish	(16,983)	(15,000)	(13,167)
(Increase)/Decrease in Receivables-Sundry	537,366	250,000	236,389
(Increase)/Decrease in Receivables-Sundry Provisions	46,957	0	(5,305)
(Increase)/Decrease in Inventories	3,745	(10,000)	(15,597)
Increase/(Decrease) in Payables-Creditors	194,959	(50,000)	(103,644)
Increase/(Decrease) in Payables-Other	68,843	20,000	15,158
Increase/(Decrease) in Employee Provisions	156,110	200,000	(144,932)
Increase/(Decrease) in Provisions-Other	68,334	(63,268)	68,547
Grants/Contributions for the Development of Assets	(4,081,119)	(10,736,780)	(2,066,452)
Net Cash from Operating Activities	<u>7,546,418</u>	<u>4,884,167</u>	<u>5,319,899</u>
(c) Undrawn Borrowing Facilities			
Credit Standby Arrangements			
Bank Overdraft limit	1,200,000		1,200,000
Bank Overdraft at Balance Date	0		0
Credit Card limit	25,000		25,000
Credit Card Balance at Balance Date	0		0
Total Amount of Credit Unused	<u>1,225,000</u>		<u>1,225,000</u>
Loan Facilities			
Loan Facilities - Current	842,994		780,965
Loan Facilities - Non-Current	5,044,372		5,284,067
Total Facilities in Use at Balance Date	<u>5,887,366</u>		<u>6,065,032</u>
Unused Loan Facilities at Balance Date	<u>0</u>		<u>0</u>

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

15. CONTINGENT LIABILITIES	2009	2008
	\$	\$
Shinju Matsuri Loan/Overdraft Guarantee	15,000	15,000
North West Expo Payment Guarantee	25,000	25,000
	<u>40,000</u>	<u>40,000</u>
	2009	2008
	\$	\$
16. CAPITAL AND LEASING COMMITMENTS		
(a) Finance Lease Commitments		
Council has no finance lease commitments.		
(b) Operating Lease Commitments		
Non-cancellable operating leases contracted for but not capitalised in the accounts.		
Payable:		
- not later than one year	521,023	328,093
- later than one year but not later than five years	56,598	73,500
- later than five years	0	0
	<u>577,621</u>	<u>401,593</u>
(c) Capital Expenditure Commitments		
Contracted for:		
- Building Construction & Fixed Plant	12,536	0
- Infrastructure Construction	0	0
- Mobile Plant and Equipment	0	19,200
Payable:		
- not later than one year	12,536	19,200

The capital expenditure project outstanding at the end of the current reporting period is the store room extension at the Broome Recreation and Aquatic Centre.

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

17. JOINT VENTURE

The Shire is not involved in any joint venture arrangements

18. TOTAL ASSETS CLASSIFIED BY FUNCTION AND ACTIVITY

	2009	2008
	\$	\$
Governance	0	0
General Purpose Funding	5,236,783	1,724,153
Law, Order, Public Safety	536,826	499,176
Health	115,090	119,528
Education and Welfare	1,438,114	1,491,869
Community Amenities	10,434,695	9,932,041
Recreation and Culture	19,686,155	18,884,270
Transport	85,349,693	53,929,823
Economic Services	6,408,096	6,397,824
Other Property and Services	15,215,069	13,906,965
Unallocated	1,312,053	1,920,887
	<u>145,732,574</u>	<u>108,806,536</u>

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

	2009	2008	2007
19. FINANCIAL RATIOS			
Current Ratio	1.02	0.84	0.74
Untied Cash to Unpaid Trade Creditors Ratio	1.68	0.94	0.61
Debt Ratio	0.07	0.09	0.10
Debt Service Ratio	0.05	0.05	0.06
Gross Debt to Revenue Ratio	0.25	0.28	0.33
Gross Debt to			
Economically Realisable Assets Ratio	0.13	0.15	0.16
Rate Coverage Ratio	0.43	0.44	0.39
Outstanding Rates Ratio	0.01	0.01	0.01

The above ratios are calculated as follows:

