

# Shire of Broome Annual Report



For the financial year  
**2007/2008**

## Did you know...

- there are 20,000 book titles in the Broome Library and if what you're looking for is not there, the helpful Library staff will order it in for you. Call the Library on 9191 3477 or drop in.
- up to 175,000kl of effluent water is diverted from the natural environment every year to irrigate Haynes Oval and the new Broome Recreation and Aquatic Centre ovals. Fresh water comes at a cost of around \$1.50p/kl so the savings are significant, as is the benefit to our environment!
- Parks & Gardens staff can monitor all the sprinklers in our parklands and gardens and control the volume of water and frequency of watering – all from a centralised panel at the Depot!
- we use around 1000m<sup>3</sup> of mulch and 20 tonnes of turf fertiliser per year.
- In 2007/08, Environmental Health Officers conducted routine inspections of:
  - 161 Food Premises
  - 52 Public Buildings
  - 19 Caravan Parks
  - 73 Accommodation Premises
  - 11 Trading in public place licences
  - 13 Skin Penetration premises
  - 11 Hairdressing establishments and
  - 104 Public Swimming Pools
- the Shire of Broome is the only local government in WA with a fulltime Beach Inspector on staff.
- it takes 3 staff half a day, using 1 tractor, 1 ride on mower and 1 brush cutter to mow the new Broome Recreation and Aquatic Centre ovals weekly.
- there is \$140,000 up for grabs in community and event sponsorship each year. Contact the Shire on 9191 3456 to find out more.
- you can do swimming, tennis, squash, bootscooting, Tai Chi, Yoga, badminton, basketball, soccer, netball, and water polo all at Broome Recreation and Aquatic Centre .
- the Shire's Art Collection represents 30 years of acquisitions by Council from the people of Broome and forms an important role in Broome's unique history and recognising the talent of local artists.
- The Shire has implemented a strategy to promote the use of native plants – turning around our usage from 80% exotic and 20% native to 80% native and 20% exotic.

## What is the annual report

This Annual Report for 2007/2008 provides an overview of operations, activities and major projects undertaken by the Shire for the financial year. It also provides information regarding compliance with policy and legislation as required by the Local Government Act 1995 and relevant applicable regulations. The performance of the Council is assessed against the Objectives and Strategies as set out in the Shire of Broome Plan for the Future 2007-2012.

The Plan for the Future 2007 – 2012 sets out Council's Vision, Mission and Values by which Council's major projects and every day activities are assessed, managed and delivered. It provides strategic focus for elected members and the organisation and affirms its commitments to the community.

The Annual Report is received at an Annual Electors Meeting, to be held on Tuesday 3 February 2009.

### Our Vision

A Sustainable Community that is inclusive, attractive, healthy and pleasant to live in, that uses our land so as to preserve our history and environment, respects the rights and quality of our citizens and manages our future growth wisely.

### Our Mission

To provide a range of affordable and sustainable services to our community with a strong focus so that our citizens and visitors enjoy a quality lifestyle.

### Our Values Communication

Actively consult, engage and communicate with the community, internal/external customers and stakeholders.

### Respect

Always recognise and respect the individual and unique requirements of all people, cultures and groups.

### Integrity

Be honest, equitable and ethical in all business dealings and the way in which we work with residents, staff and all stakeholders.

### Transparency

Ensure there is a high level of openness and accountability in all activities.

### Courtesy

Provide courteous service and helpful solutions to customer enquiries and needs.

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# Message from the Shire President

This year the Shire of Broome has seen the continued change and evolution of the town and the outer areas with the only difference being the intensity and diversity of changes and proposed change (some by our choice and mostly by factors and events outside of direct control).

This Annual report records the fiscally responsible attitude that Council and Staff have adopted and reflects, I believe, a genuine effort to meet the challenges of a growing Shire whose issues are increased by the tyranny of distance and the external pressures being placed upon it.

It is worthy of comment that in assessing the financial position of the Shire in all but one of the financial ratios used by the Department of Local Government and Regional Development and by the WA Local Government Association the Shire of Broome is in a very strong position. This is not to say that we should take our "eye off the ball"; in fact the demands and challenges that face us call for prudent and careful stewardship of the financial position of the Shire.

The Shire and Councillors have a major job ahead this coming year with the development of a new Strategic Plan and the setting of Asset Management structures that will carry the Shire of Broome into the future.

More than ever the Shire is facing issues that will inevitably change the face of Broome. My concern is in all of the possible development that could occur in the Broome area, that the social impacts of each and every major action be properly attended to, resourced properly and taken into account by agencies other than ourselves when approvals are issued. The State and Federal Governments will be the major players in this, particularly in the Oil and Gas and Mineral Development areas but also in the delivery of Municipal Services into Indigenous Communities as called for under the Federal and State Government's Bi-Lateral Agreement.

This year the Shire celebrated its 125th birthday following gazettal of the Town on 27th November 1883.

There have been many projects achieved, persons honoured and milestones achieved in Broome this year and I congratulate them all. Broome is a dynamic place to belong to with a strong sense of community.

I personally thank all Councillors and staff of the Shire for all of their hard work during the year and also congratulate and thank members of the community for their input and support.

**Graeme Campbell, Shire President**





# Message from the Chief Executive Officer

The past year has presented significant challenges for staff and Council with ongoing growth, an increasing population in Broome and the development of new services for the Shire. The surge in land and property development and oil and gas speculation has seen an influx of workers into the Kimberley and Broome. With that comes increased resident and transient populations, all requiring services and facilities to ensure their stays – permanent or temporary – are an enjoyable and prosperous experience.

With the increased population and development boom in the Shire, housing prices and rentals have seen increases that have challenged the lifestyle of the local community. Housing affordability in the 2007/2008 financial year and beyond will continue to remain a high priority for the community and will require considered assistance from particularly the State Government in relation to its land release and valuation mechanisms.

Staff retention is a key focus for the Shire of Broome as annual turnover of staff is averaging over 30% percent; this turnover of staff does not promote good customer service or consistent service delivery to the community and more emphasis on retention strategies is required.

But it's not all doom and gloom; we welcome four new senior managers to the Executive Management Team, including myself as CEO, and a host of fresh, new staff who bring with them a wealth of experience, knowledge and a chance to introduce renewed enthusiasm to our existing dedicated workforce.

And in welcoming our new staff, I must acknowledge the toil of outgoing CEO, Ian Bodill. Ian recognised the Shire needed a new strategic direction to face the financial management challenges imposed on such a rapidly developing local government and how best to allocate funds to key Shire projects. I wish Ian all the best and thank him for his commitment.

Looking ahead into 2008/09, we will build on the experience of our new team members, the wisdom of our existing team and the needs of our community and use the opportunity to develop strategies to implement and streamline systems and processes to improve our services through good governance, accountability and equitable opportunities. And we are committed to improving our customer service and community consultation techniques.

During the year the Shire made a substantial commitment to recreation and sport in Broome. \$1.7 million was spent on the completion of Stage 2A of the BRAC Oval Development which will see sport under lights being possible in late 2008.

The importance of literacy cannot be underestimated, with just under \$700,000 spent on the Library function. This year also saw the development of the Bidyadanga Community Library supported by the Shire.

Other key initiatives included the Local Housing Strategy; a framework within which Council can guide the development of housing over the next 15 years, the implantation of the Western Australian Asset Management Improvement Program and the launch of the You're Welcome Project which ensures those with a disability are considered by the community and businesses in Broome.

As with any good team, it's the dedication and commitment of its members that makes a winning combination, and I'd like to thank all Staff and Councillors for their perseverance and loyalty over the year in review. 2008/09 is sure to be another challenge, but I'm confident we're well placed to meet the challenge head on.

**Kenn Donohoe, Chief Executive Officer**



# About Council

## Our Elected Members – Council meeting attendance

The Council of the Shire of Broome is made up of 9 elected members, or Councillors. Council elections are held in October every second year and Councillors are appointed for a 4 year term. The Shire of Broome Council consists of 9 Councillors divided into two Wards – Broome Ward and Dampier Ward.

The role of Councillors is to represent the community, provide leadership and guidance, facilitate communication between community and Council, make decisions on matters before Council, determine Council policy, govern finances and provide forward planning and evaluation of progress.

Councillor	Term Expires	Ward
Cr Graeme Campbell, Shire President	2011	Broome
Cr Chris Mitchell JP, Deputy Shire President	2011	
Cr Michael Albert	2009	
Cr Shelley Eaton	2011	
Cr Robert Lander	2011	
Cr Chris Maher	2009	
Cr Nik Wevers	2009	
Cr Elsta Foy	2011	Dampier
Cr Peter Matsumoto	2009	

## Council meeting attendance

Councillor	No. Of Meetings To Attend (OCM's/SCM's)	Attended	Non-Attendance	APOLOGY/ LOA
Cr G T Campbell	22	20		2
Cr C R Mitchell	22	21		1
Cr M L B Albert	22	18		4
Cr S E Eaton	16	16		
Cr E R M Foy	22	18		4
Cr A C Griffiths	6	4		2
Cr R J Lander	22	22		
Cr C M Maher	22	18		4
Cr P D Matsumoto	22	19		3
Cr V L Wevers	22	21		1

Note: Does not include Public Meeting (26 July 2007) or Annual Electors Meeting (13 March 2008)

# About Council

Broome Ward – Dampier Ward

## Broome Ward



**Cr Graeme Campbell**  
Shire President



**Cr Chris Mitchell JP**  
Deputy Shire President



**Cr Michael Albert**



**Cr Shelley Eaton**



**Cr Robert Lander**



**Cr Chris Maher**



**Cr Nik Wevers**

## Dampier Ward



**Cr Elsta Foy**



**Cr Peter Matsumoto**

# Broome Profile



## The Shire of Broome forms part of the Kimberley region of Western Australia.

Broome is a favourite holiday destination for visitors from all over Australia and the world. Known as the Southern gateway to the Kimberley, Broome has an extraordinary beauty and unique cultural history. White sandy beaches contrast against bright blue skies and the harsh red of the earth. It's a magnificent landscape.

The cultural diversity of Broome is immediately apparent. Broome and the Kimberley region have been home to Indigenous Australians for at least 27 thousand years prior to the arrival of Europeans. European settlement saw Broome founded as a pearling port over a hundred years ago, and now boasts a multicultural population of many nationalities lured here by the promise of finding their fortunes. Koepanger, Malay, Chinese, European and Aboriginal cultures have all blended to create a captivatingly friendly and flamboyant personality that is the heart and soul of Broome.

The Shire of Broome comprises some 56,000 square kilometres of desert, coastline and bushland. With a population of approximately 15,000, it equates to a density of .3 or an area of 3 square kilometres for every person. Compare that with the population density of the Perth Metropolitan area of 282 people per every square kilometre and the difference is staggering. Little wonder the Kimberley remains one of the last frontiers of untouched wilderness.



# Broome Profile

## Visiting Broome – Living in Broome – Working in Broome – Working for the Shire of Broome

### Visiting Broome

Tourists from all over the world flock to Broome for the total relaxation that comes with such remoteness and isolation.

Remnants of Broome's exotic pearling past are everywhere. The town's multicultural community ensures a wonderful array of gourmet tastes, colourful characters and cultural influences. Chinatown is home to some of the world's finest Pearl Showrooms along with a variety of retail outlets, most of which are open 7 days a week. Broome also houses a number of excellent galleries featuring work from renowned international and local artists and offers a unique selection of aboriginal art.

Broome has many attractions some of which include the 130 million year old dinosaur footprints at Gantheaume Point, the lively Courthouse Markets on Saturday mornings, the natural phenomenon of the Staircase to the Moon, guided tours into the history of Broome's pearling history, Willie Creek Pearl Farm – the only pearl farm in the Kimberley that is open to the public, the Broome Bird Observatory and of course, the internationally renowned Cable Beach.

With its tropical climate, multicultural community and its many natural attractions, Broome is the gateway to the Kimberley.

### Living in Broome

To live in Broome is the envy of many. It has so much more than the average town and a lifestyle to match. Once known mainly as a pearling port, Broome has grown to become a top tourist destination and base for industry.

Many people who holiday here fall in love with everything about Broome and opt for a sea change and settle in permanently, and why wouldn't you! Broome is no humble sea side-town, it boasts many excellent restaurants, education facilities, specialist shops and an abundance of outdoor activities.

### Working in Broome

The cattle and pearling industries were the main economic drivers in the past and remain viable today in the Kimberley. These industries attracted European, Japanese, Chinese and Islander settlers to the region originally.

Broome's other major industries include fishing, aquaculture, agriculture, horticulture, government services, mining and exploration. It is predicted that continued expansion of these sectors could generate more economic growth for the region and bring greater employment opportunities.

### Working for the Shire of Broome

Local Government offers diverse employment opportunities and employs staff across a wide range of disciplines at a professional and para-professional level. Most local government authorities employ:

- Town Planners
- Civil Engineers
- Administration and Secretarial Staff
- Managers
- Building Surveyors
- Rangers
- Waste Management Officers
- Health Inspectors
- Gardeners and Horticulturalists
- IT and Communications staff

Each local authority has a range of services it provides unique to its community. For example, the Shire of Broome is the only Council in the State to have a fulltime Beach Inspector on staff. Imagine a job working on the beach all day!

Career advancement is especially rapid at the Shire of Broome and professional development and further education opportunities are encouraged and supported.

For more information about employment at the Shire of Broome, visit our website at [www.broome.wa.gov.au](http://www.broome.wa.gov.au), contact Human Resources on (08) 9191 3456 or email [shire@broome.wa.gov.au](mailto:shire@broome.wa.gov.au).

# About the Shire of Broome

Our Organisation – Development Services – Engineering Services –  
Community Services – Corporate Services

The Chief Executive Officer, Kenn Donohoe is the Shire's most senior officer and provides guidance and direction to staff to ensure that Council's policies and decisions are implemented. The Chief Executive Officer works in close partnership with the Shire President and councillors to promote the Shire and to link with the community, tiers of government and the business sector.

The overall management of the Shire rests with the CEO who oversees the day to day operations whilst ensuring that Council direction is followed, governance is sound and community outcomes are achieved.

The Council has adopted a management structure of four directorates which are supported by four Directors reporting to the Chief Executive Officer. Together they manage and coordinate the operations of the Shire.

## Development Services

Development Services consists of Building, Planning and Health services within the Shire. These sections cover building maintenance, building applications, waste management and litter collection, food safe inspections, strategic and statutory planning, swimming pools and fencing, infectious disease prevention, water sampling and noise assessments – just to name a few.

## Engineering Services

The Engineering Team is responsible for most of Council's technical services in the form of the construction and maintenance of the physical infrastructure, excluding Council buildings. The team is made up of four sections; Survey, Design and Administration, Works Team and Parks and Gardens Team that between them, are responsible for roads, footpaths, drainage, car parking, street lighting, street furniture, Depot and Nursery, wastewater effluent reuse system, recreation reserves, parks and ovals, road verges, reticulation systems and bores and cemeteries.

## Community Services

The Community Services directorate is made up of specialist skilled staff in the areas of Rangers, Community Development, Libraries, Sport and Recreation, Youth and Aged, Culture and the Arts. They are also responsible for Beach Services and Sponsorship and Donations.

## Corporate Services

Corporate Services provides the administration, finance, human resources, information technology, records management, property, rates and leasing, media and promotion, customer service and asset management coordination services to Council, the community and the rest of the Shire.

Each directorate is made up of teams of dedicated staff, with specialist skills and experience who carry out the responsibilities, duties, programs and initiatives of Council.





# 2007/2008 Year in Review

Our People, Our Place, Our Prosperity





# Our People

## Events and Community Activities

"The Shire of Broome has a culturally diverse and dynamic community that is sensitive to the unique features of the land, its cultural heritage and the relationships between people. Reconciliation and an engaged, accessible community are aspirations.

Many people and organisations contribute significantly to social, cultural, environmental, sporting and service activities and infrastructure that enhance the quality of life of residents and visitors.

The Shire over the next few years will focus on supporting and working in partnership with the community and other agencies to provide relevant, quality services and infrastructure to meet the aspirations and needs of the community.

Success will be measured by how well the Shire engages with the community, and how well the Shire contributes to well-being and safety."

## Events and Community Activities

Due to its remoteness, Broome tends to be a self-sufficient community and the Shire of Broome plays an active role in supporting, developing and facilitating community projects and initiatives.

Various community festivals and events are held throughout the year with the Shire often providing in-kind and/or financial support to assist in the success of the event. The Shire's Libraries and Recreation Centres also provide many educational and fun programs specifically for children during school holidays.

The Shire of Broome is proud to support those that support the community, and are very appreciative of the assistance of the many volunteers who give up their time to help others.



### Australia Day Ceremony

Local resident, Owen "Rabbit" Pointer, and the Broome Police and Community Youth Centre were recognised with a Premier's Active Citizenship Award during Australia Day Celebrations at Town Beach on 26 January 2008.

These state-wide awards are designed to acknowledge and reward local residents and groups for their contribution to community life.

Rabbit has run the crab races at a local venue for fourteen years, raising funds for various charitable organisations in town and is known for wearing his crab hat during the crab races. Some people might be surprised to learn that Rabbit also dons an Easter Bunny outfit and Father Christmas costume for the kids in town! Rabbit is also an advocate for the disabled. Unfortunately Rabbit was out of town on Australia Day but the award was presented to him at a Council meeting in February 2008.

The Broome Police and Community Youth Centre (PCYC) was presented with the Premier's Australia Day Citizenship Award for a Community Group. The PCYC plays an important role in our community by providing activities for kids in a safe and inclusive environment which helps combat anti-social behaviour. From a Saturday Hang Out Program to holiday activities, the PCYC engages, entertains and when required, provides food for some young people in Broome whilst ensuring alternative recreation programs are available.

Rabbit and the PCYC were congratulated by Cr Campbell for "exemplifying community spirit".



# Our People

## Events and Community Activities



### Shire Thanks Broome's Volunteers with Breakfast

More than 70 community members attended the Shire of Broome's Volunteer Breakfast on 10 December 2007 at the Surf Club. Volunteers from community groups and sporting clubs enjoyed a bacon and egg breakfast cooked up by Shire Councillors and staff. The Volunteers Breakfast was sponsored by Coles and Brumby's, with support from Broome Lions Club and the Broome Surf Life Saving Club.

Councillor Nik Wevers has served up hundreds of breakfasts since the event began four years ago and thanked the volunteers for the many hours they have contributed to the community. The commitment of volunteers to the town is greatly welcomed and the Council are proud to support volunteers and show our appreciation for all the fantastic work they do.

A big THANK YOU goes out to all our Volunteers for 2007 and 2008.

### Seniors Week 2007

As part of Seniors Week 2007, seniors were treated to a free luncheon by Council on 31 October 2007 to show their appreciation and acknowledge the ongoing contribution that our Senior citizens make to our town. The luncheon is an annual event.

Also on 31 October, the Broome Public Library held a free information session for Seniors on health issues supported by the introduction of a screening program to the Kimberley, presented by the Cancer Council.

### Shinju Matsuri Festival

The Annual Shinju Matsuri Festival of the Pearl was held over 10 days during August 2007. The Shire provides financial assistance and in-kind support to the Festival, by way of providing traffic management for temporary road closures and diversions, rubbish pickups, litter collection, food stall monitoring and ensuring our town is tidy for the big event.

Council's Acquisitive Art Award is a highlight of the Shinju Festival. This year's masterpiece, entitled "Tako to Sora" (meaning Kite and Sky) was awarded to Hiromi Ashlin. The Award was presented by Mike Dunnett, the Festival Coordinator at a function at the Shire Offices, attended by some 150 art enthusiasts and Festival goers. Hiromi received a \$7,000 prize from the Shire for her artwork and the painting will be forever adored as part of Council's extensive local art collection.

The painting is currently on display in the Shire of Broome Administration building until August 2009.

### Dragon Boat Racing at the Festival

As the spring tides reach their peak, the Chinese community "dot the eyes" of the waiting dragon boats marking the beginning of the annual dragon boat race at Broome's Town Beach. The all day Shinju Matsuri Festival event sees organisations compete in Roebuck Bay and is watched by hundreds of spectators.

In 2007 the Shire of Broome entered their team "Drag'n Our Feet". While team spirit never waned and enthusiasm was high, the team failed to place, however the day was a social success for all involved, and with morale high the Shire will enter as the "Shire Sharks" in 2008.

# Our People

## Libraries

### Libraries

#### Linking Leisure and Learning at your Library

The Broome Public Library promotes equitable access to worldwide information and library resources by providing a welcoming environment and professional service. The Library is available to all members of the community and is well stocked with over 20,000 titles.

The Library also provides an inter-library loans service, remote mailing service, Internet access and computer terminals for library patrons. There is a comprehensive collection of Fiction, and Non-fiction books, Large Print books, Magazines and Newspapers, Video and Audio Cassettes, CD ROMs and a DVD Collection. Special collections include Languages Other Than English, Aboriginal Studies, Local Studies, Music Scores and Language Learning Centre.

Also at your Library are Children's Storytime for ages 3-5 every Tuesday from 10.30am (except school holidays), the first and second birthday Club morning tea every month, regular "Meet the Author Evenings", photocopying facilities, and regular exchange of books with the State Library.

Why not ask the friendly Library staff to reserve or order books of special interest to you?

#### Library Activities – Story Quilts

Women in remote communities within the Kimberley often need to travel long distances, away from their homes and families, to seek appropriate medical care when giving birth to their babies. The sadness felt by them is profound and the experience often traumatic.

Their stories were recently included in an emotive exhibit of handmade quilts, on display at the Broome Regional Library in July 2007. Each woman contributed a single square which was assembled with other squares and transformed into a touching and sensitive story represented in extraordinary works of art.



#### Buddhist Mandala

Four monks worked over a period of a week in a quiet corner of the Broome Public Library, creating a ritual design of elaborate patterns of coloured sand, called Mandala. The men were from the Gyuto Monastery, in Tibet, famous for its chanting and Mandala.

The beauty of the mandala is short-lived as tradition dictated it be offered to the ocean at Broome's Town Beach after completion. Every piece of the Mandala pattern is symbolic and created with an intense spiritual significance. The Library Mandala was a wisdom deity, which the monks believed would help a person find essential energy, eliminate anger and hatred, and bring peace.

Visitors to the Library were drawn to the Monks at work.

#### Writers Workshops

Among the many other fantastic programs the Shire of Broome library runs, in partnership with Writers WA, are the Writers Workshops aimed to help people tell their stories and build a cultural history of Broome.

It is hoped that writers' stories will be published in newspaper articles and promoted on the Shire's website so these unique stories are shared with the community.

#### Jigsaws

Jigsaws have been added to the Library collection! The collection started with just 1, but their popularity has grown so much there are now shelves and shelves of jigsaws for loan. Come in and join the community jigsaw table and partake in the fun!

# Our People

## Libraries

### Kids Holiday Fun

The Broome Regional Library offers various fun holiday programs for children. The programs take on a theme and this year the kids learned about Dangerous Kimberley Animals and Music Fun For All.

Future programming was undertaken with an exciting program being developed for 2008/09 – Ancient Egypt Pyramid Building and Hieroglyphic Drawing and Learn About Your Area during "Life in Broome".



*Teddy Bear's Picnic with Deputy Manager Library Services, Sally Eaton, May 2008*

### The BIG Book Sale

Over 20,000 discarded Library books went on sale in The Great Country Book Sale roadshow presented by the State Library of WA and the Shire of Broome in August 2007.

