

TITLE:	WORK SAFETY HEALTH
ADOPTED:	OMC 2 June 2015 – Pages 104 - 109
REVIEWED:	OMC 17 December 2015 – Pages 100 - 121 OMC 25 October 2018 – Pages 631 - 633
ASSOCIATED LEGISLATION:	Occupational Health and Safety Act 1984 Occupational Health and Safety Regulations 1996
ASSOCIATED DOCUMENTS:	BOP Hazard Reporting BOP Workers Compensation & Injury Management
REVIEW RESPONSIBILITY:	Manager People & Culture
DELEGATION:	

Previous Policy Number 2.2.8

Objective:

The Shire of Broome is committed to promoting and improving standards for Occupational Safety and Health with the aim of sustaining a safe working and community environment.

Policy:

The Shire of Broome will continuously work towards achieving best practice in accordance with the *Occupational Safety and Health Act 1984*, *Occupational Safety and Health Regulations 1996*, Relevant Codes of Practice, Guidance Notes and Australian Standards.

The Shire is committed to achieving safe work practice through;

- Creating a positive safety culture throughout the Shire;
- Continuous improvement of Occupational Health and Safety Systems within the Shire, across all business functions;
- Consultation with employees, contractors and volunteers in the development and improvement of work health and safety business operating procedures, programs and work instructions, where appropriate;
- Providing employees, contractors and volunteers with the necessary information, instruction and training to increase knowledge and skills in order to work safely;
- Enable reporting mechanisms to identify hazards, assess risk and implement control measures in an effective and timely manner;

- Compliance so far as is reasonably practicable with all applicable health, safety and environmental laws and standards;
- Open communication with employees, contractors, volunteers and visitors about work health and safety matters.

The Shire of Broome acknowledges that the achievement of a safe work environment requires the commitment of Council, Executive, Managers, Officers Contractors and Volunteers. It is expected, that everyone will meet their obligations as outlined in the *Occupational Health and Safety Act 1984*, Shire of Broome Policies and Procedures and actively contribute to the Shires workplace safety system. All persons at the workplace are obligated to abide by procedures that have been created in the interest of worker health and safety.

The Chief Executive Officer and the Council are committed to the successful implementation of this policy. They are supported in this regard by the Work Health and Safety Committee and all staff are to make a similar commitment.