Current Ratio	$\frac{\text{current assets minus restricted current assets}}{\text{current liabilities minus liabilities associated with restricted assets}}$
Untied Cash to Unpaid Trade Creditors Ratio	$\frac{\text{untied cash}}{\text{unpaid trade creditors}}$
Debt Ratio	$\frac{\text{total liabilities}}{\text{total assets}}$
Debt Service Ratio	$\frac{\text{debt service cost}}{\text{available operating revenue}}$
Gross Debt to Revenue Ratio	$\frac{\text{gross debt}}{\text{total revenue}}$
Gross Debt to Economically Realisable Assets Ratio	$\frac{\text{gross debt}}{\text{economically realisable assets}}$
Rate Coverage Ratio	$\frac{\text{net rate revenue}}{\text{operating revenue}}$
Outstanding Rates Ratio	$\frac{\text{rates outstanding}}{\text{rates collectable}}$

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

20. TRUST FUNDS

Funds held at balance date over which the District has no control and which are not included in the financial statements are as follows:

	Balance 1-Jul-08 \$	Amounts Received \$	Amounts Paid (\$)	Balance 30-Jun-09 \$
Footpath Damage Deposits	86,089	1,047	(29,253)	57,883
Library Transient Borrower Deposits	11,178	4,730	(3,894)	12,014
Other General Purpose Deposits	18,019	2,212	(8,002)	12,229
BCITF Collection & Refund Deposits	12,565	134,223	(140,232)	6,556
Town Planning Related Bond Deposits	48,592	110,309	(37,949)	120,952
Cemetery Plot Reservation Deposits	0	565	0	565
Recreation Facility use Bond Deposits	102,517	13,377	(5,700)	110,194
Cash In Lieu Of Public Open Space	79,296	3,014	0	82,310
Road & Footpath Facilities Bond Deposits	370,266	117,414	(500)	487,180
Capital Works Bond Deposits	2,694	62	0	2,756
Bank Guarantee Deposits Received	0	54,018	0	54,018
Contract Bonds & Retentions	20,571	0	(20,571)	0
Unclaimed Monies	10,530	12,852	(6,546)	16,836
BRB Levy	1,201	12,540	(12,727)	1,014
Staff Rental Bonds	0	3,292	(1,957)	1,335
	<u>763,518</u>			<u>965,842</u>

21. DISPOSALS OF ASSETS - 2008/09 FINANCIAL YEAR

The following assets were disposed of during the year.

	Net Book Value		Sale Price		Profit (Loss)	
	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Law, Order, Public Safety	9,098	0	8,124	0	(974)	0
Health	18,010	0	16,279	0	(1,731)	0
Community Amenities	0	0	0	50,000	0	50,000
Other Property and Services	66,751	87,000	61,748	227,000	(5,003)	140,000
	<u>93,859</u>	<u>87,000</u>	<u>86,151</u>	<u>277,000</u>	<u>(7,708)</u>	<u>190,000</u>

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

22. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Loan Number	Loan Particulars/Purpose	Principal 1-Jul-08 \$		New Loans \$	Principal Repayments		Principal 30-Jun-09		Interest Repayments	
		Actual \$	Budget \$		Actual \$	Budget \$	Actual \$	Budget \$		
Law Order & Public Safety										
176	New SES Shed (*)	109,222	14,303		14,303	14,303	94,919	94,919	6,110	6,110
Community Amenities										
181	Millington Rd Drainage Construction (Interest paid by third party)	294,501	29,321		29,321	29,321	265,180	265,180	18,331	18,331
188	Retuse Site Building Improvements and Construction	98,558	22,383		22,383	22,383	76,175	76,175	5,624	5,624
Recreation & Culture										
170	Pistol Club (*)	9,049	2,845		2,845	2,845	6,203	6,204	431	431
178	Changeooms Const - Haynes Oval (*)	32,057	12,287		12,287	12,287	19,760	19,760	1,400	1,400
171	BRAC (Recreation Centre)	757,450	63,732		63,732	63,732	693,718	693,718	49,582	49,582
179	Changeooms Construction - Haynes Oval Council Loan	96,171	36,891		36,891	36,891	59,280	59,280	4,201	4,201
180	BRAC Oval Effluent Water Reticulation Stage 2	148,810	50,000		50,000	50,000	98,810	98,810	0	0
186	BRAC Stage 2 A	1,115,774	95,750		95,750	95,750	1,020,024	1,020,024	67,516	67,516
189	BRAC Stage 2 A - Ovals	410,000	70,828		70,828	70,828	339,172	339,172	27,709	27,709
191	BRAC Stage 2B - Oval Infrastructure		0	465,000	0	0	465,000	465,000	408	8,347
193	Aris Centre Redevelopment		0	0	0	0	1,000,000	1,000,000	0	17,950
Economic Services										
175	Roebuck Bay Caravan Park Sewerage Upgrade	44,905	44,904		44,904	44,905	1	1	1,899	1,898
177	Roebuck Bay Caravan Park Sewerage Stage 2	90,283	34,637		34,637	34,637	55,656	55,656	3,934	3,934
182	Visitors Centre Construction	761,749	75,840		75,840	75,840	685,909	685,909	47,381	47,382
185	Visitors Centre Construction Stage 2	265,526	22,920		22,920	22,920	243,106	243,106	16,091	16,091
Other Property & Services										
168	Loan # 168 Administration Building	1,830,667	204,414		204,414	204,414	1,626,153	1,626,153	137,579	137,579
192	Loan # 192 Street Sweeper New Plant		0	138,300	0	0	138,300	150,000	640	2,737
		6,065,032	780,966	603,300	780,966	780,966	5,867,966	6,699,067	388,836	416,586

