

Senior Employees

Policy Objective

Section 5.37 of the *Local Government Act 1995* states that:

1. A local government may, designate employees or persons belonging to a class of employee to be senior employees.
2. The CEO is to inform the Council of each proposal to employ or dismiss a senior employee, other than a senior employee referred to in section 5.39(1a), and the Council may accept or reject the CEO's recommendation but if the Council rejects a recommendation, it is to inform the CEO of the reasons for its doing so.
3. Unless subsection (4A) applies, if the position of a senior employee of a local government becomes vacant, it is to be advertised by the local government in the manner prescribed, and the advertisement is to contain such information with respect to the position as is prescribed.

Policy

The Shire of Broome designates the following positions as Senior Employees for the purpose of section 5.37

- Chief Executive Officer
- Director Corporate Services
- Director Development Services
- Director Infrastructure

Document Control Box					
Document Responsibilities:					
Owner:	Chief Executive Officer		Owner Business Unit:	Office of the CEO	
Reviewer:	Manager People and Culture		Decision Maker:	Council	
Compliance Requirements:					
Legislation:	s.5.37 Local Government Act 1995				
Industry:					
Organisational:					
Document Management:					
Risk Rating:	Low	Review Frequency:	4 Yearly	Next Due:	12/2027
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1.	21 December 2004	OMC Initial Adoption			
2.	12 December 2019	Reviewed and converted to new policy template			
3.	18 November 2021	Desktop Review and change of title DDCS to DDS			
4.	27 April 2023	Council Policy Review - Minute No. C/0423/011			