This event, hosted by the State Library to discard unwanted books from their ever increasing catalogue of titles saw over \$8,500 titles sold in Broome alone and made many a happy reader!



*Santa visits the Broome Library, December 2007*

### Early Literacy Programs

The Shire runs several programs – "Let's Read", "Better Beginnings" and the Birthday Clubs – to foster literacy and encourage a love of books from a young age. Book 3 of the Aussie Kids series – "Aussie 2s Like To" – was launched in partnership with Magabala Books. The Aussie Kids books are gifted to new babies born within the Shire. Book 1 ("Australian Babies") is a visual book for newborns, Book 2 ("Aussie Toddlers Can") includes a few words and the new Book 3 ("Aussie 2s Like to") introduces phrases.

The Smith Family in Victoria offered the Shire a grant after hearing about the good work our fabulous Librarians have been doing with early literacy programs. The Smith Family is a national, independent, social enterprise that supports disadvantaged Australian children to create a better future through education. The grant will supply resources over the next 3 years and the Smith Family also provided a trainer to run sessions for staff and local service agents in January 2008.

### Children's Book Week

Thanks to a successful grant application to the Children's Book Council, illustrator and author Leonie Norrington visited Broome and remote indigenous communities for Children's Book Week. Children were given a unique introduction to a writer known for her exceptional stories about the Top End.





# Our People

## Libraries - Recreation

### Opening of Bidyadanga Community Library

The Shire, through its Library Services, was proud to contribute towards the development of the Bidyadanga Community Library, which opened on 17 September 2007. Located within the Telecentre Building in the Bidyadanga Community 200km south of Broome, the Community Library provides a much needed improvement in access to books and supports the development of higher literacy levels and strengthens the ties between the two.

Broome Regional Library provided an initial loan of some 500 books and these will be exchanged on a regular basis. The Shire has provided an ongoing commitment to support and training of Bidyadanga staff as well as delivery of the interlibrary loan and exchange service.

It is hoped that ongoing funding can be sourced to provide a permanent staff member within the Community Library and a sustainable employment opportunity for a Bidyadanga Community member.



(L to R): Library Manager, Jean Indermaur, Margaret Allen, CEO of the State Library and Maureen Yanawana from Bidyadanga.

## Recreation

### Sport and Recreation in Broome

During 2007-2008, the Shire continued to be involved in assisting and strengthening relationships with local sport and recreation clubs. A Sport and Recreation Club Development Officer, Rod McGrath, was appointed through the state-wide Club Development Officers' (CDO) Scheme. This Scheme is initiated through the state government's Department of Sport and Recreation.

Aims of the CDO Scheme include assisting, supporting and developing community-based sport and recreation clubs through education, facilitation and communication.

### Assisting Our Sporting Clubs

Seminars, workshops, a forum and two sports dinners were conducted for clubs during the year which were on various topics: WA Department of Sport and Recreation funding programs seminar, two Healthway funding programs seminars, media and internet marketing seminar, sport coaches' high performance seminar, basketball coaches' seminar, sports planning workshop, finance (cashflow) workshop, sponsorship workshop, a Broome football forum, and two sports dinners involving the Bruton family: Cal, CJ and Austin.

In a unique three tiers of government partnership initiative, the Shire, with both the federal government's Small Business Field Officer, Michelle Chafin, and the state government's Department of Sport and Recreation Regional Manager, Dean Holder, a strategic and financial planning competition was conducted. Local participating clubs needed to have two representatives attend both workshops and then submit their strategic and financial planning documents. The Broome Fishing Club won the competition for the best strategic and financial plans produced by a sport and recreation club and were awarded a cheque for \$1500.

Three sporting organisations were successful in receiving grants for facility development from the WA Department of Sport and Recreation's Community Sporting and Recreation Facilities Fund (CSRFF), the Broome Bowling Club (\$90,000), the Broome Jnr/Snr Motorcross Club (\$64,050), and the Broome Speedway Club (\$82,444).



# Our People

## Recreation

### Visiting Sport Stars and Teams

With the assistance from the Department of Sport and Recreation's Champions to the Regions grants program, the Shire of Broome's Community Sponsorship Program and the North-West Expo organisation, Australian Olympic basketballer, CJ Bruton, came to Broome for a very successful visit during the period of the North-West Expo in May. He was involved in a range of activities during his time here including: visits to the North-West Expo, all four primary schools in Broome, the two high schools in Broome, the Sacred Heart Catholic School at Beagle Bay, the Police Citizens Youth Centre in Broome, ABC Radio Kimberley and the Broome Prison. His talks were inspirational to all. During his visit to Broome, his father, Cal Bruton, a National Basketball League Hall of Fame recipient and former Australian national team player, and his brother, Austin Bruton, a state basketball league representative, were also in attendance.



*Young basketballers learning to play at the Broome Basketball Association's Aussie Hoops Sunday morning clinics held at BRAC – Image courtesy Broome Advertiser*

An unexpected highlight of the year was when the NAB 150 AFL Australia-wide tour came to Broome and set-up their exhibition at St Mary's College on a Saturday morning in June which enabled the local Auskick children and coaches to be involved in this promotion of 150 years of the AFL and NAB. The tour travelled to over 110 regional and metropolitan communities throughout Australia and our thanks to the AFL, NAB and the tour organisers for including Broome on this tour. Certainly a memorable experience for all involved.

### Broome Basketball Association

The Broome Basketball Association re-established itself during this year and commenced the first-ever weekly primary school sports competitions program for a single sport in Broome. In addition, the basketball association organised – also for the first time – separate boys and girls Broome representative teams in the under 13 and 14 year groups (four teams in total) to compete during the year at the Basketball WA Country Championships held in Perth

### Physical Activity Plan

The Shire was successful with gaining a \$25,000 grant from the WA Premiers Physical Activity Taskforce in LAG 8 Round which will assist the Shire to develop a Physical Activity Plan following community consultation.

### Future Development

Several of Broome's sporting clubs were involved with the organisation and hosting of significant events for their respective sports such as North-West Championships and it is expected with the improvement in sports facilities in Broome that more opportunities for these types of events will occur in the future as with the opening in 2009 of two new sporting fields at the Broome Recreation and Aquatic Centre (BRAC). These fields are nearing completion and their availability will allow various field sports in Broome to further develop their sports and to be able to train and play on a good quality grass surface either during the day or under a superior standard of lighting.

### Lite Pace Aqua

Thanks to a \$5,000 grant from the Department of Sport & Recreation, low cost Lite Pace Aqua was introduced to the Broome Recreation and Aquatic Centre and is now available to seniors, pensioners and those suffering from a medical condition, or with a disability. The program is perfect for those with limited mobility wanting to increase their strength and fitness.

The grant has enabled BRAC to partially subsidise the classes, providing a more affordable service for participants. Three classes per week were run up to 30 June 2008.

# Our People

## Recreation

### Aqua Course

For the first time in Broome, BRAC was able to provide an Aqua Course to the community. Course participants received a qualification to teach aqua techniques correctly and safely while learning choreography to music.

With ten participants from across the North West attending, Broome now has four fully qualified staff teaching Aqua courses at BRAC.

### Inflatable Fun

The Australia Day Public Holiday provided a fun day for kids to crawl, play and slide on the new inflatable play equipment at BRAC. At the launch in January 2008, the "Marathon" and "Slippery Dip" was free for children to try to their hearts' content all day.

The Marathon is 16 metres long and for children between 6 and 13. This slippery obstacle course is a challenge for children to make their way from beginning to end without falling into the water. The Slippery Dip is suitable for kids 2 to 5.

Brightly coloured and made of similar material to that of bouncy castles, the Marathon and Slippery Dip cost a total of \$10,000 and replaced the old inflatable that had become worn with constant use. The Marathon and Slippery Dip will also be used for BRAC School holiday programs and birthday parties.

BRAC staff trialled both pieces of equipment with great success!

### BRAC Programs

BRAC ran successful School Holiday programs to the kids of Broome ages 6-12yrs.

Swim Lessons at the Aquatic Centre have provided kids of Broome with water safety and awareness skills which could potentially one day save their life. Kids learn correct swimming techniques and water confidence. The program has a 98% first time success rate and a complete 100% success rate for 2nd time round.

Starting with the Aqua Ducks, swim lessons are available for children from 4 months to 12 years of age. Classes are held throughout terms one and four and through the school holidays in January, April and October with over 150 children attending each block of lessons.

Adult swimming lessons are available on demand and are planned to continue in 2008/09.

Whether you are 8 months old or 80 years old, able bodied or challenged, there are heaps of activities to promote health, fitness and participation at your BRAC.

Did you know you could do swimming, tennis, squash, bootscooting, Tai Chi, Yoga, badminton, basketball, soccer, netball, and water polo all at your BRAC? And new programs and facilities are being planned and are starting all the time.

There is also a plan to extend the amount of time the external lights are kept on at the Skate Park so local kids have a safe place to hang out and give them more to do.



# Our People

## Community Services

### Community Services

The Shire's Community Services department has a strong focus on community inclusion. The team is focused on understanding the demographics of our district and developing strong feedback channels from the community to ensure Council are aware of community expectations and can respond accordingly.

Community connectedness through active input is important. In 2007, a Community Survey was undertaken to gauge expectation and gather feedback from residents and ratepayers. The Survey results highlighted the community's concerns about rapid growth within the region and the subsequent (and often inevitable) changing face of the town. This feedback is vital in order for the Shire to gain an understanding of what matters most to the people and enables the Shire and Council to plan, deliver or co-ordinate, appropriate and relevant programs.

#### Shire of Broome Directory

Market Creations was again appointed to produce the 2009 edition of the Shire of Broome Directory. This year the Broome Chamber of Commerce came on board as an official partner in the project.

Community benefit from the project included Market Creations providing free workshops on marketing and internet technologies in Broome as well as talking to secondary school students about careers in the industry.

The Directory is also be published online at [www.shireofbroomedirectory.com.au](http://www.shireofbroomedirectory.com.au).

#### Shire's Art Collection

The Shire's Community Development Team has undertaken the enormously important task of cataloguing, labelling and appropriately housing the Shire's valuable Art Collection.

The Collection represents 30 years of acquisitions acquired by Council from the people of Broome and forms an important role in Broome's unique history and recognising the talent of local artists.

The artworks showcase a diversity of styles and reflect the ever changing social and cultural fabric of Broome in paint, drawing, sculpture and photographs. In the past, the Collection has been inadequately stored and has been exposed to high temperatures, humidity and dust associated with the Broome climate. The Community has frequently expressed concerns about the state of the art collection and how it will be preserved for the future.

With the assistance of the Dept of Culture and the Arts, through the Community Cultural and Arts Facilities Fund (CCAFF), Community Services was successful in its application for \$5,000 grant funding to provide secure and appropriate housing of the Collection. With those funds, the Shire constructed a purpose built, dedicated art room with climate control to house the art collection and a storage rack for individual artwork ensuring it has the capacity to take further acquisitions in the future.

Artworks are rotated regularly through various displays at the Shinju Matsuri Art Awards and throughout the Shire's Offices and Council Chambers, with the remainder of the art collection now safely stored and managed.

Council expresses thanks to the Department of Culture and the Arts for supporting this project.

The next stage is to make the Art Collection more available to the community of Broome. This will include a page on the Shire's website with information about the art collection and recent award winners recognised.

Alternatively, the public is always welcome to contact the Community Services section if they wish to view the collection at the Shire Offices.

#### Community Development Strategy

The Broome community is undergoing unprecedented change in demographics and service needs. In response, the Shire's Plan For The Future 2004-2009 identified the need for a Community Development Strategy which will provide Council with a blueprint for current and future requirements. This plan is divided into four pillars being Sport and Recreation, Arts and Culture, Access and Inclusion and Social Planning.

Council endorsed the initial Project Brief for the development of the Strategy with the appointment of two Councillors and deputies to a Community Development Strategy Committee in January 2005. The Brief outlines the Shire's requirements for the development of the Strategy, including any associated plans, a proposed process and a community consultation schedule.

The results of the 2007 Community Survey were also presented to Council as a first in a series of mechanisms employed to facilitate community consultation and development. 2008/09 will see the appointment of a Community Development Officer/Cultural Planner to further develop and implement the program.



# Our People

## We're Serious About Safety - Community Inclusiveness

### We're Serious About Safety

#### On Our Roads

Several road safety initiatives were commenced in 2007 and 2008, starting with improvements at the intersection to The Boulevard on Frederick St. This will ensure pedestrian safety is not compromised with the expansion of the Boulevard. Construction of the new roundabout also commenced and is due for completion around July 2008.

Construction by Main Roads WA of the Short St roundabout also commenced with a completion date in 2009.

"Blackspot" projects are federally funded road improvement projects specifically targeting areas where road incidents and accidents occur more frequently. Submissions worth \$250,000 for Blackspot funding have been put forward for 2008/09, for work at

- Napier/Hamersley left turning lane
- Guy/Port left and right turning lanes
- Century and Cable Beach Road west roundabout



#### Roadwise

The Shire's Roadwise program is operating effectively, under the direction of the new Officer, Greg Hayes. The Roadwise Program is a Local Government and Community Road Safety program aimed at increasing community awareness, participation and involvement in road safety. Working with Local Government allows for improved local coordination of road safety education, engineering and enforcement efforts, increased awareness of road safety priorities and greater community engagement in actively addressing safety issues.

Operating within the community allows for regular forums that discuss, promote and advocate road safety and to plan, deliver and evaluate tailored local road safety projects and campaigns.

#### On Our Footpaths

Council is concerned about a number of trip hazards recently identified on its footpaths, with two significant injuries reported. Thankfully the pedestrians were not seriously hurt, but Council has introduced an inspection and maintenance program to improve conditions and reduce the likelihood of further occurrences.

#### On Our Streets

The HYPE (Helping Young People Engage) Program started in 2003 in response to large volumes of youth congregating and engaging in antisocial behaviour on the streets of Broome at night.

Youth workers patrol Broome at night by foot, responding to antisocial behaviour and providing information and transport at times. When required, feedback is given to relevant departments internally to assist with responding to youth issues. HYPE teams have been able to develop trust and relationships with our young people.

HYPE is a proactive approach, and the Shire, DCP (Department of Child Protection), the Police and the Department of Corrections are joined in a management committee funded by the Office of Crime Prevention. The Shire also contributes \$30,000 per annum towards managing the project and hosts the HYPE Coordinator within the Shire administration offices.

It's HYPE's 4th year of operation with the success of the program confirmed by a new 2 1/2 year contract with the Attorney General's Department for future funding and support.

The Program is a fantastic example of inter-agency partnership and collaboration and a real practical solution to a community concern.

### Community Inclusiveness

#### Access and Inclusion Plan

Local Governments are required to implement a plan which identifies barriers to access and proposes solutions so that people with disabilities have equal access to services and facilities. The Access and Inclusion Committee was formed to assist the Shire in meeting that requirement.



The committee is working to ensure that strategies to increase access and inclusion are incorporated into the main strategic planning process for the Shire. This year saw a change in the name from the Disability Access and Inclusion Plan to the Access and Inclusion Plan reflecting a desire for this shire to be inclusive to all. The Shire of Broome is taking a leading role in WA by incorporating access and inclusion goals into mainstream planning.

The Shire of Broome's Plan was developed in 2007 in consultation with members of the Access and Inclusion Committee, relevant stakeholders and the community at large. Consultation was undertaken via advertising in a range of mediums and through holding a series of forums for the community to come and have their say.

Plans for the period 2007-2011 not only addresses regulatory requirements but identifies concrete strategies based on the community's feedback sought from the consultation phase.



# Our People

## Community Inclusiveness – Health

The Plan outlines the following six key outcomes so that people with disabilities will have the same opportunities to access:

1. services and events
2. built infrastructure
3. communications
4. staff
5. complaints mechanisms, and
6. public consultation opportunities.

Under each outcome a strategy for improvement and specific tasks were identified in order to achieve that strategy. Timelines have been identified and the Shire is progressing with ensuring the key outcomes maintain a profile in internal processes and reporting.

A real example of an outcome is the identification of priority needs for people with disabilities within the Shire of Broome ie the lack of play equipment for children with disabilities. As a result, various options were investigated and taking feedback from the 2007 Community Survey, funding was sought for a Kid Friendly All Access Water Spray Park, providing opportunities for water fun activities for children in wheelchairs. Design concepts were developed and a preliminary location identified.

The Shire submitted three funding applications to Lotteries West for \$230,000, Variety WA for \$100,000, with Council committing \$30,000 towards the project. This represents a total combined investment of \$360,000 for the project and a fantastic opportunity to demonstrate Council's commitment to providing equitable recreational opportunities for all members of our community.

### "You're Welcome" Project

Broome businesses have collaborated with the Shire of Broome to provide clear access information for people of all ages and abilities living in and visiting the town. The Shire's own public spaces also underwent an access audit.

The access checklist included all aspects from food counter heights and wheelchair access to whether menus are in easy-to-read font.

The You're Welcome project is about businesses extending common courtesy to the wider community through removing barriers and making it safer for all users. Being an inclusive community means that business is accessible to everyone including the frail, parents with prams, the sight and hearing impaired as well as those with physical disabilities.

The Project Launch Party held earlier this year was very successful, with around 80 people turning up to give their support for the Project. The initiative has been so well received the Shire plans to publish Broome's access information on its own website, ahead of a state-wide online database which will be available later this year.

You can access the Shire's database at  
<http://www.broome.wa.gov.au/comm/ywea.htm>

## Health

### Environmental Health

Environmental Health Officers in Broome have been busy this year conducting a range of routine inspections of many businesses, including Food Premises, Public Buildings, Caravan Parks, Accommodation Premises, Trading in public place licences, Skin Penetration premises, Hairdressing establishments and Public Pools.



*Gerhard Ellhers promoting the awareness message*

### Mosquito-borne diseases

The WA Department of Health's surveillance program detected activity of Murray Valley encephalitis and Kunjin viruses in the Broome region in July/August 2007. Residents and visitors were encouraged to take sensible precautions to avoid mosquito bites, with the Shire promoting the awareness message.

### Indigenous Communities – Beagle Bay Community Day

The Health Services department continues to work with Nirrumbuk Aboriginal Corporation, assisting with the provision of Environmental Health Services within Aboriginal Communities.

As an example, the Shire's Environmental Health Officer participated in the Beagle Bay Community Day. This was a great opportunity to strengthen ties with Nirrumbuk Aboriginal Corporation. Working collaboratively, both organisations provided advice on environmental health issues such as mosquito control and safe food handling, with the Shire assisting with resources.

# Our Place

## Planning

"The Shire of Broome has an abundance of unique natural features, coastal attractions, significant streetscapes, historic precincts and a mix of old and new urban developments. The Shire is also experiencing significant growth in terms of population and enterprise.

The Shire's vision is for Broome to be a place where the natural environment, on which life depends, is maintained, whilst at the same time the built environment contributes to the economy and a quality lifestyle for all.

The Shire will work in partnership with the community and other agencies to ensure responsible and accountable management of both the natural and built environments.

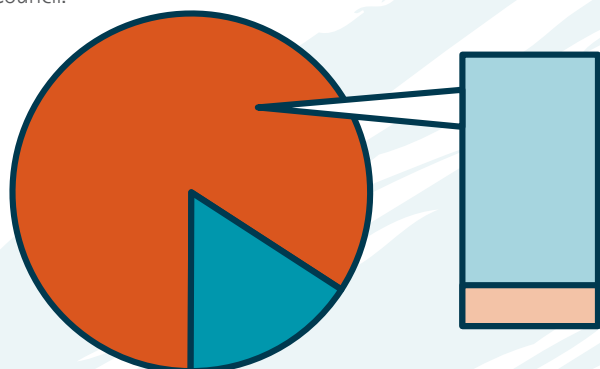
Success will be measured by how well the Shire contributes to management of the natural and built environments for future generations."

## Planning

The financial year has seen a marked slow down in development applications - reflective of the now softening national and world economy. At the same time, there has been a substantial increase in the amount of land released onto the residential market through the Roebuck Estate and Januburu land releases. This is summarised below.

	2006-07	2007-08	Overall % change
Development applications	298	214	- 29%
Subdivision referrals	116 lots	232 lots	+ 100%

Of the 214 development applications received, 84% (181) were actioned within the year. Of these, 85% were undertaken by officers exercising their delegation of authority and 15% by Council.



The type of developments that generated the most number of applications were:

Residential (incl variation of the R Codes)	76
Commercial Development	28
Industrial	27
Signs	26
Rural activities	10
Bed & Breakfast	6

There were 24 development applications within the Interim Development Order area (outside of the Township of Broome). These were for a variety of purposes from cyclone shelters to eco based tourist facilities.

This year also saw a 450% increase in the number of scheme amendments initiated from the previous year (18 compared with 4).

Strategic planning work during the year included the amendment of the Januburu Development Plan to incorporate Stage Four and work continued on progressing the Airport Development Plan, Millington Road Development Plan and Local Tourism Planning Strategy. Substantial progress was made to complete the Local Housing Strategy and this will proceed to consultation in 2008-09.

### Managing Our Assets For The Future

#### WAAMI Program

Council and the Shire have embarked on a significant program of improving asset management through participation in the Western Australian Asset Management Improvement (WAAMI) Program. The Program is delivered through the WA Local Government Association (WALGA) and is currently being rolled-out to local governments all over the State.

The Program assists Council in better managing their infrastructure assets, through understanding key asset management principles. Outcomes of the Program are improved Shire data, better service delivery and the opportunity to better plan for new and manage existing assets through a "whole of life" view.

The Program will evolve over a 2 year period with staff throughout the organisation being involved.

#### Ongoing Building Maintenance

This year has seen our Building Maintenance Team consolidating the asset registers and records and implementing a program of regular, preventative maintenance activities. The WAAMI Program has raised the profile of the importance of caring for Council's building assets on a network level, and provided guidance to establishing a program to enable staff to streamline its activities and improve the performance of its buildings assets.

Shire staff worked closely with consultants to undertake building condition assessments for all of its building assets. This audit highlighted activities which can be better managed collectively, providing opportunities for economies of scale when sourcing and employing maintenance and service contractors.

#### Building Assets

The Shire currently leases properties to over forty businesses or organisations within Shire boundaries. A capital works and maintenance schedule ensures these assets are maintained.

Highlights for capital works completed in 07/08 for Shire occupied, community structures and leased properties are:

- Lotteries House – partial upgrade to airconditioning systems : \$12,000, new enclosure over fire water booster pump : \$18,000
- BOSCCA – external and internal repainting : \$10,000
- Historical Museum – upgraded airconditioning in main building : \$18,000
- Shire Administration Offices – upgrade to toilets for disability access : \$7,000

- Upgrades/improvements to roof sheeting, repainting of Library (Wackett) Gazebo : \$15,000
- Old Shire Offices – installed new airconditioning in Conference Room : \$18,000, partial roof replacement : \$37,000
- Gantheaume Point Rotunda – replaced roof sheeting and structural roof beams : \$29,000
- Depot – Renovation of new staff lunchroom facilities to cater for staff in wet season and other additional building works : \$20,000

Planning was undertaken for next financial year as follows:

Capital Works programmed for 08/09

- Lotteries House – partial upgrade to airconditioning systems : \$12,000, renew fire hydrant storage tank : \$120,000, security screening on all doors : \$15,000
- KRO Buildings – renew power supply by upgrading sub-mains cable to both buildings : \$70,000, renew airconditioning in stage 2 building : \$270,000
- BOSCCA – repairs to main gate and fencing, install new grass, install/replace shade sails, pave new undercover eating area : \$15,000
- Surf Club – some external painting : \$10,000
- Visitors Centre – install security mesh : \$15,000
- Old Shire Building – install emergency lighting and renew existing electrics and lighting : \$35,000, completion of airconditioning upgrades : \$75,000
- Shire Administration Offices – creation of additional office space and refit : \$30,000
- Historical Museum – modifications to existing toilet for disabled access and usage : \$28,000
- Bowling Club – replace 3 light towers : \$24,000

# Our Place

## Managing Our Assets For The Future

### Looking After Our Broome Recreation and Aquatic Centre

In partnership with the building department at the Shire, the Broome Recreation and Aquatic Centre (BRAC) have scheduled maintenance jobs throughout the centre to maintain and protect the multi-million dollar facility.

