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SHIRE OF BROOME ANNUAL REPORT 2002/2003

SHIRE OF BROOME

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SHIRE OF BROOME

MISSION STATEMENT

MISSION STATEMENT

"Provide proactive, open, accountable leadership that enhances the uniqueness of Broome, and a future which reflects the needs of the entire community."

CORE VALUES

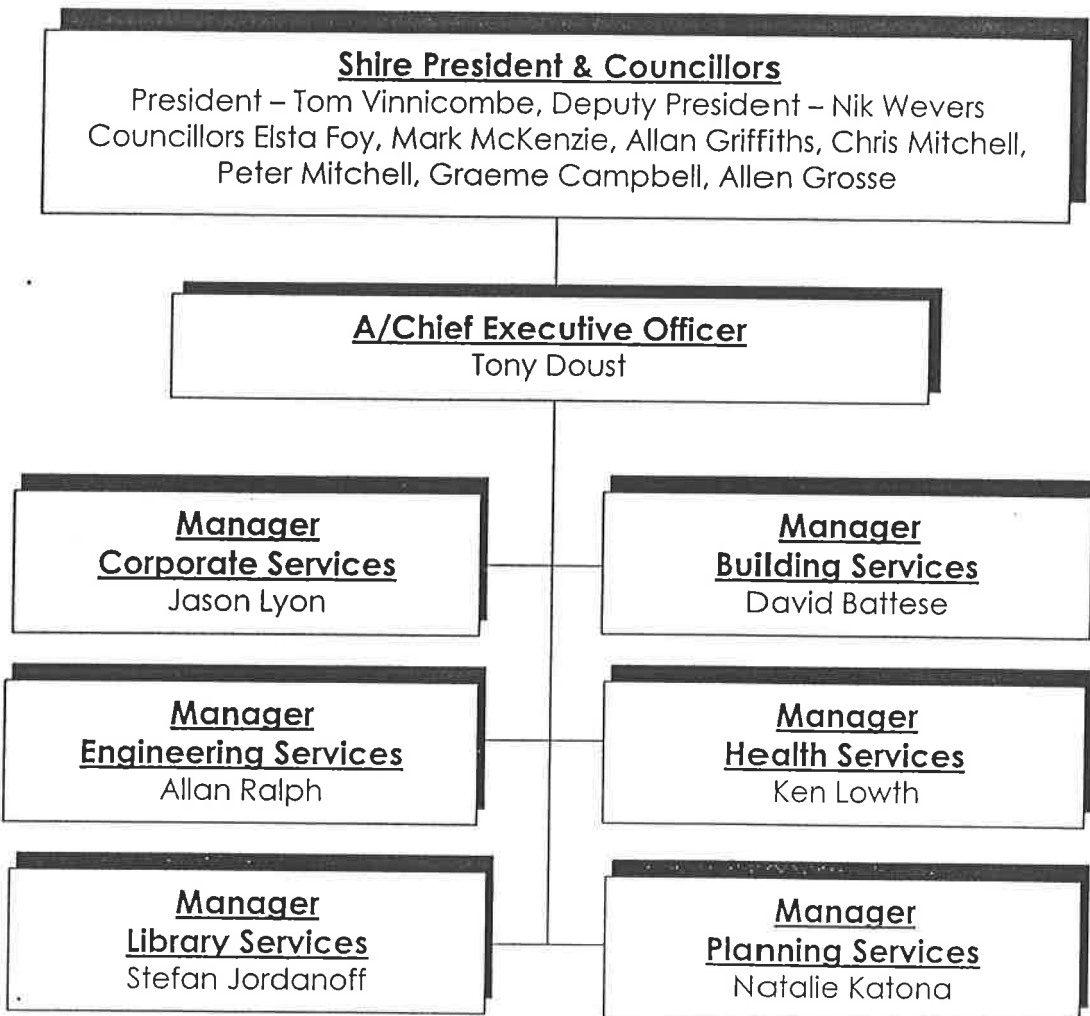
The value statement outline the underlying philosophy of how the Shire operates to undertake its business in relation to its customers, staff and key stakeholders. The Core Values that underpin the achievement of the mission are:

Inclusion	Always recognise the individual and unique requirement of all people and groups.
Collaboration	Maintain an open system of government with a positive communication and consultative approach.
Integrity	To be honest, equitable and ethical in all business dealings and the way in which we work with residents, staff and all stakeholders.
Openness and Accountability	To ensure that there is a high level of openness and accountability in all activities that are undertaken on behalf of the community and that there is clear ownership of actions and decisions
Consultation and Communication	To endeavour at all times to actively consult and communicate with the community and stakeholders to foster a highly participative environment.
Professionalism	To demonstrate commitment to best practice and provide a professional, quality and cost effective service to all customers.
Fair and Consistent Representation	To seek to provide fair and consistent representation for the entire community.

The Council strives to demonstrate these values in representing, planning and managing the development of the Shire to reflect the desires of the community.

SHIRE OF BROOME

MANAGEMENT TEAM



SHIRE OF BROOME

SHIRE PRESIDENT'S REPORT

In my first year as Shire President, it is with pleasure I present to you the 2002/2003 Shire of Broome Annual Report.

The Shire of Broome continues to grow and develop as a major regional town and continually faces the challenges associated not only with local government, but as a remote community.

Despite the challenges of recent years, Broome continues to be a major tourist destination and our distinctive town and community continues to attract visitors from all over the world. Of note is the numerous visits made to Broome by the "Super Star Virgo" cruise ship in the earlier part of 2003. These visits not only brought a new facet of tourists to Broome, but brought our community together in many ways to ensure the needs of the visitors were catered for.



Super Star Virgo docked at Broome Jetty.

In addition to these visits, Broome has once again hosted a number of naval ships, cruise ships, touring bands and performers, international and national ambassadors and entertainers and state and federal politicians on business and for pleasure.

Broome hosted the inaugural "North West Expo" in May 2003. This event proved to be a major draw card to the region and is set to become bigger and better each year instilling itself into our calendar of events.

As always a number of contentious issues face local government and this year was no different. Some of the issues faced by the Shire of Broome included:

- The provision of aged care facilities in Broome
- The introduction of the Fire and Emergency Services Levy
- Town Planning to cope with growth in population and visitor numbers

As the expectation of the range and quality of services provided by local government increases, Council will continue to ensure the Shire's internal processes and guidelines are refined to ensure efficient service delivery across the board, with a renewed customer focus.

Council is mindful of the need to maintain and improve the infrastructure of our town and with the assistance of staff, looks for new approaches to ensuring funding for existing and new projects on an ongoing basis.

Of increasing importance to the Council is the ability for its community to actively participate in its decision making processes. New initiatives have and will continue to be implemented to ensure community input and consultation on specific issues.

The Shire of Broome's Strategic Action Plan is reviewed on an annual basis. It reflects Council's Strategic Direction for the Shire. With a number of new faces on Council, there is a continued commitment to five goal areas contained within this document. These are:

- Leadership and Governance – Demonstrate leadership, which is proactive, open and accountable and that encourages community consultation and participation.
- Unique Heritage and Environment – Conserve and enhance the natural features, built environment and cultural heritage of our unique municipality.
- Economic Prosperity – Create an environment which encourages, promotes and facilitates sustainable business development, fosters investment opportunities and complements the unique lifestyle of the Shire.
- Social Support and Development – Facilitate opportunity for quality social and community development in health, leisure, education and human services which supports individual and community well being.
- Assets and Infrastructure – Provide sustainable assets and infrastructure, which are functional and aesthetically appropriate.

The Council will continue to build on these foundation blocks in reaching its visions for the Shire of Broome.

I take this opportunity to thank my fellow Councillors and the staff for their support, cooperation and contributions during the year and look forward to working with the community to meet and exceed the challenges the future will provide us.

TOM VINNICOMBE
SHIRE PRESIDENT

SHIRE OF BROOME

CHIEF EXECUTIVE OFFICER'S REPORT

Local Government Elections were held in May 2003. Due to the expiration of terms, disqualifications and a resignation, the Shire of Broome had 7 out of the 9 positions to be contested. Nineteen candidates contested the five positions in the Broome Ward and both positions allocated to the Dampier Ward.



Candidates – 2003 Elections

Early voting was held in the communities of Beagle Bay, Djarindjin, One Arm Point and Bidyadanga, with voting on election day held at the Administration Office on 3 May 2003.

Voter turnout for the 2003 elections was well up on the 2001 elections with 1679 votes being cast, which equated to a 24% of electors voting, compared with 10.8% in 2001.

As a result, four new Councillors and three experienced Councillors were elected to Council. The Councillors were sworn in at a Special Meeting of Council held 5 May 2003, at which time a new Shire President, Councillor Tom Vinnicombe, was elected.

Whilst the new Councillors and President have undertaken a steep learning curve in their new roles, their long term visions for the Shire of Broome are clear and will become more evident to the community of Broome in the short term.

The Shire of Broome continues to lead the way in Effective Communication in Local Government with the 2002 Shire of Broome Directory being awarded the a component "Best Practice Award" under the Effective Communication Category and was also awarded the "Category Winner" for Overall Effective Communication under the Western Australian Local Government Association Local Government Awards.



The Award Winning Directory

This is the second consecutive year the in-house directory has taken out this award. The 2003 Directory improves on this already high standard and again is a strong contender for this award.

The Council continues to improve and increase its existing services and facilities with details of some of its major projects contained within this report.

The first year of operation for the Broome Recreation and Aquatic Centre has seen the introduction of a number of programmes and activities aimed at the community of Broome. Additional infrastructure is planned for this site, which will see it become the center of sporting activities for Broome.

The Shire of Broome was the first local government outside the metropolitan area to attempt commercial recycling and the second to introduce domestic recycling. Resident participation is in the order of 70% - 80% and the community is be commended for it's participation in this program.

The Shire's growth is estimated at approximately 6% and will increase in the short term.

Service Agreements with the aboriginal communities have proven successful with an improvement in the standards of planning, building and health within these communities. Shire Staff have also been involved in the AACP program, which has seen the provision of new infrastructure and the construction of new and maintenance of existing houses.

The Shire has also commenced an extensive review of it Local Laws and Policies, which, when completed, will provide more efficient and effective Legislation and guidelines for dealing with the issues that face our community.

TONY DOUST
A/CHIEF EXECUTIVE OFFICER.

SHIRE OF BROOME

Overview of Financial Operations for 2002/2003

INTRODUCTION

Council has the difficult task of meeting increasing community expectations for additional services and infrastructure in an environment of high growth, constant change and with limited resources. It has to find the right balance between these expectations and good financial management. With this in mind, Council adopted a budget for 2002/2003 that featured increases to land, building and infrastructure assets of \$9.4 million and the provision of expanding and new services such as recycling. It implemented an increase in rates to 4.6% which was 0.5% less than planned.

The year commenced with a surplus of \$890,000 mainly due to deferred infrastructure works and deferred heavy machinery purchases from the previous year.

During the year Council's normal operations incorporating maintenance, administration and community services cost \$10.7 million. In addition \$4.9 million was used for the acquisition of property, plant and equipment and also for the construction of various infrastructure works within the Shire. Loan repayments of \$274,070 were also paid.

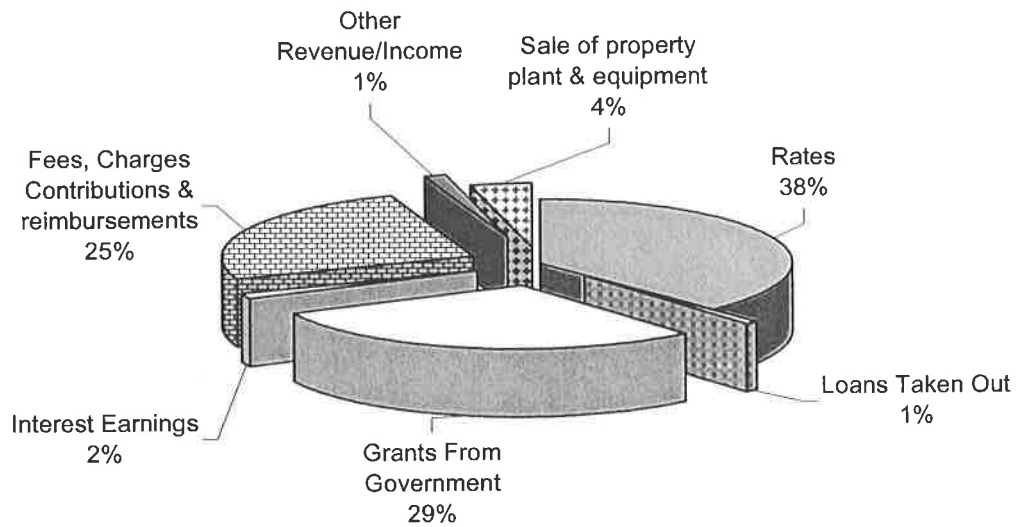
To fund this Council received \$5.48 million from rates, \$4.18 million in grants and \$3.64 in user fees. The balance is made up of interest earnings, reimbursements and other revenue.

At the end of the year community wealth (equity) increased by \$1.86 million and a surplus of \$341,000 resulted, again from deferred works.

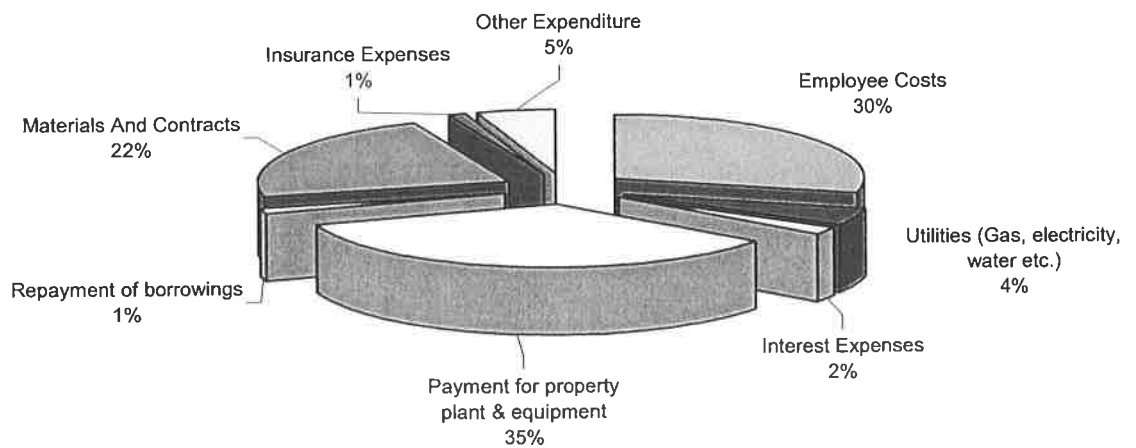
The Shire of Broome remains in a strong financial position with its ratio of current assets to liabilities at 0.85, its total liabilities to total assets ratio at 0.07 and its debt service ratio at 0.05 (5% of the Shire's operating revenue).

The pie charts over-page show just where Council sourced and applied its funds in 2002/2003.

Sources of Funding



Application of funds



GOVERNANCE

The Governance function covers statutory payments to Councillors, community relations including the Shire of Broome newsletter, associated administration costs and provision for sundry donations to community organisations. Generally this function of Council ran in accordance with the budget with the exception of higher allocated administration costs and the Kimberley Youth Plan not proceeding which was allocated a \$5,000 budget.

GOVERNANCE	Budgeted Income	Budgeted Expenses	Actual Income	Actual Expenses
OPERATING				
TOTAL MEMBERS OF COUNCIL	1,000	409,537	345	404,375
TOTAL OTHER GOVERNANCE	21,440	415,987	15,006	435,913
NON OPERATING				
TOTAL MEMBERS OF COUNCIL	0	0	0	0
TOTAL GOVERNANCE	22,440	825,524	15,351	840,288

RATES & GENERAL PURPOSE INCOME

Council adopted a 4.6% rate increase for the year yielding \$5.59 million including interest, instalment charges and \$178,000 in new (interim) rates levied. The Shire also received a general purpose grant of \$2.1 million from the Commonwealth Government via the State Government. Expenses relate generally to the administration of rates

GENERAL PURPOSE FUNDING	Budgeted Income	Budgeted Expenses	Actual Income	Actual Expenses
OPERATING				
TOTAL RATES	5,559,671	201,714	5,590,318	180,882
TOTAL OTHER GENERAL PURPOSE FUNDING	2,113,183	231,347	2,116,599	233,222
TOTAL GENERAL PURPOSE FUNDING	7,672,854	433,061	7,706,917	414,104

LAW, ORDER & PUBLIC SAFETY

Fire Prevention

Expenses were lower than anticipated, as there was a reduction in firebreak slashing and a reduction in fire fighting costs attributed to the Shires works crew.

Income from fire break slashing was also down.

Animal Control

Nearly \$20,000 of infringements were issued during the year with a further \$20,000 in dog registrations. Expenditure was down due to vacancies within Ranger services during the year.

Other Law Order & Public Safety

The Broome Surf Life Saving Club, Broome Volunteer Sea Rescue and St Johns Ambulance received contributions to the value of \$16,000 in total. An amount of \$11,300 was also contributed to the operations of the local volunteer State Emergency Service. Future funding of the VSES will be provided directly from FESA under the Emergency Service Levy scheme. In addition the Shire spent \$66,000 on the pre cyclone cleanup service which was down on the estimated \$94,000 prediction.