(*) Self supporting loan financed by payments from third parties.

All other loan repayments were financed by general purpose revenue.

(b) New Debentures - 2008/09

Loan Number	Loan Particulars/Purpose	Amount Borrowed		Institution	Loan Type	Term (Years)	Total Interest & Charges \$	Interest Rate %	Amount Used		Balance Unspent \$
		Actual \$	Budget \$						Actual \$	Budget \$	
191	BRAC Stage 2B - Oval Infrastructure	465,000	465,000	WA Treasury Corporation	Debenture	10	174,697	6.41%	416,187	465,000	48,813
192	Street Sweeper New Plant	138,300	150,000	WA Treasury Corporation	Debenture	5	20,605	5.12%	138,300	150,000	0

22. INFORMATION ON BORROWINGS (Continued)

(c) Unspent Debentures

Particulars	Date Borrowed	Balance 1-Jul-08 \$	Borrowed During Year \$	Expended During Year \$	Balance 30-Jun-09 \$
Loan # 191 BRAC Stage 2B - Oval Infrastructure	26/06/2009	0	465,000	416,187	48,813
		0	465,000	416,187	48,813

(d) Overdraft

Council has utilised an overdraft facility during previous financial years with a maximum amount of \$1,200,000 with the Commonwealth Bank. The overdraft is established to cover periods when there are delays in receiving funding at the beginning/end of financial years. It is anticipated that this facility will not be required to be utilised during budget year prior to the due date of the rates.

The Credit Card with a maximum amount of \$25,000 with the Commonwealth Bank is used to procure goods & services typically paid for by a credit card such as travel, accommodation and IT equipment.