This preventative maintenance ensures checks or repairs occur before extensive labour or replacement is required. Scheduled maintenance now consists of air-conditioning checks, all alarm systems including smoke, fire and security alarms, automatic doors, termite inspections, emergency equipment testing, roller door servicing and pressure cleaning including the skate park.

Other big improvements at Broome Recreation and Aquatic Centre this year include:-

- Male and female poolside change room showers retiled and new taps fitted : \$10,000
- Shutters to the kiosk and back bar areas were fitted : \$8,000
- Removal of unused and unserviceable BBQ and partial replacement of paving around pool and address drainage concerns adjacent grandstand : \$12,000

Future planning for 2008/09 will see the following:-

- \$30,000 budgeted to enhance security measures and to bring the facility up to the appropriate cyclone standard
- \$140,000 budgeted to replace wire fencing surrounding the pool area with heavy duty, higher, wrought iron fencing
- \$15,000 budgeted to provide improvements to the existing utilities shed to enable better access to goods and provide a separate, more appropriate housing for pool chemicals out of direct sunlight
- \$35,000 for renovations to the customer service/kiosk area to combine the two services, reducing the need for additional service staff
- \$12,000 for completion of pavement repairs poolside
- \$30,000 for repairs to leaking stadium roof. Monitoring will be done over the Wet Season
- \$16,000 (and possible additional funds) to repair wiring of tennis and basketball/netball courts due to damage by birds, and replace bulbs

### Break-Ins at Broome Recreation and Aquatic Centre

It is disappointing that several instances of vandalism have occurred in the year. Chairs, tables, rubbish bins and playground equipment have been thrown into the pool, backstroke flags were ripped and the pool cover torn. Debris in the water caused damage to the automatic water cleaner.

Vandals also broke into the main building and smashed the trophy cabinet. Burglars were disturbed so thankfully nothing was stolen. Vandals also gained access through the perimeter fence mesh and the Shire is looking at improving security measures in an attempt to deter break-ins. Funds have been identified for inclusion in the 08/09 budget.

Vandalism is senseless and frustrating for staff and the public and the inconvenience to the Broome community is immeasurable. The combined and conscientious effort of Broome Recreation and Aquatic Centre staff to minimise the disruption to services at the Centre is acknowledged.

Well done Broome Recreation and Aquatic Centre team!



# Our Place

## Managing Our Assets For The Future

### Capital Works

Council adopts a program of capital works for the ensuing 5 years which identifies major capital programs, including:

- Boating Facilities
- Bus Facilities
- Carparks
- Drainage
- Footpaths
- Heavy Equipment replacement
- Parks and Gardens development
- Cemeteries
- Road construction (urban and rural)
- Street lighting

Major roadwork projects are determined through comprehensive traffic counting process, or specific needs may be identified through safety audits or State and Federal Government programs. Projects are prioritised and included within a rolling 5 year program of works.

This year we've completed or commenced:

- an upgrade to the boat ramp at town beach – this was a difficult job logistically as the large tidal movements had to be considered and worked around. To overcome this, the ramp was pre-made offsite and lowered in by crane. The project took up to 10 workers in any one day over the period of 1 week.
- Completing sealing of all but 89.9 kilometres of the Cape Leveque Road and sealing 2 kilometres of the Bidyadanga Road. Remote road works projects such as these require a team of Works staff to set up a bush camp.
- The construction and sealing of 1.6 kilometres of the McGuigan Road

### Cyclone and Emergency Welfare Centre

Council, the Federal Government and FESA have joined forces and provided around \$300,000 in funding to create a Cyclone and Emergency Welfare Centre within Broome, for the safe housing of community members in need at the time of a cyclone event, utilising the BRAC building.

The funds have enabled the Shire to undertake a structural assessment of the building, install cyclone rated motorised roller-shutters on the windows, install a backup emergency generator, purchase carpet squares for the floor and construct an equipment storage room. The Project commenced in 2006/07 and while progress has been delayed due to difficulties in sourcing contractors, it is hoped it will be finished by June 2009.

### Tramline from Town Beach to Chinatown

The Tramline Working Group was formed and convened to investigate the construction of a replica of the historical tramway link between Chinatown and Town Beach.

### Old CWA Hall relocation

With the assistance of a grant received by the Museum, the old CWA Hall has been successfully relocated and renovated by the Shire of Broome.



*Old CWA Hall Newly Relocated*

# Our Place

## Managing Our Assets For The Future

### Visible House Numbering for Residential Broome

As a result of meetings between the Shire, Police and Department of Correctional Services, a supervised team of 8 provided the labour and the Shire provided the materials for the visible house numbering project. To ensure visibility at night, the numbers were stencilled on a reflective yellow against a black background on kerbs directly in front of houses.

Frustrated at not being able to easily locate house numbers when called out to assist, Broome Police approached the Shire of Broome to investigate identifying houses with a visible number. As well as assisting emergency services such as St John's Ambulance and FESA, house numbers help businesses such as taxi drivers, as well as the community in locating their destination more easily.

It was an enormous job and Council appreciates the Department of Correctional Services working with us to provide this service free to the community.

### New BRAC Ovals

About 50,000m<sup>2</sup> of new turf and numerous trees were planted to create two new grassed ovals adjacent BRAC this year.

Grass was sourced from other ovals and parks around town using lawn stock from the Shire's annual verti-cutting program – representing a significant cost saving to the Shire.

All that's left now is to bring the fields up to playing standard by making them level, nurturing to ensure good lawn coverage, raising/lowering of sprinklers to the right height, resitting of all the valve boxes to the right height and a lot of TLC!

Our whole Parks & Gardens team worked on the project over a very industrious 3 month period, with up to 15 staff working on it at any one time. Every team member contributed, providing an opportunity for many to learn new technical and team-building skills.

### Tennis Courts

The tennis courts this year were rejuvenated and air-rated at a cost of \$15,000 including the removal of excess sand and dirt build-up through the use of specialised, industrial vacuuming techniques for this purpose.

A contractor was needed from Perth due to the specialised nature.

The Tennis Courts now have a better playing surface and provide greater safety to players. Doing this regularly protects the surface and long life of the courts for the community.

### Pool Blankets

BRAC has joined a long list of recreation centres using pool blankets overnight to increase the comfort of the pool for their patrons. Purchased for \$45,000 and delivered in August 2007, the three blankets cover 90% of the pool. The blankets provide protection from debris falling into the pool and also prevent evaporation loss which will help reduce water and chemical costs. Using an automated system, BRAC managers and lifeguards have been fully trained to setup and remove the pool blankets.

## Our Environment

### Motor Vehicles on Cable Beach

Over the past 12 months the Cable Beach Motor Vehicle Management Advisory Committee have considered a range of issues in relation to the usage of motor vehicles on Cable Beach, including environmental and cultural values, public safety, and the social and economic impacts of vehicles on the beach.

Written comments were received from the community with a survey undertaken on Cable Beach. Further ongoing discussions are planned with Rububi and the Coastal Park Management Committee and other major stakeholders to address the issue.

### Cyclone Season

Preparation for the oncoming cyclone season commences each November when the Depot crew undertake the annual town clean-up and hard waste collection. The collection runs for approximately 3 weeks and residents are encouraged to put discarded hard waste items on their front verge for pickup. While green waste is not included in the pickup for most, pensioners are able to place any discarded items out. Depot staff endeavour to recycle what they can, separating white goods and computer equipment and selecting the most appropriate recycling method.

### Weeds of Broome Brochure

The Shire has produced and published a Weeds of Broome brochure to raise awareness for control of nuisance plants. Council is also investigating a new Weed Control Policy which should be ready for release in 2008/09.

### Parks and Gardens

The new Reconciliation Park is being developed adjacent to the Broome Visitor Centre.

The Park has been progressed by the Shire in consultation with traditional owners. The concept captures the spirit of goodwill experienced in the working relationship between Rubibi and the Shire, the negotiations for Native Title in the Broome area, and the Native Title decision itself.

The Shire recognises the significance and historic importance of reconciliation and believes the Reconciliation Park will promote the cultural richness of Broome. The Park is due for completion in 2009.

We've also:

- planted around 30 new street trees at Conti Park
- planted trees at Cable Beach
- implemented a strategy to promote the use of native plants – turning around our usage from 80% exotic and 20% native to 80% native and 20% exotic
- assisted events by erecting fences, putting banners up, mowing parks and verges and ensuring our town is clean and presentable
- completed our annual verti-cutting, street tree pruning, roundabout mulching and replanting programs
- spent a great deal of time maintaining our historical cemeteries by fixing headstones, repairing fencing and installing balustrading



*Work continues at the Pioneer Cemetery*



# Our Prosperity

## Town Planning Scheme review – Planning for the Future

"Over the past 10 years the Shire of Broome has grown significantly in terms of its population and economy. This growth has been predominantly in tourism and government services which in turn has promoted the development of many small business enterprises. It is predicted that the economy of Broome will continue to grow in these areas as well as in the area of providing services to the resources (gas, minerals) industries.

The Shire will work with the community and other agencies to encourage appropriate investment and business development to ensure a diverse economic base from which all members of the community may benefit.

The Shire will ensure that its own organisational growth and development is such that the Shire can deliver efficient and effective services and infrastructure that underpin the prosperity of the community.

Success will be measured by how well the Shire contributes to sustainable economic growth and by how efficiently and effectively it delivers Municipal services and infrastructure that meet community needs."

### Town Planning Scheme review

This year saw the review of the component strategies of Town Planning Scheme No 5 (TPS5). The Local Commercial Strategy has been completed, the Local Housing Strategy was advertised for public comment and the Local Tourism Planning Strategy is on its first draft.

When complete, these strategies will become part of a Local Planning Strategy, which sets out the philosophy and direction of the Town Planning Scheme. The Local Planning Strategy is expected to be out for public comment towards the end of the 2008/09 year and community submissions are welcomed and encouraged.

The overall review of TPS5 will be commenced in 2009/10.

### Planning for the Future

#### Performing Arts Centre

In January 2008, the Council adopted a recommendation to appoint a project officer for the planned Performing Arts Centre in light of a \$5 million State Government grant.

The Project Officer – Broome Performing Arts Centre commenced in March 2008 with a brief to research and progress the establishment of a Performing Arts Centre in Broome. To date, concept reports have established what can be achieved within budget. Next year will see the execution of a project plan which will produce the underpinning strategies and milestones with a view to construction commencing in 2009.

#### Future Relocation of Broome Airport

For a number of years the Shire of Broome has been in negotiations with the Broome International Airport (a privately owned company) to identify land within the region for the Airport's possible relocation.

Whilst the facility is not Council owned, the importance of its relocation is central to the town structure, traffic movement and future development of Broome.

Discussions have been held with Broome International Airport to prepare a development plan for the existing airport area. Recognising that the Airport is unable to move in the short term, this plan will govern the continued development and operation of the airport as a working entity.

# Our Prosperity

## Planning for the Future – Major Commercial Developments



### New Corporate Branding

The new Shire look was unveiled this year, following a 3 month public consultation period that included workshops and a call for public submissions.

The visual corporate identity is incorporated into every service Council provides – it symbolises Council's "brand", its commitment to quality and continuous improvement. Given that Council is an accountable, regional authority with a high community profile, identity and its recognition is paramount.

It provides a positive, recognisable corporate image that communicates and promotes the activities and services of the Shire, and represents the community in a positive, consistent and professional way, whilst pulling together Broome's distinguishing features in a single image.

The horizontal ripples of the design imply growth and progress with pindan meeting the white of the sand and the turquoise of the ocean.

With the redesigning of the logo, a style manual has been developed that provides templates for all graphic works including stationery, signs, uniforms, advertisements, displays, brochures, decals for vehicle and plant and a direction on corporate messages.

The new branding is gradually filtering through in the Shire's stationery and publications.

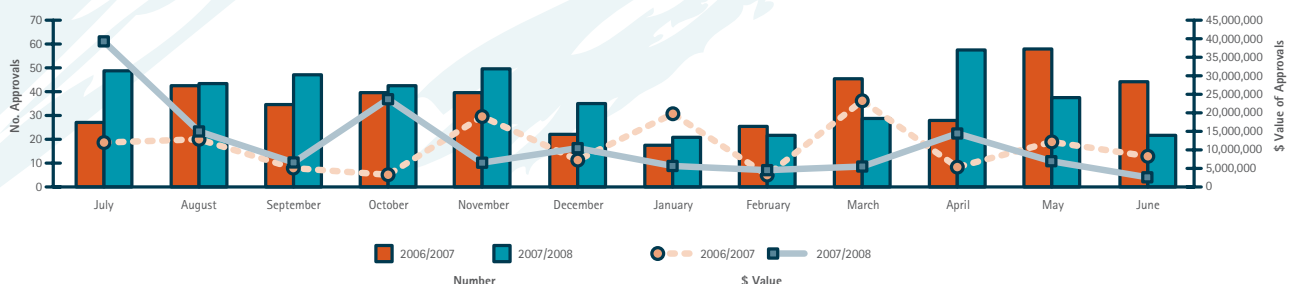
The Shire's website has also been redesigned to incorporate the new branding with the IT team making improvements in functionality and enhancing the websites aesthetic appeal. The site is now brand friendly, more attractive and a lot easier to use!

### Major Commercial Developments

Several major redevelopments were approved by Council this year, including

- Pearl Resort
- Bonton Resort
- Redevelopment of Palm Grove
- Millington Road Development Plan
- Redevelopment of the Mercure
- Redevelopment of the Tropicana
- Redevelopment of the Police Station, Hospital
- Improvements to the Prison
- Januburu subdivision
- Amendment 42 – future residential area north of Gubinge Road
- New Wastewater Treatment Plant on Crab Creek Road
- 3 Proposals for rezoning of recreation reserves in Kerr St, Dakas St and McMahon Oval
- Dickson St Aged Person development

There were 458 building licence applications dealt with this year: a 7% increase on last year's total. There are 11 classes of applications and, while the number of applications in each class remained constant or decreased compared with last year, the most notable change was that of Single Dwelling construction applications, which increased by 27%.



# Our Prosperity

## Onshore amenities for boat ramps – Organisational Streamlining – Waste Management

### Onshore amenities for boat ramps

Council applied and were successful in an application through the Recreation Boating Facilities Scheme. \$50,000 was provided for the planning and design of new onshore facilities for boat ramps including toilets, showers, shelters and BBQ's, wash down facilities, engine flushing facilities, better lighting and water provision.

A further application for capital works funding will be made in January 2009.

### Organisational Streamlining

A few of the things we've been doing in-house this year, to make ourselves more efficient and productive ...

#### Depot

Depot Storeroom staff introduced improvements to stock inventory systems this year to better track and manage incoming and outgoing materials and consumables.

#### Health

The Health Services team have developed and reviewed both the Operation of Overflow Caravan Park Policy and the Approval to Camp for an Approved Period of Time in Residential, Rural, Industrial, Light Industrial and Recreational Areas Policy.

#### Funding

All community funding programs have now been consolidated into one program. This covers funding for community events and sponsorship for other activities.

The Sponsorship application process is being streamlined and will be easier to use, more concise and less onerous. The Events funding process is a little more complex, but will be up and running in 2008/09 and will enable the Shire to better track and manage its contributions.

Event application forms, guidelines and the policy can now be downloaded from the Shire's website [www.broome.wa.gov.au](http://www.broome.wa.gov.au)

### Waste Management

#### What Goes On At The Waste Management Facility?

While we all grew up calling it the "Tip", the official term is the Shire of Broome Waste Management Facility, and it is here that household and commercial refuse that is not recycled but laid to rest.

The Health Services team manages the activities at the Facility, ensuring staff levels are maintained to keep the facility operating 7 days a week, ensuring compliance with strict Department of Environment licence conditions and ensuring waste is stored and disposed of appropriately so that our town remains healthy.

To keep the facility running efficiently, some infrastructure improvements were completed this year that included a new on-site office, new fencing along the southern boundary, netting for the capture of wind blown litter, directional signage and fencing for the car impound yard.

We must also be thinking about our future.

This year the Shire submitted two major funding applications in relation to waste management:

1. Application through the Zero Waste Plan Development Scheme
2. Application through the National Packaging Covenant



# Our Prosperity

## Waste Management



*L to R: Joshua Cook, Joseph Samit, Marcus Ter-Maar*

### Zero Waste Plan

The State's vision of Towards Zero Waste is in order to protect human health and the environment.

The Shires of Broome, Derby/West Kimberley and Halls Creek are working on a regional Zero Waste Plan to identify strategies and actions that the three Shires can implement to improve waste management practices consistent with the State's vision.

It is planned to develop overall and regional objectives in 2008/09.

### The National Packaging Covenant (NPC)

The Covenant is a voluntary initiative, by Government and Industry, to reduce the environmental effects of packaging on the environment, conserve resources through better design and production processes and facilitate the re-use and recycling of used packaging materials.

If the funding application is successful, the Shire will sign the Covenant and commit to certain responsibilities which contribute to achieving the Covenant performance goals. A Waste and Recycling Community Education Program will also be implemented.

### Litter (The Orange Bag Litter Prevention program)

It's a big problem...and so big in the Shire of Broome that there is a whole team of staff dedicated to the task of picking up litter and maintaining our public bins!

They are also the good folk who maintain and routinely clean our public toilets.

If you want to help the Crew, join the Litter Prevention Program by collecting an orange bag from the Shire, fill it with litter and attach your name. It will be collected from the road side and you will receive \$2.50 per bag for your efforts.

### E-Waste Recycling

November 2007 saw the Shire, Best Kimberley Computing, Broome Telecentre and Kimberley Waste putting their collective heads together to come up with a solution to enable Broome residents and businesses to recycle E-Waste. A free sausage sizzle was held on the Civic Centre lawn to launch this new initiative.

E-Waste includes such items as old televisions, desktop computers, laptops, monitors, computer accessories, printers, scanners and fax machines.

From 1 December 2007, designated drop off points at the Broome Waste Management Facility, Best Kimberley Computing and the Broome Telecentre were up and running, with the E-Waste collected and then transported to Perth by PMG Refiners Pty Ltd. When manually dismantled, 99% of the electronic parts are recycled.

Separated metals are recycled and made into reinforcement rods and cars, plastics recycled into wheelie bins and hard hats, copper into pipes and glass into road slag base.

# Our Prosperity

## Waste Management – Employment in Broome

### drumMuster

The Shire has again participated in the drumMuster program, providing recycling for plastic containers that have contained fertilisers and cannot be recycled using usual methods.

In its inaugural year, the program saw some 1,000 containers recycled – we hope for more in the coming years.

### Mobile Muster

A media campaign was run by the Shire to encourage participation in the Mobile Muster, the official recycling program of the mobile phone industry with the overall aim of preventing mobile phones ending up in landfill.

The program collects and recycles mobile phone handsets, batteries and accessories from a network of over 2000 mobile phone retailers, local councils, government agencies and business' drop off points across Australia.

This year, the good people of Broome recycled 67 phone handsets and 28 phone chargers. Keep them coming in for next year's tally!



Stacey Wyett, Environmental Health Officer at the Mobile Muster

## Employment in Broome

### WA Careers Expo

Human Resources staff represented the Shire at the 2 day WA Careers Expo combining with 2 other Kimberley Local Government Authorities, held in Perth in April 2008. There were over 10,000 secondary and tertiary students who attended the Expo who learned about the career opportunities in the Kimberley.

### North West Expo

Career promotion initiatives continued at the 2008 North West Expo in May 2008. Staff from different Shire departments volunteered their time to speak about employment and careers at the Shire. Staff engaged with attendees and handed out balloons, career brochures and information about community volunteering opportunities with the Bush Fire Brigade.

Our fantastic team from the Depot Nursery again enticed the crowd, handing out 3000 free native seedlings for street planting. This program has been very popular with the community with people coming back and talking to Parks and Gardens staff every year and letting them know how their plants are growing. Seedlings are grown up to a year in advance, with a lot of nurturing and care from our dedicated Nursery staff.

This year a new Street Verge Natives Policy was introduced which enshrines Council's commitment to the use of indigenous native species ahead of exotic species. The mix of native to exotic was as low as 20/80, but in the last two years has seen a dramatic turn-around of 80% native to 20% exotic, through the solid commitment and passion of our Horticulturalists and enthusiastic Nursery Team.

### Local Community Partnership

For the third consecutive year, Shire staff participated in the Local Community Partnership (LCP) which seeks to promote, encourage and facilitate employment opportunities between students and local businesses. The LCP's membership includes representatives from each of the local high schools, training providers and local employers.

During the NW Expo, and as part of the LCP, the Shire participated in a "Career Speed Dating" session arranged by Kimberley Group Training (KGT). Together with five other key employers in Broome (coming from the areas of Hospitality and Tourism, Trade related and Health and Community), Shire staff spoke to approximately 35 students from Broome Senior High School, St Mary's High School and One Arm Point School about possible careers with the Shire.

The information provided was well received by students and they commented that they were surprised at the number of professional and qualified job opportunities available at the Shire.

# Our Prosperity

## Employment in Broome – Employment At The Shire

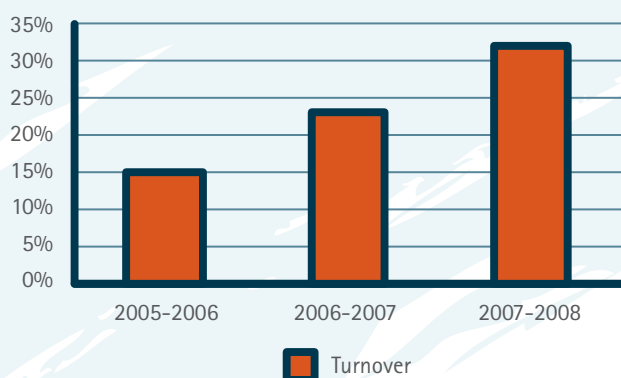
Due to the success of this pilot, the NW Expo, in conjunction with KGT, wishes to expand this idea for next year's Expo. Due to the overwhelming response from employers in town wishing to participate, it will be a whole Student Careers Day, instead of only a morning.

High Schools have shown great interest in further career information sessions in 2008/09 where the Shire can showcase the diverse range of career opportunities that local government offers and the benefits of working in such a varied industry.

### Employment At The Shire

Staff retention in Broome is always a challenge. The cost of housing and the financial opportunities of the mining industry make it difficult for many businesses and organisations to attract staff and then retain them; the Shire is no different.

The 2007-08 year saw an increase in permanent staff turnover from 23% to 32% at the Shire. Permanent staff turnover has doubled over the past 3 years – from 15% in 05/06 to 32% in 07/08. On average over the past 3 years, the Shire has lost 50% of total staff and an average of 23% of permanent staff. While the reasons are many, the result is the same – good staff are lost and with them the skills and experience they gained during their tenure.