Ranger and Beach Lifeguard Operations

Within this area the Shire spent \$42,000 for beach lifeguard operations and the balance of \$251,151 on general Ranger services, including \$35,700 in vehicle running costs. \$30,000 was spent on relief ranger expenses to cover vacancies, and a delay in the replacement of the Ranger vehicles has the effect of reducing the expenditure (loss on the sale) in the operating section and \$85,000 under expenditure in the non operating section.

<u>LAW ORDER & PUBLIC SAFETY</u>	<u>Budgeted Income</u>	<u>Budgeted Expenses</u>	<u>Actual Income</u>	<u>Actual Expenses</u>
OPERATING				
TOTAL FIRE PREVENTION	7,350	49,023	1,816	31,046
TOTAL ANIMAL CONTROL	43,050	72,416	44,066	44,315
TOTAL OTHER LAW ORDER & PUBLIC SAFETY	62,460	174,154	6,558	140,556
TOTAL RANGER & BEACH OPERATIONS			61	293151
NON OPERATING				
TOTAL FIRE PREVENTION	0	0	0	0
TOTAL ANIMAL CONTROL	0	60,000	0	0
TOTAL OTHER LAW ORDER & PUBLIC SAFETY	3,413	3,413	0	3,413
TOTAL RANGER & BEACH OPERATIONS	0	120,000	35,156	35156
TOTAL LAW ORDER & PUBLIC SAFETY	162,812	591,156	61,180	604,919

HEALTH SERVICES

Preventative Services – Maternal & Infant Health

The Shire of Broome contributes to the running of the infant health clinic, this year amounting to \$7,600 plus administration and depreciation costs.

Preventative Services – Administration and Inspection

The main area of expenditure within this function is the salary of the Environmental Health Officers (EHOs). Vacancies during the year resulted in a reduction in salaries expenditure compared to the budget provision.

Income was also under budget reflecting a reduced grant for the Aboriginal EHO service, a deferment of the sale of vehicles and associated profit and staff rent which has been transferred to a separate function.

Preventative Services – Pest Control

Council's costs and income was slightly below budget and include operations of the mosquito fogger.

Preventative Services – Other

\$5,100 was spent in this area on analytical expenses.

HEALTH	Budgeted Income	Budgeted Expenses	Actual Income	Actual Expenses
OPERATING				
TOTAL MATERNAL & INFANT HEALTH	0	10,644	0	12,231
TOTAL PREVENTIVE - INSPECTION/ADMIN	136,664	327,737	85,731	281,234
TOTAL PREVENTIVE SERVIC-PEST CONTROL	600	11,452	0	9,930
TOTAL PREVENTIVE SERVICES-OTHER	0	6,164	0	5,727
TOTAL OTHER HEALTH	0	0	0	0
NON OPERATING				
TOTAL PREVENTIVE - INSPECTION/ADMIN	28000	46,000	0	0
TOTAL PREVENTIVE SERVIC-PEST CONTROL	0	0	0	0
TOTAL HEALTH	165,264	401,997	85,731	309,122

EDUCATION & WELFARE

Each year the Shire of Broome contributes \$36,900 to the Bran Nue Dae Aged Care centre, a further \$55,000 for depreciation and administration overheads completes the budget for aged services.

Also supported is the Kimberley Family Daycare Scheme which provides over 50 full time equivalent childcare places in Broome. In addition, the Shire agreed this year to administer the Kimberley Inclusion Service which is a Commonwealth scheme designed to assist and support the inclusion of children with disabilities into general childcare services. The administration of this scheme explains the increases in both income and expenditure.

Administration and promotion of the Job Employment & Training scheme concluded mid way through the year. This is another Commonwealth scheme assisting parents to obtain skills and employment by providing affordable childcare.

EDUCATION & WELFARE	Budgeted Income	Budgeted Expenses	Actual Income	Actual Expenses
OPERATING				
TOTAL AGED & DISA - SENIOR CITS CENT	0	89,450	0	94,286
TOTAL FAMILY DAY CARE	209,090	209,099	245,866	236,206
TOTAL JET SCHEME	14890	14890	7,445	7,445
TOTAL EDUCATION & WELFARE	223,980	313,439	253,311	337,937

COMMUNITY AMENITIES

Waste Management Site

This year was the first year of the recycling service under a new domestic and commercial waste disposal contract.

Expenditure on ordinary domestic kerbside collection was over budget by 14% (\$48,000) due to increases in the number of services and the utilisation. Conversely the kerbside recycling service was under budget due to lower utilisation. The Shire spent \$20,000 to promote the recycling service and utilisation is currently around 70%.

Expenditure at the refuse site was also less than expected due to an arrangement to dispose of old vehicles at no cost. Previously a provision of \$30,000 was made.

On the revenue side, charges for admission to the refuse site were \$30,000 above budget as were charges for the kerbside collection service yielding a further \$110,000. These increases reflect higher utilisation and growth.

Sanitation Other - Litter Control

Encompassing the provision of public litter bins (both skip and sulo) and payments to rubbish collectors this area of activity cost ran according to budget. Allocation of additional expenditure for supervisor salaries accounts for an extra \$30,000, however this should be costed to the "other" section within the community amenities.

Sewerage

Expenditure relates to the depreciation of sewerage infrastructure and the revenue to septic tank inspection fees. Revenue was \$1,600 over budget. Capital works were also undertaken on the effluent water reuse scheme.

Drainage

Drainage maintenance totalled \$50,000 with a further \$107,000 accounting for the depreciation of the drainage infrastructure. There were significant reductions in expenses and income due to the DOLA Stage 5 drainage works not being undertaken. These works were budgeted at \$400,000 with matching revenue. Capital drainage works that were undertaken include:

- Port Drive Basin \$3,000
- Old Broome \$22,500
- Cable Beach \$5,000
- Roebuck Estate main basin \$30,565

Income from headworks contributions was \$104,500 which was transferred to reserve for future use.

Protection of Environment

Implementation of the Coastal Park Management Plan (which is occurring over a number of years) incurred \$68,000 in 2002/2003. Other expenditure included \$10,000 on the environmental study, \$5,000 on the Kimberley coastal facilitator and \$23,500 on coastal erosion control and signage.

Town Planning and Regional Development

Expenses in this area were down by \$85,000 due to staff vacancies, the deferment of the appointment of a native title officer and reduced legal expenses. On the revenue side, income from planning fees increased by \$17,000 reflecting a greater number of planning applications.

Other Community Amenities

This function incorporates the provision of public toilets and cemetery. Last year the Community Facilities Team was established to take over toilet and bus shelter cleaning from contractors, providing an on demand service at no additional cost. This year cleaning and maintenance of public toilets cost \$110,000, plus \$10,000 in employee overheads which were actually over charged.

Expenditure on Cemetery maintenance was under budget by \$20,000 in maintenance and \$30,000 for the administration of cemeteries provision. This resulted from a delay in the establishment of a cemeteries board and the acquisition of equipment.

COMMUNITY AMENITIES	Budgeted Income	Budgeted Expenses	Actual Income	Actual Expenses
OPERATING				
TOTAL SANITATION - GENERAL REFUSE	1,320,327	1,396,540	1,467,061	1,258,545
TOTAL SANITATION OTHER	700	102,249	1744	130,457
TOTAL SEWERAGE	5,200	12,317	6,886	12,714
TOTAL URBAN STORMWATER DRAINAGE	478,314	156,067	104569	184,948
TOTAL PROTECTION OF ENVIRONMENT	0	117,191	0	106,576
TOTAL TOWN PLANNING / REGIONAL DEV	120,000	601,793	141,534	513,406
TOTAL OTHER COMMUNITY AMENITIES	15,000	341,343	114	272,677
NON OPERATING				
TOTAL SANITATION - GENERAL REFUSE	510000	635,496	0	91,913
TOTAL SEWERAGE	0	57,257	0	45,997
TOTAL URBAN STORMWATER DRAINAGE	55,000	675,493	55052	229,764
TOTAL PROTECTION OF ENVIRONMENT	0	20,000	0	8,664
TOTAL TOWN PLANNING / REGIONAL DEV	0	32,000	0	33221
TOTAL OTHER COMMUNITY AMENITIES	0	29,148	0	304
TOTAL COMMUNITY AMENITIES	2,504,541	4,176,894	1,776,960	2,889,186

RECREATION & CULTURE

Public Halls and Civic Centre

Overall operating expenses and revenue according to budget. The exceptions were an extra \$5,500 for civic centre cleaning and maintenance and an extra \$17,000 for the lotteries house coordinator for which Council receives a reimbursement.

On the capital side an unbudgeted \$16,000 had to be spent to replace a water pump within the lotteries house grounds.

Swimming Areas & Beaches

The revenue from the Town Beach Café nets \$30,000 within this sub program. Council planned to continue the consultation process with regards to vehicle management on Cable Beach with a budgeted \$6,000, however this was deferred.

Other Recreation & Sport (Parks & Gardens)

Maintenance of parks, gardens and reserves including the two sporting ovals cost \$1,129,000 out of a budgeted \$1,337,000 due mainly to reduced materials expenditure.

Parks & Reserves maintenance	Budget	Actual
Cygnnet Park Maintenance Expens Total	42,804	33,303
Palm Leaf Beetle Total	16,755	6,825
Male Oval Total	93,029	76,142
Lawrence Park Total	13,342	17,957
Bedford Park Total	48,008	46,847
Tolentino Park Total	21,800	18,715
Farrell Reserve Total	22,390	19,810
Cable Beach Reserve Total	136,572	120,347
Cable Beach Road Gardens Total	21,856	2,335
Conti Foreshore Total	12,972	10,072
Town Beach Total	71,342	81,887
Civic Centre Gardens Total	37,923	41,045
Dola 5A Park Total	39,392	34,991
Nursery - Operating Expenses Total	101,757	65,533
China Town Gardens Total	97,612	85,940
Roundabouts Total	53,782	60,476
Khaki Weed Program Total	44,628	14,246
Guy Street/Port Dve Verges Total	42,632	39,535
Tree Replacement Total	59,002	2,002
Woods Drive Pos Total	7,105	7,534
Chippindall Park Total	22,095	11,082
Demco Park Total	32,258	23,116
Sunset Park Reserve Total	79,611	61,637
Brolga Pk Maintenance - P & G Total	0	10,192
Dakas Street Reserve Total	52,333	34,118
High School Basketball Courts Total	10,629	5,937
Solway Park Total	27,635	29,470
Mackie Park Total	11,249	9,566

Construction and improvements of parks, gardens and reserves cost \$336,000 out of a budgeted \$371,000. The major variation was additional works on Haynes oval to replace the reticulation for the effluent water reuse scheme. This was done by agreement with the Water Corporation and Council received an interest free loan totalling \$100,000. Subsequently a number of works on other projects were deferred.

Parks & Reserves capital works	Budget	Actual
Haynes Oval Reserve Total	125,589	257,329
Miller Park Total	1,041	0
Dakas St ReserveTotal	10,086	0
DOLA 5A Reserve Infra Total	6,208	0
Bedford Pk Infrastructure Total	22,435	0
Kerr Park Total	36,437	0
Sunset Pk Reserve Gardens Total	5,626	3,336
DEMCO Forshore Plan Year 1 Infra Total	15,617	0
Cable Beach Reserve Infra Total	32,690	21,498
Town Beach Foreshore Res Infra Total	49,668	10,143
Woods Park - P&G Infrastructure Total	3,123	4,168
Street Tree Program Infrastruce Total	47,372	23,724
Reticulation Control System Account		
Total	15,615	16,034

The Youth Advisory Council made some progress on landscaping ideas for the Skate park but the \$13,000 of budgeted works were deferred until submission of a grant application to the Office of Youth Affairs.

Library Services

The costs of operating the Broome Public Library this year was \$463,000 which was just slightly over budget. The Shire of Broome receives a grant of \$19,500 from LISWA to meet regional service requirements.

Other Culture

This year there were a number of significant variations to budget. Grant income funded some of the variations including Beach Volleyball \$25,000, and Arts Centre Project Officer \$60,000 (an additional \$20,000 over budget). Council resolved to make an unbudgeted \$35,000 contribution to the Perth Arts Festival for a number of events which were held in Broome. The other variation was a \$20,000 book loss on the sale of SBS transmitting equipment.

Other areas of expenditure within this section include contribution to Shinju coordinator and art prizes, Sammy the Dragon expenses, community storage facility and \$10,000 to assist the inaugural Broome Arts and Music Festival.

The Shire also received a \$60,000 grant for "Jetty to Jetty" planning.

Old Broome Tennis Court redevelopment

During the year some demolition and clean up works commenced but redevelopment was not undertaken due to the delay in the acquisition of the land from DOLA.

Recreation and Aquatic Centre

Completed in February 2002, the Broome Recreation Centre receives a significant amount of the Shires general purpose revenue to deliver its range of recreational services, including aquatic, indoor stadium, squash, tennis, basketball and netball facilities. Concessions are given to young people and senior citizens and a number of community programs like school holiday



Aquatic Area of BRAC

activities and swim school are promoted. Overall the Centre required a net \$805,500 from general purpose (municipal) revenue to operate.

	Budget	Actual
INCOME		
Aquatic	136,000	115,000
Creche	10,000	4,500
Programs	146,000	109,000
Membership & Club Fees Received	96,900	36,000
Other Income	62,000	4,000
Kiosk & Bar Sales	165,000	72,000
TOTAL INCOME	615,900	340,500
EXPENDITURE		
Salaries, Wages and Staff expenses	548,000	515,000
Program Expenditure	59,000	66,000
Stadium	257,765	231,000
Swimming Pool	58,000	62,000
Administration	228,000	217,000
Vehicle	6,000	2,500
Depreciation	194,000	198,000
Club Memberships Forwarded	88,000	52,500
TOTAL OPERATING EXPENDITURE	1,438,765	1,344,000
NET OPERATING EXPENDITURE	822,865	1,003,500

Areas of significant variation to the budget are explained as follows:

- Aquatic fees were down due to closure of the pool for maintenance to the coating of the pool shell.
- Revenue from tennis was \$30,000 less than expected due to a change recommended to Council by the Interim Management Advisory Committee on the fee structure (from per person to per court hire).



BRAC Reception

- Club memberships were less than anticipated. The Shire collects these on behalf of the Clubs and forwards the memberships on. There is a corresponding reduction in memberships forwarded expenses. The Rec Centre memberships (as opposed to Club membership) were within budget expectations.
- The budget for other revenue included as grant for \$35,000 relating to future works which was deferred one year and sponsorship of \$18,000 that was also deferred subject to the formulation of a policy of Council.
- Kiosk and bar operations were well under expectations. Revenue received is consistent with previous years "pool kiosk" sales but staff anticipated high sales of drinks and alcoholic beverages which have not been realised. The difference is a net \$56,000 from the budget and can be partly explained by the restrictions placed on the licensed area.
- Salaries were down due to a reduction in kiosk/bar staff and effective use of casual staff to cater for the seasonal changes in demand for services.
- Expenditure on the Stadium and surrounds were less than expected for utilities (by \$15,000), security and general maintenance.

RECREATION AND CULTURE	Budgeted Income	Budgeted Expenses	Actual Income	Actual Expenses
OPERATING				
TOTAL PUBLIC HALLS, CIVIC CENTRES	32,322	134,493	47,509	150,797
TOTAL SWIMMING AREAS & BEACHES	43,004	25,628	42,806	15,904
TOTAL OTHER RECREATION & SPORT	135,026	1578,725	132,066	1,351,572
TOTAL LIBRARIES	31,944	454,028	28,265	463,292
TOTAL OTHER CULTURE	48,000	176,205	158,431	240,347
TOTAL TENNIS COURT REDEVELOPMENT	431,464	71,148	0	11,639
TOTAL SPORT & RECREATION CENTRE -	618,697	1,439,887	342,191	1,344,946
NON OPERATING				
TOTAL PUBLIC HALLS, CIVIC CENTRES	0	27,287	0	21,173
TOTAL SWIMMING AREAS & BEACHES	0	0	0	400
TOTAL OTHER RECREATION & SPORT	125,404	378,625	15,064	297,572
TOTAL LIBRARIES	0	2,500	0	3,000
TOTAL OTHER CULTURE	0	7,395	0	0
TOTAL TENNIS COURT REDEVELOPMENT	48,257	842,573	0	0
TOTAL SPORT & RECREATION CENTRE	0	284,553	0	0
TOTAL RECREATION AND CULTURE	1,481,118	5,423,047	766,332	4,111,764

TRANSPORT

Maintenance Of Transport Facilities

Expenditure on maintenance works totals \$1.45 million (excluding depreciation of \$920,000) and were undertaken across the areas listed below.

	Expense	
	Budget	Actual
Expenses		
Maintenance Reseals	\$50,000	\$49,000
Urban Road Maintenance	\$562,000	\$571,000
Rural Road Maintenance	\$192,000	\$276,000
Carpark maintenance	\$49,000	\$67,000
Bus shelter maintenance	\$19,000	\$8,000
Street lighting	\$105,000	\$107,000
Verge maintenance	\$260,000	\$240,000
Drain slashing	\$27,000	\$12,000

Most maintenance works ran according to budget however there were some variations within the rural road maintenance budget. Additional expenditures were incurred on Gantheaume Point, Kavite, Cape Leveque, Crab Creek and Dampier Downs roads.

Construction Of Roads, Car Parks, Street Lighting etc.

Overall this program finished under budget at \$2.77 million out of a 2.9 million budget, but not without some significant variations and deferments of works. A total of \$1.96 million was budgeted as contributions towards these works from government grants and transfers from reserve and trust accounts, the balance funded by general municipal funds. The actual revenue from grants was \$180,000 under budget due to deferment of works.

