

Approval to Camp for up to 3 Months in Areas Other Than Caravan Parks and Camping Grounds

Policy Objective

Enable people to temporarily use caravan accommodation for short stays in a period of extreme shortage but to limit/discourage periods of extended and unapproved stays in certain areas, e.g. light industrial areas

To minimise the volume of administrative matters being placed before Council and provide guidance for staff and the public regarding use of caravan accommodation.

Policy Statement

In each instance:

1. Application for approval must be made to the Shire of Broome by completing in full the Application to Camp for up to 3 Months in Areas Other Than Caravan Parks & Camping Grounds.
2. A maximum of one caravan per property may be approved in accordance with the criteria listed in the table below. If an application falls outside the criteria, approval will only be given at the discretion of Council. Approval will only be given in special circumstances and providing there are sufficient ablution facilities and space.

Zone	Period of Stay (As approved by the Shire of Broome)	Number of Caravans	A Requirement to Be Employed in Broome
Residential	3 months only	1 caravan or 1 tent	No (can be friends and relatives)
Rural	3 months only	1 caravan	No (can be friends and relatives)
Parks & Recreational Areas (sporting clubs etc.)	3 months	1 caravan	Yes

Approval to camp in the above areas for in excess of 3 months will need to be obtained from the Minister for Local Government.

The Shire of Broome may support applications made to the Minister to camp for in excess of 3 months in all areas other than Parks and Recreational Areas.

3. The premises is to have toilet, shower and laundry facilities, available for use by the person/people camping, that comply with the Building Code of Australia, Council's Local Laws and *Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974*. Details of these services are required to be provided as part of the application.
4. The camp is to be located wholly on the property and be at least one (1) metre from the property boundary, and at least one (1) metre from any vehicle access areas.
5. All caravans to satisfy cyclone safety standards equivalent to those required for caravans in licensed facilities by clause 48 of schedule 7 of the *Caravan Parks and Camping Grounds Regulations 1997*.

It should be noted for a caravan to safely survive a cyclone it should be housed in a cyclone rated shed.

6. Approval, in writing, is to be obtained from owners of the property. Occupiers of adjacent properties are to be notified in writing and any responses are to be included in the application for consideration by the Shire.
7. Council reserves the right to withdraw the approval at any stage.

ADDITIONAL REQUIREMENTS FOR CAMPING OUTSIDE OF CARAVAN PARKS FOR PERIODS IN EXCESS OF THREE (3) MONTHS WITHIN ANY 12 MONTH PERIOD.

8. An application for approval to camp outside a caravan park for a period in excess of 3 months in any 12-month period will need to be made to the Minister for Local Government.
9. The Shire of Broome may support applications made to the Minister for long term stays (longer than 3 months) in Residential, Rural, Light and Service Industry, Industrial areas.
10. The Shire will make the following conditions of approval:
 - a. Camping is only permitted in a caravan.
 - b. Caravan is to be licensed for normal transport on public roads.

ADDITIONAL REQUIREMENTS FOR CAMPING OUTSIDE OF CARAVAN PARKS FOR PERIODS UP TO (12) MONTHS DURING THE CONSTRUCTION OF A DWELLING.

11. Approval may be granted within the Broome Townsite.
12. Approval will only be granted where a building licence has been issued and the concrete slab or equivalent has been laid.

Document Control Box

Document Responsibilities:

Owner:	Director Development and Community	Owner Business Unit:	Health, Emergency & Rangers
Reviewer:	Manager Health, Emergency & Rangers	Decision Maker:	Council

Compliance Requirements:

Legislation: [Caravan Parks and Camping Grounds Act 1995](#)
[Caravan Parks and Camping Grounds Regulations 1997](#)

Industry:

Organisational:

Document Management:

Risk Rating:	Low	Review Frequency:	Triennial	Next Due:	05/2024	Records Ref:	
Version #	Decision Reference:	Synopsis:					
1.	18 December 2007	Initial Adoption					
2.	12 December 2019	Review and converted to new Policy Template					
3.	27 May 2021	C/0521/011 Minor Changes					