Recognising the importance of attracting the right people and keeping them, the Shire is currently implementing a strategic Human Resource Plan. As part of this plan, the Shire proactively promotes the benefits of working for Local Government and constantly strives to ensure a positive work environment is available to all. New initiatives, such as Salary Sacrificing, have been introduced in the 07/08 year, to maximise the benefits received by staff.

The Shire of Broome offers diverse employment opportunities and employs staff across a wide range of disciplines. Adhering to all EEO principals, the Shire commits to offering positions to the most suitable applicant.

### Equal Employment Opportunities

The Recruitment and Selection of Staff at the Shire of Broome is designed to maximise the opportunity for successful recruitment outcomes in a fair, open and equitable manner.

With this Directive the Shire of Broome aims to achieve the following;

- A fair, open and equitable process without bias, nepotism or discrimination;
- Individual merit; ie the appointment of the most suitable and available candidate based on job related skills; and
- A commitment to the development of its existing staff.

Innovative employment programs have been adopted to assist individuals re-enter the labour market and the Shire empowers employees through the provision of training.

Apprenticeships and traineeships are encouraged with five staff employed under these programs in the areas of horticulture, mechanical, administration and municipal works.

### Health and Safety

To ensure compliance with Occupational Health and Safety requirements, staff attend appropriate training. This year saw the OSH Committee adopt Key Performance Indicators and a measurement tool to better understand and measure the safety performance of the organisation.

The Shire of Broome has a Staff Recognition Scheme which is run quarterly and aims to recognise staff under the categories of Outstanding Employees, Awards of Excellence or general Recognition Awards. The aim of the scheme is to encourage employees to get to know one another across different departments and to reward staff for performance above and beyond the normal requirements.



# Our Prosperity

## Professional Development

### Professional Development

While the whole local government industry is experiencing difficulties in attracting and retaining staff, it is essential for the Shire to maximise its productivity and improve staff retention rates. One strategy employed to achieve both of these is to identify staff training opportunities.

Training provides staff with the chance to learn additional skills and experience to develop and grow by working collaboratively with staff in other departments. Organisationally, it improves efficiency and gives the Shire the opportunity to make staff feel appreciated and challenged and less likely to change jobs due to boredom, lack of recognition or limited growth opportunities.

Staff attended numerous training sessions throughout the year including:

- Attendance at the IFEH 10th World Congress on Environmental Health
- Equal Opportunity
- First Aid
- Mosquito Management
- Occupational Health and Safety
- 4WD Training
- Manual Handling
- Asset Management
- Sun Smart Program
- Cultural Awareness
- Addressing Aggressive Behaviours
- Refresher training on internal IT programs
- Communication, Team Work and Leadership

There are also training programs specifically run for Councillors, with Councillors attending training in topics such as:

- Function and Processes Undertaken of an Elected Member
- Ethics and Code of Conduct
- Meetings within Local Government
- Decision Making
- Financial Management
- Scope of an Elected Member
- Boundaries of an Elected Member
- Policy Development
- Land Use Planning
- Community Consultation and Participation
- Legal Responsibilities
- Strategic Planning
- Sustainable Asset Management

Due to Council elections occurring in October 2007, one Elected Member became a first time Councillor this year and one Councillor was elected for a full term after being elected in a bi-election in April 2007. "Getting Started" training is a requirement for new Councillors and our new Councillors Cr Robert Lander and Cr Shelley Eaton attended training in November 2007.

# 2007/2008 Financial Statements



# Annual Financial Statements

	Original (Adopted) Budget to 30/6/2008		YTD Actual to 30/6/2008		% Of Original Budget Used	
	Income	Expenses	Income	Expenses	Income	Expenses
<b>GOVERNANCE</b>						
<b>Operating</b>						
Council Member Activities	4,000	735,679	7,940	689,236	198.51%	93.69%
Corporate Governance Et Support	353,888	303,388	458,559	487,794	129.58%	160.78%
Other Governance Activities	8,200	766,101	69,018	681,686	841.69%	88.98%
<b>Total</b>	<b>366,088</b>	<b>1,805,168</b>	<b>535,518</b>	<b>1,858,716</b>	<b>146.28%</b>	<b>102.97%</b>
<b>Capital</b>						
Council Member Activities	0	0	0	0	No Bud	No Bud
Corporate Governance Et Support	70,000	543,681	6,300	706,859	9.00%	130.01%
Other Governance Activities	20,000	65,000	19,364	50,480	96.82%	77.66%
<b>Total</b>	<b>90,000</b>	<b>608,681</b>	<b>25,664</b>	<b>757,339</b>	<b>28.52%</b>	<b>124.42%</b>
<b>Total Governance</b>	<b>456,088</b>	<b>2,413,849</b>	<b>561,181</b>	<b>2,616,055</b>		
<b>GENERAL PURPOSE FUNDING</b>						
<b>Operating</b>						
Rates	10,172,179	53,014	10,481,466	68,646	103.04%	129.49%
Other General Purpose Funding	2,240,000	9,605	2,257,961	4,060	100.80%	42.27%
<b>Total</b>	<b>12,412,179</b>	<b>62,619</b>	<b>12,739,427</b>	<b>72,706</b>	<b>102.64%</b>	<b>116.11%</b>
<b>Capital</b>						
Rates	0	0	0	0	No Bud	No Bud
Other General Purpose Funding	0	0	0	0	No Bud	No Bud
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>No Bud</b>	<b>No Bud</b>
<b>Total General Purpose Funding</b>	<b>12,412,179</b>	<b>62,619</b>	<b>12,739,427</b>	<b>72,706</b>		



# Financial Operations 2007/2008

	Original (Adopted) Budget to 30/6/2008		YTD Actual to 30/6/2008		% Of Original Budget Used	
	Income	Expenses	Income	Expenses	Income	Expenses
<b>RANGERS &amp; BEACH</b>						
<b>Operating</b>						
Fire Prevention	6,000	108,157	0	97,426	0.00%	90.08%
Animal Control	56,100	157,171	34,705	152,975	61.86%	97.33%
Parking Control & Management	14,000	20,177	8,866	20,565	63.33%	101.92%
Ranger & Emergency Administration	0	100,027	26	58,139	No Bud	58.12%
Ranger & Beach Operations	18,500	507,054	23,869	531,116	129.02%	104.75%
<b>Total</b>	<b>94,600</b>	<b>892,586</b>	<b>67,466</b>	<b>860,221</b>	<b>71.32%</b>	<b>96.37%</b>
<b>Capital</b>						
Fire Prevention	0	0	0	0	No Bud	No Bud
Animal Control	0	0	0	0	No Bud	No Bud
Parking Control & Management	0	0	0	0	No Bud	No Bud
Ranger & Emergency Administration	0	0	0	0	No Bud	No Bud
Ranger & Beach Operations	66,000	156,000	73,888	127,598	111.95%	81.79%
<b>Total</b>	<b>66,000</b>	<b>156,000</b>	<b>73,888</b>	<b>127,598</b>	<b>111.95%</b>	<b>81.79%</b>
<b>Total Rangers &amp; Beach</b>	<b>160,600</b>	<b>1,048,586</b>	<b>141,355</b>	<b>987,819</b>		

# Annual Financial Statements

	Original (Adopted) Budget to 30/6/2008		YTD Actual to 30/6/2008		% Of Original Budget Used	
	Income	Expenses	Income	Expenses	Income	Expenses
<b>DEVELOPMENT SERVICES</b>						
<b>Operating</b>						
Maternal & Infant Health	0	13,700	0	12,511	No Bud	91.32%
Health Service - Inspection	43,000	412,686	45,475	401,179	105.76%	97.21%
Health Service - Pest Control	0	2,993	0	1,579	No Bud	52.76%
Health Service - Other	0	5,500	0	2,627	No Bud	47.76%
Town Planning/Regional Development	376,500	726,376	227,624	628,162	60.46%	86.48%
Building Control	345,100	410,283	448,189	341,382	129.87%	83.21%
Development Services	1,000	416,639	6,427	467,071	642.66%	112.10%
Health Service - Indigenous Communities	108,075	151,686	0	53,052	0.00%	34.97%
<b>Total</b>	<b>873,675</b>	<b>2,139,863</b>	<b>727,715</b>	<b>1,907,562</b>	<b>83.29%</b>	<b>89.14%</b>
<b>Capital</b>						
Maternal & Infant Health	0	0	0	0	No Bud	No Bud
Health Service - Inspection	19,000	35,000	0	0	0.00%	0.00%
Health Service - Pest Control	0	0	0	0	No Bud	No Bud
Health Service - Other	0	0	0	0	No Bud	No Bud
Town Planning/Regional Development	19,000	35,000	18,238	29,865	95.99%	85.33%
Building Control	19,000	35,000	18,238	29,865	95.99%	85.33%
Development Services	0	0	25,000	39,278	No Bud	No Bud
Health Service - Indigenous Communities	20,000	55,000	22,554	0	112.77%	0.00%
<b>Total</b>	<b>77,000</b>	<b>160,000</b>	<b>84,029</b>	<b>99,009</b>	<b>109.13%</b>	<b>61.88%</b>
<b>Total Development Services</b>	<b>950,675</b>	<b>2,299,863</b>	<b>811,744</b>	<b>2,006,571</b>		

# Financial Operations 2007/2008

	Original (Adopted) Budget to 30/6/2008		YTD Actual to 30/6/2008		% Of Original Budget Used	
	Income	Expenses	Income	Expenses	Income	Expenses
<b>COMMUNITY CULTURE &amp; THE ARTS</b>						
<b>Operating</b>						
Care of Families & Children	0	31,000	0	30,000	No Bud	96.77%
Aged & Disabled Services	0	61,800	0	55,338	No Bud	89.54%
Community Services	0	324,966	1,265	300,034	No Bud	92.33%
Libraries	33,400	699,567	28,195	699,784	84.42%	100.03%
Other Culture	2,100	160,645	28,122	142,317	1339.16%	88.59%
Kimberley Family Day Care (KFDC)	0	0	0	41	No Bud	No Bud
Child Care Assistance Ops	0	0	0	0	No Bud	No Bud
JET Scheme	0	0	0	0	No Bud	No Bud
Recreation Services	52,400	212,685	52,751	130,431	100.67%	61.33%
Arts Centre	21,000	51,000	0	32,657	0.00%	64.03%
Kimberley Inclusion Team	0	0	2,095	-250	No Bud	No Bud
Inclusion Support Subsidy	30,000	30,000	57,764	23,862	192.55%	79.54%
Kimberley Inclusion Professional Support Service	149,427	149,289	133,733	149,357	89.50%	100.05%
Flexible Support	8,000	8,000	10,041	2,407	125.51%	30.09%
Helping Young People Engage (HYPE)	139,761	165,087	68,422	90,570	48.96%	54.86%
<b>Total</b>	<b>436,088</b>	<b>1,894,039</b>	<b>382,387</b>	<b>1,656,548</b>	<b>87.69%</b>	<b>87.46%</b>



# Annual Financial Statements

	Original (Adopted) Budget to 30/6/2008		YTD Actual to 30/6/2008		% Of Original Budget Used	
	Income	Expenses	Income	Expenses	Income	Expenses
<b>Capital</b>						
Care of Families & Children	0	0	0	0	No Bud	No Bud
Aged & Disabled Services	0	0	0	0	No Bud	No Bud
Community Services	0	0	21,818	40,621	No Bud	No Bud
Libraries	0	0	0	0	No Bud	No Bud
Other Culture	0	82,000	0	38,846	No Bud	47.37%
Kimberley Family Day Care (KFDC)	0	0	0	0	No Bud	No Bud
Child Care Assistance Ops	0	0	0	0	No Bud	No Bud
JET Scheme	0	0	0	0	No Bud	No Bud
Recreation Services	0	0	3,000	0	No Bud	No Bud
Arts Centre	0	0	21,023	0	No Bud	No Bud
Kimberley Inclusion Team	0	0	0	0	No Bud	No Bud
Inclusion Support Subsidy	0	0	0	35,076	No Bud	No Bud
Kimberley Inclusion Professional Support Service	0	0	6,446	0	No Bud	No Bud
Flexible Support	0	0	0	7,634	No Bud	No Bud
Helping Young People Engage (HYPE)	0	0	0	0	No Bud	No Bud
<b>Total</b>	<b>0</b>	<b>82,000</b>	<b>52,287</b>	<b>122,177</b>	<b>No Bud</b>	<b>149.00%</b>
<b>Total Community Culture &amp; The Arts</b>	<b>436,088</b>	<b>1,976,039</b>	<b>434,674</b>	<b>1,778,725</b>		

# Financial Operations 2007/2008

	Original (Adopted) Budget to 30/6/2008		YTD Actual to 30/6/2008		% Of Original Budget Used	
	Income	Expenses	Income	Expenses	Income	Expenses
<b>WASTE MANAGEMENT</b>						
<b>Operating</b>						
Sanitation - General Refuse	2,209,705	1,970,246	2,539,222	1,808,096	114.91%	91.77%
Sanitation - Other	1,500	211,508	5,511	236,688	367.40%	111.91%
Sewerage	6,000	12,300	7,338	10,963	122.30%	89.13%
<b>Total</b>	<b>2,217,205</b>	<b>2,194,054</b>	<b>2,552,071</b>	<b>2,055,748</b>	<b>115.10%</b>	<b>93.70%</b>
<b>Capital</b>						
Sanitation - General Refuse	541,531	851,187	102,270	787,903	18.89%	92.57%
Sanitation - Other	0	0	0	0	No Bud	No Bud
Sewerage	0	0	0	0	No Bud	No Bud
<b>Total</b>	<b>541,531</b>	<b>851,187</b>	<b>102,270</b>	<b>787,903</b>	<b>18.89%</b>	<b>92.57%</b>
<b>Total Waste Management</b>	<b>2,758,736</b>	<b>3,045,241</b>	<b>2,654,341</b>	<b>2,843,650</b>		
<b>PARKS &amp; OVALS</b>						
<b>Operating</b>						
Other Recreation & Sport	88,672	316,977	116,611	329,114	131.51%	103.83%
Parks & Gardens Operations	57,000	57,000	90,226	72,821	158.29%	127.76%
Parks & Ovals	47,712	1,502,905	-62,232	1,616,245	-130.43%	107.54%
<b>Total</b>	<b>193,384</b>	<b>1,876,882</b>	<b>144,606</b>	<b>2,018,180</b>	<b>74.78%</b>	<b>107.53%</b>
<b>Capital</b>						
Other Recreation & Sport	14,328	69,342	14,327	88,111	99.99%	127.07%
Parks & Gardens Operations	96,000	275,000	139,248	430,694	145.05%	156.62%
Parks & Ovals	138,000	392,142	323,296	374,906	234.27%	95.60%
<b>Total</b>	<b>248,328</b>	<b>736,484</b>	<b>476,871</b>	<b>893,711</b>	<b>192.03%</b>	<b>121.35%</b>
<b>Total Parks &amp; Ovals</b>	<b>441,712</b>	<b>2,613,366</b>	<b>621,477</b>	<b>2,911,891</b>		

# Annual Financial Statements

	Original (Adopted) Budget to 30/6/2008		YTD Actual to 30/6/2008		% Of Original Budget Used	
	Income	Expenses	Income	Expenses	Income	Expenses
<b>ROADS, DRAINAGE, FOOTPATHS &amp; ST LIGHTING</b>						
<b>Operating</b>						
Urban Storm Water Drainage	41,186	282,584	224,945	285,358	546.17%	100.98%
Construction Streets, Roads & Bridges						
Bus Shelter Construction	0	0	0	0	No Bud	No Bud
Car Park Construction	12,160	0	26,518	0	218.07%	No Bud
Footpath Construction	77,244	0	299,346	0	387.53%	No Bud
Road Construction	1,206,588	0	1,043,260	0	86.46%	No Bud
Street Lighting Construction	25,000	0	15,370	0	61.48%	No Bud
Mtce Streets, Roads, Bridges, Dep	0	0	0	0	No Bud	No Bud
Crossovers & General Expenses	0	1,553,139	0	1,488,157	No Bud	95.82%
Road Maintenance	0	749,127	0	753,214	No Bud	100.55%
Road Maintenance	0	544,000	0	647,703	No Bud	119.06%
Road Maintenance	722,705	120,000	729,013	111,095	100.87%	92.58%
Flood Damage Repairs	0	0	0	45	No Bud	No Bud
Streets & Verges By P&G	0	334,431	0	329,951	No Bud	98.66%
Works Operations	68,000	68,000	278,296	313,904	409.26%	461.62%
<b>Total</b>	<b>2,152,883</b>	<b>3,651,281</b>	<b>2,616,748</b>	<b>3,929,426</b>	<b>121.55%</b>	<b>107.62%</b>
<b>Capital</b>						
Urban Storm Water Drainage	478,050	593,740	213,000	530,552	44.56%	89.36%
Construction Streets, Roads & Bridges						
Bus Shelter Construction	10,000	40,000	0	28,778	0.00%	71.95%
Car Park Construction	47,500	76,160	0	62,907	0.00%	82.60%
Footpath Construction	74,000	248,570	114,100	581,561	154.19%	233.96%
Road Construction	138,000	2,180,072	460,200	2,529,615	333.48%	116.03%
Street Lighting Construction	0	24,000	0	13,452	No Bud	56.05%
Mtce Streets, Roads, Bridges, Dep	0	0	0	0	No Bud	No Bud
Crossovers & General Expenses	0	0	0	0	No Bud	No Bud
Road Maintenance	0	0	0	0	No Bud	No Bud
Road Maintenance	0	0	0	0	No Bud	No Bud
Road Maintenance	0	0	0	0	No Bud	No Bud
Flood Damage Repairs	0	0	0	0	No Bud	No Bud
Streets & Verges By P&G	0	2,019	0	176	No Bud	8.72%
Works Operations	124,000	340,000	338,309	884,764	272.83%	260.22%
<b>Total</b>	<b>871,550</b>	<b>3,504,561</b>	<b>1,125,609</b>	<b>4,631,804</b>	<b>129.15%</b>	<b>132.17%</b>
<b>Total Roads, Drainage, Footpaths &amp; St Lighting</b>	<b>3,024,433</b>	<b>7,155,842</b>	<b>3,742,357</b>	<b>8,561,230</b>		



# Financial Operations 2007/2008

	Original (Adopted) Budget to 30/6/2008		YTD Actual to 30/6/2008		% Of Original Budget Used	
	Income	Expenses	Income	Expenses	Income	Expenses
<b>OTHER SERVICES</b>						
<b>Operating</b>						
Other Law Order Et Public Safety	3,500	84,107	2,356	92,053	67.31%	109.45%
Pre Schools	0	0	0	0	No Bud	No Bud
Protection of Environment	0	168,496	0	166,311	No Bud	98.70%
Other Community Amenities	5,200	357,560	4,900	284,539	94.23%	79.58%
Public Halls Et Civic Centres	18,000	152,474	10,948	132,236	60.82%	86.73%
Swimming Areas Et Beaches	400	52,100	1,480	2,432	370.08%	4.67%
Tourism Et Area Promotion	464,000	713,143	469,817	628,338	101.25%	88.11%
Private Works	120,000	100,570	306,398	298,054	255.33%	296.36%
Engineering Office	118,224	118,224	84,656	62,641	71.61%	52.99%
Salaries Et Wages	0	0	0	0	No Bud	No Bud
Unclassified - General	14,000	51,419	2,971	19,635	21.22%	38.19%
Plant Operation	0	2,100	0	23,757	No Bud	1131.29%
Depot Operations	0	400	2,455	3,155	No Bud	788.79%
Staff Housing	400,920	406,920	389,238	459,955	97.09%	113.03%
IT Operations	0	14,000	0	274	No Bud	1.96%
Other Buildings Leases - Unclassified						
Cable Beach Tearooms	28,400	0	30,187	11,200	106.29%	No Bud
Town Beach Kiosk	52,200	14,400	63,337	11,904	121.34%	82.66%
Reserve Leases	6,250	0	7,258	0	116.13%	No Bud
Old Broome Lockup	9,082	10,250	13,256	4,309	145.95%	42.04%
Old Visitors Centre	70,000	14,800	72,416	11,459	103.45%	77.42%
Community Facilities Leased Unclassified						
Education Et Welfare Facilities	58,050	41,100	63,382	41,404	109.18%	100.74%
Office Properties Leased - Unclassified						
Kimberley Regional Offices	611,115	363,595	816,500	353,996	133.61%	97.36%
Old Shire Office-Cnr Weld Bank	111,470	71,400	107,020	43,835	96.01%	61.39%
Shire Office Cable Beach Road	14,560	11,314	16,445	11,391	112.95%	100.68%
Volunteer Bush Fire Brigade	16,400	21,300	16,400	9,686	100.00%	45.47%
SES/Fire Et Emergency Services	140,704	60,704	45,056	58,334	32.02%	96.10%
<b>Total</b>	<b>2,262,475</b>	<b>2,830,376</b>	<b>2,526,475</b>	<b>2,730,899</b>	<b>111.67%</b>	<b>96.49%</b>

# Annual Financial Statements

	Original (Adopted) Budget to 30/6/2008		YTD Actual to 30/6/2008		% Of Original Budget Used	
	Income	Expenses	Income	Expenses	Income	Expenses
<b>Capital</b>						
Other Law Order & Public Safety	2,315	2,315	2,315	2,315	99.98%	99.98%
Pre Schools	0	0	0	0	No Bud	No Bud
Protection of Environment	0	15,143	0	19,078	No Bud	125.99%
Other Community Amenities	0	92,494	0	65,721	No Bud	71.05%
Public Halls & Civic Centres	0	40,000	0	29,136	No Bud	72.84%
Swimming Areas & Beaches	0	0	0	0	No Bud	No Bud
Tourism & Area Promotion	0	166,437	19,000	175,609	No Bud	105.51%
Private Works	0	0	0	0	No Bud	No Bud
Engineering Office	54,000	218,224	718,630	493,781	1330.80%	226.27%
Salaries & Wages					No Bud	No Bud
Unclassified - General	0	0	0	145,500	No Bud	No Bud
Plant Operation	0	0	0	0	No Bud	No Bud
Depot Operations	65,000	38,000	60,000	98,011	92.31%	257.92%
Staff Housing	0	0	0	0	No Bud	No Bud
IT Operations	0	186,000	0	119,866	No Bud	64.44%
Other Buildings Leased Unclassified						
Unclassified - Cable Beach Tearooms	0	0	0	0	No Bud	No Bud
Unclassified - Town Beach Kiosk	0	0	0	0	No Bud	No Bud
Unclassified - Reserve Leases	0	0	0	0	No Bud	No Bud
Unclassified - Old Broome Lockup	0	37,000	0	0	No Bud	0.00%
Unclassified - Old Visitors Centre	0	0	0	0	No Bud	No Bud
Community Facilities Leased Unclassified						
Education & Welfare Facilities	0	37,200	0	9,865	No Bud	26.52%
Office Properties Leased - Unclassified						
Unclassified - Kimberley Regional Offices	0	119,740	149,600	0	No Bud	0.00%
Unclassified - Old Shire Office-Cnr Weld Bank	0	35,000	0	152,861	No Bud	436.74%
Unclassified - Shire Office Cable Beach Road	0	0	0	0	No Bud	No Bud
Volunteer Bush Fire Brigade	0	0	0	11,250	No Bud	No Bud
SES/Fire & Emergency Services	13,516	113,516	13,779	18,237	101.94%	16.07%
<b>Total</b>	<b>134,831</b>	<b>1,101,069</b>	<b>963,323</b>	<b>1,341,229</b>	<b>714.47%</b>	<b>121.81%</b>
<b>Total Other Services</b>	<b>2,397,306</b>	<b>3,931,445</b>	<b>3,489,798</b>	<b>4,072,128</b>		

# Financial Operations 2007/2008

	Original (Adopted) Budget to 30/6/2008		YTD Actual to 30/6/2008		% Of Original Budget Used	
	Income	Expenses	Income	Expenses	Income	Expenses
<b>BROOME RECREATION &amp; AQUATIC CENTRE (BRAC)</b>						
<b>Operating</b>						
BRAC - General	233,600	1,054,901	238,940	1,042,555	102.29%	98.83%
BRAC - Aquatic	227,700	270,243	228,192	243,627	100.22%	90.15%
BRAC - Dry	157,100	449,925	230,660	475,871	146.82%	105.77%
BRAC - Ovals	0	205,797	620,481	200,789	No Bud	97.57%
<b>Total</b>	<b>618,400</b>	<b>1,980,866</b>	<b>1,318,272</b>	<b>1,962,841</b>	<b>349.33%</b>	<b>392.31%</b>
<b>Capital</b>						
BRAC - General	0	0	0	96,688	No Bud	No Bud
BRAC - Aquatic	0	58,000	0	23,694	No Bud	40.85%
BRAC - Dry	0	517,667	0	1,061,547	No Bud	205.06%
BRAC - Ovals	410,000	134,226	1,027,000	993,002	250.49%	739.80%
<b>Total</b>	<b>410,000</b>	<b>709,893</b>	<b>1,027,000</b>	<b>2,174,931</b>	<b>250.49%</b>	<b>985.71%</b>
<b>Total Broome Recreation &amp; Aquatic Centre (BRAC)</b>	<b>1,028,400</b>	<b>2,690,759</b>	<b>2,345,272</b>	<b>4,137,772</b>		
<b>Totals</b>	<b>24,066,217</b>	<b>27,237,607</b>	<b>27,541,626</b>	<b>29,988,547</b>		



# Nature Type Variance Analysis Summary

## 30th June 2008

### Introduction

This variation analysis is in three sections, these being:

- Revenue – Income to the Council from external sources.
- Expenditure – Payments by Council to external sources.
- Financial Management – Movement of funds to restricted areas to compensate for variations in revenue or expenditure.