SUMMARY	Budget Expense	Actual Expense
Roads	1,668,209	1,677,226
Carparks	555,590	249,229
Lighting	39,000	49,655
Bus Shelters	48,995	29,230
Footpaths	322,784	296,547
TOTAL	2,634,578	2,301,886

Road Construction

McGuigan, Buckleys and Kanagae roads required extra earthworks and these overruns resulted in the deferment of works on Yamashita Road and the Guy/Herbert Street Roundabout. This also meant that the \$135,000 grant and reserve funds allocated for Yamashita and \$125,000 grant funds for Guy/Herbert roundabout were also deferred.

Road Construction	Budget Expense	Actual Expense
(Roads - Urban)		
Louis St Dor-For	0	14,470
Louis St For - Her	0	14,231
Forrest Street Guy to Lou	0	12,532
Forrest Street Lou - Anne	0	14,231
Frederick Street	65,325	77,274
Short St Bro-Car	38,273	37,878
TOTAL	103,598	170,615
(Roads - Rural)		
Cape Leveque RD RTR	45,738	36,697
Cape Leveque Rd (const & seal)	57,173	50,000
Cape Leveque Rd (Reforms)	471,746	436,722
McGuigan Rd Construct/Seal	119,220	295,566
Bidyadanga	47,263	46,590
Buckleys Rd	86,706	139,574
Kanagae Road	157,154	212,786
Willie Creek Road	22,869	27,269
80 Mile Beach Rd	28,589	28,617
Crab Creek Rd -	0	4,949
Pearl Coast Rd (Lull to Sands)	35,928	56,469
Sands St (Lull to Pearl Coast)	143,715	123,772
Sands St (North end)	44,639	97,643
Yamashita (stage 1)	178,831	383
Djaigween Rd (Stage 1)	65,325	32,598
Djaigween Rd Seal (Private works)*	0	87,379
Guy/Herbert (Roundabout)	163,313	214
TOTAL	1,668,209	1,677,226

*The work on Djaigween Rd is private works job funded by the Department of Housing & Works

Carparks

Carpark construction finished under budget due to a decision by Council to cancel works at Dakas street (St Marys school) and works on Dampier Terrace being deferred due to delays in the adjacent development and subsequent approvals. The carpark at Broome Primary was not completed as an anticipated grant was not forthcoming. The carpark at Gantheaume Point was not sealed due to no private funding being received.

SUMMARY	Budget Expense	Actual Expense
(Carparks)		
Car park - barker/weld	55,837	45,522
Car park - Carnarvon	38,704	29,828
Car park – Dakas St, St. Marys	51,228	0
Car park - Demco foreshore	113,838	51,282
Car park - Gantheaume Pt Infra	17,077	0
Car park - Weld St Broome Primary	51,228	4,520
Car park - Hamersley St Museum	34,151	1,230
Car park - Cable Beach	39,844	2,294
Car park - Surf Club	0	16,485
Car park – Cable Bch Main carpark upgrade	56,919	87,291
Car park - Napier Terrace	85,380	10,724
Car park - Short street	11,384	53
	555,590	249,229

Street Lighting, Bus Shelters & Footpaths

Generally, the street lighting upgrades and bus shelters were completed as planned with the exception of a bus shelter at Weld Street. Footpaths were also completed under contract at various locations within budget.

SUMMARY	Budget Expense	Actual Expense
(Lighting)		
Old Broome Streets - General	4,000	0
Broome Hwy	0	0
Old Broome upgrade	35,000	49,655
	39,000	49,655
(Bus shelters)		
Bus shelter program	48,995	29,230
	48,995	29,230
(Footpaths)		
Carnarvon St	12,650	2,364
Dora Street	107,524	101,056
Cable Beach Charles to Gubinge	50,600	45,965
Various	5,377	2,895
Hamersley Street	0	9,717
Walcott (Park to Hop)	0	11,234
Bagot (Broome to Nap)	9,276	0
Dann (Dann to Palmer)	5,272	0
Napier (Weld to Broome)	9,276	7,850
Reid Road	44,275	32,945
Gubinge (Cable Beach east to west)	54,816	60,261
Weld (Bar to Fred)	23,718	22,260
	322,784	296,547

Parking Management

The Shire received \$4,722 from parking infringements with associated expenditure of \$4,900, covering Ranger costs. Revenue from infringements were under budget estimates.

	Budgeted Income	Budgeted Expenses	Actual Income	Actual Expenses
TRANSPORT				
OPERATING				
TOTAL CONS STREETS,ROADS,BRIDGES,DEP	2,051,882	0	2,028,300	0
TOTAL MTCE STREETS,ROADS,BRIDGES,DEP	26,200	2,241,976	17,720	2,375,717
TOTAL PARKING FACILITIES	7,800	4,359	4,722	4,894
NON OPERATING				
TOTAL CONS STREETS,ROADS,BRIDGES,DEP	457,814	2,902,603	235,440	2,768,775
TOTAL TRANSPORT	2,543,696	5,148,938	2,286,182	5,149,386

ECONOMIC SERVICES

Tourism and Area Promotion

The Shire contributed to the Kimberley Tourism Association an amount of \$119,000 which was raised through its differential rates tourism levy. The provided the Broome Visitors Centre received \$70,000 plus a maintenance, utilities and insurance contribution of \$17,000, and gardening maintenance of \$9,000. The Broome Enterprise Centre also received a \$6,000 contribution.

The main variations to the budget result from reduced amounts being spent on consultants' fees and maintenance of the Roebuck Bay caravan park. There was however capital works of \$10,000 required to reinstate the fence at the park and a further \$7,000 of capital works required for the Visitors Centre air conditioners.

Revenue was over budget as an extra months payment relating to the caravan park lease was received which was from the previous year.

Building Control

Expenses were over budget due to a full allocation of staff housing costs on a property which was actually used by different Shire departments during the year and also by a review of the housing policy which resulted in the housing benefit being extended to the Building Surveyor.

Revenue from building licences was over budget by \$40,000 reflecting the increase in development in Broome.

ECONOMIC SERVICES	Budgeted Income	Budgeted Expenses	Actual Income	Actual Expenses
OPERATING				
TOTAL TOURISM AND AREA PROMOTION	390,570	454,500	417,215	413,484
TOTAL BUILDING CONTROL	157,416	253,670	233,010	213,934
NON OPERATING				
TOTAL TOURISM AND AREA PROMOTION	0	94,977	0	112,264
TOTAL BUILDING CONTROL	0	0	0	0
TOTAL ECONOMIC SERVICES	547,986	803,147	650,225	739,682

OTHER PROPERTY & SERVICES

Private Works

During the year additional private works were requested which were undertaken such as the removal of lighting for the extension of the airport runway. This resulted in extra expenditure with the revenue to be received in the next year as a number of jobs were not completed by 30th June.

Engineering Office

This function of the Shire is responsible for road, drainage and other infrastructure design, surveying and works administration. The main cost are the salaries and associated cost this year totalling \$457,000. These pooled costs are generally allocated to engineering works jobs as overheads with the exception of a few extra ordinary items.

One such item is the Dampier Peninsular Transport study which saw a budget provision of \$77,000 made with matching grant income. The tender was considered but not awarded during the year and the tender process is again underway. This study should be undertaken next year.

Parks & Gardens Overheads

This section pools the overhead costs of the parks and gardens operations. Included are the salaries and associated costs of the supervisors and technical officer, in addition to annual and sick leave of parks personnel, depot and engineering office charges and \$90,000 of plant costs. These costs are then allocated as overheads to parks and gardens works.

The variations to budget occurred mainly due to changes to cost allocations. A position was reclassified during the year as a technical officer and is now costed to the overheads section, adding approximately \$56,000 and additional depreciation of \$18,000 was also costed to this section.

Work is yet to commence on the weed strategy which had a provision of \$6,000 and apprenticeship training was also under budget this year.

At the beginning of the year it was estimated that just over \$1 million would be costed to parks works as overheads the actual allocation of overheads was \$860,00.

Unclassified

Primarily this sub function incorporates the Shires leased properties. The major variation to budget occurred at the Kimberley Regional Offices. Two tenancies were vacated and one large tenancy remained vacant during the year. Overall maintenance and utilities was below that of previous years by \$53,000 and \$40,000 respectively. In addition capital works were deferred until 2003/2004.

<u>Property</u>	Expense		Income	
	Budget	Actual	Budget	Actual
Old Shire Offices	40,189	30,384	86,656	86,186
Chu Chuus	16,184	17,967	7,504	6,642
Kimberley Regional Offices	340,072	230,069	586,439	542,667
Office - Cable Beach road	7,285	2,800	13,104	13,206
Old Broome Lock up	3,200	2,413	10,580	9,500
Uppabubbass Kindergarten	8,666	6,756	2,500	1,286
Cable Beach Sandbar	-	-	25,885	25,000
Turf Club	-	-	2,000	1,000
Broomes Last Resort - carpark	-	-	750	750

General Administration Overheads

Administration is a major part of the Shire of Broome's operations and the costs are allocated out to the various works and services provided. This section pools the costs prior to allocating them and is summarised below:

	Actual	Budget
OPERATING EXPENDITURE		
Administration salaries and other staff costs	1,392,175	1,215,001
Administration building costs	447,257	492,891
Administration general office expenses	144,197	139,458
Administration other expenses	233,814	238,479
Administration depreciation	74,694	74,500
Administration Vehicles	20,675	29,084
Administration allocation of net expenses	<u>-2,063,910</u>	<u>-2,026,177</u>
	248,901	163,236
OPERATING INCOME		
Administration grants	-31,000	-34,650
Administration staff reimbursements	-3,901	-10,822
Administration interest	-166,824	-82,725
Administration reimbursements	-39,408	-21,426
Administration sales	-4,763	-7,853
Administration office rental	<u>-3,005</u>	<u>-5,760</u>
	-248,901	-163,236
NON OPERATING EXPENDITURE		
Reserves, loans etc..	633,273	465,268
NON OPERATING INCOME		
Reserves, loans etc..	-5,948	-73,429

The main variation to salaries is an unbudgeted accrued leave expense of \$166,000. This is a "book figure" and represents a reduction in the annual leave taken during the year compared with the budget. Other variations include under budget expenditure from the general training account by \$20,000 and increases in the FBT compared to the budget. This was due to the tax accruing on vehicle use being reallocated from the administration vehicles where the original provision was made. Out of the \$1.39 million salaries and other staff costs, actual wages accounts for \$1.06 million.

Expenditure on the administration building covering materials, contracts, utilities and insurance ran close to budget with \$184,000 spent out of a \$196,000 allocation. Depreciation however was the main cause for the variation with only \$27,000 out of the budgeted \$81,000 being costed. This was due to a software problem which has subsequently been fixed.

On the income side, the deferral of a number of works and major plant purchases resulted in a high positive cash flow for the majority of the year. This enabled higher investments to be made and interest earned on the municipal account was doubled at \$142,000.

Non operating expenditure includes \$86,000 on software upgrades, \$128,000 repayment of the principal on the loan of the administration building, \$211,00 transfer to leave reserve and an unbudgeted transfer of \$203,000 to the building reserve representing building capital works budgeted but not undertaken during the year.

Works Operations

Similar to parks & gardens overheads, this section pools the overhead costs of the works (roads, drainage, footpaths etc) operations. Included are the salaries and associated costs of the supervisors, in addition to annual and sick leave of works personnel and \$47,000 of plant costs. Operational expenditure of \$1.09 million was below budget by \$24,000. Variations include a \$45,000 decrease in the engineering office and depot expenses charged to this area, and increases to wages on sick leave due to workers compensation (for which there is a reimbursement).

Income of \$19,000 represents workers compensation reimbursements.

Depot Operations

Pooled costs include \$121,000 of wages and associated costs of the depot mechanics and \$161,000 of minor equipment and materials. These costs are allocated to plant and works/parks jobs respectively.

Capital improvements to the depot yard including bitumen sealing and construction of a chemical shed account for the non operating expenditure of \$41,000.

OTHER PROPERTY AND SERVICES	Budgeted Income	Budgeted Expenses	Actual Income	Actual Expenses
OPERATING				
TOTAL PRIVATE WORKS	90,000	97,958	105,199	170,982
TOTAL ENGINEERING OFFICE	144,591	144,591	68,743	69,317
TOTAL PARKS & GARDENS OPERATIONS	55,616	816	82,276	120,001
TOTAL UNCLASSIFIED	760,418	531,064	707,710	407,445
TOTAL GENERAL ADMINISTRATION O'HEADS	163,236	163,236	248,901	248,901
TOTAL WORKS OPERATIONS	8,693	8,693	4,162	-7,293
TOTAL DEPOT OPERATIONS	1500	0	849	849
NON OPERATING				
TOTAL ENGINEERING OFFICE	629181	34,961	602944	295,379
TOTAL UNCLASSIFIED	0	262,766	0	23,448
TOTAL GENERAL ADMINISTRATION O'HEADS	0	511,472	4,772	450,172
TOTAL WORKS OPERATIONS	0	0	0	19,433
TOTAL DEPOT OPERATIONS	0	31,256	0	41,462
TOTAL OTHER PROPERTY AND SERVICES	1,423,868	2,442,813	1,046,062	2,118,174

PLANT OPERATIONS

Changes to the accounting software during the year resulted in a new system of cost allocation for the plant operating costs. Under the function "Other property & Services" the following expenditure is shown, but is not reflective of plant costs as it combines two different methods of cost pooling and allocations.

PLANT OPERATIONS	Budgeted Income	Budgeted Expenses	Actual Income	Actual Expenses
OPERATING				
TOTAL PLANT OPERATION WORKS	332,600	860,060	243,288	388,179
TOTAL PLANT OPERATION-PARKS	0	258,405	0	93,494
TOTAL PLANT OPERATIONS				894,831
	332,600	1,118,465	243,288	1,376,504
LESS ALLOCATED: WORKS	150,198	-859,060	273,216	-305,125
LESS ALLOCATED: PARKS	8,693	-232,005	4,162	-59,961
LESS ALLOCATED: PLANT OPERATIONS	0	0	0	-690,288
	158,891	-1,091,065	277,378	-1,055,374
NON OPERATING				
TOTAL PLANT OPERATION-PARKS	133,300	360,200	91,124	288,308
TOTAL PLANT OPERATION WORKS	332,600	1,370,000	242,887	1,018,110

The reconciled operating costs are shown below.

	Budget	Actual
OPERATING		
Parks heavy plant	182,149	198,700
Works heavy plant	805,049	753,555
Family Daycare vehicle	6,227	2,235
Aboriginal EHO vehicles	1,475	13,501
Rangers vehicles	12,557	31,812
Mosquito plant	34,166	1,311
Health services vehicle	2,711	8,954
Com Facilities Team truck	4,869	7,707
Refuse plant	15,298	102,682
Planning services vehicles	106,254	13,442
Recreation Centre vehicle/small plant	16,657	2,528
Building services vehicle	6,209	9,985
Administration vehicles	5,723	20,674
Engineering Vehicles	27,996	18,743
Prks & Gdns supervisors/small plant	27,764	82,085
Works overheads supervisors vehicles/small plant	83,113	39,611
Depot supervisors vehicles/small plant	30,455	10,181
	1,368,672	1,317,706

The non operating income and expenditure reflect plant asset and disposal for the works and parks areas. There were a number of deferrals into 2003/2004, the *net* replacement costs of those deferrals being \$37,000 for parks and \$142,000 for works respectively. For the 2002/2003 year the *net* costs incurred against budget were:

	Budget	Actual
NON OPERATING		
PARKS	168,000	191,000
WORKS	894,000	764,940

Trade in prices on the parks Toyota Hiluxes was less than anticipated where as the trade on the CAT 613 scrapper and works caravan sleeper were greater.

SHIRE OF BROOME

Report on Council's Principal Activities for 2002/2003

Under the Local Government Act Council is obliged to report on all Principal Activities commenced during the financial year, the Local Governments performance with regard to those activities and an overview of those Principal Activities which are proposed to continue or commence into next financial year.

The Principal Activity Plan is based on Council's five-year strategic financial plan and includes those projects Councils considers are significant. Significant is defined as

- a major capital works project to be undertaken;
- a major service to be provided worth more than \$250,000;
- a program for the replacement of major assets;
- major land transactions worth more than \$500,000; and
- major trading undertakings (taken on with a view to make a profit) worth more than \$250,000.

Council adopted its revised plan of Principal Activities on 29th July 2002 covering the four years to 2006. The plan was compiled after consultation with the community and is reviewed on an annual basis. A summary of those Principal Activities is provided.

The following activities were commenced in 2001/2002 or are due to be commenced in 2002/2003.

REDEVELOPMENT OF FORMER RECREATION RESERVES

Objective: To develop the sites of the Broome Tennis courts and Broome Netball courts for residential/commercial purposes. This will yield Council additional revenue which will be applied directly to Stage 2 of the Broome Sport and Recreation Centre.

Cost/funding: The acquisition costs of the reserves is 610,000, further development costs of \$270,000 for headworks will be required. It is envisaged that the proceeds of the sale of the lots created from the reserves will yield \$1.0 million. The net profit will be put in a reserve and used in 2004/2005.

Outcome: To complete the project by 2004, with proceeds being realized within three months from completion date. To maximize the interest return on the proceeds until the funds are required in 2004.

Result: This activity was not commenced when originally proposed due to delays in the completion of the Broome Recreation and Aquatic Centre. Subsequently, the relocation of the Broome Tennis and Netball clubs did not occur to allow the project to proceed.

Last year two developments necessitated a revision of the plan. These are:

- The Department of Land Administration increased its selling price for tennis court land from the original indicative figures provided.
- The airport runway extension and associated additional height restrictions will restrict the usefulness of the netball court land.

