

Work Health and Safety

Policy Objective

The Shire of Broome is committed to promoting and improving standards for work, health and safety with the aim of achieving and maintaining a safe working environment for workers and those in Shire workplaces.

Definitions

Workers:	Anyone who carries out work for a PCBU, including; an employee a contractor; a subcontractor; a contractor; an apprentice or trainee, a work experience student; an employee of a labour-hire company placed with the host employer or a volunteer.
PCBU:	As referenced in the WHS Act 2020; “Persons Conducting a Business or Undertaking”
WHS Act:	<i>Work Health and Safety Act 2020</i>
Workplace:	A place where work is carried out for a business or undertaking and includes any place where a Worker goes, or is likely to be, whilst at work (WHS Act, s.8)

Policy

The Shire of Broome will continuously work towards achieving best practice whilst complying with the *Work Health and Safety Act 2020*, *Work Health and Safety (General) Regulations 2022*, relevant Codes of Practice, Guidance Notes and Australian Standards.

The Shire is committed to achieving and maintaining a safe workplace through;

- Compliance with all applicable work, health and safety laws and standards;
- Creating a positive safety culture and effective safety systems throughout the Shire;
- Applying proactive risk management strategies for identifying and minimising physical and psychosocial risks to health and safety of workers, as far as practicable;
- Reporting systems to identify hazards, assess risks and implement control measures in an effective and timely manner;
- Providing workers with the necessary information, instruction, PPE and training to increase knowledge and skills in order to work safely;
- Open communication with workers about work health and safety matters.
- Consultation with workers in the development and improvement of work health and safety business operating procedures, programs and work instructions, where appropriate;
- Continuous improvement of work health and safety systems within the Shire.

Responsibilities

The Shire of Broome, as PCBU, acknowledges that the achievement of a safe work environment requires the commitment of Management, Workers and the Work, Health and Safety Committee. Each party will meet their obligations as outlined in the Work Health and Safety Act 2020, Shire of Broome Policies and Procedures and actively contribute to the Shire's workplace safety system.

The Shire is responsible for ensuring the safety of all workers and persons in the workplace by providing a safe work environment, safe systems of work and adequate facilities.

Workers are required to abide by safe working policies or procedures that have been created in the interest of worker health and safety and ensure their actions do not harm others in the workplace.

The Work, Health and Safety Committee and all staff commit to support the successful implementation of this policy.

Sam Mastrolembo
Chief Executive Officer

Document Control Box							
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