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

23. RATING INFORMATION - 2008/09 FINANCIAL YEAR

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Budget Rate Revenue \$	Budget Interim Rate \$	Budget Back Rate \$	Budget Total Revenue \$
Differential General Rate											
<u>Gross Rental Valuations</u>											
GRV - Broome Residential	10.1279	3,736	61,371,919	5,719,690	136,185	1,874	5,857,749	5,733,015	100,000	2,000	5,835,015
GRV - Broome Commercial Group	10.4317	537	32,968,037	3,078,524	245,962	1,009	3,325,495	3,054,501	10,000	2,000	3,066,501
GRV - Broome Tourism Group	11.4445	558	15,365,718	1,633,462	30,997	(1,421)	1,663,038	1,649,976	20,000	2,000	1,671,976
GRV - Exempt		46	2,058,058	19,345	(5,368)	312	14,289	0			0
<u>Unimproved Value Valuations</u>											
UV - Dampier Pastoral	6.4835	14	1,674,613	107,532	0	0	107,539	126,509			126,509
UV - Dampier Mining	9.7142	32	757,712	52,299	(64)	171	66,600	61,009			61,009
UV - Dampier Coconut Wells	0.2047	35	43,794,000	89,034	12,377	1,924	89,034	89,034			89,034
UV - Dampier Twelve Mile	0.2253	78	39,250,000	87,707	1,018	0	88,725	87,707			87,707
UV - Dampier Short Stay Accommodation	3.0296	6	775,000	23,479	0	0	23,479	25,479		2,000	27,479
UV - Dampier Commercial Operations & Peeling Leases	2.0947	10	1,578,000	45,599	0	0	45,599	26,603		2,000	28,603
UV - Dampier Horticultural & Wattle Downs	0.6500	3	1,350,000	7,475	0	0	7,475	7,475			7,475
UV - Dampier Skuthorpe	0.3762	7	3,472,000	13,062	0	0	13,062	13,062			13,062
UV - Exempt							0	0			0
UV - Ex-Gratia Roebuck Plains Station							0	0			0
Sub-Totals		5,062	203,825,057	10,877,208	421,107	3,869	11,302,164	10,872,370	130,000	10,000	11,012,370
Minimum Rates											
<u>Gross Rental Valuations</u>											
GRV - Broome Residential	885	392		346,920			346,920	343,380	10,000		353,380
GRV - Broome Commercial Group	885	18		15,930			15,930	15,930			15,930
GRV - Broome Tourism Group	885	172		152,220			152,220	152,220	10,000		162,220
GRV - Exempt							0	0			0
<u>Unimproved Value Valuations</u>											
UV - Dampier Pastoral	885	2		1,770			1,770	1,770			1,770
UV - Dampier Mining	885	47		41,595			41,595	45,135			45,135
UV - Dampier Coconut Wells	885	2		1,770			1,770	1,770			1,770
UV - Dampier Twelve Mile	885	2		1,770			1,770	1,770			1,770
UV - Dampier Commercial Operations & Peeling Leases	885	2		0			0	1,770			1,770
UV - Dampier Horticultural & Wattle Downs	885	3		2,655			2,655	2,655			2,655
UV - Dampier Skuthorpe	885			0			0	0			0
UV - Exempt							0	0			0
Sub-Totals		5,702	0	564,630	0	0	564,630	564,630	20,000	0	584,630
Ex-Gratia Rates							11,866,814				11,866,814
Discounts (refer note 26)							17,555				17,555
Totals							11,884,369				11,884,369
							0				0
							11,884,369				11,884,369

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

24. SPECIFIED AREA RATE - 2008/09 FINANCIAL YEAR

There are no specified area rates.

25. SERVICE CHARGES - 2008/09 FINANCIAL YEAR

The Shire Of Broome imposes no service charges.

26. DISCOUNTS, INCENTIVES, CONCESSIONS, & WRITE-OFFS - 2008/09 FINANCIAL YEAR

	Type	Disc %	Total Cost/ Value \$	Budget Cost/ Value \$
General Rates	Reductions & Write-Offs		9,203	10,000
Minimum Rate	Discount		NIL	NIL
			9,203	10,000
Photocopy Charge	Discount		NIL	NIL
Rate Assessment	Reductions & Write-Offs		0	0

No discount on rates is available.

27. INTEREST CHARGES AND INSTALMENTS - 2008/09 FINANCIAL YEAR

	Interest Rate %	Admin. Charge \$	Revenue \$	Budgeted Revenue \$
Interest on Unpaid Rates	11.00%		36,362	30,000
Interest on Rates Instalments Plan	5.50%		53,469	50,000
Charges on Rates Instalment Plan		7	27,839	27,000
			117,670	107,000

Ratepayers had the options of paying rates in either two or four equal instalments, due on 12th September 2008, 14th November 2008, 16th January 2009 and 20th March 2009. Administration charges and interest applied to the unpaid instalments after the first instalment.

28. FEES & CHARGES

	2009 \$	2008 \$
Governance	300	105
General Purpose Funding	49,038	69,122
Law, Order, Public Safety	33,673	36,707
Health	51,968	45,112
Housing	562,598	385,650
Community Amenities	2,754,204	2,670,728
Recreation and Culture	738,801	724,837
Transport	3,111	8,896
Economic Services	628,772	811,452
Other Property and Services	1,080,155	1,182,228
	<u>5,902,620</u>	<u>5,934,837</u>

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

29. GRANT REVENUE

	2009 \$	2008 \$
By Nature and Type:		
Operating Grants, Subsidies and Contributions	5,321,818	4,204,317
Non-Operating Grants, Subsidies and Contributions	4,081,119	2,066,452
	<u>9,402,937</u>	<u>6,270,769</u>
By Program:		
Governance	2,068,034	76,854
General Purpose Funding	3,083,274	2,268,527
Law, Order, Public Safety	157,118	54,955
Health	41,033	363
Education and Welfare	329,626	270,138
Housing	245	3,588
Community Amenities	179,984	219,290
Recreation and Culture	133,677	734,385
Transport	2,769,624	2,075,100
Economic Services	94,532	106,554
Other Property and Services	545,790	461,015
	<u>9,402,937</u>	<u>6,270,769</u>

30. COUNCILLORS' REMUNERATION

The following fees, expenses and allowances were paid to council members and/or the president.