This analysis compares the adopted budget to the actual values and reports variances over a threshold. Generally the threshold that has been used is \$20,000 for revenue items and \$20,000 for expenditure and financial management items. This threshold is applied to individual items or an area of similar activity such as road maintenance.

Favourable means more revenue or less expenditure. Unfavourable means less revenue or more expenditure.

Variations to accrued items and depreciation are not reported as they are not determined by Council's operation and have no cash impact.

### Revenue

#### Rates

Favourable by \$274,000

Favourable items included:

- \$248,000 additional interim valuations.
- \$ 24,000 back rates.

#### User Charges

Favourable by \$487,000

Favourable items included:

- \$322,000 increase in rubbish collection and tip related fees
- \$186,000 additional private works income

Unfavourable elements included:

- \$27,000 deferred Shire Directory Sales income.
- \$21,000 reduction in Rental Income from Staff Housing.

#### Fines

Unfavourable by \$22,000

Mainly in the area of decreased animal related fines.

#### Statutory Fees & Licences

Favourable by \$21,000

Favourable items included:

- \$103,000 increase in building permit fees, due to a surge in building licence applications.

Unfavourable items included:

- \$84,000 reduction in planning fees.

#### Proceeds on the Sale of Assets

Favourable by \$210,000

The delays in the Plant Renewal program in the previous year meant that more plant was changed over this year resulting in more proceeds.

#### Profit on Asset Disposal

Favourable by \$242,000

The delays in the Plant Renewal program in the previous year meant that more plant was changed over this year resulting in a larger profit.

#### Grants Non Operating

Favourable by \$415,000

Favourable items included:

- \$ 69,000 BRAC Emergency Shelter upgrade grant, due to project delays last year
- \$620,000 BRAC Stage 3 Ovals construction grant, due to project delays last year.

Unfavourable grant income usually occurs where projects are in progress or awaiting start up, including:

- \$100,000 Emergency Services new plant SES/FESA grant unsuccessful
- \$170,000 Road to Recovery Grant Commonwealth/Federal Non Operating grant.

# Nature Type Variance Analysis Summary

## 30th June 2008

### Grants Operating

Unfavourable by \$195,000

Favourable items included:

- \$27,000 Inclusion Support Subsidy (ISS Programme Funding) grant.

Unfavourable items included:

- \$108,000 AEHO (Aboriginal Health) grant program ceased
- \$ 47,000 reduction in the KIPPS grant
- \$ 50,000 in reimbursements for Town Planning/Regional Development Consultants were not received
- \$ 43,000 less NCCPP HYPE program Operating grant
- \$ 21,000 Arts Centre Operational grant was released from restricted cash as an unspent grant from a prior period but not applied as revenue
- \$ 50,000 Old Tramway project grant was not released from restricted cash

### Developer Contributions

Favourable by \$247,000

Generally these contributions come from developers and the value received from these can vary significantly from year to year depending on the developments taking place and are used to fund capital works.

Favourable items included:

- \$174,000 in Drainage Headworks contributions
- \$135,000 in Footpath contributions

The unfavourable item of \$99,000 in Public Open Space contributions was largely the result of a legislative requirement to transfer these funds to trust.

### Operating Contributions & Donations

Unfavourable by \$41,000

There were no significant favourable items.

The significant unfavourable item was that a \$30,000 contribution for the HYPE program from the WA State Police was not received.

### Reimbursements

Favourable by \$500,000

Favourable items include:

- \$31,000 additional reimbursements, mostly workers compensation, were received for the KIPSS Program
- \$23,000 reimbursements for JJJ installation costs
- \$93,000 in Footpath related contributions
- \$48,000 additional Broome Visitor Centre outgoings reimbursement
- \$26,000 LGIS insurance bonus on premiums
- \$214,000 additional KRO lessee outgoings recovered

### Other Income - Unfavourable by \$12,000

There were no significant favourable or unfavourable items except for some incorrect postings to IE codes in the Sanitation General refuse area.

### Interest Revenue

Favourable \$45,000

Favourable items included:

- \$82,000 of municipal fund interest earnings due a higher volume of cash available for investment and higher short term interest rates through the later stages of the year.

An unfavourable item was \$22,000 on plant reserve investments due to lower performance on longer term cash instruments.

# Nature Type Variance Analysis Summary

## 30th June 2008

### Expenditure

#### Loss on Sale of Assets

Favourable by \$32,000

Overall there was \$32,000 less loss on sale of assets as a result of improved methods and processes of disposing of assets.

#### Materials and Contracts

Unfavourable by \$1,276,000

Favourable items include:

- \$40,000 for legal expenses – Other Governance
- \$64,000 for domestic refuse collection – Sanitation General Refuse
- \$124,000 for mulching at the tip – Sanitation General Refuse
- \$38,000 for consultants – Town Planning
- \$49,000 for the vehicles on beach management plan – Swimming Areas & Beaches
- \$24,000 for sundry consultants expenses – Arts Centre
- \$47,000 for oval maintenance not commenced – BRAC Ovals
- \$36,000 for the old tramway project consultant
- \$25,000 for swimming pool inspections
- \$21,000 for staff housing lease discontinued 22 Sayonara Rd
- \$21,000 for staff housing lease discontinued 17 Charles Rd
- \$100,000 for plant & equipment new – SES/FESA grant unsuccessful
- \$55,000 for plant & equipment renewal – AEHO
- \$35,000 for plant & equipment renewal – Health Inspection
- \$179,000 for plant & equipment renewal – Sanitation General Refuse
- \$20,000 for building new construction – Sanitation General Refuse
- \$123,000 for tip improvements infrastructure improvements
- \$95,000 for Cable Beach residential new drainage outlet
- \$28,000 for the Town Beach foreshore concept plan
- \$57,000 for Cable Beach reserve renewal works
- \$70,000 for the Museum building renewal
- \$33,000 for the BRAC building upgrade
- \$249,000 for the BRAC Stage 2 Pavilion building new construction
- \$61,000 for Mcguigan Rd upgrade construction changed to new
- \$40,000 for plant and equipment renewal – general administration
- \$46,000 for the Shire building upgrade
- \$34,000 for equipment and hardware IT
- \$33,000 for KRO plant and equipment renewal
- \$27,000 for KRO building upgrade
- \$60,000 for KRO building renewal
- \$25,000 for the Old Broome Lockup building upgrade
- \$56,000 for plant and equipment renewal Engineering Office



# Nature Type Variance Analysis Summary

## 30th June 2008

Unfavourable items included:

- \$40,000 for domestic recycling – Sanitation General Refuse
- \$26,000 for refuse site general maintenance – Sanitation General Refuse
- \$26,000 for litter control – Sanitation General Refuse
- \$22,000 for roundabouts maintenance
- \$23,000 for maintenance reseals
- \$44,000 for Broome – Cape Leveque road maintenance
- \$171,000 for footpaths and associated works Short St/ Broome
- \$30,000 for the Shire Building maintenance
- \$24,000 for legal expenses general administration
- \$24,000 for staff housing rent expense new lease 1 Lee Crt
- \$21,000 for staff housing rent expense new lease 4/12 Glenister Lp
- \$34,000 for license maintenance and support – IT
- \$41,000 for plant & equipment renewal – Community Services
- \$77,000 for the Millington Rd drain pipe Sanctuary to Camp School
- \$34,000 for KRO/BP Central drainage renewal
- \$39,000 for plant and equipment renewal – Development Services
- \$23,000 for the Triple J new plant and equipment installation
- \$20,000 for the BRAC Oval turf by Parks and Gardens
- \$224,000 for the BRAC Ovals effluent water retic new construction
- \$1,103,000 for the BRAC grounds and oval lighting covered by grant, loan and reserve funds.
- \$22,000 for Guy St at Hunter St intersection
- \$49,000 for Broome Rd upgrade Short St to Napier
- \$29,000 for Baker St upgrade Walcott St to Herbert St
- \$130,000 for Mcguigan Rd new construction changed from upgrade
- \$75,000 for Bidyadanga Rd new construction
- \$52,000 for Cape Leveque Rd upgrade construction
- \$49,000 for Roebuck Estate stage 6B new footpath construction from reserve

- \$156,000 for plant and equipment renewal parks and gardens from reserve
- \$21,000 for Old Shire Office building new construction
- \$35,000 for the Depot building new construction
- \$21,000 for the Depot building yard new construction
- \$545,000 for plant and equipment renewal Works Ops from reserve

### General Insurance

Favourable \$49,000

Savings in premium quotes through municipal insurance scheme.

### Utilities – Water

Unfavourable \$58,000

The unfavourable amount includes \$34,000 for Cable Beach Reserve maintenance as a result of water usage for the public toilets transferred to this job.

### Other Expenses and Contributions

Favourable \$30,000

Favourable items include:

- \$30,000 saving on Event sponsorship

# Nature Type Variance Analysis Summary

## 30th June 2008

### Salaries & Wages – Office & Professional Staff

Favourable \$220,000

Favourable salary areas included:

- \$27,000 Rangers and Emergency
- \$70,000 AEHO program ceased
- \$38,000 Community Services
- \$57,000 Community Development & HYPE
- \$58,000 Planning
- \$55,000 Recreation Services
- \$22,000 BRAC lifeguards
- \$24,000 BRAC Duty Manager
- \$27,000 Building Control
- \$24,000 Finance
- \$29,000 Engineering Office

Unfavourable salary areas included:

- \$28,000 Sanitation and General Refuse
- \$39,000 Development Services
- \$20,000 Libraries
- \$24,000 Human Resources
- \$39,000 Works Operations

### Salaries & Wages – Outside Workers

Favourable \$7,000

Whilst there is no significant variation overall the favourable and unfavourable results give an indication of how labour resources were deployed during the year compared to the planned budget position

Favourable wages areas include:

- \$74,000 Urban and Rural Road Maintenance Summary
- \$36,000 Cable Beach Residential new drainage
- \$37,000 Broome Rd upgrade Short St to Napier
- \$40,000 Mcguigan Rd upgrade

Unfavourable wages areas included:

- \$23,000 BRAC Oval Maintenance
- \$46,000 Broome – Cape Leveque Road maintenance
- \$21,000 Mcguigan Road maintenance
- \$76,000 Back pay Works Operations (covered by 06/07 provision)
- \$74,000 Back pay Parks & Gardens (covered by 06/07 provision)
- \$22,000 BRAC Oval new construction by works
- \$33,000 BRAC Oval new construction turf by parks & gardens

### Superannuation

Favourable \$24,000

Savings spread across many areas.

### Training

Favourable \$53,000

Savings in several areas, the majority \$18,000 in organisation wide general training.

### Other Employee Expenses

Favourable \$25,000

There are no notable unfavourable items.

The favourable items included:

- \$30,000 other employee incentive costs Governance
- \$32,000 FBT & Staff Utilities Engineering

# Nature Type Variance Analysis Summary

## 30th June 2008

### Financial Management

#### Transfers from Restricted Cash

Favourable by \$179,000

Funds in restricted cash have usually been received in a previous year as a grant or contribution but not spent. These funds are recognised as income when the appropriate expenditure has been incurred.

There are no unfavourable items in the form of transfers from restricted cash.

Favourable items include:

- \$23,000 more for the Aboriginal Environmental Health program which concluded in September 2007.
- \$21,000 more for the Arts Centre project.
- \$122,000 more for road construction projects.

#### Transfers from Reserves

Favourable by \$1,083,000

Funds in reserve are used for a particular purpose. These funds are recognised as income when the appropriate expenditure has been incurred.

Favourable items include:

- \$185,000 more from the Public Open Space Reserve
- \$617,000 more from the BRAC Reserve for the BRAC Ovals Stage 2A
- \$200,000 more from the Road Reserve
- \$40,000 more from the Footpath Reserve
- \$677,000 more from the Plant Reserve
- \$150,000 more from the Building Reserve – Leased Offices
- \$60,000 more from the Building Reserve – Depot

Unfavourable items include:

- \$452,000 less from the Refuse Site Reserve
- \$265,000 less from the Drainage Reserve
- \$48,000 less from the Car park Reserve
- \$47,000 less from the Furniture and Equipment Reserve – Depot

#### Transfer From Loan Bank

Favourable by \$20,000

Funds in the Loan Bank have been received from borrowings in a previous year but not spent. These funds are recognised as income when the appropriate expenditure has been incurred.

A favourable item of \$20,000 from transfers from unspent loan bank for the Refuse Centre as funds were spent during the year.

#### Transfer to Restricted Cash

Unfavourable by \$256,000

Transfers to restricted cash arise from grants received but not spent.

There are no favourable items.

Unfavourable items included:

- \$35,000 Inclusion Support Subsidy
- \$65,000 BRAC Dry emergency centre works
- \$122,000 Road construction

#### Transfer to Reserves

Unfavourable by \$1,975,000

Transfers to reserve arise from interest earned, unspent developer contributions received and unspent capital project funds.

There are no favourable items.

Unfavourable items included:

- \$416,000 additional funds to the Building Reserve
- \$309,000 additional funds to the Refuse Site Reserve
- \$172,000 additional funds to the Public Open Space Reserve
- \$175,000 additional funds to the Drainage Reserve
- \$97,000 additional funds to the BRAC Reserve
- \$37,000 additional funds to the Car park Reserve
- \$203,000 additional funds to the Road Reserve
- \$331,000 additional funds to the Plant Reserve

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# Statement by the Chief Executive Officer

## SHIRE OF BROOME

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996*

### STATEMENT BY CHIEF EXECUTIVE OFFICER

The attached financial report of the Shire of Broome being the annual financial report and supporting notes and other information for the financial year ended 30 June 2008 are in my opinion properly drawn up to present fairly the financial position of the Shire of Broome at 30 June 2008 and the results of the operations for the financial year then ended in accordance with the Australian Accounting Standards and comply with the provisions of the Local Government Act 1995 and the regulations under that Act.

Signed on the 24th day of November, 2008

  
.....  
K.R. Donohoe  
Chief Executive Officer

# Income Statement By Program

For The Year Ended 30 June 2008

	2007/2008 ACTUAL	2007/2008 BUDGET	2006/2007 ACTUAL
	\$	\$	\$
<b>Revenues From Ordinary Activities</b>			
Governance	76,959	12,200	14,413
General Purpose Funding	12,739,427	12,412,179	11,169,870
Law, Order, Public Safety	122,412	241,204	139,590
Health	45,475	151,075	148,040
Education & Welfare - General	273,319	327,188	305,832
Community Amenities	3,015,966	2,641,091	3,343,951
Recreation and Culture	1,494,148	882,084	1,652,984
Transport	2,122,373	2,057,697	2,600,756
Economic Services	918,006	809,100	1,451,541
Other Property and Services	2,802,600	2,093,159	2,086,119
	<b>23,610,685</b>	<b>21,626,977</b>	<b>22,913,096</b>
<b>Expenses from Ordinary Activities Excluding Borrowing Costs</b>			
Governance	(1,370,922)	(1,501,780)	(1,388,523)
General Purpose Funding	(72,706)	(62,619)	(49,363)
Law Order and Public Safety	(992,829)	(1,031,621)	(870,502)
Health	(470,947)	(586,565)	(494,609)
Education & Welfare - General	(651,359)	(770,142)	(658,828)
Community Amenities	(3,860,130)	(4,118,650)	(3,625,123)
Recreation and Culture	(4,907,986)	(4,987,043)	(4,290,479)
Transport	(3,350,731)	(3,320,874)	(2,788,588)
Economic Services	(890,041)	(1,043,475)	(732,776)
Other Property and Services	(2,078,248)	(1,494,641)	(1,705,515)
	<b>(18,645,899)</b>	<b>(18,917,410)</b>	<b>(16,604,306)</b>
<b>Borrowing Costs Expense</b>			
Law Order and Public Safety	(6,900)	(6,899)	(7,870)
Community Amenities	(27,059)	(27,059)	(35,552)
Recreation and Culture	(140,071)	(142,175)	(94,081)
Economic Services	(79,679)	(79,951)	(76,797)
Other Property and Services	(153,239)	(154,239)	(168,760)
	<b>(406,948)</b>	<b>(410,323)</b>	<b>(383,060)</b>
<b>NET RESULT</b>	<b>4</b>	<b>2,299,244</b>	<b>5,925,730</b>

Read this statement in conjunction with the accompanying notes.

# Balance Sheet

As At 30 June 2008

	Note No	ACTUAL 2007/2008 \$	ACTUAL 2006/2007 \$
<b>CURRENT ASSETS</b>			
Cash and Cash Equivalents	6(a)	1,022,890	764,157
Trade and Other Receivables	7(a)	1,323,347	1,636,862
Inventories	8	35,694	20,097
Investments	6(b)	7,152,916	7,042,972
<b>TOTAL CURRENT ASSETS</b>		<b>9,534,847</b>	<b>9,464,088</b>
<b>NON CURRENT ASSETS</b>			
Other Receivables	7(b)	125,291	154,737
Property Plant and Equipment	9(a)	30,812,955	28,921,589
Infrastructure	9(a)	68,333,443	66,221,221
<b>TOTAL NON CURRENT ASSETS</b>		<b>99,271,689</b>	<b>95,297,547</b>
<b>TOTAL ASSETS</b>		<b>108,806,536</b>	<b>104,761,635</b>
<b>CURRENT LIABILITIES</b>			
Trade and Other Payables	11(a)	2,005,937	2,303,466
Long Term Borrowings	11(a)	780,965	662,469
Provisions	11(a)	1,248,985	1,250,018
<b>TOTAL CURRENT LIABILITIES</b>		<b>4,035,887</b>	<b>4,215,953</b>
<b>NON CURRENT LIABILITIES</b>			
Provisions	11(b)	148,714	110,620
Long Term Borrowings	11(b)	5,284,067	5,655,032
<b>TOTAL NON CURRENT LIABILITIES</b>		<b>5,432,781</b>	<b>5,765,652</b>
<b>TOTAL LIABILITIES</b>		<b>9,468,668</b>	<b>9,981,605</b>
<b>NET ASSETS</b>		<b>99,337,868</b>	<b>94,780,030</b>
<b>EQUITY</b>			
Retained Surplus		88,012,560	83,535,722
Reserves - Cash/Investment Backed	12	6,545,461	6,464,461
Reserves - Asset Revaluation		4,779,847	4,779,847
<b>TOTAL EQUITY</b>		<b>99,337,868</b>	<b>94,780,030</b>

Read this statement in conjunction with the accompanying notes.

# Statement Of Changes In Equity

For The Year Ended 30 June 2008

	Note	ACTUAL 2007/2008 \$	ACTUAL 2006/2007 \$
<b>RETAINED SURPLUS</b>			
Balance as at 1 July		83,535,722	79,786,345
Net Result	4	4,557,838	5,925,730
Transfer (to)/from Reserves		(81,000)	(2,176,353)
<b>Balance as at 30 June</b>		<b>88,012,560</b>	<b>83,535,722</b>
<b>RESERVES - CASH/INVESTMENT BACKED</b>			
Balance as at 1 July		6,464,461	4,288,108
Amount transferred (to)/from Retained Surplus		81,000	2,176,353
<b>Balance as at 30 June</b>	12 (a)	<b>6,545,461</b>	<b>6,464,461</b>
<b>RESERVES - ASSET REVALUATION</b>			
Balance as at 1 July		4,779,847	4,779,847
<b>Balance as at 30 June</b>	12 (b)	<b>4,779,847</b>	<b>4,779,847</b>
<b>TOTAL EQUITY</b>		<b>99,337,868</b>	<b>94,780,030</b>

Read this statement in conjunction with the accompanying notes.