At 30th June 2003 an offer by Council had been accepted by DOLA for the purchase of the old tennis court land. This is for \$600,000 inclusive of GST. Site clearance has commenced and the development is expected to occur in the 2003/2004 financial year.

Development of the old netball court land for this project has been put on hold for the time being due to the height restrictions.

STAGE 2 BROOME RECREATION CENTRE

In the mid '90's Council undertook a feasibility study into recreation facilities for Broome that identified and prioritised requirements for future years. As part of that study, sporting facilities for field sports was highlighted as being inadequate to meet future community needs. Council has planned for some time to implement stage 2 of the Broome Recreation and Aquatic Centre, which includes playing fields, lighting and clubrooms.



BRAC Under construction

Objective: To continue to meet the sport and recreation requirements of the community (as identified in the feasibility study) by providing the required infrastructure, within Council's financial capacity.

Cost/funding: The estimated cost of Stage 2 is \$4.7 million. Grant funding of \$1.75 million will be provided from the Ministry of Sport and Recreation and other sources. Council's reserves will fund a further \$1.1 million. The balance will be met by taking out a 15 year loan.

Outcome: Increased usage of Council's sport and recreation facilities, to meet community needs and expectations, promotion of health and fitness.

Result: Last year it was expected that a planning consultant would be appointed in early 2003 to start the detailed planning process. This appointment was deferred until late 2003 with a view to revising the Shire of Broome Sport & Recreation Plan and preparing a submission to the Department of Sport & Recreation for a CSRFF grant.

During the year negotiations were held with officers of the Water Corp on providing infrastructure for the effluent water reuse scheme. An interest free loan was agreed which will see works commence on supplying water to the area earmarked for an oval located behind the Broome recreation and Aquatic Centre.

DOLA 5C DRAINAGE WORKS

The State Government has started releasing residential land from a portion of the DOLA 5C subdivision. The developer will need to provide for the drainage of storm water off the lots and it is likely that the Shire of Broome will undertake the design and construction.

Objective: To provide drainage infrastructure, which meets the capacity, required to adequately drain urban areas and directs the flows the drainage basins in accordance with the Shire of Broome drainage strategy.

Cost/funding: Approximately \$1.5 million has been allowed for in 2002/2005 for this work. All costs will be met by developer contributions.

Outcome: Adequate collection of storm water run off from the subdivision, which is directed into major drainage systems and does not accumulate in the built up urban areas or adversely affect the Cable Beach Coastal Park.

Result: The project did not commence in 2002/2003 and is contingent on the Department of Housing and Works securing the land and proceeding with the subdivision.

UPGRADE OF CIVIC CENTRE – NEW ARTS CENTRE

Council has included a provision in its financial plan an upgrade of the Civic Centre. The building requires some significant modifications and upgrading if it is to achieve the objective of meeting performing artists and community needs.

The State Government has now advised of a \$5 million grant for the provision of an Arts Centre in Broome. The Civic Centre may or may not be a suitable venue, but regardless, the building requires injection of capital to ensure its longevity.

Objective: Restore, maintain and enhance the Civic Centre to meet the needs of the community over the next 15-20 years.

Cost/funding: A notional \$500,000 has been allowed for in 2005/2006. This will be met by Councils Municipal funds. This is in addition to the \$5 million grant.

Outcome: Increased usage of the Civic Centre, specifically an increase in the number of community/performing art events.

Result: A Broome Arts Centre Project Officer was been appointed to consult with the community and put together a business plan.

ENGINEERING WORKS PROGRAM

Objective: To provide additional infrastructure that meets the needs of a growing community, in balance with the provision of services and infrastructure.

Cost/Funding: Overall Engineering budget has been set at an average of \$2.1 million each year. Provision has been made for the inclusion of all works in the Engineering Works Program.

Roads

Expenditure on roads varies depending on the other engineering capital works included, but generally the which sees amounts from \$1.2 to million to \$1.4 million spent on roads each year.

Footpaths

Expenditure on footpaths varies depending on the other engineering capital works included, but generally the which sees amounts from \$110,000 to \$335,000 spent on footpaths over the next 4 years.

Funding for footpaths is partly met by Bikewest and developer contributions of about \$50,000 annually.

Carparks

Expenditure on car parks varies depending on the level of development. The expenditure is largely funded from developer contributions or grants. Over the years of the plan there is average provision for \$160,000 expenditure and \$50,000 income.

Street lights

The street lighting programs receive an average level of expenditure of \$103,000. Funding for street lighting is partly met by government grants and developer contributions of about \$50,000 annually. Street lighting was viewed as an important issue in the feedback Council received from the Community Response Forms sent with the rates notices last year.

Other

The China Town strategy has been allocated \$280,000 over the next 4 years, including additional car parking \$75,000 and streetscape upgrading of \$50,000. This was identified in the China Town Strategy Plan devised and adopted by Council. All works are funded from municipal funds.

Outcome: Maximise funding opportunities from Commonwealth and State Governments. Implement program in the scheduled year within budget.

Result: Roads

Overall Council included capital roads works totalling \$1.67 million for 2002/2003 in its forward program and annual budget with external funding of \$1.1 million. Key road construction includes McGuigan, Buckleys, Cape Leveque, Kanagae and Yamashita Roads, Sands Street and the Guy/Herbert streets roundabout.

The Shire spent \$1.67 million but did not complete works on Yamashita and the Guy/Herbert St roundabout due to overruns on other works.

Funding was sourced from Main Roads via direct roads grants and Regional Road Group pooled funds.

Footpaths

The program for footpaths included approximately \$297,000 of construction in Cable Beach Road, Gubinge Road, Dora Street, Walcott and Weld. Income from grants totalling \$166,000 were received.

Car parks

Car park construction during the year included construction at Demco, Barker St, Carnarvon St, Napier Terrace, Cable Beach and Cable Beach Surf Club at a cost of \$250,000 with \$220,000 funded from reserves.

Street lights

In 2002/2003 Council continued its program with street lights installed in Old Broome costing \$50,000.

THE MANAGEMENT, REPLACEMENT & MAINTENANCE OF PROPERTY INCLUDING OFFICE EQUIPMENT, VEHICLES, PLANT, MACHINERY & BUILDINGS.

Objective: To maximise the utility and return on each asset through cost effective and efficient buying, maintenance and replacement practices and policies.

Cost/Funding: As per the plant and equipment replacement program and building maintenance program.

Outcome: An asset valuation, maintenance and replacement program.

An annual assessment of plant operating costs compared to the previous 5 years expenditure.

Complete a full inventory and valuation of all the Shire's property being of buildings, plant and equipment.

Develop an asset maintenance and replacement policy and program.

Result: Councils plant replacement during the 2002/2003 year was achieved within budget. Several plant purchases were deferred, including the Rubbish compactor at \$510,000 and a prime mover and loader valued at \$210,000. Funds were transferred to the Plant Reserve to fund the purchases in 2003/2004. Council has reviewed its Plant Program over ten years and provided for plant replacement in its Strategic Financial Plan. Councils plant reserve funds remains stable but will decrease next year as major replacements are due. Subsequent years will replenish the funds.

A review of Councils major building infrastructure is continuing and should be completed next year. It is envisaged that a detail maintenance program will be compiled from the review for inclusion in Council's forward plans.

Complaints Management Policy

In November 2000, Council adopted a Complaints Management Policy to effectively deal with complaints and feedback from individuals and groups.

During the period 1 July 2002 – 30 June 2003, 30 complaints were received by Council on various matters within the municipality, and generally related to the following matters:

- Stray Dogs
- Footpaths and access points
- Fees and rates increases
- Trail bikes and antisocial behaviour

In most cases complaints are dealt within the timeframe specified within Council's Policy and usually at the first or second tier.

**Access to Cable Beach
during the rains associated
with Cyclone Graeme 2003.**



SHIRE OF BROOME

National Competition Policy Statement

The National Competition Policy required inclusion of certain aspects in Annual Reports. Clause 7 of the Policy requires statements on competitive neutrality, structural reform of public monopolies and legislation review. Council has complied with the reviews principles contained in Clause 7.

PUBLIC MONOPOLIES

The reporting requirements relating to public monopolies does not apply to the Shire of Broome.

COMPETITIVE NEUTRALITY

The Shire of Broome has been determined as one of 54 Category One Councils. Council considered its requirements in meeting competitive neutrality principles in May 1997. No issues have arisen in the year under review. There were no allegations on non-compliance by private entities.

LOCAL LAWS REVIEW

Council commenced an extensive review of its local laws which included the process to:

- Create new, more relevant local laws;
- Repealed a outdated local laws during the year and undertook to review its Trading in Public Places and Property local laws.

It is anticipated that the review will be completed in mid 2004. Council has adopted the following process when reviewing its local laws:

Step 1 - identify objectives of local laws

Step 2 - identify nature of restrictions to competition

Step 3 - determine review and consultation process

Step 4 - determine effects and assess cost/benefit to the community

Step 5 - consider alternative means of achieving same results

Step 6 - make recommendations and obtain Council approval

Step 7 - report review findings

Step 8 - implement Council decisions

Disability Services Plan Implementaton

The Shire of Broome is committed to ensuring that people with disabilities are included in our community and are able to access the same level of services as other residents and visitors to the town. The Shire does this through the ongoing development and implementation of a Disability Services Plan (DSP).

The Shire of Broome Disability Services Plan focuses on the following key areas:

- Information on Council functions, facilities and services (all provided in-house);
- A policy statement about Council's commitment to addressing the issue of access for people with disabilities, their families and carers;
- A description of the process used to consult with people with disabilities, their families, carers, disability organisations and relevant community groups;
- The identification of objectives and strategies to overcome barriers that people with disabilities and community representatives, in conjunction with Council Officers, identified during the consultation process;
- Dates and the identification of the persons responsible for the proposed strategies;
- A method of review and evaluation of the plan;
- Information about how the plan is being communicated to staff, people with disabilities and the general public.

Council's carries out an upgrade program each year, which involves the modification of existing facilities to ensure they are suitable for use by the disabled. In conjunction with this new developments and works are also assessed to ensure they are suited to use by the disabled.

Information relating to Shire activities and documents is widely publicised in a variety of media to ensure that the information is accessible to all sectors of the community. Use of several local radio stations, for Shire information, enables us to communicate more effectively with vision impaired people, whilst a monthly half page column in the local community newspaper and the Shire Newsletter provides an opportunity for hearing impaired people to learn about Council's activities and initiatives.

Liaison is undertaken with Disability Services Commission staff to ensure that specific items or issues that are raised are addressed as quickly as possible.

SHIRE OF BROOME

Engineering Department's Report

The road construction and associated programmes continued as planned, including Black Spot Program. Additional new subdivision roads and another Reserve were added to the Shire assets and all ongoing maintenance programs were completed.

The following capital works were of note:

WORKS

- Construct final section of Buckley's Road.
- Resheet and drainage works Bidyadanga Road.
- Construct and seal Djaigween Road.
- Construct and seal Sands Street and Pearl Coast Road.
- Construct and seal McCuigan Road, Coconut Well.
- Drainage and formation works on Broome – Cape Leveque Road.
- Construct and seal section of Kanagae Road, 12 Mile.
- Construction of additional footpaths in Weld Street, Frederick Street, Dora Street, Bagot Street.
- Cable Beach Road West, and east end Reid Road.
- Chemical treatment to Gantheaume Point, southern and northern ends of Gubinge Road for dust control.
- Drainage works.
- Complete the sealing of Stage 3 of surf club car park extensions.
- Reseal to Broome – Cape Leveque Road.
- Contribution towards Broome – Cape Leveque Road upgrade.
- Major repair Short Street.
- Construct and seal Frederick Street at Kennedy Hill.
- Construct and seal new intersection of 80 Mile Beach access road, with Great Northern Highway

PARKS & GARDENS

- Completion of Haynes Oval effluent reuse scheme works including a complete new reticulation system to the oval.
- Extension of effluent reuse pipe to BRAC, ready for later use for new oval.
- Ongoing street tree replacement and new tree programs.
- Capital works at Dakas Park, Cable Beach, Town Beach and other Reserves.
- Construction of new Parks at Sunset Park and Reid Road subdivisions, at cost of the developers.

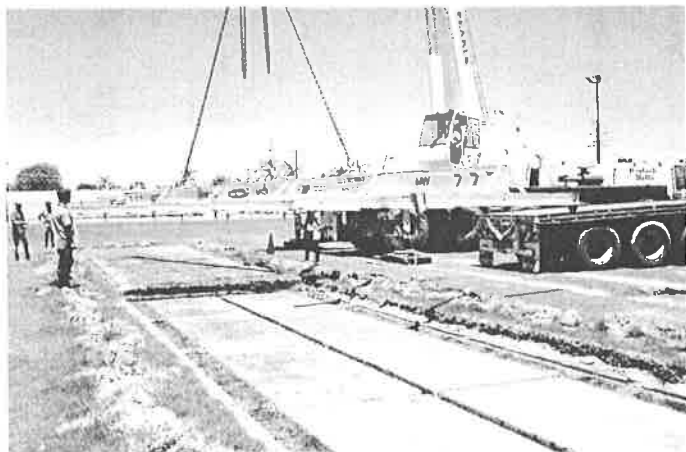
OTHER

- Changeover of a grader, dozer, rubbish compactor, several trucks, cars and other items of equipment under Council's Plant Replacement Program.
- Stage 2 of Old Broome Street Light Upgrade program.
- New Street lights Port Drive, Cable Beach Road east to Reid road in conjunction with Main Roads Western Australia.

EMERGENCY WORKS

- Precyclone clean-up carried out to all residential areas as well as annual drain clean outs

Relocation of the cricket wicket undertaken by Council's Parks and Gardens Staff. A new concrete and artificial surface wicket was installed at Male Oval in its place



SHIRE OF BROOME

Planning and Building Department's Report

It has been an interesting and busy past year for the Planning and Building departments within the Shire.

Whilst the Planning and Building departments are separate, they do work very closely in assessing all developments within the Shire and have adopted the principle of discussion before application to ensure that unnecessary delays and costs are avoided when lodging either a Planning or Building application.

Healthy numbers of tourist, commercial and industrial Development Approvals have been processed, with 216 planning approval issued. Of the 491 Building Licences issued for this period, the majority has been residential buildings, with 200 new dwellings approved for construction.

Major developments and achievements over the past year included:

- Review of the Chinatown Development Strategy
- Finalisation of Stage 3 of the Environmental Strategy which involved the preparation and adoption of environmental policies by Council
- Completion and subsequent adoption of the Cable Beach Development Plan.
- Finalisation and adoption of the review of the Municipal Inventory of Historical Places.
- Tourist accommodation developments.
- Commercial expansion in Chinatown.
- Additional subdivision stages in Sunset Park and Roebuck Estate

The service agreements with the five major Aboriginal communities for the Shire to provide specific Local Government services in Building, Planning, and Health have been operational for the past twelve months and have proven to be highly successful with the standard of planning, building and health in the communities on the improve. Shire staff played a significant role in the AACP program, which involved the Army undertaking major infrastructure (roads, rubbish tips and community facilities such as basketball courts) and construction (new housings, renovations to existing housing) works within the communities on the peninsula.

With Broome's current growth rate being at 6 percent the next twelve months looks to be even busier and more challenging with the development of the new powerhouse, further stages of Roebuck Estate and Sunset Park being released, implementation of the Cable Beach Development Plan.

SHIRE OF BROOME

Environmental Health Department's Report

INDIGENOUS ENVIRONMENTAL HEALTH

The service agreement, entered into in 2000, between Council and the five major Aboriginal Communities continues to operate with great success.

With the resignation of Glen Fiorini the position was vacant for the first three months of the year however, an able replacement in Nigel Asplin commenced in the role of Environmental Health Officer (EHO) servicing the Indigenous communities.

Nigel comes to the job with extensive experience in dealing with the environmental health issues of Indigenous people in Papua and New Guinea and East Timor.

During the year the Department of Defence committed to a \$2million ATSIC Army Community Assistance Program (AACAP) at the Beagle Bay and Bobiending communities which saw new houses, roads and refuse sites constructed. The program provided a much needed facilities and also provided jobs for the community people.

The EHO continues to be the face of the Shire on the communities dealing with all manner of enquiries and not specifically related to health, building and town planning.

Due to the staff change it was not possible to expand the educational side of this position this year. However, it is still intended to promote household hygiene, diet, disease prevention, dog control etc. through adult and school based education.

ENVIRONMENTAL HEALTH WITHIN THE TOWNSITE

Because Broome is continuing to grow at a rapid rate it has been increasingly difficult to maintain inspection levels in many of the key areas of food, noise, waste management and public buildings and the difficulty in filling vacancies caused by staff resignations has exacerbated the problem.

Waste Management Strategy

The Waste Management Strategy adopted by Council in 2001/2002 is now being implemented nevertheless the Waste Management Advisory Group formed by Council last financial year to look at the issue of formulating a

Waste Management Strategy still continues to meet to address issues of waste management and waste reduction.

The full implementation of the Operational Plan for the Waste Management Facility has been delayed somewhat because of delays experienced in the delivery of the machinery required to perform the work.



However, kerbside recycling using 240litre sulo bins commenced on August 1st, 2002 and is the second domestic sulo bin service outside the metropolitan area and the first to attempt commercial recycling.

The service has been a success in the residential areas with initial participation rates being in the order of around 80% before stabilising at around 71%.

However, problems have been experienced with recycling in the commercial areas where participation has not been anywhere near as high. To overcome this the method of collection will need to be reviewed when the contract comes up for tender.