	2009 \$	2009 Budget \$	2008 \$
Meeting Fees - Council and Local Government Association	70,665	70,000	76,699
President's Allowance	24,800	24,800	26,603
Deputy President's Allowance	3,100	3,100	3,325
Travelling and Conference Expenses	45,254	35,000	37,796
Telecommunications and IT Allowances	30,175	32,100	10,200
	<u>173,994</u>	<u>165,000</u>	<u>154,623</u>

31. EMPLOYEES' REMUNERATION

Set out below, in bands of \$10,000, is the number of employees of the Shire entitled to an annual salary of \$100,000 or more.

Salary Range \$	2009	2008
100,000 - 109,999	0	2
110,000 - 119,999	1	1
120,000 - 129,999	3	1
160,000 - 169,999	1	0
170,000 - 179,999	0	1

32. EMPLOYEE NUMBERS

The number of full-time equivalent employees at balance date

	2009	2008
	<u>142</u>	<u>142</u>

33. MAJOR LAND TRANSACTIONS

There were no major land transactions in 2008/09

34. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS

Council did not participate in any trading undertakings or major trading undertakings during the 2008/09 financial year.

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

35. FINANCIAL RISK MANAGEMENT

Council's activities expose it to a variety of financial risks including price risk, credit risk, liquidity risk and interest rate risk. The Council's overall risk management focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Council.

Council does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance area under policies approved by the Council.

The Council held the following financial instruments at balance date:

	Carrying Value		Fair Value	
	2009 \$	2008 \$	2009 \$	2008 \$
Financial Assets				
Cash and cash equivalents	7,354,837	1,022,890	7,354,837	1,022,890
Receivables	851,853	1,448,638	851,853	1,448,638
Financial assets at fair value through profit or loss	6,555,017	7,152,916	6,555,017	7,152,916
	<u>14,761,707</u>	<u>9,624,444</u>	<u>14,761,707</u>	<u>9,624,444</u>
Financial Liabilities				
Payables	2,261,344	2,005,937	2,005,937	2,005,937
Borrowings	5,887,366	6,065,032	5,531,392	5,852,045
	<u>8,148,710</u>	<u>8,070,969</u>	<u>7,537,329</u>	<u>7,857,982</u>

Fair value is determined as follows:

- Cash and Cash Equivalents, Receivables, Payables – estimated to the carrying value which approximates net market value.
- Borrowings – estimated future cash flows discounted by the current market interest rates applicable to assets and liabilities with similar risk profiles.
- Financial Assets at Fair Value through profit and loss – based on quoted market prices at the reporting date or independent valuation.

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

35. FINANCIAL RISK MANAGEMENT (Continued)

(a) Cash and Cash Equivalents

Financial assets at fair value through profit or loss

Council has two types of investments these being cash and cash equivalents and financial assets at fair value through profit or loss.

Council's objective is to maximise its return on cash and investments whilst maintaining an adequate level of liquidity and preserving capital. The finance area manages the cash and investments portfolio with the assistance of independent advisers (where applicable). Council has an investment policy and the policy is subject to review by Council. An Investment Report is provided to Council on a monthly basis setting out the make-up and performance of the portfolio.

The major risk associated with investments is price risk – the risk that the capital value of investments may fluctuate due to changes in market prices, whether these changes are caused by factors specific to individual financial instruments of their issuers or factors affecting similar instruments traded in a market.

Cash and investments are also subject to interest rate risk – the risk that movements in interest rates could affect returns.

Another risk associated with cash and investments is credit risk – the risk that a contracting entity will not complete its obligations under a financial instrument resulting in a financial loss to Council.

Council manages these risks by diversifying its portfolio and only purchasing investments with high credit ratings or capital guarantees. Council also seeks advice from independent advisers (where applicable) before placing any cash and investments.

	30-Jun-09		30-Jun-08
	\$		\$
Impact of a 10% (*) movement in price of investments:			
- Equity	655,502		715,292
- Income Statement	655,502 (+)		715,292 (+)
Impact of a 1% (*) movement in interest rates on cash and investments:			
- Equity	139,099		81,758
- Income Statement	139,099		81,758

Notes:

(*) Sensitivity percentages based on management's expectation of future possible market movements.

