Training for Council Members

Section 5.126 of the *Local Government Act 1995* requires each Council Member to complete training in accordance with regulations.

Regulation 35 of the *Local Government (Administration) Regulations 1996* currently prescribes that the course titled **Council Member Essentials** must be completed within 12 months of being elected.

The Council Member Essentials course consists of 5 modules as follows:

- Understanding Local Government
- Serving on Council
- Meeting Procedures
- Conflicts of Interest
- Understanding Financial Reports and Budgets

Training completed by Council Members each financial year is required to be published on the Shire's website by the 31 July each year in accordance with Section 5.127 of the *Local Government Act 1995*.

TRAINING RECORDS

Cr Chris Mitchell Date Elected: 19 October 2019

Re-elected: 21 October 2023

Council Member Essentials Course Completed: 18 May 2021

Module Name	Training Provider	Status	Date Completed
Conflicts of Interest	WALGA	Competent	20 August 2020
Understanding Local Government	WALGA	Competent	21 August 2020
Serving on Council	WALGA	Competent	18 May 2021
Meeting Procedures	WALGA	Competent	18 May 2021
Understanding Financial Reports and Budgets	WALGA	Competent	18 May 2021
Professional Development			
Records Awareness Training for Elected	WALGA	Complete	12 April 2022
Members			
Risk Management	Paladin Risk	Complete	14 June 2022
Study Tour - Northam, WA	Shire of Broome	Complete	5 October 2022

Cr Desiree Male Date Elected: 16 October 2021

Council Member Essentials Course Completed: 22 June 2022

Module Name	Training Provider	Status	Date Completed
Serving on Council	WALGA	Competent	20 June 2022
Understanding Local Government	WALGA	Competent	20 June 2022
Meeting Procedures	WALGA	Competent	20 June 2022
Conflicts of Interest	WALGA	Competent	22 June 2022
Understanding Financial Reports and Budgets	WALGA	Competent	20 June 2022
Professional Development			
Records Awareness Training for Elected	WALGA	Complete	12 April 2022
Members			
Risk Management	Paladin Risk	Complete	14 June 2022

Cr Peter Taylor Date Elected: 19 October 2019

Re-elected: 16 October 2021

Council Member Essentials Course Completed: 28 March 2021

Module Name	Training Provider	Status	Date Completed
Serving on Council	WALGA	Competent	6 March 2021
Understanding Local Government	WALGA	Competent	14 March 2021
Meeting Procedures	WALGA	Competent	28 March 2021
Conflicts of Interest	WALGA	Competent	14 March 2021
Understanding Financial Reports and Budgets	WALGA	Competent	28 March 2021
Professional Development			
Records Awareness Training for Elected	WALGA	Complete	12 April 2022
Members			
Risk Management	Paladin Risk	Complete	14 June 2022

Cr Philip Matsumoto Date Elected: 16 October 2021

Council Member Essentials Course Completed: 14 October 2022

Module Name	Training Provider	Status	Date Completed	
Serving on Council	WALGA	Competent	24 June 2022	
Understanding Local Government	WALGA	Competent	22 June 2022	
Meeting Procedures	WALGA	Competent	27 June 2022	
Conflicts of Interest	WALGA	Competent	24 June 2022	
Understanding Financial Reports and Budgets	WALGA	Enrolled	14 October 2022	
Professional Development				
Records Awareness Training for Elected	WALGA	Complete	12 April 2022	
Members				
Risk Management	Paladin Risk	Complete	14 June 2022	
Study Tour - Northam, WA	Shire of Broome	Complete	5 October 2022	

Cr Ellen Smith Date Elected: 21 October 2023

Council Member Essentials Course Completed: 04 March 2024

Module Name	Training Provider	Status	Date Completed
Conflicts of Interest	WALGA	Competent	21/11/2023
Meeting Procedures	WALGA	Competent	21/11/2023
Understanding Local Government	WALGA	Competent	21/11/2023
Understanding Financial Reports and Budgets	WALGA	Competent	20/01/2024
Serving on Council	WALGA	Competent	04/03/2024

Cr Melanie Virgo Date Elected: 21 October 2023

Council Member Essentials Course Completed: TBA

Module Name	Training Provider	Status	Date Completed
Understanding Local Government	WALGA	Competent	8 May 2024

Cr Sean Cooper Date Elected: 23 March 2024

Council Member Essentials Course Completed: TBA

Module Name	Training Provider	Status	Date Completed
Understanding Local Government	WALGA	Competent	16 April 2024