

## Work Health and Safety

### Policy Objective

The Shire of Broome is committed to promoting and improving standards for work health and safety with the aim of sustaining a safe working and community environment.

### Policy Scope

The Shire of Broome will continuously work towards achieving best practice in accordance with the *Work Health and Safety Act 2020*, *Work Health and Safety (General) Regulations 2022*, relevant Codes of Practice, Guidance Notes and Australian Standards.

The Shire is committed to achieving safe work practice through;

- Creating a positive safety culture throughout the Shire;
- Continuous improvement of work health and safety systems within the Shire, across all business functions;
- Consultation with employees, contractors and volunteers in the development and improvement of work health and safety business operating procedures, programs and work instructions, where appropriate;
- Providing employees, contractors and volunteers with the necessary information, instruction and training to increase knowledge and skills in order to work safely;
- Enable reporting mechanisms to identify hazards, assess risk and implement control measures in an effective and timely manner;
- Compliance so far as is reasonably practicable with all applicable health, safety and environmental laws and standards;
- Open communication with employees, contractors, volunteers and visitors about work health and safety matters.

The Shire of Broome acknowledges that the achievement of a safe work environment requires the commitment of Council, Executive, Managers, Officers, Contractors and Volunteers. It is expected, that everyone will meet their obligations as outlined in the *Work Health and Safety Act 2020*, Shire of Broome Policies and Procedures and actively contribute to the Shires workplace safety system. All persons at the workplace are obligated to abide by procedures that have been created in the interest of worker health and safety.

The Chief Executive Officer and the Council are committed to the successful implementation of this policy. They are supported in this regard by the Work Health and Safety Committee and all staff are to make a similar commitment.

Document Control Box							
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<b>Owner:</b>	Chief Executive Officer			<b>Owner Business Unit:</b>	Office of the CEO		
<b>Reviewer:</b>	Manager People & Culture			<b>Decision Maker:</b>	Council		
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<b>Legislation:</b>	<a href="#">Work Health and Safety Act 2020</a> <a href="#">Work Health and Safety (General) Regulations 2022</a>						
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2.	12 December 2019	Review and converted to new Policy Template					
3.	17 November 2022	Review and update to reflect new WHS Act and Regs – OMC Min C/1122/142					