The participation rates for residential areas and the percentage of contamination as reported by the contractor Kimberley Waste Services falls within the industry norms.

Sampling Programs

The sampling of food, swimming pools, effluent waters and ocean waters have continued on a regular basis and because they have been done routinely now for nearly ten years the results are rarely outside recommended levels.

Community Clean Up Crew

This team of workers continue to do an excellent job.

They have been of great assistance to the organisers of special events in that they can take control of the refuse and litter issues as part of Council's in-kind support for such events.

Previously this function was the responsibility of the event organisers.

RANGER SERVICES

There have been some changes in the ranger staff during the 2002/2003 year which has resulted in the team being relatively inexperienced and resulted in some instability within the team. However, with the appointment of an experienced Senior Ranger it is anticipated that these will now be sorted out.

The rangers have stepped up the education program in an effort to reduce the necessity for infringements to be issued in all regulated areas and the need for legal action for dog attacks.

POLICE COOPERATION

Unfortunately, due to staff shortages at the Police Station, the Crime Prevention Officer previously located in the Shire of Broome Office has been moved back to the station and the rangers have lost a valuable source of information, advice and back up for the many issues they confront.

SHIRE OF BROOME

Librarian's Report

The following written, statistical and graphical information seeks to give an overview of the library service and operations for 2001/2002.

The figures have been broken down to reflect the volume and variety of library transactions and library clientele.

STAFF

Library Manager, Assistant Librarian, 1 full time Library Clerk and 3 part-time Library Clerks.

STOCK

Library stock can be broadly grouped into 3 categories, adult, junior and reference. Formats include books, magazines, manuscripts, videos, cassettes and CD-ROMs.

LISWA Stock		19,780*
Local Stock		3,882
	Total	23,662

* stock provided by Library and Information Service of Western Australia.

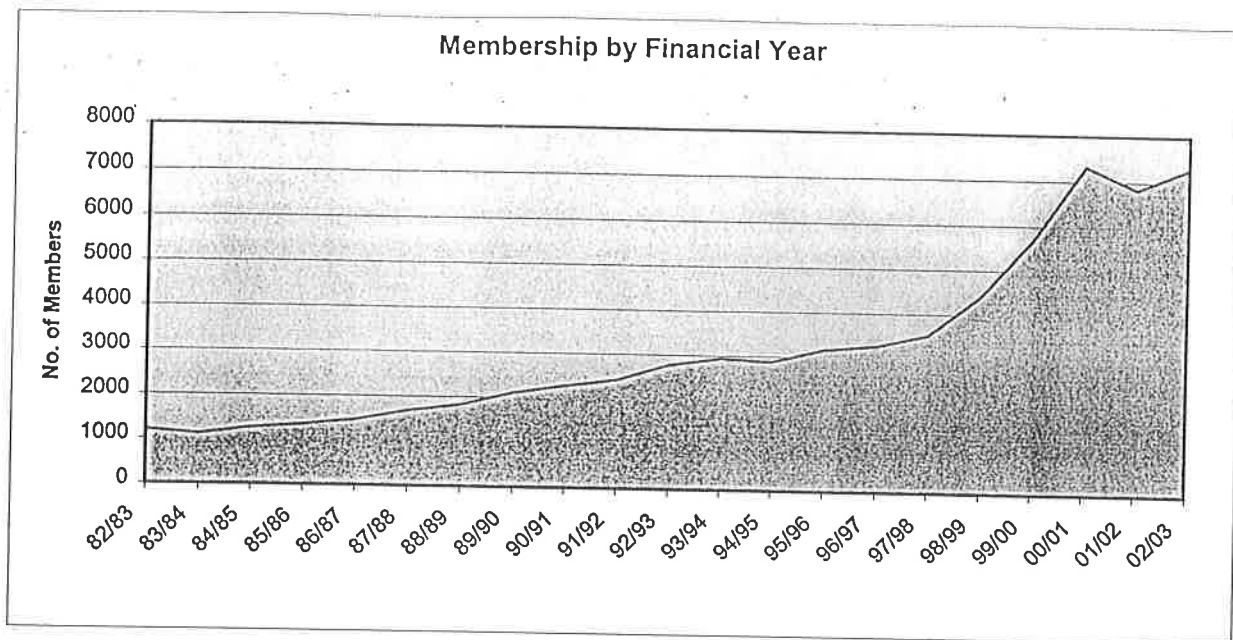
MEMBERSHIP

Members can be broadly grouped into residents, non-residents, institutions and other libraries.

Residents		
Adult		4,923
Junior		1,345
Non-Residents		
Traveller		652
Visitor		317*
Institutions		165
Expired Memberships		-2,606
	Total	10,008

* Traveller - has membership to another WA library

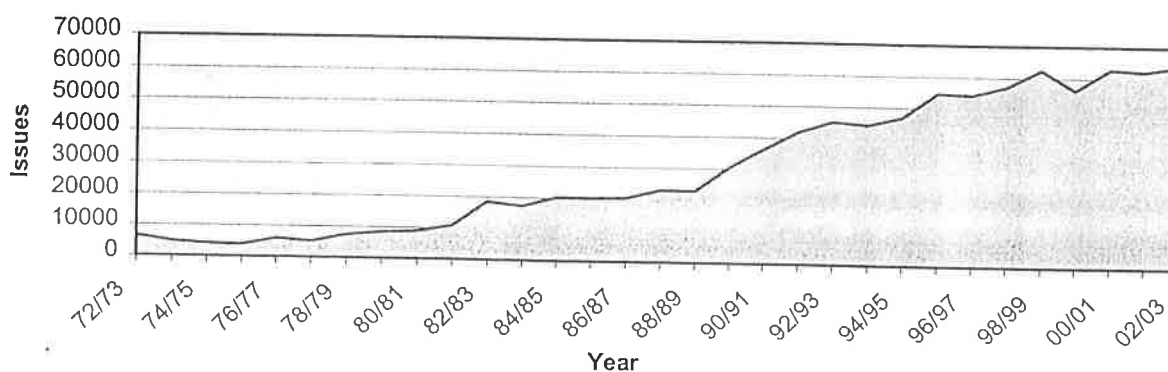
* Visitor – pays a refundable deposit



LIBRARY USAGE

Issues		
Daily		56,374
Renewals		7,073
Returns		
Daily		57,252
Total Transactions		120,699

Issue Statistics



OPAC Enquiries (online public access catalogue)	33,125
Reservations	2,918
Satisfied Reservations	3,748
Public Access Internet Terminals – number of page hits	
Internet	4,500 average per month
Email	58,435 average per month
LISWA	60,000 average per month

EXTENSION ACTIVITIES

- Storytime A weekly session for 3 – 5 year olds
- Meet the Author Evenings This year included, among others John Long, Sarah Hay & Di Morrissey.
- Nestle Write Around Australia A national creative writing competition for year 6 and 7 children.

This year Broome Public Library was the zone coordinator for the North West liaising with schools, organising judging and presentations.
- Children's Book Week An annual national celebration of children's literature involving the library and all the local schools. This years visiting author was Glynn Parry
- Exhibitions Worn Art Display, Soroptimist International, Cyclone Season display
- Library and Information Week Sessions for representatives of community services, government departments, business people and councillors to meet library patrons



FINANCIAL STATEMENTS

Our Ref: 5BRO02

13th November, 2003

Mr Greg Powell
The Chief Executive Officer
Shire of Broome
PO Box 44
BROOME WA 6725

Dear Greg,

AUDITED FINANCIAL STATEMENTS YEAR ENDED - JUNE 30 2003

The annual audit of the financial statements of the Shire of Broome has been completed and our audit report issued. Our findings from the audit did not identify any significant control weaknesses and in general, we found the Shire's systems and internal controls satisfactory. There were, however minor value adding comments that were communicated to Mr Jason Lyon following our interim visit. It is understood that these matters are still being addressed by your staff.

It must be appreciated that the primary purpose of our audit procedures was to obtain sufficient appropriate audit evidence to form an opinion on the financial statements. As a consequence, all matters that require management attention may not have been identified during the course of the audit.

May I take this opportunity to thank you, the management and staff of the Shire, in particular Mr Ed Nind for the cooperation and assistance that has been given to the audit team during the course of the audit.

Yours faithfully,



MICHAEL J HILLGROVE
Partner



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**INDEPENDENT AUDITOR'S REPORT
TO THE RATEPAYERS OF THE SHIRE OF BROOME**

MATTERS RELATING TO THE ELECTRONIC PRESENTATION OF THE AUDITED FINANCIAL REPORT

This audit report relates to the financial report of the Shire of Broome for the year ended 30 June 2003 included on the Shire of Broome's web site. The Shire is responsible for the integrity of the web site. We have not been engaged to report on the integrity of the Shire of Broome's web site. The audit report refers only to the statements named below. It does not provide an opinion on any other information, which may have been hyperlinked to/from these statements. If users of this report are concerned with the inherent risks arising from electronic data communications they are advised to refer to the hard copy of the audited financial report to confirm the information included in the audited financial report presented on this web site.

SCOPE

I have audited the accompanying financial report of the Shire of Broome for the year ended 30 June, 2003 as set out on pages 1 to 30 and the statement by the Chief Executive Officer (CEO). The Shire is responsible for the preparation and presentation of the financial report and the information contained therein. I have conducted an independent audit of the financial report in order to express an opinion on it to the ratepayers of the Shire of Broome.

My audit has been conducted in accordance with Australian Auditing Standards to provide a reasonable level of assurance as to whether the financial report is free of material misstatement. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether in all material respects, the financial report is presented fairly in accordance with the requirements of the Local Government Act 1995, Local Government (Financial Management) Regulations 1996, Australian Accounting Standards and other mandatory professional reporting requirements so as to present a view of the Shire of Broome which is consistent with my understanding of its financial position and the results of its operations and cash flows.

The audit opinion expressed in this report has been formed on the above basis.

AUDIT OPINION

In my opinion, the financial report presents fairly the financial position of the Shire of Broome as at 30 June, 2003 and the results of its operations and cash flows for the year then ended in accordance with the requirements of the Local Government Act 1995, Local Government (Financial Management) Regulations 1996, applicable Accounting Standards and other mandatory professional reporting requirements.

STATUTORY COMPLIANCE

I did not, during the course of my audit, become aware of any instances where the council did not comply with the requirements of the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996.

HALL CHADWICK
Chartered Accountants

MICHAEL J HILLGROVE
Partner

DATED at PERTH this 12th day of November 2003

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FINANCIAL STATEMENT OF ACCOUNTS

FOR THE YEAR ENDED 30 JUNE 2003

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STATEMENT BY CEO

The attached financial report of the Shire of Broome being the annual financial report and supporting notes and other information for the financial year ended 30 June 2003 are in my opinion properly drawn up to present fairly the financial position of the Shire of Broome at 30 June 2003 and the results of the operations for the financial year then ended in accordance with the Australian Accounting Standards (except to the extent that these have been varied in the Statement of Accounting Policies required by Australian Accounting Standard AAS 6 "Accounting Policies" and the accompanying notes to the annual financial report) and comply with the provisions of the Local Government Act 1995 and the regulations under that Act.

Signed on the 11th day of November, 2003

A handwritten signature in black ink, appearing to read 'Greg Powell', is written over a horizontal dotted line.

CEO

Greg Powell

**INDEPENDENT AUDITOR'S REPORT
TO THE RATEPAYERS OF THE SHIRE OF BROOME****SCOPE**

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HALL CHADWICK
Chartered Accountants

MICHAEL J HILLGROVE
Partner

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- Business Valuation and Expert's Reports
- Business Improvement Planning
- Management Accounting
- Corporate Finance and Restructuring
- Property Industry Advice
- Information Technology Advice
- Business Recovery and Insolvency

National Association
Hall Chadwick

International Association
AGN International

Associations of
Independent Firms

SHIRE OF BROOME

OPERATING STATEMENT FOR YEAR ENDED 30TH JUNE 2003

		2002/2003 ACTUAL \$	2002/2003 BUDGET \$	2001/2002 ACTUAL \$
OPERATING REVENUE				
Governance		15,351	22,440	33,908
General Purpose Income - Rates		5,590,318	5,423,471	5,079,969
General Purpose Income - Other		2,116,599	2,249,383	1,984,373
Law, Order, Public Safety		52,501	112,860	57,979
Health		85,822	137,264	162,132
Education & Welfare - General		253,311	223,980	226,568
Housing		-	-	-
Community Amenities		1,721,907	1,939,541	1,352,843
Recreation and Culture		796,911	1,437,371	1,914,804
Transport		2,050,742	2,085,882	2,372,063
Economic Services		631,149	547,986	505,558
Other Property and Services		1,476,400	1,547,961	1,041,290
Total Operating Revenue	4	<u>14,791,011</u>	<u>15,728,139</u>	<u>14,731,487</u>
OPERATING EXPENDITURE				
Governance		840,287	825,524	738,563
General Purpose Income - Rates		180,882	201,714	179,649
General Purpose Income - Other		233,222	231,347	196,110
Law Order and Public Safety		509,067	593,447	522,377
Health		309,122	355,997	443,199
Education & Welfare - General		337,937	313,439	398,707
Housing		-	-	-
Community Amenities		2,479,324	2,727,500	1,898,750
Recreation and Culture		3,591,248	3,857,386	2,991,122
Transport		2,380,611	2,246,325	1,981,791
Economic Services		667,154	687,510	618,652
Other Property and Services		1,404,752	966,565	987,774
Total Operating Expenditure	4	<u>12,933,606</u>	<u>13,006,754</u>	<u>10,956,694</u>
Changes in Net Assets				
Resulting from operations		<u>1,857,405</u>	<u>2,721,385</u>	<u>3,774,793</u>
Surplus (Deficit)				

Read this statement in conjunction with the accompanying notes.

SHIRE OF BROOME

STATEMENT OF FINANCIAL POSITION FOR YEAR ENDED 30TH JUNE 2003

	Note No	ACTUAL 2002/2003 \$	ACTUAL 2001/2002 \$
CURRENT ASSETS			
Cash Assets	5	2,740,225	3,423,234
Receivables	6(a)	853,713	617,799
Stock on Hand	7	38,965	27,402
TOTAL CURRENT ASSETS		3,632,903	4,068,435
NON CURRENT ASSETS			
Receivables	6(b)	36,272	42,050
Property Plant and Equipment	8(a)	80,975,819	78,752,086
TOTAL NON CURRENT ASSETS		81,012,091	78,794,136
TOTAL ASSETS		84,644,994	82,862,571
CURRENT LIABILITIES			
Payables	10(a)	2,105,805	1,996,271
Interest Bearing Liabilities	10(a)	292,237	252,257
TOTAL CURRENT LIABILITIES		2,398,042	2,248,528
NON CURRENT LIABILITIES			
Payables	10(b)	66,397	76,843
Interest Bearing Liabilities	10(b)	3,612,052	3,826,102
TOTAL NON CURRENT LIABILITIES		3,678,449	3,902,945
TOTAL LIABILITIES		6,076,491	6,151,473
NET ASSETS		78,568,503	76,711,098
EQUITY			
Accumulated Surplus		71,815,782	70,074,155
Cash Reserves	11	1,972,874	1,857,096
Revaluation Reserve		4,779,847	4,779,847
TOTAL EQUITY		78,568,503	76,711,098

Read this statement in conjunction with the accompanying notes.

SHIRE OF BROOME

STATEMENT OF CHANGES IN EQUITY YEAR ENDED 30TH JUNE 2003

	Note	ACTUAL 2002/2003 \$	ACTUAL 2001/2002 \$
CASH BACKED RESERVES			
Ratepayer Equity at beginning of year		1,857,096	1,274,396
Amount transferred from Accumulated Surplus		115,778	582,700
Cash Backed Reserves at End of Year	5 & 11(a)	1,972,874	1,857,096
REVALUATION RESERVES			
Revaluation Reserve at beginning of year		4,779,847	4,779,847
Amount Transferred to Revaluation Reserve		-	-
Revaluation Reserves record revaluations of non current assets.			
Revaluation Reserves at End of Year		4,779,847	4,779,847
ACCUMULATED SURPLUS			
Ratepayer Equity at beginning of year		70,074,155	66,882,062
Surplus (Deficit) on Operations	4	1,857,405	3,774,793
Transfer (to)/from Cash Backed Reserves		(115,778)	(582,700)
Accumulated Surplus at End of Year		71,815,782	70,074,155
TOTAL EQUITY		78,568,503	76,711,098

Read this statement in conjunction with the accompanying notes.