# Cash Flow Statement

## For The Year Ended 30 June 2008

	Note	Actual 2007/2008 \$	Budget 2007/2008 \$	Actual 2006/2007 \$
<b>Cash Flows from Operating Activities</b>				
<b>Receipts</b>				
Rates		10,303,649	10,027,179	8,924,601
Grants & Subsidies - Operating		3,377,418	3,572,273	3,467,440
Contributions, Reimbursements and Donations		826,899	367,800	446,972
Fees and Charges		6,144,913	5,702,427	5,859,911
Interest Earnings		629,196	557,774	589,411
Goods and Services Tax		1,340,680	607,023	1,147,538
Other Revenue/Income		24,648	37,000	21,402
		<u>22,647,403</u>	<u>20,871,476</u>	<u>20,457,275</u>
<b>Payments</b>				
Employee Costs		(9,080,552)	(9,256,243)	(7,281,106)
Materials And Contracts		(4,595,554)	(4,009,476)	(3,512,522)
Utilities		(909,575)	(850,891)	(852,843)
Interest Expenses		(418,395)	(418,997)	(357,790)
Insurance Expenses		(282,758)	(331,470)	(303,868)
Goods and Services Tax		(1,225,002)	(606,736)	(1,328,028)
Other Expenditure		(815,668)	(845,766)	(643,774)
		<u>(17,327,504)</u>	<u>(16,319,579)</u>	<u>(14,279,931)</u>
<b>Net Cash Provided by Operating Activities</b>	13(a)	<b><u>5,319,899</u></b>	<b><u>4,551,897</u></b>	<b><u>6,177,344</u></b>
<b>Cash Flows from Investing Activities</b>				
<b>Receipts</b>				
Grants & Contributions for Assets		2,066,452	1,404,024	3,821,513
Proceeds Sale of Property, Plant & Equipment		734,802	525,000	70,850
Proceeds from sale of Investments		8,978,803	0	3,500,000
		<u>11,780,057</u>	<u>1,929,024</u>	<u>7,392,363</u>
<b>Payments</b>				
Payment for Property, Plant & Equipment		(3,966,910)	(3,076,937)	(3,765,907)
Payment for Infrastructure		(3,562,543)	(3,656,976)	(5,763,515)
Payment for Purchase of Investments		(9,088,747)	(3,846,484)	(10,542,972)
		<u>(16,618,200)</u>	<u>(10,580,397)</u>	<u>(20,072,394)</u>
<b>Net Cash (Used) by Investing Activities</b>		<b><u>(4,838,143)</u></b>	<b><u>(8,651,373)</u></b>	<b><u>(12,680,031)</u></b>
<b>Cash Flows from Financing Activities</b>				
Proceeds from New Debentures	10(b)	410,000	410,000	1,605,000
Proceeds from Repayment of Community Self Supporting Loans		29,446	30,159	30,739
Repayment of Debentures		(662,469)	(662,469)	(772,241)
<b>Net Cash (Used) by Financing Activities</b>		<b><u>(223,023)</u></b>	<b><u>(222,310)</u></b>	<b><u>863,498</u></b>
<b>Net increase (Decrease) in Cash Held</b>		<b>258,733</b>	<b>(4,321,786)</b>	<b>(5,639,189)</b>
Cash at Beginning of Year		764,157	6,470,783	6,403,346
<b>Cash and Cash Equivalents at End of Year</b>	6 & 13(a)	<b><u>1,022,890</u></b>	<b><u>2,148,997</u></b>	<b><u>764,157</u></b>

# Rate Setting Statement

For The Year Ended 30 June 2008

	NOTE	2007/2008 Actual \$	2007/2008 Budget \$
<b>Operating Revenues</b>			
Governance		76,959	12,200
General Purpose Funding		2,423,539	2,370,000
Law, Order, Public Safety		122,412	241,204
Health		45,475	151,075
Education and Welfare		273,319	327,188
Community Amenities		3,015,966	2,641,091
Recreation and Culture		1,494,148	882,084
Transport		2,122,373	2,057,697
Economic Services		918,006	809,100
Other Property and Services		2,802,600	2,093,159
		<b>13,294,797</b>	<b>11,584,798</b>
<b>Operating Expenses</b>			
Governance		(1,370,922)	(1,501,780)
General Purpose Funding		(72,706)	(62,619)
Law, Order, Public Safety		(999,729)	(1,038,520)
Health		(470,947)	(586,565)
Education and Welfare		(651,359)	(770,142)
Community Amenities		(3,887,189)	(4,145,709)
Recreation & Culture		(5,048,057)	(5,129,218)
Transport		(3,350,731)	(3,320,874)
Economic Services		(969,720)	(1,123,426)
Other Property and Services		(2,231,487)	(1,648,880)
		<b>(19,052,847)</b>	<b>(19,327,733)</b>
<b>Adjustments for Cash Budget Requirements:</b>			
<b>Non-Cash Expenditure and Income</b>			
Depreciation on Assets	3	3,181,706	3,297,064
(Profit)/Loss on Asset Disposals	9 (b)	(390,642)	(117,000)
Movement in Accrued Expenses		0	(8,674)
Movement in Employee Provisions		210,892	0
<b>Capital Expenditure and Income</b>			
Purchase Land and Buildings		(430,275)	(900,870)
Purchase Plant and Equipment		(3,353,238)	(1,892,067)
Purchase Furniture and Equipment		(183,397)	(284,000)
Purchase Infrastructure Assets		(3,562,543)	(3,656,976)
Proceeds Disposal of Assets	9 (b)	734,802	525,000
Repayment of Debentures	10 (a)	(662,469)	(662,469)
Proceeds from New Borrowings	10 (b)	410,000	410,000
Self-Supporting Loan Principal Income		29,446	30,159
Transfers from loan funds (Restricted Cash)		60,000	40,000
Transfers to Other Restricted Cash		(255,781)	0
Transfers from Other Restricted Cash		288,986	110,000
Transfers to Reserves (Restricted Assets)	12	(2,487,996)	(513,492)
Transfers from Reserves (Restricted Assets)	12	2,406,996	1,324,081
Add: Surplus/(Deficit) July 1 B/Fwd		(289,242)	0
Less: Estimated Surplus/(Deficit) June 30 C/Fwd		265,083	0
<b>Amount Raised from Rates</b>	<b>15</b>	<b>(10,315,888)</b>	<b>(10,042,179)</b>

# Notes To And Forming Part Of The Financial Report

## For The Year Ended 30 June 2008

### 1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

#### (a) Basis of Preparation

The financial report is a general purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

The report has also been prepared on the accrual basis under the convention of historical cost accounting as modified by the accounting treatment relating to the revaluation of financial assets and liabilities at fair value through profit and loss and certain classes of non-current assets.

#### Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances. The results of this experience and other factors combine to form the basis of making judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

#### (b) The Local Government Reporting Entity

##### Fund Management

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

##### Trust Management

All monies held in the Trust Fund are excluded from the financial statements, but a separate statement of those monies appears in Note 14 to this financial report.

#### (c) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables in the Balance Sheet are stated inclusive of applicable GST.

#### (d) Cash and Cash Equivalents

Cash and cash equivalents in the balance sheet comprise cash at bank, cash in hand and short-term deposits with an original maturity of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities on the balance sheet.

#### (e) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

# Notes To And Forming Part Of The Financial Report

## For The Year Ended 30 June 2008

### 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### (f) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

#### (g) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

##### (i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

##### (ii) Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

#### (h) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

#### Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

#### (i) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

#### (j) Leases

Leases of fixed assets, where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the company, are classified as finance leases. Finance leases are capitalised recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual value. Leased assets are amortised over their estimated useful lives. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Lease payments under operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.



# Notes To And Forming Part Of The Financial Report

## For The Year Ended 30 June 2008

### 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### (k) Joint Venture

The municipality has no joint ventures.

#### (l) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

Where contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed in the note entitled "Conditions Over Contributions". That note also discloses the amount of contributions recognised as revenues in a previous reporting period which were obtained in respect of the local government's operation for the current reporting period.

#### (m) Superannuation

The Shire of Broome contributes to the Local Government Superannuation Scheme and other employee nominated superannuation schemes.

In addition where employees contribute at least 5% The Municipality makes an additional contribution so the total by The Municipality is 12%. Contributions are charged as an expense as they occur.

No liability has been recognised in these financial statements.

#### (n) Rounding Off Figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar.

#### (o) Comparative Figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

#### (p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

#### (q) Investments and Other Financial Assets

##### Classification

Council classifies its investments in the following categories: financial assets at fair value through profit or loss, loans and receivables, held-to-maturity investments and available-for-sale financial assets. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and, in the case of assets classified as held-to-maturity, re-evaluates this designation at each reporting date.

##### (i) Financial assets at fair value through profit and loss

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current assets.

# Notes To And Forming Part Of The Financial Report

## For The Year Ended 30 June 2008

### 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### (q) Investments and Other Financial Assets (Continued)

##### Classification (Continued)

##### (ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for those with maturities greater than 12 months after the balance sheet date which are classified as non-current assets. Loans and receivables are included in trade and other receivables in the balance sheet.

##### (iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that the Council's management has the positive intention and ability to hold to maturity. If Council were to sell other than an insignificant amount of held-to-maturity financial assets, the whole category would be tainted and reclassified as available-for-sale. Held-to-maturity financial assets are included in non-current assets, except for those with maturities less than 12 months from the reporting date, which are classified as current assets

##### (iv) Available-for-sale financial assets

Available-for-sale financial assets, comprising principally marketable equity securities, are non-derivatives that are either designated in this category or not classified in any of the other categories. They are included in non-current assets unless management intends to dispose of the investment within 12 months of the balance sheet date. Investments are designated as available-for-sale if they do not have fixed maturities and fixed or determinable payments and management intends to hold them for the medium to long term.

##### Recognition and derecognition

Regular purchases and sales of financial assets are recognised on trade-date – the date on which Council commits to purchase or sell the asset. Investments are initially recognised at fair value plus transaction costs for all financial assets not carried at fair value through profit or loss. Financial assets carried at fair value through profit or loss are initially recognised at fair value and transaction costs are expensed in the income statement. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and Council has transferred substantially all the risks and rewards of ownership.

When securities classified as available-for-sale are sold, the accumulated fair value adjustments recognised in equity are included in the income statement as gains and losses from investment securities.

##### Subsequent measurement

Loans and receivables and held-to-maturity investments are carried at amortised cost using the effective interest method.

Available-for-sale financial assets and financial assets at fair value through profit and loss are subsequently carried at fair value. Gains or losses arising from changes in the fair value of the financial assets at fair value through profit or loss category are presented in the income statement within other income or other expenses in the period in which they arise. Dividend income from financial assets at fair value through profit and loss is recognised in the income statement as part of revenue from continuing operations when Council's right to receive payments is established. Changes in the fair value of other monetary and non-monetary securities classified as available-for-sale are recognised in equity.

##### Impairment

Council assesses at each balance date whether there is objective evidence that a financial asset or group of financial assets is impaired. In the case of equity securities classified as available-for-sale, a significant or prolonged decline in the fair value of a security below its cost is considered as an indicator that the securities are impaired. If any such evidence exists for available-for-sale financial assets, the cumulative loss- measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in profit or loss – is removed from equity and recognised in the income statement. Impairment losses recognised in the income statement on equity instruments classified as available-for-sale are not reversed through the income statement

# Notes To And Forming Part Of The Financial Report

## For The Year Ended 30 June 2008

### 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### (r) Estimation of Fair Value

The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is based on quoted market prices at the balance sheet date.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques. Council uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. These include the use of recent arm's length transactions, reference to other instruments that are substantially the same, discounted cash flow analysis, and option pricing models making maximum use of market inputs and relying as little as possible on entity-specific inputs.

Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the Council for similar financial instruments.

#### (s) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 'Impairment of Assets' and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

#### (t) Inventories

##### General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

##### Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the Income Statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intention to release for sale.

# Notes To And Forming Part Of The Financial Report

## For The Year Ended 30 June 2008

### 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### (u) Fixed Assets

##### Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed includes the cost of all materials, direct labour and variable and fixed overheads.

##### Revaluation

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on a basis to reflect the already consumed or expired future economic benefits.

Those assets carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be revalued with sufficient regularity to ensure the carrying amount does not differ significantly from that determined using fair value at reporting date.

##### Land under Roads

Land under roads is excluded from infrastructure in accordance with the transition arrangements available under AASB 1045 and in accordance with legislative requirements.

##### Other

Fixed assets are to be capitalised if the cost or valuation exceeds:

(i) Buildings	\$5,000
(ii) Major Infrastructure	\$5,000
(iii) Plant and Equipment	\$3,000
(iv) Furniture and Equipment	\$3,000
(v) Tools	\$3,000
(vii) Land	\$ 0

Items, which cost, or are valued, less than these thresholds are expensed in the year of acquisition.



# Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2008

## 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

### (v) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are separately and systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Item	Annual Dep'n
(i) High Use Vehicles on a 1 year replacement program	25%
(ii) Ride on mowers	20%
(iii) Cars and light vehicles on a 2 year replacement program	15%
(iv) Small trucks, 2 to 5 Tonne	15%
(v) Medium trucks, 6 to 12 Tonne	12.50%
(vi) Heavy trucks greater than 12 Tonne and medium plant	10%
(vii) Heavy plant, graders, scrapers and the like	8.33%
(viii) Other portable plant, regular use	20%
(ix) Other plant, low use and/or long life	6.25%
(x) Computer equipment	20%
(xi) Furniture and equipment	10%
(xii) Tools	25%
(xiii) Air conditioning and other building plant	6.67%
(xiii) Buildings	2.50%
(xiv) Fixed Infrastructure;	
Formation & earth works for roads, reserves & waste management	1%
Bridges	1.25%
Drainage facilities	1.67%
Footpaths	2%
Paving, seals & services to car parks, roads, reserves & waste management	3.03%
Major plant and bus shelters	5%

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time an asset is completed and held ready for use

# Notes To And Forming Part Of The Financial Report

## For The Year Ended 30 June 2008

### 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(w) **New Accounting Standards and Interpretations**  
Australian Accounting Standards and Interpretations that have recently been issued or amended but are not yet effective have not been adopted by the Council for the annual reporting period ending 30 June 2008.

Council's assessment of these new standards and interpretations is set out below:

Title and Topic	Issued	Applicable (*)	Impact
(i) AASB-I 12 Service Concession Arrangements, AASB 2007-1 Amendments to Australian Accounting Standards arising from AASB Interpretation 12, revised UIG 4 Determining whether an Arrangement contains a Lease and revised UIG 129 Service Concession	February 2007	1 January 2008	Nil – Council is not party to any Service Concession Arrangements.
(ii) AASB 8 Operating Segments and AASB 2007-3 Amendments to Australian Accounting Standards arising from AASB 8	February 2007	1 January 2009	Nil – The Standard is not applicable to not-for-profit entities.
(iii) Revised AASB 123 Borrowing Costs and AASB 2007-6 Amendments to Australian Accounting Standards arising from AASB 123 [AASB 1, AASB 101, AASB 107, AASB 111, AASB 116 & AASB 138 and Interpretations 1 & 12]	June 2007	1 January 2009	Nil – The revised Standard has removed the option to expense all borrowing costs and, when adopted, will require the capitalisation of all borrowing costs directly attributable to the acquisition, construction or production of a qualifying asset. There will be no impact on the financial report of the Council as the council already capitalises borrowing costs relating to qualifying assets.
(iv) AASB-I 13 Customer Loyalty Programmes	August 2007	1 July 2008	Nil – Council has no Customer Loyalty Programmes.
(v) AASB-I 14 The Limit on a Defined Benefit Asset, Minimum Funding Requirements and their Interaction	August 2007	1 January 2008	Nil – The Interpretation provides guidance on the maximum amount that may be recognised as an asset in defined benefit plans. Council does not currently contribute to any defined benefit plans. Consequently, there is not expected to be any impact on the financial statements.

# Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2008

## 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

### (w) New Accounting Standards and Interpretations (Continued)

(vi) Revised AASB 101 Presentation of Financial Statements and AASB 2007-8 Amendments to Australian Accounting Standards arising from AASB 101 and AASB 2007-10 Further Amendments to Australian Accounting Standards arising from AASB 101	September 2007 and December 2007	1 January 2009	Nil – The revised Standard requires the presentation of a Statement of comprehensive income and makes changes to the Statement of changes in equity, but will not affect any of the amounts recognised in the financial statements. If Council has made a prior period adjustment or has reclassified items in the financial statements, it is likely it will need to disclose a third balance sheet (Statement of financial position), being as at the beginning of the comparative period.
(vii) AASB 1049 Whole of Government and General Government Sector Financial	October 2007	1 July 2008(+)	Nil – The Standard is not applicable to Local Governments.
(viii) AASB 1050 Administered Items	December 2007	1 July 2008(+)	• AASB 1050 is only applicable to Government departments and will have no impact on Council.
(ix) AASB 1051 Land Under Roads	December 2007	1 July 2008(+)	• AASB 1051 will allow Council to recognise or not recognise land under roads acquired before 30 June 2008. Land under roads acquired after 30 June 2008 must be recognised.
(x) AASB 1052 Disaggregated Disclosures	December 2007	1 July 2008(+)	• AASB 1052 requires disclosure of financial information by function or activity. Council already provides this information so there will be no additional impact on the financial statements.
(xi) AASB 2007-9 Amendments to Australian Accounting Standards arising from the review of AAS 27, AAS 29 and AAS 31 and revised interpretation 1038 Contributions by Owners Made to Wholly-Owned Public Sector Entities	December 2007	1 July 2008(+)	• AASB 2007-09 will have significant impact on Council's financial statements as it has the effect of withdrawing AAS27. AAS27 is effectively replaced by existing topic based standards and new standards as also detailed here.
(xii) AASB 1004 Contributions	December 2007	1 July 2008(+)	• AASB 1004 requires contributions made to Council to be recognised at fair value when they are controlled and to be appropriately disclosed. Council already accounts for contributions in this manner so there will be no additional impact on the financial statements.

#### Notes:

(\*) - Applicable to reporting periods commencing on or after the given date.

(+) - Applicable to not-for-profit and/or public sector entities only.

# Notes To And Forming Part Of The Financial Report

## For The Year Ended 30 June 2008

### 2 STATEMENT OF OBJECTIVE

The Shire of Broome is dedicated to providing high quality services to the community through the service-oriented programs below:

TITLE	ACTIVITY
Governance	Provision of facilities for council and compliance with statutory requirements. General community support and public relations.
General Purpose Income	Collection of general purpose grants and rates.
Law, Order & Public Safety	Ranger operations including supervision of various by-laws, fire prevention and support of emergency services.
Health	Provision of infant health services, health inspections and control, pest control and home and community care.
Education and Welfare	Provision of day and aged care facilities.
Housing	Provision of staff housing. Staff housing transactions are reported to other programs.
Community Amenities	Rubbish collection, tip operation, litter control, provision and maintenance of drainage infrastructure, town planning and provision of general public facilities.
Recreation & Culture	Environmental protection, provision of public hall, civic centre, library, recreation and swimming facilities and kiosks.
Transport	Construction and maintenance of roads, bridges, footpaths and street lighting.
Economic Services	Tourism promotion and building control.
Other Property & Services	General administrative support for council activities private works, management of leased properties, engineering, works management, parks & gardens management, depot management, plant operation and plant procurement.

The Shire of Broome practises activity based costing. As a result of this:

- All Staff housing transactions are reported to other programs.
- The net cost of the administration of council's activities are allocated to appropriate other programs.



# Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2008

## 3. REVENUES & EXPENSES

### Result from Ordinary Activities

Note

ACTUAL

2007/2008

\$

BUDGET

2007/2008

\$

ACTUAL

2006/2007

\$

The result from ordinary activities includes:

(i) Charging as an Expense:

#### Auditors remuneration

- Audit	26,386	15,700	14,962
- Other	6,052	5,000	5,770
	<b>32,438</b>	<b>20,700</b>	<b>20,732</b>

#### Depreciation of Non Current Assets

- Land & Buildings	698,555	820,950	651,424
- Plant & Equipment	880,804	813,114	773,310
- Furniture & Equipment	152,026	165,400	148,737
- Roads, Footpaths & Bridges Infrastructure Assets	1,033,864	1,115,700	994,587
- Drainage Infrastructure Assets	128,044	134,600	121,263
- Recreation Areas Infrastructure Assets	242,467	210,800	210,791
- Other Infrastructure Assets	45,946	36,500	35,419
	<b>3,181,706</b>	<b>3,297,064</b>	<b>2,935,531</b>

#### Interest Expenses

Debentures	10 (a)	406,948	410,323	383,060
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#### Rental Charges

Operating Leases		496,566	444,920	439,768
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(ii) Crediting As Revenue

#### Interest Earnings

Reserve Funds	21	356,760	324,844	281,212
Other Funds	21	186,545	170,730	318,018
Other Interest	18	85,891	62,200	65,690
		<b>629,196</b>	<b>557,774</b>	<b>664,920</b>

# Notes To And Forming Part Of The Financial Report

## For The Year Ended 30 June 2008

### 4. OPERATING REVENUES & EXPENSES ACCORDING TO NATURE & TYPE

		ACTUAL 2007/2008 \$	BUDGET 2007/2008 \$	ACTUAL 2006/2007 \$
<b>(a) Revenues From Ordinary Activities</b>	<b>Note</b>			
Rates	15	10,315,888	10,042,179	8,903,211
Grants & Subsidies - Operating	20	3,377,418	3,572,273	3,467,626
Contributions, Reimbursements and Donations		826,899	367,800	446,972
Fees and Charges	19	5,934,837	5,452,427	5,537,309
Interest Earnings	3(b)	629,196	557,774	664,920
Other Revenue/Income		24,648	37,000	21,402
		<b>21,108,886</b>	<b>20,029,453</b>	<b>19,041,440</b>
<b>(b) Expenses From Ordinary Activities</b>				
Employee Costs		(8,935,620)	(9,466,243)	(7,785,995)
Materials And Contracts		(4,475,868)	(4,049,476)	(3,909,000)
Utilities (Gas, electricity, water etc.)		(909,575)	(850,891)	(852,843)
Loan & Overdraft Fees & Interest	10	(406,948)	(410,323)	(383,060)
Insurance Expenses		(282,758)	(331,470)	(303,868)
Depreciation of non-current assets	3 (a)	(3,181,706)	(3,297,064)	(2,935,531)
Other Expenditure		(815,667)	(845,766)	(726,808)
		<b>(19,008,142)</b>	<b>(19,251,233)</b>	<b>(16,897,105)</b>
<b>(c) Non Operating Revenue &amp; Expenses</b>				
Grants & Subsidies - Non Operating	20	1,784,383	1,369,024	2,641,719
Contributions, Reimbursements and Donations - Non Operating		282,069	35,000	1,179,794
Profit on Asset Disposals	9 (b)	435,347	193,500	50,143
Loss On Asset Disposal	9 (b)	(44,705)	(76,500)	(90,261)
		<b>2,457,094</b>	<b>1,521,024</b>	<b>3,781,395</b>
<b>NET RESULT</b>		<b>4,557,838</b>	<b>2,299,244</b>	<b>5,925,730</b>

# Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2008

## 5. CONDITIONS OVER CONTRIBUTIONS

	ACTUAL 2007/2008 \$	ACTUAL 2006/2007 \$
Grants recognised as revenues in a previous reporting period which were not expended at the close of the previous reporting period (ie opening balances) and held as Restricted Cash.		
Kimberley Family Day Care Operational Grant, KIT and Child Care Benefit Funding		
Unspent Grants From Previous Years	25,933	44,947
Add: Unspent grants in the reporting year.	19,487	25,933
Less: Previous Years Unspent grant now spent	25,933	44,947
Unspent Grant at 30 June	19,487	25,933
ISS Program and Flexible Support Funding		
Unspent Grants From Previous Years	13,906	0
Add: Unspent grants in the reporting year.	56,616	13,906
Less: Previous Years Unspent grant now spent	13,906	0
Unspent Grant at 30 June	56,616	13,906
Youth Coordinating Committee Coordinator Support Grant		
Unspent Grants From Previous Years	0	1,209
Add: Unspent grants in the reporting year.	0	0
Less: Previous Years Unspent grant now spent	0	1,209
Unspent Grant at 30 June	0	0
State Emergency Service FESA Operational and Grant Funding		
Unspent Grants From Previous Years	2,893	353
Add: Unspent grants in the reporting year.	18,601	2,893
Less: Previous Years Unspent grant now spent	2,893	353
Unspent Grant at 30 June	18,601	2,893
Helping Young People (HYPE) program operational funding		
Unspent Grants From Previous Years	0	1,209
Add: Unspent grants in the reporting year.	0	0
Less: Previous Years Unspent grant now spent	0	1,209
Unspent Grant at 30 June	0	0
Club Development Officer Grant		
Unspent Grants From Previous Years	46,000	0
Add: Unspent grants in the reporting year.	43,000	46,000
Less: Previous Years Unspent grant now spent	46,000	0
Unspent Grant at 30 June	43,000	46,000
Recreational Grants for; Jetty to Jetty, Triple J, the Arts Centre and Library		
Unspent Grants From Previous Years	21,023	30,384
Add: Unspent grants in the reporting year.	0	0
Less: Previous Years Unspent grant now spent	21,023	9,361
Unspent Grant at 30 June	0	21,023