Recent market volatility has seen large market movements for certain types of investments.

(+) Maximum impact.

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

35. FINANCIAL RISK MANAGEMENT (Continued)

(b) Receivables

Council's major receivables comprise rates and annual charges and user charges and fees. The major risk associated with these receivables is credit risk – the risk that the debts may not be repaid. Council manages this risk by monitoring outstanding debt and employing debt recovery policies. It also encourages ratepayers to pay rates by the due date through incentives.

Credit risk on rates and annual charges is minimised by the ability of Council to recover these debts as a secured charge over the land – that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates and annual charges at higher than market rates, which further encourages payment.

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance.

Council makes suitable provision for doubtful receivables as required and carries out credit checks on most non-rate debtors.

There are no material receivables that have been subject to a re-negotiation of repayment terms.

The profile of the Council's credit risk at balance date was:

	30-Jun-09	30-Jun-08
Percentage of Rates and Annual Charges		
- Current	18%	64%
- Overdue	82%	36%
Percentage of Other Receivables		
- Current	62%	79%
- Overdue	38%	21%

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009

35. FINANCIAL RISK MANAGEMENT (Continued)

(c) Borrowings (Continued)

Borrowings are also subject to interest rate risk – the risk that movements in interest rates could adversely affect funding costs. Council manages this risk by borrowing long term and fixing the interest rate to the situation considered the most advantageous at the time of negotiation.

The following tables set out the carrying amount, by maturity, of the financial instruments exposed to interest rate risk:

	<1 year	>1<2 years	>2<3 years	>3<4 years	>4<5 years	>5 years	Total	Weighted Average Effective Interest Rate %
	\$	\$	\$	\$	\$	\$	\$	%
Year Ended 30 June 2009								
Borrowings								
Fixed Rate								
Debentures	1	239,709	76,175	339,172	138,300	5,094,009	5,887,366	6.70%
Weighted Average Effective Interest Rate	N/A	3.28%	6.34%	7.20%	5.12%	6.87%		
Year Ended 30 June 2008								
Borrowings								
Fixed Rate								
Debentures	44,904	0	376,381	98,558	410,000	5,135,189	6,065,032	6.71%
Weighted Average Effective Interest Rate	6.05%	N/A	3.37%	6.34%	7.20%	6.92%		

Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009



INDEPENDENT AUDIT REPORT TO THE ELECTORS OF THE SHIRE OF BROOME

Report on the Financial Report

We have audited the accompanying financial report of the Shire of Broome, which comprises the balance sheet as at 30 June 2009 and the income statement by nature or type, income statement by program, statement of changes in equity, cash flow statement, rate setting statement for the year ended on that date and a summary of significant accounting policies and other explanatory notes.

Council's Responsibility for the Financial Report

Council is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended). This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

Auditor's Opinion

In our opinion, the financial report of the Shire of Broome is in accordance with the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended), including:

- a. giving a true and fair view of the Shire's financial position as at 30 June 2009 and of its performance for the year ended on that date; and
- b. complying with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended).

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Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2009



INDEPENDENT AUDIT REPORT TO THE ELECTORS OF THE SHIRE OF BROOME (continued)

Other Matters

In accordance with the Local Government (Audit) Regulations 1996, we also report that:

- a) There are no matters that in our opinion indicate significant adverse trends in the financial position or the financial management practices of the Shire.
- b) No matters indicating non-compliance with Part 6 of the Local Government Act 1995 (as amended), the Local Government (Financial Management) Regulations 1996 (as amended) or applicable financial controls of any other written law were noted during the course of our audit.
- c) All necessary information and explanations were obtained by us.
- d) All audit procedures were satisfactorily completed in conducting our audit.

UHY HAINES NORTON
CHARTERED ACCOUNTANTS

A handwritten signature in blue ink, appearing to read 'David Tomasi', written over a light blue background.

DAVID TOMASI
PARTNER

Date: 16 October 2009
Perth, WA

2009 Year End Broome AO6



Feedback

If you have a comment or questions about the Annual Report here's how to contact us

Web: www.broome.wa.gov.au

Email: shire@broome.wa.gov.au

Telephone: **08 9191 3456**

Fax: **08 9191 3455**