SHIRE OF BROOME

STATEMENT OF CASH FLOWS YEAR ENDED 30TH JUNE 2003

Cash Flows from Operating Activities	Sub Note	Actual 2002/2003	Budget 2002/2003	Actual 2001/2002
Revenue/Receipts		\$	\$	\$
Rates		5,482,463	5,423,471	5,090,439
Grants & Subsidies From Government		4,179,991	3,918,374	5,892,178
Contributions, Reimbursements and Donations		839,879	1,798,317	714,244
Service Charges	16	-	-	-
Fees and Charges		3,643,343	3,387,705	2,993,941
Interest Earnings		216,820	202,767	131,635
Other Revenue/Income		181,082	108,160	221,660
Cash Revenue	12(a)	14,543,578	14,838,794	15,044,097
Expenditure/Payments				
Employee Costs		4,350,092	4,951,851	4,011,473
Materials And Contracts		3,733,312	3,684,925	2,070,912
Utilities (Gas, electricity, water etc.)		901,530	638,285	779,650
Interest Expenses		301,409	260,835	257,637
Insurance Expenses		464,238	263,150	377,791
Other Expenditure		976,551	741,708	1,305,858
Cash Expenditure	12(a)	10,727,132	10,540,754	8,803,321
Net Cash Provided by Operating Activities	12(a)	3,816,446	4,298,040	6,240,776
Cash Flows from Investing Activities				
Revenue/Receipts				
Proceeds Sale of Property, Plant & Equipment		557,986	1,743,802	917,950
Cash Revenue		557,986	1,743,802	917,950
Expenditure/Payments				
Payment for Property, Plant & Equipment	12(b)	4,891,574	7,612,795	6,742,469
Cash Expenditure		4,891,574	7,612,795	6,742,469
Net Cash (Used) by Investing Activities		(4,333,588)	(5,868,993)	(5,824,519)
Cash Flows from Financing Activities				
Loans Forwarded To Community Groups		-	-	-
Proceeds from Borrowings	9(b)	100,000	610,000	1,063,000
Proceeds from Sporting Bodies Self Supporting Loans		8,203	8,203	14,266
Proceeds from Govt Guaranteed Self Supporting Loans		-	-	50,736
Repayment of Borrowings		(274,070)	(296,631)	(269,211)
Net Cash (Used) by Financing Activities		(165,867)	321,572	858,791
Net increase (Decrease) in Cash Held		(683,009)	(1,249,381)	1,275,048
Cash at Beginning of Year		3,423,234	3,542,409	2,148,186
Cash at End of Year	5 & 12(a)	2,740,225	2,293,028	3,423,234
Movement in Cash Balances		(683,009)	(1,249,381)	1,275,048

Read this statement in conjunction with the accompanying notes.

SHIRE OF BROOME

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENT YEAR ENDED 30TH JUNE 2002

1. Significant Accounting Policies

The significant policies, which have been adopted in the preparation of these financial statements, are:

(a) Basis of Accounting

The financial statements are a general purpose financial report which have been prepared in accordance with applicable accounting standards and other mandatory professional reporting requirements and the Local Government Act 1995 and the Local Government (Financial Management) Regulations.

They have been prepared on the accrual basis under the convention of historical cost accounting and do not take into account changing money values, or, except where stated, current valuations of non-current assets.

Accounting policies have been consistently applied unless otherwise stated.

Local Governments are not required to comply with the following Australian Accounting Standards:

- AAS 16 "Financial Reporting By Segments"
- AAS 22 "Related Party Disclosures"

(b) The Local Government Reporting Entity

All funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this financial report and are treated as one fund, the Municipal Fund. All transactions and balances between Council controlled funds are eliminated to report the local government as a single unit.

Monies held in the Trust Fund in a custodial role, and related transactions, are excluded from the Council's financial statements because monies cannot be used for Council purposes.

Trust monies held and related transactions are detailed by means of the note entitled "Trust - Restricted" and where any direct transfers between the Municipal and Trust Funds occur.

(c) Property, Plant and Equipment

Property, plant and equipment are brought to account at cost, or if acquired other than by purchase, at independent or Council's valuation less, where applicable, any accumulated depreciation or amortisation.

Property, plant and equipment are to be capitalised if the cost or valuation exceeds:

(i)	Buildings – New Project or Additions	\$5,000
(ii)	Major Infrastructure – New Project or Additions	\$5,000
(iii)	Plant and Equipment – New or Additions	\$3,000
(iv)	Furniture and Equipment – New or Additions	\$2,000
(v)	Tools	\$2,000
(vii)	Land (to be capitalised)	-

Items, which cost, or are valued, less than these thresholds are expensed in the year of acquisition.

SHIRE OF BROOME

(d) Depreciation of Non - Current Assets

Property, plant, furniture, equipment and infrastructure are brought to account at cost or Council's valuation and will be carried at net written down values. Items of property, plant, furniture and equipment, buildings and infrastructure, but excluding freehold land and some infrastructure softworks, are to be depreciated over their estimated useful lives on a straight-line basis as follows:

(i) Buildings	40 years
(ii) Ride on mowers	3 years
(iii) Cars and light vehicles on a 2 year replacement program	5 years
(iv) Light trucks, 2 to 7 Tonne	8 years
(v) Heavy trucks and light to medium plant	10 years
(vi) Heavy plant, graders, scrapers and the like	12 years
(vii) Air conditioning and other building plant	15 years
(viii) Other plant	5 years
(ix) Computer equipment	5 years
(x) Furniture and equipment	10 years
(xi) Tools	5 years
(xii) Fixed Infrastructure;	
Formation & earth works for roads, reserves & waste management	100 years
Bridges	80 years
Drainage facilities	60 years
Footpaths	50 years
Paving, seals & services to car parks, roads, reserves & waste management	33 years
Major plant and bus shelters	20 years

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time an asset is completed and held ready for use.

SHIRE OF BROOME

(e) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues during the reporting period when the local government obtains control over the assets comprising contributions.

The rating and reporting periods coincide. All rates levied for the year are recognised as revenues.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, receipt of the rates.

Control over granted assets is normally obtained upon their receipt, or upon prior notification that a grant has been secured. The timing of commencement of control depends upon the arrangements that exist between the grantor and the local government.

Unreceived contributions over which the local government has control are recognised as revenues. Provision is made for amounts considered uncollectible.

Where contributions are recognised as revenues during the reporting period were obtained on the condition that they were expended in a particular manner, or used over a particular period, and those conditions were undischarged at the reporting date, the nature of the amounts pertaining to those undischarged conditions are disclosed in the Note 5.

(f) Provisions for Employee Entitlements

The provision for employee entitlements relates to amounts expected to be paid to employees for long service and annual leave and is based on legal and contractual entitlements and assessments having regard to experience of staff departures and leave utilisation.

All employee entitlements have been reviewed this year using current wage rates to calculate the provisions.

The long service leave liability is based on the following percentages of calculated liability:

- Employees with 6 or more years service at the end of the reporting period 100%
- Employees with 3 to 6 more years service at the end of the reporting period 70%
- Employees with less than 3 years service at the end of the reporting period 25%

This liability excludes amounts that will be recovered from other Councils for previous service.

Employee entitlements payable at later than one year have been measured at the present value of estimated future cash outflows to be made for those entitlements.

The credit in the Municipality's leave reserve bank account at the end of the reporting period is considered inadequate for the leave liability and it have been budgeted to be increased.

(g) Superannuation Fund

The Municipality contributes the mandatory Superannuation Guarantee to the Local Government Superannuation Scheme. In addition where employees contribute at least 5% The Municipality makes an additional contribution so the total by The Municipality is 12%. Contributions are charged as an expense as they occur.

No liability has been recognised in these financial statements.

SHIRE OF BROOME

(h) Cash

For the purposes of the Statement Of Cash Flows cash includes, cash on hand and at call deposits with banks or financial institutions, and investment in money market instruments maturing within less than 2 months and net of bank overdraft.

(i) Investments

All investments are valued at cost and interest on those investments is recognised when accrued.

(j) Allocation between Current and Non-current Liabilities

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be realised or paid.

The asset or liability is classified as current if it is expected to be turned over within twelve months.

(k) Cash Backed Reserves

Council intends to maintain separately identified investment deposits for individual Reserves accounts. Policy will be to ensure that the amount shown as a Reserve is always represented by cash backing except when the Reserve is an asset revaluation reserve.

(l) Trust Management

Moneys over which Council has no control will be placed in trust.

Interest will be paid quarterly to eligible trust creditors. These are trust creditors who:

- Have funds held in trust for the entire quarter
and
- Whose amount in trust exceeds \$500.00 at the end of the quarter.

All trust interest received in a respective quarter will be allocated to eligible trust creditors.

(m) GST

Revenues, expenses and assets are recognised net of the amount of GST included, except where it is not recoverable from the Australian Tax Office, in which case the amounts include the non-recoverable GST. Receivables & Payables are stated with the amount of GST included. Any GST recoverable from, or payable to, the Australian Tax Office is included as part of receivables and payables.

Cash flows are stated in the statement of Cash Flows on a gross basis. The GST components of cash flows arising from investing and financing activities, which are recoverable from, or payable to, the Australian Taxation Office, are classified in accordance with the associated cash flow.

SHIRE OF BROOME

2. Description Of Functions/Activities

The Shire of Broome is dedicated to providing high quality services to the community through the service-oriented programs below:

TITLE	ACTIVITY
Governance	Provision of facilities for council and compliance with statutory requirements. General community support and public relations.
General Purpose Income	Collection of general purpose grants and rates.
Law, Order & Public Safety	Ranger operations including supervision of various by-laws, fire prevention and support of emergency services.
Health	Provision of infant health services, health inspections and control, pest control and home and community care.
Education and Welfare	Provision of day and aged care facilities.
Housing	Provision of staff housing. Staff housing transactions are directly reported to other functions.
Community Amenities	Rubbish collection, tip operation, litter control, provision and maintenance of drainage infrastructure, town planning and provision of general public facilities.
Recreation & Culture	Environmental protection, provision of public hall, civic centre, library, recreation and swimming facilities and kiosks.
Transport	Construction and maintenance of roads, bridges, footpaths and street lighting.
Economic Services	Tourism promotion and building control.
Other Property & Services	General administrative support for council activities private works, management of leased properties, engineering, works management, parks & gardens management, depot management, plant operation and plant procurement.

The Shire of Broome practises activity based costing. As a result of this:

- All Staff housing transactions are directly reported to other functions with which a house is related.
- The net cost of the administration of council's activities are allocated to appropriate other functions.

SHIRE OF BROOME

3. Operating Revenues & Expenses		ACTUAL	BUDGET	ACTUAL
(a) Charging As Expenses	Note	2002/2003	2002/2003	2001/2002
Depreciation of Non Current Assets		\$	\$	\$
- Land & Buildings	8(e)	448,395	554,280	536,810
- Plant & Equipment (Before allocation)	8(e)	713,558	726,498	718,349
- Furniture & Equipment	8(e)	121,936	112,390	122,442
- Infrastructure	8(e)	1,155,241	1,082,577	1,089,076
Loss on sale of non-current assets		21,893	39,800	44,636
Interest paid	4	319,728	309,176	254,065
Auditors remuneration				
- Audit		10,248	10,400	11,386
- Other		-	-	-
Debts Written Off	17	39,975	40,519	42,968
(b) Crediting As Income				
Profit On Sale of non-current assets		351,041	849,345	121,729
4. Operating Revenues & Expenses According to Nature & Type		ACTUAL	BUDGET	ACTUAL
	Note	2002/2003	2002/2003	2001/2002
		\$	\$	\$
REVENUE/INCOME				
Rates	15	5,583,761	5,463,471	5,061,157
Grants & Subsidies		4,149,318	2,576,144	5,843,595
Contributions, Reimbursements and Donations		839,879	3,140,547	714,244
Profit on Asset Disposals		351,041	849,345	121,729
Service Charges	16	-	-	-
Fees and Charges	19	3,505,111	3,387,705	2,819,102
Interest Earnings		205,390	202,767	143,627
Other Revenue/Income		156,511	108,160	28,033
TOTAL OPERATING REVENUE		14,791,011	15,728,139	14,731,487
EXPENDITURE				
Employee Costs		4,511,813	4,951,851	4,035,774
Materials And Contracts		3,880,122	3,784,925	2,640,841
Utilities (Gas, electricity, water etc.)		745,816	638,285	633,860
Insurance Expenses		258,378	263,150	191,065
Loss On Asset Disposal		21,893	39,800	44,636
Depreciation of non-current assets		2,439,130	2,277,859	2,198,494
Interest And Loan Expenses		319,728	309,176	254,065
Other Expenditure		756,726	741,708	957,959
TOTAL OPERATING EXPENDITURE		12,933,606	13,006,754	10,956,694
SURPLUS (DEFICIT) ON OPERATIONS		1,857,405	2,721,385	3,774,793
(Agrees with Operating Statement)				

SHIRE OF BROOME

5. Cash	Note	ACTUAL 2002/2003 \$	ACTUAL 2001/2002 \$
Cash on hand		3,070	2,025
Cash at bank (Excluding Overdraft)		2,737,155	3,421,209
Investments (Not at call)		-	-
Total Cash		2,740,225	3,423,234
Represented by:			
Restricted		1,972,874	1,940,520
Unrestricted		767,351	1,482,714
Total Cash		2,740,225	3,423,234

Restrictions have been imposed by regulations or other externally imposed requirements to the following :

- Unexpended loan monies		-	-
- Other restricted monies		-	83,424
- Reserve Accounts	Note 11	1,972,874	1,857,096
		1,972,874	1,940,520

6. Receivables		ACTUAL 2002/2003 \$	ACTUAL 2001/2002 \$
a) Current			
<u>Sundry Debtors - Others</u>			
Sundry Debtor - Other		704,407	289,755
Sundry Debtor - Private Works		-	6,284
Sundry Debtor - Sanitation		-	95,484
Grant, Donation & Contribution Debtor		-	52,886
Aust Tax Office Debtor - GST Credits Refundable		48	77,820
Less provision for doubtful debts - Sundry Debtors		(47,928)	(7,953)
		656,527	514,276
<u>Sundry Debtors - Rates</u>			
Sundry Debtors - Rates		168,599	67,301
Less provision for doubtful debts - Rates		(6,633)	(6,633)
		161,966	60,668
<u>Bonds and Deposits Paid</u>			
Bonds and Deposits held by others		14,766	8,546
		14,766	8,546
<u>Self Supporting Loan Debtors</u>			
Principal Repayments Due		5,778	8,203
Finance & Borrowing Debtors		0	-
		5,778	8,203
<u>Accruals</u>			
Family Day Care Grant Accrued		935	10,754
Self supporting loan - Interest Accrued		986	1,175
Payments in advance by Council		10,749	5,024
Investment/Cash At Bank Interest Accrued		2,006	9,153
		14,676	26,106
Total Current Receivables		853,713	617,799
Note: With the change of accounting system all general debtors accounts have been combined.			
b) Non Current			
Rates Outstanding - Pensioners deferred rates		2,591	2,591
Self Supporting Loans		33,681	39,459
Total Non Current Receivables		36,272	42,050

SHIRE OF BROOME

7. Stock on Hand	ACTUAL	ACTUAL
	2002/2003	2001/2002
	\$	\$
Fuel, Cement and BRAC Stock - at cost	38,965	27,402
8. Asset Information		
(a) Property Plant & Equipment	ACTUAL	ACTUAL
By Nature And Type	30 JUNE 2003	30 JUNE 2002
	\$	\$
Land And Buildings - At cost	22,642,463	22,597,663
Less accumulated depreciation	(1,783,641)	(1,351,059)
	<u>20,858,822</u>	<u>21,246,604</u>
Land And Buildings - At valuation, 30/6/1999	-	-
Less accumulated depreciation	<u>-</u>	<u>-</u>
	-	-
Furniture and Equipment -At cost	1,522,439	1,429,320
Less accumulated depreciation	(863,620)	(741,685)
	<u>658,819</u>	<u>687,635</u>
Plant and Equipment - At cost	6,467,524	5,807,836
Less accumulated depreciation	(3,320,716)	(3,408,910)
	<u>3,146,808</u>	<u>2,398,926</u>
Drainage - Infrastructure Assets - At cost	313,611	249,560
Less accumulated depreciation	(23,935)	(19,426)
	<u>289,676</u>	<u>230,134</u>
Drainage - Infrastructure Assets - At valuation 30/6/97	6,176,447	6,176,447
Less accumulated depreciation	(616,924)	(513,982)
	<u>5,559,523</u>	<u>5,662,465</u>
Recreation Areas - Infrastructure Assets - At cost	1,647,873	1,337,145
Less accumulated depreciation	(169,298)	(125,602)
	<u>1,478,575</u>	<u>1,211,543</u>
Recreation Areas - Infrastructure Assets - At valuation 30/6/97	3,015,971	3,015,971
Less accumulated depreciation	(492,064)	(403,110)
	<u>2,523,907</u>	<u>2,612,861</u>
Other - Infrastructure Assets - At cost	646,539	549,557
Less accumulated depreciation	(95,886)	(73,648)
	<u>550,653</u>	<u>475,909</u>

SHIRE OF BROOME

8. Asset Information (Con't)

(a) Property Plant & Equipment By Nature And Type (Con't)

	ACTUAL 30 JUNE 2003 \$	ACTUAL 30 JUNE 2002 \$
Other - Infrastructure Assets - At valuation 30/6/97	283,793	283,793
Less accumulated depreciation	<u>(48,876)</u>	<u>(38,230)</u>
	234,917	245,563
Roads Footpaths & Bridges - Infrastructure Assets - At cost	10,463,738	7,889,047
Less accumulated depreciation	<u>(492,636)</u>	<u>(346,023)</u>
	9,971,102	7,543,024
Roads Footpaths & Bridges - Infra Assets - At valuation 30/6	39,913,298	39,913,298
Less accumulated depreciation	<u>(4,210,281)</u>	<u>(3,475,876)</u>
	35,703,017	36,437,422
Totals	80,975,819	78,752,086

Land and Building Values

All land and buildings were revalued on 30 June 1999 based on the current market value at that date by staff of Kimberley Property Valuers namely:

- Chris Milne B Bus AAPI Certified Practising Valuer, Licensed Valuer 674.
- Robert Turner B Com AAPI Certified Practising Valuer, Licensed Valuer 039055

On 3 September 2002 Council resolved: "That from 1 July 2001 Land and Buildings are brought to account using the cost basis and that the carried value of all Land and Buildings at 30 June 2001 is deemed to be cost of those Land and Buildings at 1 July 2001." The values in this report for the 2002/2003 year reflect this change in policy.