# Notes To And Forming Part Of The Financial Report

## For The Year Ended 30 June 2008

5. CONDITIONS OVER CONTRIBUTIONS (Continued)	ACTUAL 2007/2008 \$	ACTUAL 2006/2007 \$
Clean Up Aboriginal Communities Operational Grant		
Unspent Grants From Previous Years	26,436	26,436
Add: Unspent grants in the reporting year.	0	0
Less: Previous Years Unspent grant now spent	0	0
Unspent Grant at 30 June	<u>26,436</u>	<u>26,436</u>
Aboriginal Environmental Health Grants		
Unspent Grants From Previous Years	22,554	0
Add: Unspent grants in the reporting year.	0	22,554
Less: Previous Years Unspent grant now spent	22,554	0
Unspent Grant at 30 June	<u>0</u>	<u>22,554</u>
Advance Road Related Construction/Maintenance Grants		
Unspent Grants From Previous Years	110,000	431,520
Add: Unspent grants in the reporting year.	10,000	110,000
Less: Previous Years Unspent grant now spent	110,000	431,520
Unspent Grant at 30 June	<u>10,000</u>	<u>110,000</u>
Tourism Grants - Visitors Center & Railway Line Project		
Unspent Grants From Previous Years	50,000	1,235,402
Add: Unspent grants in the reporting year.	50,000	50,000
Less: Previous Years Unspent grant now spent	50,000	1,235,402
Unspent Grant at 30 June	<u>50,000</u>	<u>50,000</u>
Advance Sundry Grants		
Unspent Grants From Previous Years	4,021	121
Add: Unspent grants in the reporting year.	0	4,021
Less: Previous Years Unspent grant now spent	3,700	121
Unspent Grant at 30 June	<u>321</u>	<u>4,021</u>
BRAC Emergency Shelter Grant		
Unspent Grants From Previous Years	79,500	0
Add: Unspent grants in the reporting year.	68,750	79,500
Less: Previous Years Unspent grant now spent	3,650	0
Unspent Grant at 30 June	<u>144,600</u>	<u>79,500</u>
<b>Total Unspent Grants And Contributions</b>	<b><u>369,061</u></b>	<b><u>402,266</u></b>

# Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2008

<b>6. CASH AND INVESTMENTS</b>	<b>ACTUAL 2007/2008</b>	<b>ACTUAL 2006/2007</b>
<b>a) Cash and Cash Equivalents</b>	<b>\$</b>	<b>\$</b>
Cash on hand	3,850	3,800
Cash at bank	1,019,040	760,357
	<u><b>1,022,890</b></u>	<u><b>764,157</b></u>
Represented by:		
Restricted	369,061	462,266
Unrestricted	653,829	301,891
	<u><b>1,022,890</b></u>	<u><b>764,157</b></u>
Restrictions have been imposed by regulations or other externally imposed requirements to the following :		
- Unexpended loan monies	0	60,000
- Unexpended Grants	369,061	402,266
	<u><b>369,061</b></u>	<u><b>462,266</b></u>
<b>b) Investments</b>		
Financial Assets at Fair Value Through Profit or Loss At beginning of the year	7,042,972	0
Additions	9,088,747	10,542,972
Disposals	8,978,803	3,500,000
At end of the year	<u><b>7,152,916</b></u>	<u><b>7,042,972</b></u>
Represented by:		
Restricted	6,545,461	6,464,461
Unrestricted	607,455	578,511
	<u><b>7,152,916</b></u>	<u><b>7,042,972</b></u>
Restrictions have been imposed by regulations or other externally imposed requirements to the following :		
- Reserve Accounts	Note 12(a) 6,545,461	6,464,461
	<u><b>6,545,461</b></u>	<u><b>6,464,461</b></u>



# Notes To And Forming Part Of The Financial Report

## For The Year Ended 30 June 2008

### 7. TRADE AND OTHER RECEIVABLES

	ACTUAL 2007/2008 \$	ACTUAL 2006/2007 \$
<b>a) Current</b>		
Rates Outstanding	89,399	77,160
Sundry Debtors	986,549	1,130,742
Bonds and Deposits held by others	35,437	30,132
Principal and Interest Payment Due	50,367	44,106
Other current receivables	65,072	163,529
Aust Tax Office Debtor - GST Credits Refundable	96,523	191,193
	<b>1,323,347</b>	<b>1,636,862</b>
<b>b) Non Current</b>		
Rates Outstanding - Pensioners deferred rates	4,409	4,409
Self Supporting Loans	120,882	150,328
	<b>125,291</b>	<b>154,737</b>

### 8. INVENTORIES

Fuel, Cement and BRAC Stock - at cost	35,694	20,097
Land for Resale	0	0
	<b>35,694</b>	<b>20,097</b>

### 9. ASSET INFORMATION

#### (a) By Nature And Type

##### Property Plant & Equipment

Land And Buildings - At cost	28,398,841	27,968,566
Less accumulated depreciation	(4,843,201)	(4,144,646)
	<b>23,555,640</b>	<b>23,823,920</b>
Furniture and Equipment -At cost	2,169,059	1,985,662
Less accumulated depreciation	(1,505,043)	(1,353,017)
	<b>664,016</b>	<b>632,645</b>
Plant and Equipment - At cost	10,525,582	8,922,595
Less accumulated depreciation	(3,932,283)	(4,457,571)
	<b>6,593,299</b>	<b>4,465,024</b>
	<b>30,812,955</b>	<b>28,921,589</b>

# Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2008

## 9. ASSET INFORMATION (Continued) (a) By Nature And Type (Continued)

	ACTUAL 2007/2008	ACTUAL 2006/2007
<u>Infrastructure</u>	\$	\$
Drainage - Infrastructure Assets - At cost	7,957,502	7,656,100
Less accumulated depreciation	(1,220,127)	(1,092,083)
	<u>6,737,375</u>	<u>6,564,017</u>
Recreation Areas - Infrastructure Assets - At cost	9,024,936	8,358,381
Less accumulated depreciation	(1,592,990)	(1,350,523)
	<u>7,431,946</u>	<u>7,007,858</u>
Other - Infrastructure Assets - At cost	2,038,645	1,997,119
Less accumulated depreciation	(323,249)	(277,303)
	<u>1,715,396</u>	<u>1,719,816</u>
Roads Footpaths & Bridges - Infrastructure Assets - At cost	62,001,014	59,447,954
Less accumulated depreciation	(9,552,288)	(8,518,424)
	<u>52,448,726</u>	<u>50,929,530</u>
	<u>68,333,443</u>	<u>66,221,221</u>

All infrastructure is now being carried at cost. Whilst infrastructure is not subject to a policy of regular revaluation, it is subject to an annual assessment as to whether there is any indication an asset may have been impaired in accordance with AASB136 "Impairment of Assets".

## (b) Disposal Of Assets

ASSET	2007/2008 NET BOOK VALUE	2007/2008 SALE RECEIPTS	2007/2008 PROFIT (LOSS)
<b>Plant &amp; Equipment</b>			
Actual	344,160	734,802	390,642
Budget	408,000	525,000	117,000
<b>Totals</b>			
	<u>Actual 344,160</u>	<u>734,802</u>	<u>390,642</u>
	<u>Budget 408,000</u>	<u>525,000</u>	<u>117,000</u>

# Notes To And Forming Part Of The Financial Report

## For The Year Ended 30 June 2008

### 9. ASSET INFORMATION (Continued)

(c) Asset Values By Program	ACTUAL NET VALUE \$ 30 JUNE 2008	ACTUAL NET VALUE \$ 30 JUNE 2007
Governance	0	83,564
General Purpose Funding	1,724,153	871,449
Law, Order, Public Safety	499,176	431,702
Health	119,528	251,132
Education & Welfare - General	1,491,869	2,073,723
Community Amenities	9,932,041	12,151,710
Recreation & Culture	18,884,270	13,918,094
Transport	53,929,823	52,679,715
Economic Services	6,397,824	1,787,735
Other Property & Services	13,906,965	18,229,897
Unallocated	1,920,887	2,282,914
	<b>108,806,536</b>	<b>104,761,635</b>

⌋ Movement in the carrying amounts of each class of asset between the beginning and end of the financial year.

#### Land, Buildings, Furniture & Equipment and Plant & Equipment

	Land & Buildings	Furniture & Equipment	Plant & Equipment	Total
Balance at the beginning of the year.	23,823,920	632,645	4,465,024	28,921,589
Additions	430,275	183,397	3,353,238	3,966,910
Disposals	0	0	(344,160)	(344,160)
Net Depreciation Expense	(698,555)	(152,026)	(880,804)	(1,731,385)
Other Movements	0	0	1	1
<b>Carrying amount at the end of year</b>	<b>23,555,640</b>	<b>664,016</b>	<b>6,593,299</b>	<b>30,812,955</b>

#### Infrastructure

	Roads, Footpaths & Bridges	Drainage & Other	Recreation Areas	Total
Balance at the beginning of the year.	50,929,530	8,283,833	7,007,858	66,221,221
Additions	2,553,060	342,928	666,555	3,562,543
Net Depreciation Expense	(1,033,864)	(173,990)	(242,467)	(1,450,321)
<b>Carrying amount at the end of year</b>	<b>52,448,726</b>	<b>8,452,771</b>	<b>7,431,946</b>	<b>68,333,443</b>

# Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2008

## 10. INFORMATION ON BORROWINGS

### (a) Debenture Repayments

Particulars	Loan #	Principal 1-Jul-2007		New Loans		Interest Repayments		Principal Repayments		Principal At 30-Jun-2008	
		Actual \$	2007/2008 Actual \$	2007/2008 Budget \$	2007/2008 Actual \$	2007/2008 Budget \$	2007/2008 Actual \$	2007/2008 Budget \$	2007/2008 Actual \$	2007/2008 Budget \$	2007/2008 Actual \$
<b>Law Order &amp; Public Safety</b>											
Bne Volunteer Sea Rescue (Self Supporting)	169	2,314	0	0	1	0	2,314	2,315	0	0	0
New SES Shed (FESA Self Supporting)	176	122,738	0	0	6,899	6,899	13,516	13,516	109,222	109,222	109,222
<b>Community Amenities</b>											
Millington Rd Drainage Construction (Interest Paid by others)	181	322,056		0	20,097	20,098	27,555	27,554	294,501	294,502	294,502
Refuse Site Building Improvements and Construction	188	119,000	0	0	6,961	6,961	20,442	20,442	98,558	98,558	98,558
<b>Recreation &amp; Culture</b>											
Pistol Club (Self Supporting)	170	11,737	0	0	592	592	2,688	2,688	9,049	9,049	9,049
Changerooms Const - Hayries Oval (WKFA Self Supporting)	178	43,697		0	2,081	2,080	11,640	11,640	32,057	32,057	32,057
BRAC (Recreation Centre)	171	817,117	0	0	53,654	53,653	59,668	59,667	757,449	757,450	757,450
Changerooms Construction - Hayries Oval Council Loan	179	131,090	0	0	6,242	6,241	34,919	34,919	96,171	96,170	96,170
BRAC Oval Effluent Water Reticulation Stage 2	180	198,810	0	0	0	0	50,000	50,000	148,810	148,810	148,810
BRAC Stage 2 A	186	1,200,000	0	0	72,892	72,892	84,225	84,226	1,115,775	1,115,774	1,115,774
BRAC Stage 2 A - Ovals	189	0	410,000	410,000	4,610	6,717	0	0	410,000	410,000	410,000
<b>Economic Services</b>											
Roebuck Bay Caravan Park Sewerage Upgrade	175	87,211	0	0	4,506	4,506	42,307	42,306	44,904	44,905	44,905
Roebuck Bay Caravan Park Sewerage Stage 2	177	123,078	0	0	5,850	5,850	32,784	32,785	90,294	90,293	90,293
Visitors Centre Construction	182	833,021	0	0	51,951	51,950	71,272	71,272	761,749	761,749	761,749
Visitors Centre Construction Stage 2	185	286,000	0	0	17,373	17,645	20,074	20,074	265,926	265,926	265,926
<b>Other Property &amp; Services</b>											
Administration Building	168	2,019,632	0	0	153,239	153,239	189,065	189,065	1,830,567	1,830,567	1,830,567
		6,317,501	410,000	410,000	406,948	409,323	662,469	662,469	6,065,032	6,065,032	6,065,032

All loan repayments were financed by general purpose income except for those loans designated "Self Supporting".

# Notes To And Forming Part Of The Financial Report

## For The Year Ended 30 June 2008

### 10. INFORMATION ON BORROWINGS (Continued)

#### (b) New Debentures

Particulars/Purpose	Amount Borrowed		Institution	Loan Type	Term (Years)	Total Interest & Charges \$	Interest Rate	Amount Used 2007/2008		Unspent \$ Actual
	2007/2008 Actual \$	2007/2008 Budget \$						2007/2008 Actual \$	2007/2008 Budget \$	
Loan 189 BRAC Stage 2A - Ovals	410,000	410,000	WA Treasury Corporation	Debenture	5	86,665	7.20%		410,000	0
<b>Totals</b>	<b>410,000</b>	<b>410,000</b>				<b>86,665</b>		<b>0</b>	<b>410,000</b>	<b>0</b>

#### (c) Unspent Debentures

Particulars/Purpose	Loan #	Date Borrowed	Balance 1-Jul-2007	During Year Borrowed \$	Expended \$	Bal Unspent 29-Jun-2008
Refuse Site Building Improvements and Construction	188	1 Mar 2007	60,000	0	60,000	0

#### (d) Overdraft

Council has utilised an overdraft facility during previous financial years with a maximum amount of \$1,200,000 with the Commonwealth Bank.

The overdraft is established to cover periods when there are delays in receiving funding at the beginning/end of financial years.

The Credit Card with a maximum amount of \$25,000 with the Commonwealth Bank is used to procure goods & services typically paid for by a credit card such as travel, accommodation and IT equipment.



# Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2008

## 11. TRADE, OTHER PAYABLES, AND INTEREST BEARING LIABILITIES

### (a) Current

	ACTUAL	ACTUAL
	2007/2008	2006/2007
<b>Payables and Provisions</b>		
<u>Trade and Other Payables</u>	\$	\$
Sundry Creditors	1,337,956	1,441,599
ATO Amounts Payable	19,579	26,644
Prepaid Rent, Grants and Services	133,692	107,087
Excess Rates	30,818	31,746
Accrued Expenses	98,495	117,553
Accrued Wages	313,508	495,501
Accrued Interest on Debentures (Loans)	71,889	83,336
	<u>2,005,937</u>	<u>2,303,466</u>
<u>Provisions (Employee Entitlements)</u>		
Provision for Annual Leave (Current)	771,286	784,595
Provision for LSL (Current)	477,699	465,423
	<u>1,248,985</u>	<u>1,250,018</u>
	<u>3,254,922</u>	<u>3,553,484</u>
<b>Long-Term Borrowings</b>		
<u>Secured by Floating Charge</u>		
Debentures (Loan Principal Liability)	780,965	662,469
	<u>780,965</u>	<u>662,469</u>
<b>Total Current</b>	<u>4,035,887</u>	<u>4,215,953</u>

### (b) Non Current

<b>Payables and Provisions</b>		
<u>Employee Entitlements - Non Current</u>		
Provision for LSL (Non Current)	148,714	110,620
	<u>148,714</u>	<u>110,620</u>
	<u>148,714</u>	<u>110,620</u>
<b>Interest Bearing Liabilities</b>		
<u>Loan Liability - Non Current</u>		
Loan Liability - Total	6,065,032	6,317,501
Less Current Loan Liability	(780,965)	(662,469)
	<u>5,284,067</u>	<u>5,655,032</u>
<b>Total Non Current</b>	<u>5,432,781</u>	<u>5,765,652</u>

# Notes To And Forming Part Of The Financial Report

## For The Year Ended 30 June 2008

### 12. RESERVES

#### (a) Cash/Investment Backed Reserves

##### Leave Reserve

	ACTUAL 2007/2008	BUDGET 2007/2008	ACTUAL 2006/2007
	\$	\$	\$
Opening Balance	726,882	708,234	550,342
Transfer from Accumulated surplus including interest	172,798	182,961	176,540
Less Transfer to Accumulated surplus	0	(50,000)	0
	<b>899,680</b>	<b>841,195</b>	<b>726,882</b>

##### Building

Opening Balance	890,476	686,781	544,517
Transfer from Accumulated surplus including interest	468,908	53,202	345,959
Less Transfer to Accumulated surplus	(234,900)	0	0
	<b>1,124,484</b>	<b>739,983</b>	<b>890,476</b>

##### Furniture & IT Equipment Reserve

Opening Balance	324,362	241,572	200,548
Transfer from Accumulated surplus including interest	23,962	15,424	123,814
Less Transfer to Accumulated surplus	0	(47,000)	0
	<b>348,324</b>	<b>209,996</b>	<b>324,362</b>

##### Refuse Site Reserve

Opening Balance	557,799	460,992	91,258
Transfer from Accumulated surplus including interest	407,106	97,815	466,541
Less Transfer to Accumulated surplus	0	(451,531)	0
	<b>964,905</b>	<b>107,276</b>	<b>557,799</b>

##### Public Open Space (P.O.S.) Reserve

Opening Balance	501,248	448,674	212,763
Transfer from Accumulated surplus including interest	199,563	27,712	313,485
Less Transfer to Accumulated surplus	(323,296)	(138,000)	(25,000)
	<b>377,515</b>	<b>338,386</b>	<b>501,248</b>

##### Drainage Reserve

Opening Balance	712,522	745,850	553,025
Transfer from Accumulated surplus including interest	201,594	26,186	419,497
Less Transfer to Accumulated surplus	(213,000)	(478,050)	(260,000)
	<b>701,116</b>	<b>293,986</b>	<b>712,522</b>

##### Plant Reserve

Opening Balance	1,095,405	316,403	527,865
Transfer from Accumulated surplus including interest	389,400	58,224	567,540
Less Transfer to Accumulated surplus	(676,500)	0	0
	<b>808,305</b>	<b>374,627</b>	<b>1,095,405</b>

##### BRAC (Leisure Centre ) Reserve

Opening Balance	707,461	0	1,007,038
Transfer from Accumulated surplus including interest	96,688	0	65,423
Less Transfer to Accumulated surplus	(617,000)	0	(365,000)
	<b>187,149</b>	<b>0</b>	<b>707,461</b>

# Notes To And Forming Part Of The Financial Report

## For The Year Ended 30 June 2008

### 12. RESERVES (Continued)

#### (a) Cash/Investment Backed Reserves (Continued)

	ACTUAL 2007/2008 \$	BUDGET 2007/2008 \$	ACTUAL 2006/2007 \$
<b>Road Reserve</b>			
Opening Balance	183,828	249,463	101,814
Transfer from Accumulated surplus including interest	211,382	8,064	82,014
Less Transfer to Accumulated surplus	(228,200)	(28,000)	0
	<b>167,010</b>	<b>229,527</b>	<b>183,828</b>
<b>Footpath Reserve</b>			
Opening Balance	561,578	525,464	321,220
Transfer from Accumulated surplus including interest	267,077	31,744	240,358
Less Transfer to Accumulated surplus	(114,100)	(84,000)	0
	<b>714,555</b>	<b>473,208</b>	<b>561,578</b>
<b>Carpark Reserve</b>			
Opening Balance	202,900	273,640	177,718
Transfer from Accumulated surplus including interest	49,518	12,160	25,182
Less Transfer to Accumulated surplus	0	(47,500)	0
	<b>252,418</b>	<b>238,300</b>	<b>202,900</b>
<b>Total Cash/Investment Backed Reserves</b>	<b>6,545,461</b>	<b>3,846,484</b>	<b>6,464,461</b>

Note 5

The purposes of the reserves are as follows:

#### Reserve Name

#### To Fund

Leave Reserve -	Annual and long service leave requirements - progressively ongoing.
Furniture & IT Equipment Reserve -	Office furniture and equipment and IT hardware and manage peak funding requirements to replace obsolete equipment - progressively ongoing.
Refuse Site Reserve -	Future cost of maintaining the refuse site in accordance with environmental guidelines.
Building Reserve -	Renewal, upgrade or new building construction - progressively ongoing.
Public Open Space (P.O.S.) Reserve -	Construction of P.O.S. facilities - progressively ongoing.
Drainage Reserve -	Construction of storm water drainage headworks - progressively ongoing.
Plant Reserve -	Purchase of major plant - progressively ongoing.
BRAC (Leisure Centre) Reserve -	Construction of recreation infrastructure and facilities.
Road Reserve -	Construction of streets and roads - progressively ongoing.
Footpath Reserve -	Construction of footpaths - progressively ongoing.
Carpark Reserve -	Construction of car parks - progressively ongoing.

Council would expect further transfers to be made to the Leave Reserve and on going reserves as funds are utilised.

Reserve fund money will be used as required for the purpose for which the reserve is established.

#### (b) Reserves

##### Land and Building Revaluation Reserve

Opening Balance	4,779,847	4,779,847
Transfer to Revaluation Reserve	0	0
Less Transfer from Revaluation Reserve	0	0
	<b>4,779,847</b>	<b>4,779,847</b>
<b>Total Non Cash Backed Reserves</b>	<b>4,779,847</b>	<b>4,779,847</b>

# Notes To And Forming Part Of The Financial Report

## For The Year Ended 30 June 2008

### 13. NOTES TO THE CASH FLOW STATEMENT

#### (a) Reconciliation Of Cash

For the purposes of the cash flow statement, cash includes cash on hand and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the balance sheet as follows:

	Note	Actual 2007/2008	Budget 2007/2008	Actual 2006/2007
		\$	\$	\$
<b>Cash and Cash Equivalents</b>				
Cash	6 (a)	649,979	1,803,334	298,091
Cash On Hand	6 (a)	3,850	3,800	3,800
Other Restricted Cash	6 (a)	369,061	341,863	462,266
Cash at End of Year		<b>1,022,890</b>	<b>2,148,997</b>	<b>764,157</b>

#### Reconciliation Of Net Cash Provided By Operating Activities to Net Result

Net Result	4,557,838	2,299,244	5,925,730
ADD			
Loss/-Profit on Sale of Assets	(390,642)	(117,000)	40,118
Asset Depreciation	3,181,706	3,297,064	2,935,531
Decrease/(Increase) in Sundry Debtors	144,193	250,000	341,823
Decrease/(Increase) in Bonds and Deposits paid	(5,305)	0	(186)
Decrease/(Increase) in Rates Debtors	(13,167)	(15,000)	18,983
Decrease/(Increase) in Finance & Borrowing Debtors	(6,261)	0	(13,948)
Decrease/(Increase) in Other Receivables	98,457	0	(61,561)
Decrease/(Increase) in Stock	(15,597)	(10,000)	11,423
Increase/(Decrease) in Accrued Expenses	(19,058)	(8,674)	85,441
Increase/(Decrease) in Prepayments to Council	26,605	0	(31,961)
Increase/(Decrease) in Accrued Wages	(181,993)	0	288,257
Increase/(Decrease) in Accrued Interest on Loans	(11,447)	0	25,270
Increase/(Decrease) in Sundry Creditors	(103,644)	50,000	383,031
Increase/(Decrease) in Employee Entitlements	37,061	200,000	216,632
Increase/(Decrease) in GST Payable/Receivable	87,605	287	(165,726)
Other Provisions	0	10,000	0
Less Non Operating Grants & Contributions	(2,066,452)	(1,404,024)	(3,821,513)
<b>Net Cash provided by Operating Activities</b>	<b>5,319,899</b>	<b>4,551,897</b>	<b>6,177,344</b>

#### b) Undrawn Borrowing Facilities

##### Credit Standby Arrangements

Bank Overdraft limit	1,200,000	1,200,000
Bank Overdraft at Balance Date	0	0
Credit Card limit	25,000	25,000
Credit Card Balance at Balance Date	0	0
	<b>1,225,000</b>	<b>1,225,000</b>

##### Loan Facilities

Loan Facilities - Current	780,965	662,469
Loan Facilities - Non-Current	5,284,067	5,655,032
	<b>6,065,032</b>	<b>6,317,501</b>

Unused Loan Facilities at Balance Date	Nil	Nil
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# Notes To And Forming Part Of The Financial Report

## For The Year Ended 30 June 2008

### 14. TRUST - RESTRICTED

The Council holds these funds in a custodial role. As Council has no control over these funds they are not included in the financial statements being only disclosed by way of this note.

	ACTUAL 2007/2008 \$	ACTUAL 2006/2007 \$
Held as:		
Cash	715,559	73,416
Financial Assets at Fair Value		
Through Profit or Loss	47,959	973,741
Closing Balance	<u>763,518</u>	<u>1,047,157</u>

Trustee Classifications	BALANCE 30 JUNE 2007 \$	RECEIPTS 2007/2008 \$	PAYMENTS 2007/2008 \$	BALANCE 30 JUNE 2008 \$
Funds are held under the following classifications:				
Footpath Deposits	245,123	11,279	170,313	86,089
Library Deposits	11,818	3,030	3,670	11,178
Nomination Deposits	320	880	1,200	0
Other Deposits	12,449	7,970	2,400	18,019
BCITF Collections	34,149	227,226	248,810	12,565
Town Planning Bonds	61,112	2,314	14,834	48,592
Recreation Facilities Bonds	376,218	17,203	290,904	102,517
Road & Footpath Bonds	295,540	74,726	0	370,266
Capital Works Bonds	2,579	115	0	2,694
Cash In Lieu of Public Open Space	0	79,296	0	79,296
Contract Bonds	0	20,571	0	20,571
Builders Registration Board Levy	1,224	16,477	16,500	1,201
Unclaimed Moneys	6,625	4,104	199	10,530
<b>Totals</b>	<u>1,047,157</u>	<u>465,191</u>	<u>748,830</u>	<u>763,518</u>

Note:

The purposes for which the above money is held are as follows:

Footpath Deposits - To cover the cost of repairing damage to footpath as the result of building construction.

Library Deposits - To hold funds paid as bonds on library books borrowed.

Nomination Deposits - To hold funds refundable to nominees for local Government Elections.

Other Deposits - Miscellaneous deposits and holdings.

BCITF Collections - To hold funds payable to as a BCITF Levy.

Town Planning Bonds - To hold bonds paid for rezoning and similar activities.

Refundable Bonds Recreation Facilities - To hold funds payable on the return of goods borrowed or hired.

Road & Footpath Bonds - To hold funds to be used for the provision of roads and footpaths.

Capital Works Bonds - To hold funds to be used for the improvement of Roebuck Bay Caavan Park

Cash In Lieu of Public Open Space - To hold funds to be used for the provision of public open space.

Contract Bonds - To hold funds to be used if the depositing party defaults on a contract.

Builders Registration Board Levy - To hold funds payable to as a BRB Levy

Unclaimed Moneys - To hold funds from unrepresented cheques and other uncontactable creditors.



# Notes To And Forming Part Of The Financial Report

## For The Year Ended 30 June 2008

### 15. RATING INFORMATION - RATES RAISED

RATE TYPE	Rate in \$ (Cents)	No of Prop's	Rateable Value	Rate Revenue	Interim Rates	Back Rates	Total Revenue	Budget Revenue Rate	Budget Interim Rate	Budget Back Rate	Budget Total Revenue
<b>Differential/General Rates</b>											
Gross Rental Valuations											
GRV - Broome Residential	9.3130	3,707	57,071,986	5,127,584	122,711	16,092	5,266,387	5,087,293	162,320	5,000	5,254,613
GRV - Broome Commercial Group	9.5917	521	29,293,433	2,545,879	183,682	2,811	2,732,372	2,663,189			2,663,189
GRV - Broome Tourism Group	10.4775	567	14,417,198	1,244,652	153,326	3,356	1,401,334	1,258,891			1,258,891
GRV - Exempt	0	66	1,869,558	125,254	(102,639)	6,187	28,802	0			0
<b>Unimproved Value Valuations</b>											
UV - Dampier Pastoral	6.8830	17	1,680,378	116,027	322	146	116,495	116,027			116,027
UV - Dampier Mining	9.1891	30	629,062	39,677	4,364	158	44,199	39,282			39,282
UV - Dampier Coconut Wells	0.2165	35	37,820,000	81,880	0	0	81,880	81,880			81,880
UV - Dampier Twelve Mile	0.2389	72	33,745,000	79,685	141	0	79,826	79,685			79,685
UV - Dampier Short Stay Accommodation	3.2713	6	660,000	21,591	0	0	21,591	21,591			21,591
UV - Dampier Commercial Operations & Pearling Leases	2.5075	10	1,008,000	25,276	0	0	25,276	25,276			25,276
UV - Dampier Horticultural & Wattle Downs	0.9606	4	800,000	7,685	0	0	7,685	7,685			7,685
UV - Dampier Skuthorpe	0.3772	7	3,184,000	12,010	0	0	12,010	12,010			12,010
UV - Exempt	0	20	0	0	0	0	0	0			0
UV - Ex-Gratia Roebuck Plains Station				16,143			16,143				14,000
<b>Sub-totals</b>		<b>5,062</b>	<b>182,178,615</b>	<b>9,443,343</b>	<b>361,907</b>	<b>28,750</b>	<b>9,834,000</b>	<b>9,406,809</b>	<b>162,320</b>	<b>5,000</b>	<b>9,574,129</b>

### Minimum Payment

<b>Minimum Rates</b>											
Gross Rental Valuations											
GRV - Broome Residential	814	342	2,381,385	278,388			278,388	266,178			266,178
GRV - Broome Commercial Group	814	18	117,112	14,652			14,652	14,652			14,652
GRV - Broome Tourism Group	814	172	683,280	140,008			140,008	140,008			140,008
GRV - Exempt		3	0	2,442			2,442	0			0
<b>Unimproved Value Valuations</b>											
UV - Dampier Pastoral	814	2	13,940	1,628			1,628	1,628			1,628
UV - Dampier Mining	814	49	138,849	39,886			39,886	41,514			41,514
UV - Dampier Coconut Wells	814	2	287,000	1,628			1,628	1,628			1,628
UV - Dampier Twelve Mile	814	1	10,000	814			814	0			0
UV - Dampier Horticultural & Wattle Downs	814	1	10,000	814			814	2,442			2,442
UV - Dampier Skuthorpe	814	2	65,000	1,628			1,628	0			0
<b>Sub-totals</b>		<b>592</b>	<b>3,706,566</b>	<b>481,888</b>			<b>481,888</b>	<b>468,050</b>			<b>468,050</b>
<b>Totals</b>		<b>5,654</b>	<b>185,885,181</b>	<b>9,925,231</b>	<b>361,907</b>	<b>28,750</b>	<b>10,315,888</b>	<b>9,874,859</b>	<b>162,320</b>	<b>5,000</b>	<b>10,042,179</b>

Notes.

1. See note 17 about Information About Discounts, Incentives, Concessions and Write Offs

2. All rate revenue is brought to account under General Purpose Income.

3. There are no specified area rates.

# Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2008

	ACTUAL 2007/2008 \$	BUDGET 2007/2008 \$	ACTUAL 2006/2007 \$
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## 16. SERVICE CHARGES

The Shire Of Broome imposes no service charges.

## 17. INFORMATION ABOUT DISCOUNTS, INCENTIVES, CONCESSIONS AND WRITE OFFS

Rates Bad/Doubtful Debts Write Off	1,707	0	2,601
Rates Discounts & Concessions	0	0	1,550
Rubbish Collection Pensioners Discount	7,107	7,500	14,418
	<b>8,814</b>	<b>7,500</b>	<b>18,569</b>

## 18. RATES - INTEREST PAYMENTS AND ADDITIONAL CHARGES

### Penalty on Rates Outstanding at the due date

Penalty Interest Rate	11.0%	11.0%	11.0%
Penalty Interest Revenue Raised	35,233	26,000	26,803

Penalty interest is charged at the above rate on all unpaid rates from the due date.

### Instalment Option Charges

Administration Fee for 3 instalments at \$7 per instalment.	21	21	15
Administration Fee Revenue Raised	26,852	23,000	24,346
Interest Rate	5.5%	5.5%	5.5%
Interest Rate Revenue Raised Inc Deferred	50,658	36,200	38,888

### Other Rates Related Charges

Rates Enquiry Fees	42,117	40,000	46,014
	<b>154,860</b>	<b>125,200</b>	<b>136,051</b>

The instalment plan for 2007/2008 is outlined below.

### Instalment Plan - Option

By two or four equal instalments due on  
 31 August 2007 plus and all arrears.  
 9 November 2007 plus Administration Fee & Interest.  
 18 January 2008 plus Administration Fee & Interest.  
 22 March 2008 plus Administration Fee & Interest.

The cost of the instalment plan is the Administration Fee at \$7 per instalment after the first instalment, and simple interest at the rate stated above calculated on the unpaid instalments.

# Notes To And Forming Part Of The Financial Report

## For The Year Ended 30 June 2008

	ACTUAL 2007/2008 \$	ACTUAL 2006/2007 \$
<b>19. FEES AND CHARGES BY PROGRAM (EXCLUDING RATES)</b>		
Governance	105	210
General Purpose Funding	69,122	70,568
Law, Order, Public Safety	36,707	75,064
Health	45,112	34,267
Education & Welfare	0	1,955
Community Amenities	2,670,728	2,584,014
Recreation and Culture	724,837	678,297
Transport	8,896	18,194
Economic Services	811,452	694,860
Other Property and Services	1,567,878	1,379,880
	<u>5,934,837</u>	<u>5,537,309</u>

Fees and charges relating to rates are shown with the rate information.

### 20. GRANT REVENUE

By nature and type:

Grants and subsidies - operating	3,377,418	3,467,626
Grants and subsidies - non operating	1,784,383	2,641,719
	<u>5,161,801</u>	<u>6,109,345</u>

Grants and subsidies are included as operating revenues in the operating statement in the following programs:

Governance	50,000	0
General Purpose Funding	2,257,961	2,123,181
Law, Order, Public Safety	54,557	49,750
Health	0	110,000
Education & Welfare	185,281	272,263
Community Amenities	5,000	508
Recreation and Culture	775,822	589,584
Transport	1,813,892	2,209,996
Economic Services	0	723,909
Other Property and Services	19,288	30,154
	<u>5,161,801</u>	<u>6,109,345</u>

# Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2008

	ACTUAL 2007/2008 \$	BUDGET 2007/2008 \$	ACTUAL 2006/2007 \$
<b>21. INVESTMENT INTEREST</b>			
Interest Earned on the investment of Funds By Council			
Loans To Others	9,573	9,571	11,324
Reserves Accounts	356,760	324,844	281,212
Other Accounts	176,972	161,159	429,938
	<u>543,305</u>	<u>495,574</u>	<u>722,474</u>
<b>22. COUNCILLOR'S EXPENSES AND FEES</b>			
Expenses incurred by means of payments to councillor's or payments for their expenses to attend events, conferences and training.			
Meeting - Sitting Fees	53,026	56,000	57,365
Presidents Meetings - State & Local Sitting Fees	23,673	15,300	14,660
Conference & Related Travel Expenses	37,796	35,000	17,663
President's & Deputy's Allowances	29,928	27,900	21,150
Telecommunications & Other Allowances	10,200	10,800	9,234
	<u>154,623</u>	<u>145,000</u>	<u>120,072</u>
<b>23. TRADING UNDERTAKINGS</b>			
Council did not participate in any trading undertakings as defined by the act.			
<b>24. CAPITAL AND LEASING COMMITMENTS</b>			
As at 30 June in the financial year shown			
<b>(a) Capital Expenditure Commitments Contracted For:</b>	<b>\$</b>		<b>\$</b>
Buildings	0		12,000
Infrastructure	0		79,600
Plant	19,200		2,163,947
	<u>19,200</u>		<u>2,255,547</u>
<b>(b) Operating Lease Payments Contracted For:</b>			
Payable in the next year	328,093		487,788
Payable in the 2nd year	41,659		362,061
Payable in the 3rd to 5th years inclusive	31,841		71,813
	<u>401,593</u>		<u>921,662</u>
<b>25. CONTINGENT LIABILITIES</b>			
Shinju Matsuri Loan/Overdraft Guarantee	15,000		15,000
North West Expo Payment Guarantee	25,000		25,000
Minister for Mines Bank Guarantee 14.02.97	0		8,000
Minister for Mines Bank Guarantee 14.02.97	0		30,000
	<u>40,000</u>		<u>78,000</u>

# Notes To And Forming Part Of The Financial Report

## For The Year Ended 30 June 2008

### 26. FINANCIAL RATIOS

	ACTUAL 2007/2008	ACTUAL 2006/2007	ACTUAL 2005/2006
Current Ratio	0.84	0.74	0.77
Untied Cash to Trade Creditors Ratio	0.94	0.61	0.28
Debt Ratio	0.09	0.10	0.08
Debt Service Ratio	0.05	0.06	0.04
Gross Debt to Revenue Ratio	0.28	0.33	0.30
Gross Debt to Economically Realisable Asset Ratio	0.15	0.16	0.16
Rate Coverage Ratio	0.44	0.39	0.38
Outstanding Rates Ratio	0.01	0.01	0.01

The above ratios are calculated as follows:

The current ratio is determined by dividing current assets minus restricted assets by the current liabilities minus liabilities associated with restricted assets.

The untied cash to trade creditors ratio is determined by dividing untied (unrestricted) cash by the unpaid trade creditors.

The debt ratio is determined by dividing the total liabilities by the total assets .

The debit service ratio is determined by dividing the debt service cost (The principal & interest on loans) by the available operating revenue.

The gross debt to revenue ratio is determined by dividing the gross debt by the total revenue.

The gross debt to revenue ratio is determined by dividing the gross debt by the economically realisable assets (Total assets less infrastructure assets.)

The rate coverage ratio is determined by dividing the net rate revenue (Including Charges & Interest) by the operating revenue .

The outstanding rates ratio is determined by dividing the rates outstanding by the rates collectable .

### 27. EMPLOYEE NUMBERS

	2008	2007
Average Number of Full Time Equivalent Employees	142	130
Full time positions: 110+ 32 FTE (Casuals and Part Time staff)		

### 28. EMPLOYEES REMUNERATION

Set out below, in bands of 10,000, is the number of employees of the Shire entitled to an annual salary of \$100,000 or more.

Salary Range		
100,000 - 109,999	2	1
110,000 - 119,999	1	2
120,000 - 129,999	1	1
150,000 - 159,999	0	1
170,000 - 179,999	1	0



# Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2008

## 29. FINANCIAL RISK MANAGEMENT

### (a) Overview

Council's activities expose it to a variety of financial risks including price risk, credit risk, liquidity risk and interest rate risk. The Council's overall risk management focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Council.

Council does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance area under policies approved by the Council.

The Council held the following financial instruments at balance date:

	Carrying Value		Fair Value	
	2007/2008	2006/2007	2007/2008	2006/2007
	\$	\$	\$	\$
<b>Financial Assets</b>				
Cash and cash equivalents	1,022,890	764,157	1,022,890	764,157
Receivables	1,448,638	1,791,599	1,448,638	1,791,599
Financial assets at fair value through profit or loss	7,152,916	7,042,972	7,152,916	7,042,972
	<u>9,624,444</u>	<u>9,598,728</u>	<u>9,624,444</u>	<u>9,598,728</u>
<b>Financial Liabilities</b>				
Payables	2,005,937	2,303,466	2,005,937	2,303,466
Borrowings	6,065,032	6,317,501	5,852,045	6,126,722
	<u>8,070,969</u>	<u>8,620,967</u>	<u>7,857,982</u>	<u>8,430,188</u>

Fair value is determined as follows:

- Cash and Cash Equivalents, Receivables, Payables – estimated to the carrying value which approximates net market value.
- Borrowings – estimated future cash flows, including interest, discounted by the current market interest rates applicable to assets and liabilities with similar risk profiles.
- Financial Assets at Fair Value through profit and loss – based on quoted market prices at the reporting date or independent valuation.

# Notes To And Forming Part Of The Financial Report

## For The Year Ended 30 June 2008

### 29. FINANCIAL RISK MANAGEMENT (Continued)

#### (b) Investment Management

Council has two types of investments these being cash and cash equivalents and financial assets at fair value through profit or loss.

Council's objective is to maximise its return on cash and financial assets whilst maintaining an adequate level of liquidity and preserving capital. The finance area manages the cash and investments portfolio with the assistance of independent advisers (where applicable). Council has an investment policy and the policy is subject to review by Council.

The major risk associated with financial assets is price risk – the risk that the capital value of financial assets may fluctuate due to changes in market prices, whether these changes are caused by factors specific to individual financial instruments of their issuers or factors affecting similar instruments traded in a market.

Cash and financial assets are also subject to interest rate risk – the risk that movements in interest rates could affect returns.

Another risk associated with cash and financial assets is credit risk – the risk that a contracting entity will not complete its obligations under a financial instrument resulting in a financial loss to Council.

Council manages these risks by diversifying its portfolio and only purchasing investments with high credit ratings or capital guarantees.

	ACTUAL 2007/2008		ACTUAL 2006/2007
Impact of a 10% (i) movement in price of financial assets at fair value by profit & loss			
- Equity	715,292		704,297
- Income Statement	715,292	(ii)	704,297 (ii)
Impact of a 1% (i) movement in interest rates on cash and cash equivalents and financial assets at fair value through profit or loss			
- Equity	81,758		78,071
- Income Statement	81,758		78,071

Notes:

(i) Sensitivity percentages based on management's expectation of future possible market movements. Recent market volatility has seen large market movements for certain types of investments.

(ii) Maximum impact.

# Notes To And Forming Part Of The Financial Report

For The Year Ended 30 June 2008

## 29. FINANCIAL RISK MANAGEMENT (Continued)

### (c) Receivables

Council's major receivables comprise rates and annual charges and user charges and fees. The major risk associated with these receivables is credit risk – the risk that the debts may not be repaid. Council manages this risk by monitoring outstanding debt and employing debt recovery policies.

Credit risk on rates and annual charges is minimised by the ability of Council to recover these debts as a secured charge over the land – that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates and annual charges at higher than market rates, which further encourages payment.

The level of outstanding receivables is reported to Council monthly and monitored for acceptable collection performance.

Council makes suitable provision for doubtful receivables as required and carries out credit checks on most non-rate debtors.

There are no material receivables that have been subject to a re-negotiation of repayment terms.

The profile of the Council's credit risk at balance date was:

	ACTUAL 2007/2008	ACTUAL 2006/2007
<u>Rates and Annual Charges</u>		
As a Percentage:		
- Current	64%	85%
- Overdue	36%	15%
<u>Other Receivables</u>		
As a Percentage:		
- Current	79%	89%
- Overdue	21%	11%

# Notes To And Forming Part Of The Financial Report

## For The Year Ended 30 June 2008

### 29. FINANCIAL RISK MANAGEMENT (Continued)

#### (d) Payables - Borrowings

Payables and borrowings are both subject to liquidity risk – that is the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. Council manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer. Payment terms can be extended and overdraft facilities drawn upon if required.

The contractual undiscounted cash flows of Council's Payables and Borrowings are set out in the Liquidity Sensitivity Table below:

	Due within 1 year	Due between 1 & 5 years	Due after 5 years	Total contractual cash flows	Carrying values	
Year Ended 30/6/2008	\$	\$	\$	\$	\$	
Payables	1,491,227	0	0	1,491,227	1,491,227	
Borrowings	1,161,823	4,067,292	1,833,791	7,062,906	6,065,032	
Year Ended 30/6/2007						
Payables	1,575,330	0	0	1,575,330	1,575,330	
Borrowings	1,064,805	3,890,970	2,675,271	7,631,046	6,317,501	

Borrowings are also subject to interest rate risk – the risk that movements in interest rates could adversely affect funding costs. Council manages this risk by borrowing long term and fixing the interest rate to the situation considered the most advantageous at the time of negotiation.

The following tables set out the carrying amount, by maturity, of the financial instruments exposed to interest rate risk:

	<1 year	>1<2 years	>2<3 years	>3<4 years	>4<5 years	>5 years	Total	Weighted Average Effective Interest Rate
	\$	\$	\$	\$	\$	\$	\$	%
Year Ended 30/6/2008								
<b>Borrowings - Fixed Rate</b>								
Debentures	44,904	0	376,381	98,558	410,000	5,135,189	6,065,032	6.71%
Weighted Average Effective Interest Rate	6.05%	N/A	3.37%	6.34%	7.20%	6.92%		
Year Ended 30/6/2007								
<b>Borrowings - Fixed Rate</b>								
Debentures	2,314	87,211	0	508,412	119,000	5,600,564	6,317,501	6.59%
Weighted Average Effective Interest Rate	6.42%	5.95%	N/A	3.39%	6.34%	6.89%		

**INDEPENDENT AUDIT REPORT  
TO THE ELECTORS OF THE SHIRE OF BROOME**

***Report on the Financial Report***

We have audited the accompanying financial report of the Shire of Broome, which comprises the balance sheet as at 30 June 2008 and the income statement by nature or type, income statement by program, statement of changes in equity, cash flow statement, rate setting statement for the year ended on that date and a summary of significant accounting policies and other explanatory notes.

***Council's Responsibility for the Financial Report***

Council is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended). This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

***Auditor's Responsibility***

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Independence**

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

**Auditor's Opinion**

In our opinion, the financial report of the Shire of Broome is in accordance with the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended), including:

- a giving a true and fair view of the Shire's financial position as at 30 June 2008 and of its performance for the year ended on that date; and
- b complying with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended).

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**INDEPENDENT AUDIT REPORT  
TO THE ELECTORS OF THE SHIRE OF BROOME (continued)**

**Statutory Compliance**

During the course of the audit we became aware of the following instances where the Council did not comply with the Local Government (Financial Management) Regulations 1996 (as amended).

**Differential Rates**

Council imposed differential rates that differed from those set forth in the local public notice. The details of those rates set forth in the local public notice and the reasons for these differences were not included by Council in its annual budget, rate notice or information accompanying the rate notice as required by Financial Management Regulation 23(b) and 56(4)(b).

**Other Matters**

In accordance with the Local Government (Audit) Regulations 1996, we also report that:

- a) There are no matters that in our opinion indicate significant adverse trends in the financial position or the financial management practices of the Shire.
- b) Except as detailed above, no other matters indicating non-compliance with Part 6 of the Local Government Act 1995 (as amended), the Local Government (Financial Management) Regulations 1996 (as amended) or applicable financial controls of any other written law were noted during the course of our audit.
- c) All necessary information and explanations were obtained by us.
- d) All audit procedures were satisfactorily completed in conducting our audit.

UHY HAINES NORTON  
CHARTERED ACCOUNTANTS



DAVID TOMASI  
PARTNER

Date: 24 November 2008  
Perth, WA

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# Sunset at Cable Beach





## Feedback

If you have a comment or questions about the Annual Report here's how to contact us

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