Infrastructure Revaluations

All valuations were carried out by BSD Consultants and was based on the asset's written down replacement cost using an estimate of its remaining useful life at 30 June 1997.

SHIRE OF BROOME

8. Asset Information (Con't)

8 (b) Disposal Of Assets

Total transactions

	ACTUAL 2002/2003	ACTUAL 2002/2003	ACTUAL 2002/2003
ASSET	BOOK VALUE	SALE RECEIPTS	PROFIT (LOSS)
Land & Buildings	\$	\$	\$
Actual	150,759	196,000	45,241
Budget	652,257	1,106,902	454,645
Plant & Equipment			
Actual	78,079	361,986	283,907
Budget	282,000	636,900	354,900
Furniture & Equipment			
Actual	-	-	-
Budget	-	-	-
Infrastructure			
Actual	-	-	-
Budget	-	-	-
Totals			
	Actual		
	228,838	557,986	329,148
	Budget		
	934,257	1,743,802	809,545

Note

See abnormal Items, Note 28, for losses not disclosed here.

(c) Asset Values By Function

	ACTUAL NET VALUE \$ 30 JUNE 2003	ACTUAL NET VALUE \$ 30 JUNE 2002
Governance	419	415
General Purpose Funding	-	-
Law, Order, Public Safety	309,252	430,365
Health	148,767	219,759
Education & Welfare - General	1,722,462	2,020,387
Housing (Housing is allocated to the supported function)	-	-
Community Amenities	6,864,580	7,178,735
Recreation & Culture	13,176,772	13,475,908
Transport	45,886,884	44,144,317
Economic Services	1,517,106	1,601,411
Other Property & Services	11,349,577	9,680,789
Totals	80,975,819	78,752,086

SHIRE OF BROOME

8. Asset Information (Con't)

	ACTUAL 2002/2003	ACTUAL 2001/2002
(d) Borrowing Costs Capitalised	\$	\$
No borrowing costs were capitalised.		
(e) Depreciation Expense By Asset Class	ACTUAL 2002/2003	ACTUAL 2001/2002
Depreciation expenses of assets are as follows:	\$	\$
Land & Buildings	448,395	536,810
Plant & Equipment	713,558	718,349
Furniture & Equipment	121,936	122,442
Roads, Footpaths & Bridges Infrastructure Assets	882,257	825,720
Drainage Infrastructure Assets	107,452	106,676
Recreation Areas Infrastructure Assets	132,649	125,949
Other Infrastructure Assets	32,883	30,731
Total Depreciation Expense	2,439,130	2,466,677

(f) Depreciation Expenses Allocated	ACTUAL 2002/2003	ACTUAL 2001/2002
	\$	\$
Depreciation allocated to maintenance/operating activities	0	121,147
Depreciation allocated to asset acquisition activities	0	268,183
Total Depreciation Allocated	0	389,330

Note: From 2002/2003 all plant operating costs are treated as cash.

9. Borrowings	ACTUAL	BUDGET	ACTUAL
(a) Loans From Previous Years	2002/2003	2002/2003	2001/2002
i) Law Order & Public Safety	\$	\$	\$
Loan 169 - Volunteer Sea Rescue Self Supporting - 2000/2001			
<u>Annual Information</u>			
Amount Borrowed	-	-	-
Amount Used	-	-	-
Unspent Balance	-	-	-
Principal Owing, Opening Balance	21,799	21,799	25,000
Interest and Other Charges Paid	1,260	1,260	1,473
Principal Repaid	3,414	3,413	3,201
Principal Owing	18,385	18,386	21,799
ii) Community Amenities			
Loan 119 W.A.W.A. Self Supporting - 1984/85			
<u>Annual Information</u>			
Principal Owing, Opening Balance	-	-	50,736
Interest and Other Charges Paid	-	-	10,965
Principal Repaid	-	-	50,736
Principal Owing	-	-	-

SHIRE OF BROOME

9. Borrowings (Continued)	ACTUAL	BUDGET	ACTUAL
(a) Loans From Previous Years (Con't)	2002/2003	2002/2003	2001/2002
	\$	\$	\$
Loan 166. Broome Horse Riding Club Self Supporting Loan - 1998/99			
<u>Annual Information</u>			
Principal Owing, Opening Balance	2,772	2,771	8,069
Interest and Other Charges Paid	36	37	319
Principal Repaid	2,772	2,771	5,297
Principal Owing	-	-	2,772
Loan 170 - Pistol Club Self Supporting - 2000/2001			
<u>Annual Information</u>			
Amount Borrowed	-	-	-
Amount Used	-	-	-
Unspent Balance	-	-	-
Principal Owing, Opening Balance	23,093	23,093	25,000
Interest and Other Charges Paid	1,277	1,277	1,384
Principal Repaid	2,019	2,019	1,907
Principal Owing	21,074	21,074	23,093
Loan 171 Recreation Centre (BRAC) - 2001/2002			
<u>Annual Information</u>			
Principal Owing, Opening Balance	1,063,000	1,063,000	-
Interest and Other Charges Paid	93,422	58,519	2,146
Principal Repaid	42,917	21,105	-
Principal Owing	1,020,083	1,041,895	1,063,000
iv) Economic Services			
Loan 167 Roebuck Bay Caravan Park Upgrade - 1998/99			
<u>Annual Information</u>			
Principal Owing, Opening Balance	195,532	195,532	285,239
Interest and Other Charges Paid	7,556	7,556	12,899
Principal Repaid	94,977	94,977	89,707
Principal Owing	100,555	100,555	195,532
v) Other Property And Services			
Loan 168 Administration Building - 1999/2000			
<u>Annual Information</u>			
Amount Borrowed	-	-	-
Amount Used	-	-	-
Unspent Balance	-	-	-
Principal Owing, Opening Balance	2,772,163	2,772,163	2,890,526
Interest and Other Charges Paid	216,177	216,177	224,771
Principal Repaid	127,971	127,971	118,363
Principal Owing	2,644,192	2,644,192	2,772,163

SHIRE OF BROOME

9. Borrowings (con't)

ACTUAL	BUDGET	ACTUAL
2002/2003	2002/2003	2001/2002
\$	\$	\$

(b) New Loans

i) Community Amenities

Loan 173 New Compactor & Plant Upgrade - 2002/2003

General Information

Purpose To purchase a new rubbish compactor and convert the old compactor to a dozer.

Annual Information

Amount Borrowed	\$0	\$510,000	-
-----------------	-----	-----------	---

Lender	Not taken Out	Un Specified	
--------	---------------	--------------	--

Term		5 Years	
------	--	---------	--

Annual Interest rate fixed for the term	0.00%	6.11%	-
---	-------	-------	---

Total Interest & Charges Payable	\$0	\$89,555	
----------------------------------	-----	----------	--

Amount Borrowed	-	510,000	
-----------------	---	---------	--

Amount Used	-	510,000	
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Unspent Balance	-	-	-
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Annual Information

Principal Owing, Opening Balance	-	-	-
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Interest and Other Charges Paid	-	23,350	
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Principal Repaid	-	44,375	-
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Principal Owing	-	465,625	
-----------------	---	---------	--

ii) Recreation & Culture

Loan 172 Haynes Oval Effluent Water Reticulation - 2002/2003

General Information

Purpose Effluent water reticulation of Haynes Oval

Annual Information

Amount Borrowed	\$100,000		-
-----------------	-----------	--	---

Lender	Water Corporation		
--------	-------------------	--	--

Term	4 Years		
------	---------	--	--

Annual Interest rate fixed for the term	0.00%		-
---	-------	--	---

Total Interest & Charges Payable	\$0		
----------------------------------	-----	--	--

Amount Borrowed	100,000		
-----------------	---------	--	--

Amount Used	100,000	-	
-------------	---------	---	--

Unspent Balance	-	-	-
-----------------	---	---	---

Annual Information

Principal Owing, Opening Balance	-	-	-
----------------------------------	---	---	---

Interest and Other Charges Paid	-		
---------------------------------	---	--	--

Principal Repaid	-		
------------------	---	--	--

Principal Owing	100,000	-	
-----------------	---------	---	--

Haynes Oval Facilities - 2002/2003

General Information

Purpose New clubrooms & toilets for the West Kimberley Football Association.

Annual Information

Amount Borrowed	\$0	\$100,000	-
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Lender	Not taken out	Unknown	
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Term		3 Years	
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Annual Interest rate fixed for the term		5.76%	-
---	--	-------	---

Total Interest & Charges Payable		\$10,318	
----------------------------------	--	----------	--

Amount Borrowed	-	100,000	
-----------------	---	---------	--

Amount Used	-	100,000	
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Unspent Balance	-	-	-
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SHIRE OF BROOME

9. Borrowings (con't)

(c) Self Supporting Loan Income

All repayments were funded from general purpose grants, rate service charges or other fees and charges except that from self supporting loan income identified below.

ACTUAL	BUDGET	ACTUAL
2002/2003	2002/2003	2001/2002
\$	\$	\$
Self Supporting Loan Interest Income	2,573	2,574
Self Supporting Loan Principal Income	8,203	8,203
Total Self Supporting Loan Income	10,776	10,777
		79,330

(d) Overdraft

General Information

Purpose: To allow for delays in the receipt and processing of income.

Account: Municipal Cheque Account

Year Current Limit Established: 2000/2001

Current Limit \$1,2000,000

Transactions

Opening Balance	-	-	-
Increase (Decrease)	-	-	-
Balance Owing	-	-	-

SHIRE OF BROOME

10. Payables, Provisions and Interest Bearing Liabilities	ACTUAL	ACTUAL
(a) Current	2002/2003	2001/2002
Payables and Provisions	\$	\$
<u>Accrued Expenses and Liabilities</u>		
Accrued Expenses	147,036	69,927
Prepaid Rent and Services	145,194	170,235
Accrued Wages	72,000	78,863
Accrued Interest on Loans	82,253	63,934
	<u>446,483</u>	<u>382,959</u>
<u>Employee Entitlements</u>		
Provision for Annual Leave	486,316	433,510
Provision for LSL (Current)	348,677	222,453
	<u>834,993</u>	<u>655,963</u>
<u>Sundry Creditors</u>		
Sundry Creditors	824,202	957,349
ATO Amounts Payable	127	
	<u>824,329</u>	<u>957,349</u>
<u>Overdraft</u>		
Overdraft	-	-
	<u>-</u>	<u>-</u>
Sub Total Payables and Provisions	<u>2,105,805</u>	<u>1,996,271</u>
Interest Bearing Liabilities		
<u>Loan Principal Liability</u>		
Loan Principal Liability	292,237	252,257
Sub Total Interest Bearing Liabilities	<u>292,237</u>	<u>252,257</u>
Total Current	<u>2,398,042</u>	<u>2,248,528</u>
 (b) Non Current		
Payables and Provisions		
<u>Employee Entitlements - Non Current</u>		
Provision for LSL	66,397	76,843
	<u>66,397</u>	<u>76,843</u>
<u>Other Liabilities - Non Current</u>		
Pre Paid Rent	-	-
	<u>-</u>	<u>-</u>
Sub Total Payables and Provisions	<u>66,397</u>	<u>76,843</u>
 Average Number of Full Time Time Equivalent Employee	106	
 Interest Bearing Liabilities		
<u>Loan Liability - Non Current</u>		
Loan Liability - Total	3,904,289	4,078,359
Less Current Loan Liability	(292,237)	(252,257)
Sub Total Interest Bearing Liabilities	<u>3,612,052</u>	<u>3,826,102</u>
Total Non Current	<u>3,678,449</u>	<u>3,902,945</u>

SHIRE OF BROOME

11. Reserves	ACTUAL	BUDGET	ACTUAL
(a) Cash Backed Reserves	2002/2003	2002/2003	2001/2002
Leave Reserve	\$	\$	\$
Opening Balance	234,927	234,927	89,348
Transfer from Accumulated surplus including interest	211,306	211,746	150,351
Less Transfer to Accumulated surplus	(5,948)	(55,779)	(4,772)
	<u>440,285</u>	<u>390,894</u>	<u>234,927</u>
Building			
Opening Balance	16,810	16,810	56,556
Transfer from Accumulated surplus including interest	202,817	840	2,254
Less Transfer to Accumulated surplus	-	(17,650)	(42,000)
	<u>219,627</u>	<u>-</u>	<u>16,810</u>
Equipment & Insurance Reserve			
Opening Balance	-	-	-
Transfer from Accumulated surplus including interest	4,861	4,861	-
Less Transfer to Accumulated surplus	-	-	-
	<u>4,861</u>	<u>4,861</u>	<u>-</u>
Refuse Site Reserve			
Opening Balance	-	-	-
Transfer from Accumulated surplus including interest	20,000	20,000	-
Less Transfer to Accumulated surplus	-	-	-
	<u>20,000</u>	<u>20,000</u>	<u>-</u>
Public Open Space (P.O.S.) Reserve			
Opening Balance	131,328	131,328	130,141
Transfer from Accumulated surplus including interest	41,778	6,566	5,187
Less Transfer to Accumulated surplus	(50,000)	(115,000)	(4,000)
	<u>123,106</u>	<u>22,894</u>	<u>131,328</u>
Drainage Reserve			
Opening Balance	266,274	266,273	143,950
Transfer from Accumulated surplus including interest	165,712	73,314	122,324
Less Transfer to Accumulated surplus	(55,052)	(55,000)	-
	<u>376,934</u>	<u>284,587</u>	<u>266,274</u>
Plant Reserve			
Opening Balance	599,219	599,220	359,492
Transfer from Accumulated surplus including interest	291,578	29,961	239,727
Less Transfer to Accumulated surplus	(602,944)	(629,181)	-
	<u>287,853</u>	<u>-</u>	<u>599,219</u>
Leisure Centre (BRAC) Reserve			
Opening Balance	-	-	-
Transfer from Accumulated surplus including interest	-	435,664	-
Less Transfer to Accumulated surplus	-	-	-
	<u>-</u>	<u>435,664</u>	<u>-</u>

SHIRE OF BROOME

11. Reserves (Con't)	ACTUAL	BUDGET	ACTUAL
(a) Cash Backed Reserves (Con't)	2002/2003	2002/2003	2001/2002
	\$	\$	\$
Road Reserve			
Opening Balance	253,284	253,285	217,487
Transfer from Accumulated surplus including interest	24,407	32,665	35,797
Less Transfer to Accumulated surplus	(155,440)	(192,000)	-
	<u>122,251</u>	<u>93,950</u>	<u>253,284</u>
Footpath Reserve			
Opening Balance	88,968	88,968	13,887
Transfer from Accumulated surplus including interest	4,162	24,448	84,081
Less Transfer to Accumulated surplus	-	-	(9,000)
	<u>93,130</u>	<u>113,416</u>	<u>88,968</u>
Carpark Reserve			
Opening Balance	266,286	266,286	263,535
Transfer from Accumulated surplus including interest	98,541	63,314	72,552
Less Transfer to Accumulated surplus	(80,000)	(265,814)	(69,801)
	<u>284,827</u>	<u>63,786</u>	<u>266,286</u>
Total Cash Backed Reserves	<u><u>1,972,874</u></u>	<u><u>1,430,052</u></u>	<u><u>1,857,096</u></u>

Note 5

The purposes of the reserves are as follows:

Leave Reserve - To fund leave entitlements of employees - as staff take leave.

Insurance & Equipment Reserve - To fund major equipment failures or excess on insurance claims.

Refuse Site Reserve - To fund the future cost of maintaining the refuse site in accordance with environmental guidelines.

Building Reserve - To fund building improvements, current funds are for the Kimberley Regional Offices.

Public Open Space (P.O.S.) Reserve - To fund the provision of provision of P.O.S. - progressively ongoing.

Drainage Reserve - To fund the provision of storm water drainage - progressively ongoing.

Plant Reserve - To fund the purchase of plant when required - progressively ongoing.

Leisure Centre (BRAC) Reserve - To fund the construction of a Recreation Centre.

Road Reserve - To fund the construction of roads. Typically funds are from contributions made by developers - progressively ongoing.

Footpath Reserve - To fund the construction of footpaths. Typically funds are from contributions made by developers - progressively ongoing.

Carpark Reserve - To fund the construction of carpark. Typically funds are from "cash in lieu" payments from developers - progressively ongoing.

Council would expect further transfers to be made to the Leave Reserve and on going reserves as funds are utilised.

Generally reserve fund money will be used as required for the purpose for which the reserve is established.

SHIRE OF BROOME

12. CASH FLOW INFORMATION

(a) Reconciliation Of Cash

Reconciliation of cash flows from operations with change in net equity resulting from operations.

For the purpose of this statement of cash flows cash includes cash on hand and in or at call deposits with banks or financial institutions. Cash at the end of the financial year as shown in the Statement of Financial Position is as follows:

	Note	Actual 2002/2003 \$	Budget 2002/2003 \$	Actual 2001/2002 \$
Cash/(Overdraft)	5	767,351	862,976	1,482,714
Reserve Investments	5 & 11	1,972,874	1,430,052	1,857,096
Other Restricted Cash	5	-	-	83,424
Cash at End of Year		<u>2,740,225</u>	<u>2,293,028</u>	<u>3,423,234</u>

Reconciliation Of Net Cash used in operating activities to operating result

Net Changes in assets from Operations		1,857,405	2,721,385	3,774,793
ADD				
Loss (Profit) on Sale of Assets		(329,148)	(809,545)	(77,093)
Asset Depreciation		2,439,130	2,277,859	2,198,494
Doubtful Debts Expenses		-	-	-
Decrease (Increase) in Sundry Debtors - Other		(142,251)	-	(55,664)
Decrease (Increase) in Finance & Borrowing Debtors		-	-	9,431
Decrease (Increase) in Bonds and Deposits paid		(6,220)	-	(4,506)
Increase (Decrease) in Accrued Wages		(6,863)	-	25,830
Increase (Decrease) in Accrued Interest on Loans		18,319	-	(3,572)
Decrease (Increase) in Rates Debtors		(101,298)	(40,000)	29,282
Increase (Decrease) in Prepayments to Council		(25,041)	-	110,232
Increase (Decrease) in Sundry Creditors		(133,147)	100,000	220,389
Decrease (Increase) in Stock Control		(11,563)	-	(8,206)
Increase (Decrease) in Employee Entitlements		168,584	-	(1,529)
Decrease (Increase) in Accrued Income.		11,430	-	(21,423)
Increase (Decrease) in Accrued Expenses		77,109	48,341	44,318
Non Cash Expenditure/(Income)		-	-	-
Net Cash provided by Operating Activities		<u>3,816,446</u>	<u>4,298,040</u>	<u>6,240,776</u>

b) Reconciliation of Net Cash Used to Purchase Plant Property and Equipment

Net cost of asset procurement		4,891,574	7,810,681	7,010,652
Less allocation of depreciation to Capital Works		-	(197,886)	(268,183)
Net Cash Used in Asset Acquisition		<u>4,891,574</u>	<u>7,612,795</u>	<u>6,742,469</u>

Council Overdraft Facilities

Credit Limit		1,200,000	1,200,000	1,200,000
Amount Utilised		-	-	-
Unused Facility Available		1,200,000	1,200,000	1,200,000

SHIRE OF BROOME

13 Trust - Restricted

The Council holds these funds in a custodial role. As Council has no control over these funds they are not included in the financial statements being only disclosed by way of this note and the interest allocation transactions.

	ACTUAL 2002/2003 \$	ACTUAL 2001/2002 \$
Account Movements		
Opening Balance	1,227,831	684,769
Amounts Received	1,733,151	886,256
Amounts (Paid)	(1,892,407)	(343,194)
Closing Balance	1,068,575	1,227,831

Trustee Classifications	BALANCE 30 JUNE 2002 \$	RECEIPTS 2002/2003 \$	PAYMENTS 2002/2003 \$	BALANCE 30 JUNE 2003 \$
Funds are held under the following classifications:				
Footpath Deposits	163,253	194,735	153,954	204,034
Library Deposits	4,480	8,480	6,500	6,460
Nomination Deposits	-	1,360	880	480
Other Deposits	103,529	117,411	69,952	150,988
BCITF Collections	6,880	100,357	79,721	27,516
Japanese Cemetery	16,421	605	-	17,026
Town Planning Bond Deposits	92,943	116,465	122,986	86,422
Refundable Bonds Recreation Facilities	805,083	21,546	478,715	347,914
Cash In Lieu of Parking	-	-	-	-
Road & Footpath Contributions	60,944	1,126,478	966,249	221,173
Capital Works Contributions	- 27,222	31,374	2,050	2,102
Cash In Lieu of Public Open Space	-	-	-	-
Guarantee Deposits	-	-	-	-
Builders Registration Board Levy	1,520	14,340	11,400	4,460
Totals	1,227,831	1,733,151	1,892,407	1,068,575

Note:

The purposes for which the above money is held are as follows:

Footpath Deposits - To cover the cost of repairing damage to footpath as the result of building construction.

Library Deposits - To hold funds paid as bonds on library books borrowed.

Nomination Deposits - To hold funds refundable to nominees for local Government Elections.

Other Deposits - Miscellaneous deposits and holdings.

BCITF Collections - To hold funds payable to as a BCITF Levy.

Japanese Cemetery - To hold donations to be spent in upgrading the Japanese Cemetery.

Town Planning Bond Deposits - To hold bonds paid for rezoning and similar activities.

Refundable Bonds Recreation Facilities - To hold funds payable on the return of goods borrowed or hired.

Cash In Lieu of Parking - To hold funds to be used for the provision of car parking.

Road & Footpath Contributions - To hold funds to be used for the provision of roads and footpaths.

Capital Works Contributions - To hold funds to be used for the improvement of Roebuck Bay Caavan Park

Cash In Lieu of Public Open Space - To hold funds to be used for the provision of public open space.

Guarantee Deposits - To hold funds to be used if the depositing party defaults on an agreement.

Builders Registration Board Levy - To hold funds payable to as a BRB Levy

SHIRE OF BROOME

14. Rate Setting Budget Comparisons

(a) Statement of amounts included in the rate setting statement but which have not been included in the operating statement.

	ACTUAL 2002/2003 \$	BUDGET 2002/2003 \$
<u>Non Operating Income</u>		
Transfer From Reserves	949,384	1,330,424
Proceeds Of Sale of Assets:		
Land and Buildings	196,000	1,106,902
Plant & Equipment	361,986	636,900
Furniture & Equipment	-	-
Infrastructure	-	-
New Borrowings	100,000	100,000
Unused Loan finds	-	-
Self Supporting Loan Principal Repayments	8,203	8,203
Total Non Operating Income	1,615,573	3,182,429
<u>Non Operating Expenditure</u>		
Transfer To Reserves	1,065,162	903,379
Purchase Of Assets;		
Land & Buildings	211,372	1,178,336
Plant & Equipment	1,540,632	2,680,615
Furniture & Equipment	93,119	100,550
Infrastructure	3,046,451	3,851,180
Unspent Loan Funds Transferred to Loan Bank	-	-
Self Supporting Loans Forwarded	-	-
Loan Principle Repayments	274,069	296,631
Total Non Operating Expenditure	6,230,805	9,010,691
Total	(4,615,232)	(5,828,262)

(b) Net Current Assets Surplus/(Deficit) Carried Forward

The net current assets Surplus/(Deficit) carried forward at 1 July 2002 for the purpose of the budget was 882,336

This is different from the net current assets shown in the audited financial report for the financial year to 30 June. The 2001/2002 financial report, as the result of finalisation of figures and various audit amendments, shows an Increased Surplus/(Increased Deficit - Reduction in Surplus) of 9,342

SHIRE OF BROOME

15. Rating Information - Rates Raised

RATE TYPE	Rate in \$ (Cents)	No of Prop's	Rateable Value	Rate Revenue	Interim Rates	Back Rates	Total Revenue	Budget Revenue Rate	Budget Interim Rate	Budget Back Rate	Budget Total Revenue
General Rates											
GRV - General (Residential)	7.2660	3,138	39,476,170	2,921,858	90,911	-	3,012,769	2,843,090	120,000	-	2,963,090
GRV - Commercial	8.0920	61	4,918,986	427,384	-	-	427,384	427,384	-	-	427,384
GRV - Industrial	6.8094	286	6,489,991	451,579	-	-	451,579	454,093	-	-	454,093
GRV - Chinatown	6.7396	82	6,603,930	475,332	-	-	475,332	475,332	-	-	475,332
GRV - Hotel/Motel	7.4000	6	2,036,781	162,767	-	-	162,767	170,245	-	-	170,245
GRV - Tourist Development Sites	7.4121	62	1,218,157	85,752	-	-	85,752	91,311	-	-	91,311
GRV - Tourist Accommodation	7.4621	190	5,310,233	378,099	-	-	378,099	378,099	-	-	378,099
GRV Exempt	-	413	4,045,052	-	-	-	-	-	-	-	-
UV - General (Dampier)	9.0737	20	933,758	92,725	1,171	-	93,896	92,725	500	-	93,225
UV - Mining	6.3190	8	278,304	12,240	-	-	12,240	12,240	-	-	12,240
UV - Coconut Wells	7.7023	38	8,066,347	57,153	-	-	57,153	57,153	-	-	57,153
UV - Twelve Mile	0.6436	76	7,969,013	48,901	-	-	48,901	48,901	-	-	48,901
UV - Short Stay Accommodation	2.7171	6	423,181	11,819	-	-	11,819	11,819	-	-	11,819
UV - Commercial Operations	3.3320	5	464,839	15,161	-	-	15,161	15,161	-	-	15,161
UV - Pearl Leases	1.8693	3	220,098	3,402	-	-	3,402	3,402	-	-	3,402
UV - Horticulture	1.2839	3	326,277	3,723	-	-	3,723	3,723	-	-	3,723
UV - Watte Downs	1.0334	1	148,450	1,550	-	-	1,550	1,550	-	-	1,550
UV Exempt	-	57	375,554	-	-	-	-	-	-	-	-
Sub-totals		4,455	89,305,121	5,149,645	92,082	-	5,241,727	5,086,428	120,500	-	5,206,928

Minimum Payment

Minimum Rates											
GRV - All	469	492	4,831,260	230,748	-	-	230,748	230,748	-	-	230,748
UV - All	469	55	232,442	25,795	-	-	25,795	25,795	-	-	25,795
Sub-totals		547	5,063,702	256,543	-	-	256,543	256,543	-	-	256,543
Penalties, Interest and Charges											
Non Payment Penalties							25,324	17,000			17,000
Interest Instalment & Deferred							17,091	20,200			20,200
Administration Charges							16,020	17,000			17,000
Rates Enquiry Fees							27,056	22,000			22,000
Sub-total							85,491	76,200			76,200
TOTALS		5,002	94,368,823	5,406,188	92,082	-	5,583,761	5,419,171	120,500	-	5,539,671

All rate revenue is brought to account under General Purpose Income.

SHIRE OF BROOME

16. Service Charges	ACTUAL 2002/2003 \$	BUDGET 2002/2003 \$	ACTUAL 2001/2002 \$
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The Shire Of Broome imposes no service charges.

Total Service Charges	-	-	-
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17. Information About Discounts, Incentives Concessions and Write Offs	ACTUAL 2002/2003 \$	BUDGET 2002/2003 \$	ACTUAL 2001/2002 \$
Rates Bad/Doubtful Debts Write Off	-	5,501	6,633
Sundry Bad Debts Write Offs & Provisions	39,975	35,018	36,335
Total	39,975	40,519	42,968

18. Rates - Interest Payments and Additional Charges	ACTUAL 2002/2003 \$	BUDGET 2002/2003 \$	ACTUAL 2001/2002 \$
Penalty on Rates Outstanding at the due date			
Interest Rate	11.0%	11.0%	11.0%
Interest Revenue Raised	25,324	17,000	17,003
Penalty interest is charged at the above rate on all unpaid rates from the due date.			
Instalment Option Charges			
Administration Fee for 3 instalments at \$5 per instalment.	15	15	15
Administration Fee Revenue Raised	16,020	17,000	16,695
Interest Rate	5.5%	5.5%	5.5%
Interest Rate Revenue Raised Inc Deferred	17,091	20,200	20,431
Total Revenue	58,435	54,200	54,129

The instalment plan for 2002/2003 is outlined below.

Instalment Plan - Option

By two or four equal instalments due on
 4 October 2002 plus Administration Fee and all arrears.
 29 November 2002 plus Interest.
 4 February 2003 plus Interest.
 4 April 2003 plus Interest.

The cost of the instalment plan is the once only Administration Fee, at \$5 per installment after the first instalment, and simple interest at the rate stated above calculated on the unpaid instalments.

SHIRE OF BROOME

19. Fees And Charges By Program (Excluding Rates)

	ACTUAL 2002/2003	ACTUAL 2001/2002
	\$	\$
Governance	2,765	2,975
General Purpose Funding		40
Law, Order, Public Safety	52,547	43,775
Health	28,822	31,470
Education & Welfare	14,530	10,859
Housing	-	-
Community Amenities	1,586,335	1,192,255
Recreation and Culture	483,879	448,217
Transport	5,722	10,456
Economic Services	617,374	500,206
Other Property and Services	713,137	578,849
Total	3,505,111	2,819,102

Fees and charges relating to rates are shown with the rate information.

20. Investment Interest

	ACTUAL 2002/2003	BUDGET 2002/2003	ACTUAL 2001/2002
Interest Earned on the investment of Funds By Council	\$	\$	\$
Loans To Others	2,573	2,574	14,328
Reserves Accounts	60,510	92,993	54,438
Other Accounts	142,307	107,200	74,861
Total	205,390	202,767	143,627

21. Councillor's Expenses And Fees

Expenses incurred by means of payments to councillor's or payments for their expenses to attend events, conferences and training.

	ACTUAL 2002/2003	BUDGET 2002/2003	ACTUAL 2001/2002
	\$	\$	\$
Meeting (Sitting) Fees	48,000	48,000	48,000
Presidents Meetings (Sitting) Fees	12,000	12,000	12,000
Conference & Related Travel Expenses	25,589	30,000	15,106
President's & Deputy's Allowances	10,000	10,000	10,000
Total	95,589	100,000	85,106

22. Major Land transactions

The council did not carry out any major land transactions.

23. Trading Undertakings

Council did not participate in any trading undertakings as defined by the act.

SHIRE OF BROOME

24. Capital and Leasing Commitments

As at 30 June in the financial year shown

(a) Capital Expenditure Commitments Contracted For:

	ACTUAL 2002/2003	ACTUAL 2001/2002
	\$	\$
Buildings	26,500	58,000
Infrastructure	146,414	255,475
Plant	190,661	91,031
Furniture & Equipment	4,925	11,593
Total Payable in 1 year or less	368,500	416,099

(b) Operating Lease Payments Contracted For:

Vehicles - Payable in the next year	8,393	10,043
Vehicles - Payable in the 2nd year	1,568	1,792
Vehicles - Payable in the 3rd to 5th years inclusive.	-	-
Computers - Payable in the next year	38,452	50,551
Computers - Payable in the 2nd year	9,202	21,266
Computers - Payable in the 3rd to 5th years inclusive.	-	9,202
Total	57,615	92,854

25. Contingent Liabilities

	ACTUAL 2002/2003	ACTUAL 2001/2002
	\$	\$
Shinju Matsuri Loan	27,500	55,000
Total Contingent Liabilities	27,500	55,000

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26. Financial Instruments

a) Interest Rate Risk

Councils exposure to interest rate risk, which is the risk that a financial instruments value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rate on those financial assets and financial liabilities at 30 June is as follows:

	Weighted Average Interest Rate		Floating Interest Rate		Fixed Interest Rate Within 1 Year		Fixed Interest Maturing 1 to 5 years		Fixed Interest Maturing Greater Than 5 Years	
	2002/2003	2001/2002	2002/2003	2001/2002	2002/2003	2001/2002	2002/2003	2001/2002	2002/2003	2001/2002
	%	%	\$	\$	\$	\$	\$	\$	\$	\$
At 30 June										
Financial Assets										
Cash at Bank	4.26	4.13	2,737,155	3,421,209	-	-	-	-	-	-
Term Deposits	-	-	-	-	-	-	-	-	-	-
Total Financial Assets			2,737,155	3,421,209	-	-	-	-	-	-
Financial Liabilities										
Bank Overdraft	8.45	8.20	-	-	-	-	-	-	-	-
Borrowings	7.35	7.50	-	-	100,555	2,772	118,385	195,532	3,685,349	3,880,055
Lease Liabilities	N/A	N/A	-	-	46,845	60,594	10,770	32,260	-	-
Total Financial Liabilities			-	-	147,400	63,366	129,155	227,792	3,685,349	3,880,055

b) Credit Risk Exposure

Council does not have any material credit risk exposure to any single debtor under any financial instruments entered into.

c) Disclosure

The aggregate net fair values and carry amounts of financial assets and financial liabilities are disclosed in the balance sheet and the notes to and forming part of the accounts.

SHIRE OF BROOME

27. Performance Measures

	ACTUAL 2002/2003	ACTUAL 2001/2002	ACTUAL 2000/2001
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a) Current Ratio

The current ratio is determined by dividing current assets (minus restricted assets) by the current liabilities (minus assets associated with restricted liabilities).

Current Assets	1,660,029	2,127,915	1,382,664
Current Liabilities	1,957,757	2,013,601	1,731,048
Current Ratio	0.85	1.06	0.80

b) Debt Ratio

The debt is determined by dividing the total liabilities by the total assets.

Total Liabilities	6,076,491	6,151,473	4,962,016
Total Assets	84,644,994	82,862,571	77,898,321
Debt Ratio	0.07	0.07	0.06

c) Debt Service Ratio

The current ratio is determined by dividing the debt service cost by the available operating revenue plus self supporting loan repayments minus grants specific purpose capital grants, contributions and donations.

Debt Service Cost	593,798	523,168	527,236
Available Operating Revenue	13,035,944	11,612,855	13,212,947
Debt Service Ratio	0.05	0.05	0.04

d) Rate Coverage Ratio

The rate coverage ratio is determined by dividing the net rate revenue by the operating revenue.

Net rate revenue	5,583,761	5,061,157	4,646,217
Operating Revenue	14,791,011	14,731,487	13,957,114
Rate Coverage Ratio	0.38	0.34	0.33

e) Outstanding Rates Ratio

The outstanding rates ratio is determined by dividing the rates outstanding by the rates collectable.

Rates outstanding	161,966	60,668	89,950
Rates collectable	5,644,429	5,151,107	4,797,115
Outstanding Rates Ratio	0.03	0.01	0.02

The above ratios are calculated in accordance with the definitions given in the Local Government (Financial Management) Regulations

28. Adjustments And Abnormal Items

	ACTUAL 2002/2003 \$	ACTUAL 2001/2002 \$
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Loss on Sale Of Buildings due to demolition for site redevelopment.

Total Abnormal Items

32,078

32,078